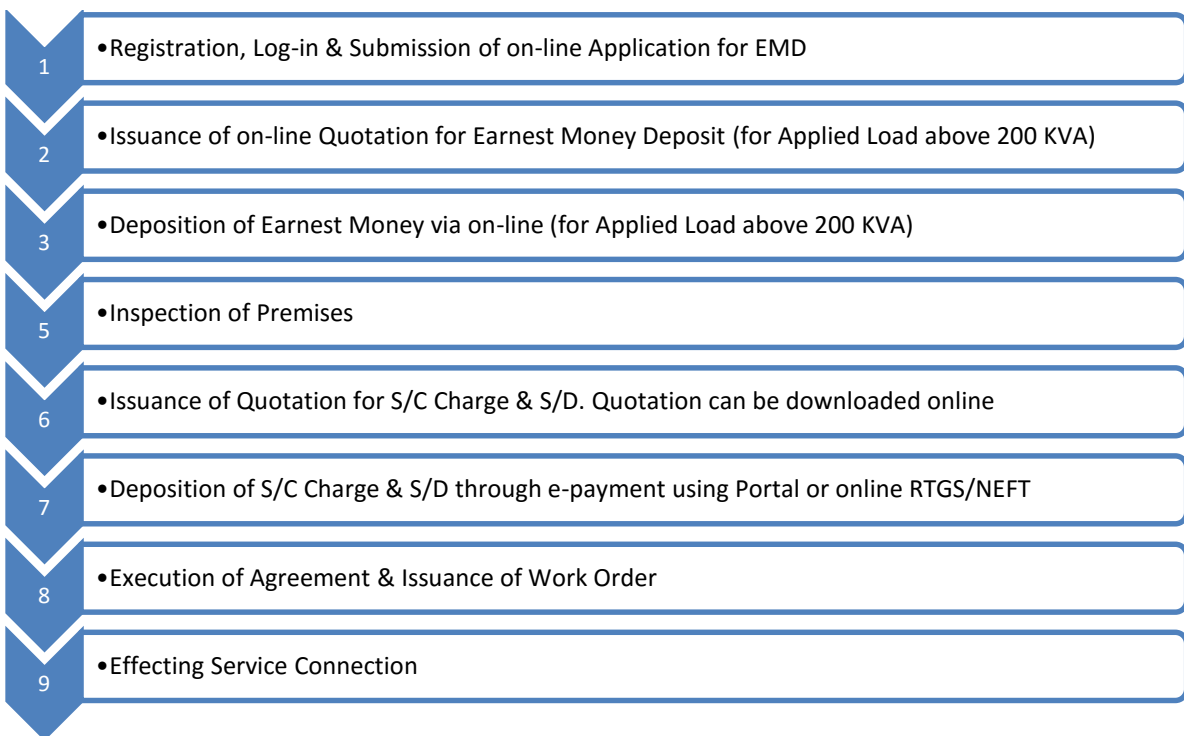




# Manual of WBSEDCL Online System for New Connection (Industrial) above 50 KVA

**WBSEDCL prefers online application for new connection**

## Process flow



## Details

|                                                               |    |
|---------------------------------------------------------------|----|
| Step 1: Open User Login Page .....                            | 3  |
| Step 2: New User Registration .....                           | 3  |
| Step 3: Provide Details for new user id creation .....        | 4  |
| Step 4: Validating via OTP .....                              | 4  |
| Step 5: Fill up Email & Password .....                        | 5  |
| Step 6: Successful User ID Creation .....                     | 5  |
| Step 7: Login using created User ID & Password .....          | 6  |
| Step 8: Selection of Load Category .....                      | 6  |
| Step 9: Selection of Region & CCC .....                       | 7  |
| Step 10: Filling up General and Technical Information .....   | 9  |
| Step 11: Load Verification .....                              | 11 |
| Step 12: Document Upload .....                                | 12 |
| Step 13: Submission of Details .....                          | 14 |
| Step 14: Successful message with Application No .....         | 15 |
| Step 15: EMD/Quotation Letter Page .....                      | 15 |
| Step 16: Sample EMD Letter (for applied load > 200 KVA) ..... | 16 |
| Step 17: EMD E-Pay Page (for applied load > 200 KVA) .....    | 17 |
| Step 18: Payment Receipt Page .....                           | 19 |
| Step 19: Inspection .....                                     | 19 |
| Step 20: Quotation Generation .....                           | 20 |
| Step 21: Quotation E-Payment using RTGS/NEFT .....            | 21 |
| Step 22: Agreement Execution .....                            | 23 |
| Step 23: Work Order Generation .....                          | 23 |
| Step 24: Tracking Application Status .....                    | 24 |
| Step 25: Effecting Service Connection .....                   | 24 |
| Step 26: Welcome Letter .....                                 | 25 |
| Step 27: Sample Welcome Letter .....                          | 25 |

## Step 1: Open User Login Page

On WBSEDCL Portal Home page: <https://www.wbsedcl.in> select tab **Consumer Corner** > **Connection Management** > **Online application** > **New Connection (Bulk/Industrial)**

## Step 2: New User Registration

Click on New User link to create a new user id which will be used for new online application.

The screenshot displays the WBSEDCL portal interface. At the top, the header includes the WBSEDCL logo, the text "WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED", and a 24x7 Helpline number "Call 19121". Below the header is a navigation bar with links: HOME, ABOUT US, CUSTOMER CORNER, TENDERS, PROJECTS, and PLANS & REPORTS. A search bar is also present. The main content area is titled "New Connection (Bulk/Industrial)". On the left, a sidebar lists various services: New Connection (Bulk/Industrial), New Connection (LT Others), Temporary (Puja/Others), New Connection Application Status, Load Enhancement (LT Consumers), and Load Enhancement Application Status. The central section contains a "My Account" area with a user icon, a "Username:" field, a "Password:" field, and a "Login" button. To the right of the login fields, there is a "New User" link highlighted with a green box, and a "Forgot Password" link below it. At the bottom, there are three columns of information: "Industrial Consumers having connected load below 50KVA" with a "Guidelines" link, "Industrial Consumers having load demand 50 KVA & above" with a "Guidelines" link, and "SOPs" with a document icon and the text "46/WBERC.docx 31.03.2018".

### Step 3: Provide Details for new user id creation

Fill the details: Name, User ID & Mobile Number. Next click on **Generate OTP** Button. An OTP will be sent to the Mobile Number.

West Bengal State Electricity  
Distribution Company Limited

**Registration For Industrial New Connection Applicant**

Fields marked with an asterisk (\*) are mandatory

Name: \*

User ID: \*

Mobile Number: \*

**Generate OTP**

In case of any problem, you can report us to [crmcell@wbsecl.in](mailto:crmcell@wbsecl.in)

Website optimized for IE 7+ with 1024 x 768 px Screen Resolution

### Step 4: Validating via OTP

Fill up the OTP & then click on **Validate** Button.

West Bengal State Electricity  
Distribution Company Limited

**Registration For Industrial New Connection Applicant**

Fields marked with an asterisk (\*) are mandatory

Name: \*

User ID: \*

Mobile Number: \*

Provide OTP: \*

**Generate OTP**

**Validate**

In case of any problem, you can report us to [crmcell@wbsecl.in](mailto:crmcell@wbsecl.in)

Website optimized for IE 7+ with 1024 x 768 px Screen Resolution

## Step 5: Fill up Email & Password

Next Email ID & Password need to be filled up. After that click on **Submit** Button.

West Bengal State Electricity  
Distribution Company Limited

**Registration For Industrial New Connection Applicant**

Fields marked with an asterisk (\*) are mandatory

Name: \* test industry  
User ID: \* ind1  
Mobile Number: \* [redacted]  
Email ID: \* [redacted]@gmail.com  
Confirm Email ID: \* [redacted]@gmail.com  
Password: \* [redacted]  
Confirm Password: \* [redacted]

Generate OTP

Submit Reset

In case of any problem, you can report us to [crmcell@wbsecl.in](mailto:crmcell@wbsecl.in)

Website optimised for IE 7+ with 1024 x 768 px Screen Resolution

## Step 6: Successful User ID Creation

After Submit the user id will be created & a successful message will be shown. The Login credentials will be mailed to the respective mail id also.

West Bengal State Electricity  
Distribution Company Limited

**Registration For Industrial New Connection Applicant**

User has been created Successfully. Your login credentials has been sent to [redacted]@gmail.com

In case of any problem, you can report us to [crmcell@wbsecl.in](mailto:crmcell@wbsecl.in)

Website optimised for IE 7+ with 1024 x 768 px Screen Resolution

## Step 7: Login using created User ID & Password

Next Go to Login Page via following path: [Consumer Corner](#) > [Connection Management](#) > [Online application](#) > [New Connection \(Bulk/Industrial\)](#). Provide Username & Password to Login to Industrial New Connection application page.



## Step 8: Selection of Load Category

4 Types of Industrial Connections are applicable in WBSedCL:

1. Less than 50 KVA: Managed from CCC/Division Level.
2. 50KVA to 200 KVA: Managed from Region level.
3. Greater than 200 KVA and less than 1500 KVA: Managed from Region level.
4. 1500 KVA and Above: Managed from Central Commercial Department level.

User need to select Type no. 2/3/4 in this case.



## Step 9: Selection of Region & CCC

- In case of Load 50KVA to 200 KVA Consumer need to select Region & Regional Office. Then click on next.

### Tips :

a. **Region:**

User can check nearby locality and get their Regional WBSEDCL Office. For more information, user can contact toll Free Numbers (available in website).

b. **Rural / Urban :**

Generally locality covered under Municipality are considered as Urban area.



Industrial New Connection - WE x Welcome to WBSEDCL x WBSEDCL Online System for New Connection x WBSEDCL Online System for New Connection x

wbsedcl.in/irj/portal

Welcome test ind

Industrial New Connection | Industrial New Connection | Download EMD/ Quotation Letter | New Connection E-Pay | Payment Receipt | Connection Status | Change Password | HITWelcomeLetter

Online Application For Postpaid Consumers

Regional Office / Customer Care Center Selection

Load Category: 50KVA to 200 KVA

Your Email Id:

Please select Region: BIRBHUM REGION

Please Select Regional Office: BIRBHUM REGIONAL OFFICE-352001

Next

- In case of Load Greater than 200 KVA and less than 1500 KVA Consumer need to select Location of the connection.



www.wbsedcl.in/irj/portal

Amazon.in AliExpress

Welcome test ind

Industrial New Connection | Industrial New Connection | Download EMD/ Quotation Letter | New Connection E-Pay | Payment Receipt | Connection Status | Change Password | HITWelcomeLetter

Online Application For Postpaid Consumers

Regional Office / Customer Care Center Selection

Load Category: Greater than 200 KVA and less than 1500 KVA

Your Email Id:

Consumer Type: DE-CENTRAL

Location: BIRBHUM (DIST.) REGIONAL OFFICE

Next

- In case of Load Greater than 1500 KVA Consumer need to select Location of the connection as CORPORATE COMMERCIAL CELL.

The screenshot shows a web browser window with the URL <https://www.wbsedd.in/irj/portal>. The page features a header with a welcome message "Welcome test industry" and a navigation bar with links: "Industrial New Connection", "Download EMD/ Quotation Letter", "New Connection E-Pay", "Payment Receipt", "Connection Status", and "Change Password". The main content area displays a form titled "Regional Office / Customer Care Center Selection". The form includes the following fields:

- Load Category: \* 1500 KVA and Above (dropdown menu)
- Your Email Id: [redacted]@gmail.com (text input)
- Consumer Type: \* CENTRAL (text input)
- Location: \* CORPORATE COMMERCIAL CELL (dropdown menu)

A green box highlights the "Next" button at the bottom of the form.

## Step 10: Filling up General and Technical Information

Fill the required details & then click **Validate** button.

- Details need to be filled in case of 50 KVA to 200 KVA:

**Regional Office / Customer Care Center Selection**

Load Category: \* 50KVA to 200 KVA

Your Email Id: www.bhujawala@gmail.com

Please select Region: \* BIREHUM REGION

Please Select Regional Office: \* BIREHUM REGIONAL OFFICE-3520000

Next >

**General Information**

Purpose of Supply: \* Industrial

Type of Industry: \* Agarvati

First Name: \* test

Last Name: industry

Mobile Number: 9999999999

Address Line 1: \* birehum

Address Line 2: \*

Pincode: \* 731204

**Technical Information**

Consumer Category: \* Rural

Consumer Phase: \* Three Phase

Meter Cost Deposit By Consumer: \* No

Validate

- Details need to be filled in case of Load greater than 200 KVA:

Registration with WBSEDCL P... x Industrial New Connection - ... x +

https://www.wbsecl.in/portal 90%

Welcome test industry

Industrial New Connection

Industrial New Connection | Download EMD/ Quotation Letter | New Connection E-Pay | Payment Receipt | Connection Status | Change Password

**Regional Office / Customer Care Center Selection**

Load Category: \* Greater than 200 KVA and less than 1500 KVA

Your Email Id: [REDACTED]

Consumer Type: \* DE-CENTRAL

Location: \* BIRBHUM (DIST.) REGIONAL OFFICE

Next

**General Information**

Applicant Name: \* TEST INDUSTRY

Mailing Address House No: \* 123/4

Mailing Address Street No: \* WEST BENGAL ROAD

Applicant Mailing Address 1: [REDACTED]

Applicant Mailing Address 2: [REDACTED]

Applicant Pincode: \* 731204

Service Location Address: \* WEST BENGAL ROAD, WEST BENGAL

Service Location Pincode: \* 731204

Applicant Mobile No.: [REDACTED]

Applicant Telephone No.: [REDACTED]

PAN Number: \* ABCDE1234F

District: \* BIRBHUM

**Technical Information**

Supply Volt(KV): \* 11.00

Industry Nature: \* BISCUIT FACTORY

Ownership: \* COMPANY PRIVATE LIMITED

## Step 11: Load Verification

Next In case of Load between 50 KVA & 200 KVA, consumer need provide applicable load (> 50 KVA) & then click **Verify Load** button.

The screenshot shows the WBSedcl portal interface for 'Industrial New Connection'. The browser address bar displays 'https://www.wbsedcl.in/irj/portal'. The page header includes a welcome message and navigation links. The main form area contains the following sections:

- Region Selection:** 'Please select Region: \*' with a dropdown menu set to 'BIRDHUM REGION'. 'Please Select Regional Office: \*' with a dropdown menu set to 'BIRDHUM REGIONAL OFFICE-3520000'. A 'Next' button is present.
- General Information:** Fields for 'Purpose of Supply: \*' (Industrial), 'Type of Industry: \*' (Agarbati), 'First Name: \*' (test), 'Last Name: \*' (industry), 'Mobile Number: \*' (9876543210), 'Address Line 1: \*' (birbhum), 'Address Line 2: \*' ( ), and 'Pincode: \*' (731204).
- Technical Information:** Fields for 'Consumer Category: \*' (Rural), 'Consumer Phase: \*' (Three Phase), and 'Meter Cost Deposit By Consumer: \*' (No). A 'Validate' button is present.
- Consumer Load Details:** A field for 'Load Applied for (in KVA) : \*' with the value '70' entered. A 'Verify Load' button is present.

In Case of Load > 200 KVA consumer need to provide Year wise Load applicable & the click **Validate** button.

Registration with WBSEDCL P... x Industrial New Connection - ... x

https://www.wbsecl.in/rj/portal 90% Search

Welcome first industry

Industrial New Connection

Industrial New Connection | Download EMD/ Quotation Letter | New Connection E-Pay | Payment Receipt | Connection Status | Change Password

Mailing Address House No. \* 123/4

Mailing Address Street No. \* WEST BENGAL ROAD

Applicant Mailing Address 1:

Applicant Mailing Address 2:

Applicant Pincode \* 731204

Service Location Address \* WEST BENGAL ROAD, WEST BENGAL

Service Location Pincode \* 731204

Applicant Mobile No.:

Applicant Telephone No.:

PAN Number \* ABCDE1234F

District \* BIRBHUM

**Technical Information**

Supply Voh(KV) \* 11.00

Industry Nature \* BISCUIT FACTORY

Ownership \* COMPANY PRIVATE LIMITED

**Applied Contract Demand (in KVA)**

| Year Of Operation        | First Year | Second Year | Third Year | Fourth Year | Fifth Year |
|--------------------------|------------|-------------|------------|-------------|------------|
| Contract Demand in KVA * | 250        | 250         | 300        | 350         | 400        |

**Validate**

## Step 12: Document Upload

After load verification, applicant can upload required documents along with a passport size photo. For the same he/she needs to click **Yes** button in the related message box.

Then upload below documents along with passport size photo of applicant:

- Passport/Voter ID/Telephone Bill

- b. Land ownership document (Property Paper/Purchase Deed/Tenancy Deed/Tax Receipt of Panchayet/Municipality etc.)

Welcome to WBSEDCL x Welcome to WBSEDCL x Industrial New Connect x 10.250.3.247 x Transfer Form.pdf x

Secure | https://www.wbsedcl.in/industrial/portal

Welcome jd  [Log off](#)

**Industrial New Connection**

[Industrial New Connection](#) | [Download EMD/ Quotation Letter](#) | [EMD / Quotation E-Pay](#) | [Payment Receipt](#) | [Change Password](#) | [Connection Status](#)

[Next >](#)

**General Information**

Purpose of Supply: Industrial  
Type of Industry: Agarhali  
First Name: test  
Last Name: industry  
Mobile Number:   
Address Line 1: bibhum  
Address Line 2:   
Pincode: 751204

**Technical Information**

Consumer Category: Rural  
Consumer Phase: Three Phase  
Meter Cost Deposit By Consumer: No  
[Validate](#)

**Consumer Load Details**

Load Applied for (in KVA): 75  
[Verify Load](#)

**Upload File**

Passport Size Photo of Applicant: [Choose File](#) electric\_1522.jpg File should be in jpg or jpeg Format and file size should be within 100KB  
Passport/Voter Id/Telephone Bill: [Choose File](#) Guideln...apse.pdf File should be in pdf Format and file size should be within 150KB  
Land Ownership Document: [Choose File](#) Guideln...apse.pdf File should be in pdf Format and file size should be within 350KB

**Submit Details**

[Submit All Details](#)

## Step 13: Submission of Details

Then click on **Submit All Details** button.

Welcome to WBSEDCL x Welcome to WBSEDCL x Industrial New Connect x 10.250.3.247 x Transfer Form.pdf x

Secure | https://www.wbsecl.in/indj/portal

Welcome jd  [Log off](#)

**Industrial New Connection**

[Industrial New Connection](#) | [Download EMD/ Quotation Letter](#) | [EMD / Quotation E-Pay](#) | [Payment Receipt](#) | [Change Password](#) | [Connection Status](#)

[Next](#)

**General Information**

Purpose of Supply:

Type of Industry:

First Name:

Last Name:

Mobile Number:

Address Line 1:

Address Line 2:

Pincode:

**Technical Information**

Consumer Category:

Consumer Phase:

Meter Cost Deposit By Consumer:

[Validate](#)

**Consumer Load Details**

Load Applied for (in KVA):

[Verify Load](#)

**Upload File**

Passport Size Photo of Applicant:   File should be in jpg or jpeg Format and file size should be within 100KB

Passport/Voter Id/Telephone Bill:    File should be in pdf Format and file size should be within 150KB

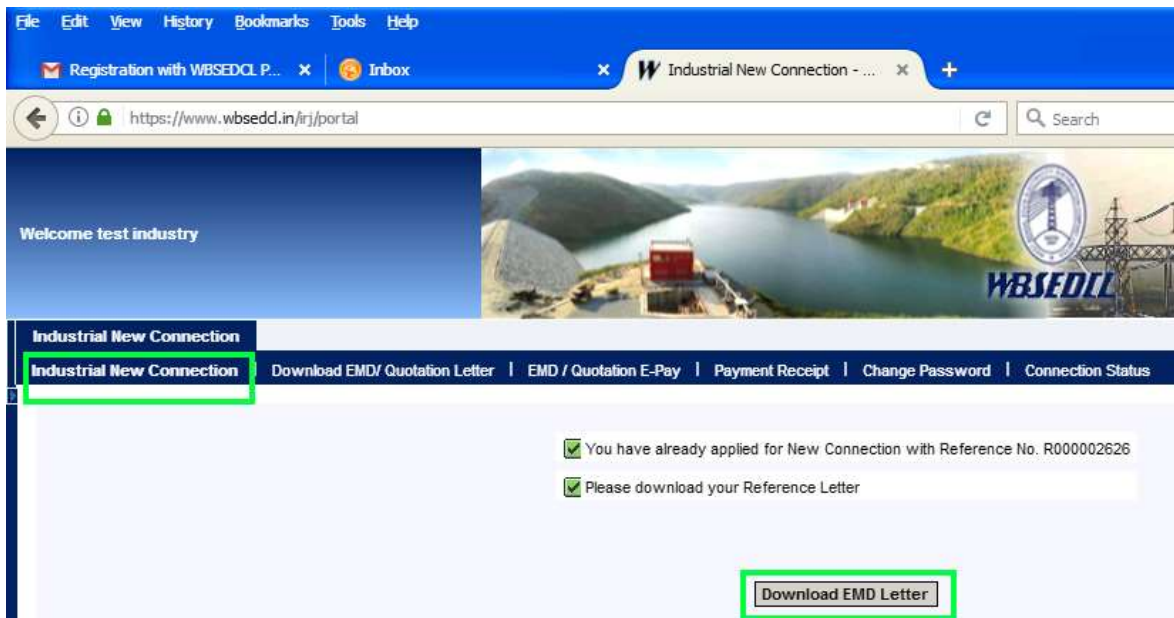
Land Ownership Document:    File should be in pdf Format and file size should be within 350KB

**Submit Details**

[Submit All Details](#)

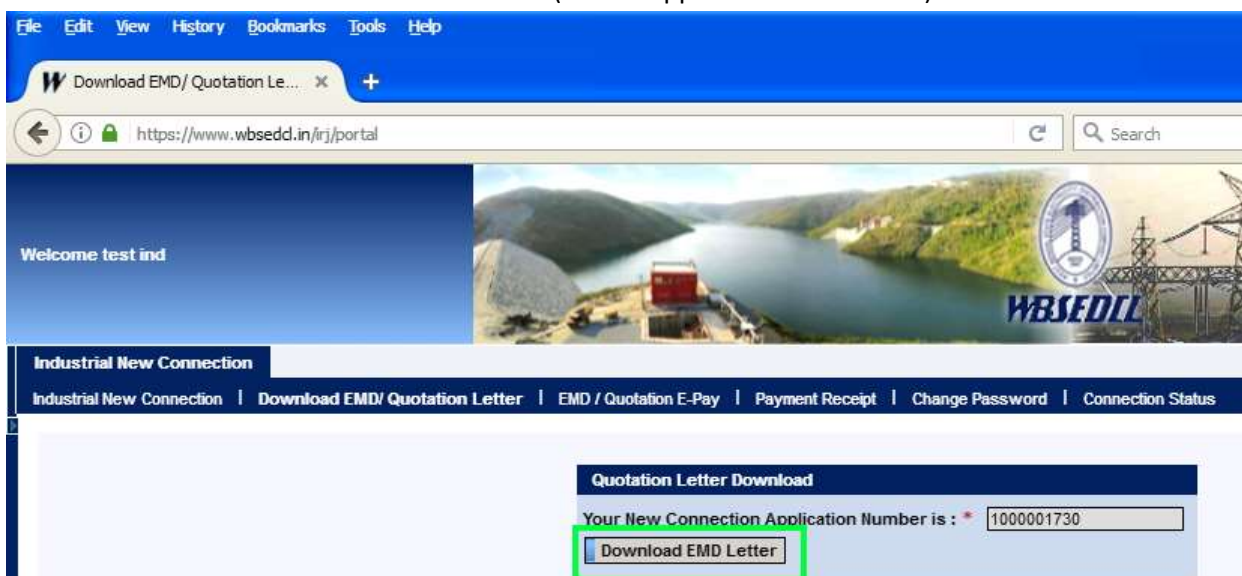
## Step 14: Successful message with Application No

New Connection Applied Successfully message will be shown along with the application no & a **Download EMD Letter** button (in case applied load > 200 KVA).



## Step 15: EMD/Quotation Letter Page

Next click on **Download EMD/Quotation Letter** tab. The application no will be shown. Now click on **Download EMD Letter** button (in case applied load > 200 KVA).



## Step 16: Sample EMD Letter (for applied load > 200 KVA)

Below is one sample EMD Letter.



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

Telephone :

BIRBHUM(DIST.) REGIONAL OFFICE SUR I  
SUPER MARKET COMPLEX BIRBHUM 731130

Ref. No.:R000002626

Date : 11/08/2017

To  
TEST INDUSTRY  
1234/5, WEST BENGAL ROAD

Sub: Bulk power supply for your proposed premises at WEST BENGAL ROAD, WEST BENGAL for an ultimate contract demand of 400KVA.

Dear Sir(s),

With reference to your application for bulk power supply to your premises as aforesaid, we would like to state that you are required to deposit earnest money amounting Rs. 5000.00/- only by 'Pay Order' or 'Bank Draft' drawn on any bank payable at respective location in favour of 'West Bengal State Electricity Distribution Company Limited' for arranging inspection at your premises.

The above Earnest Money will be adjusted with the service connection charge payable by you as per the scheme that may be formulated. The Earnest Money will be forfeited if you fail to pay the amount as expenditure to be borne by you for receiving the new power supply within a period of 90 days from the date of receipt of the 'Quotation' to be offered for receiving power supply.

Note : This is an online Copy of System Generated EMD Letter (Can also be paid online)

Ref. No.:R000002626

Date :11/08/2017

1. The Manager (F&A)/Assistant Manager, WBSEDCL.
2. The Asstt. Cash Officer, WBSEDCL.

## Step 17: EMD E-Pay Page (for applied load > 200 KVA)

EMD/Quotation amount can be paid online by going to EMD/Quotation E-Pay tab. Then clicking on the **Next** button will show the Payable amount.

File Edit View History Bookmarks Tools Help

EMD / Quotation E-Pay - Welc... X

https://www.wbsedd.in/irj/portal Search

Welcome test ind

Industrial New Connection

Industrial New Connection | Download EMD/ Quotation Letter | **EMD / Quotation E-Pay** | Payment Receipt | Change Password | Connection Status

**Online Payment of New Connection**

**New Connection Payment**

Your Application Number: 1000001730 **Next**

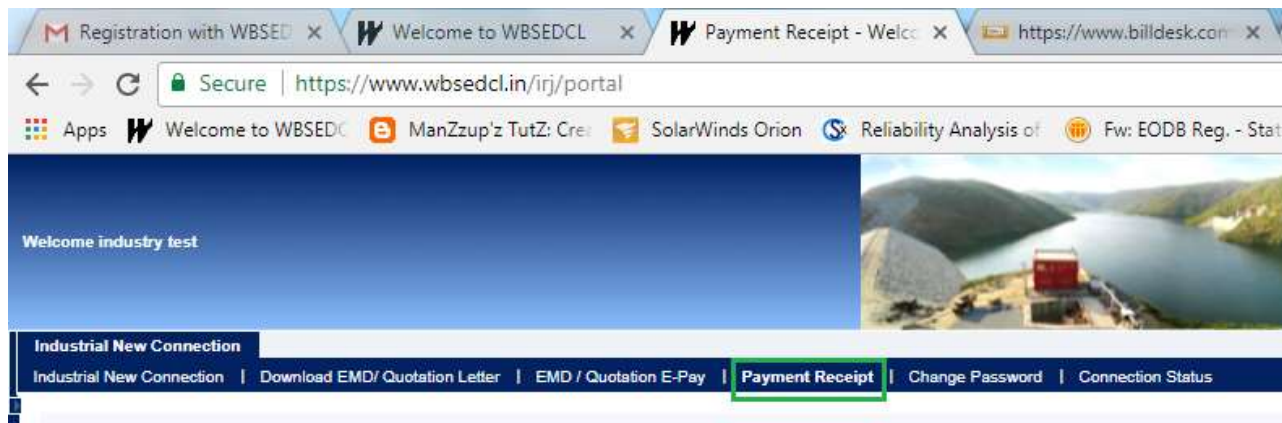
In case of any problem, you can report us to [crmcell@wbsedcl.in](mailto:crmcell@wbsedcl.in)

Consumer need to follow below steps (options marked in below screen shot also):

1. By clicking on **Pay Now** button will show the various online payment modes available.
2. Consumer need to select convenient option.
3. Check "I Agree With Terms and Conditions" checkbox.
4. Click **Confirm** button
5. Then click **Proceed to Pay** button.

## Step 18: Payment Receipt Page

After successful payment of the EMD amount (for applied load > 200 KVA) the payment receipt can be generated from [Payment Receipt](#) tab.



## Step 19: Inspection

An Inspection will be conducted within 3 days from the date of EMD amount deposition by the Commercial Officer of Region / Central Commercial Department for Techno-Commercial Feasibility study and also will enquire:

a) Whether any connection already exists (live / disconnected)?

If exists, then he/she will enquire:

(I) is the particular premises (new one) is physically separated from the existing premises (old one) along with electrical wiring?

(II) is there any outstanding dues against the old connection?

b) Whether the existing system is capable to deliver the load demand?

c) Whether the Intending Consumer has completed his portion of work for readiness of premises.

d) In case the applicant unable to submit the required documents along with a passport size photo online during application, the same will be collected during Inspection.

If any deviation is found, it will be intimated in due course with provision of execution by Turnkey mode, if necessary.

A Separate Meter Room, as per specification of WBSEDCL, is to be provided.

## Step 20: Quotation Generation

Quotation will be generated within 15 days from the date of on satisfactory inspection in all respect by WBSEDCL officials & will be available in [Download EMD/Quotation Letter](#) tab. For applied load upto 200 KVA, instant quotation will be generated during online application.

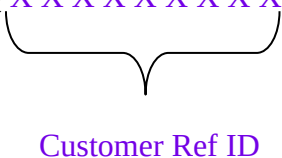
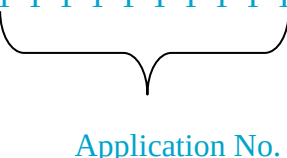


Click on Download Quotation Letter button to download Quotation for the application.



## Step 21: Quotation E-Payment using RTGS/NEFT

Consumers can e-pay the quotation amount via RTGS/NEFT through Website of respective Bank. In this E-collection procedure, industrial customers of WBSEDCL can pay their quotation amount. There will not be any requirement of preregistration on the part of customers; they can pay the quotation amount in the Virtual Bank Account following the below mentioned logic.

| Category of Payments                                                            | Account Nos. to be filled up/ mentioned through RTGS/NEFT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| For payment of Quotation Amount (New Service Connection & Load Extension Cases) | WBQ <span style="color: purple;">X X X X X X X X X</span> <span style="color: blue;">Y Y Y Y Y Y Y Y Y</span><br><div style="display: flex; justify-content: space-around; margin-top: 10px;"><div style="text-align: center;"><br/><span style="color: purple;">Customer Ref ID</span></div><div style="text-align: center;"><br/><span style="color: blue;">Application No.</span></div></div> |

Here the length of Customer Ref ID is fixed for 9 digits whereas the length of Application No. varies. The virtual account should not contain any blank space and or any other characters/ special characters.

To know the exact Virtual Bank Account No, intending consumers need to check his/her Quotation.

The IFSC Code “ICIC0000104” should be used for fund transfer activities in these cases.

The aforesaid IFSC code is related to CMS, Branch of ICICI Bank Ltd.

The whole process is integrated with Bank’s system using web-service call procedure and the payment posting for successful transactions has been scheduled automatically. For the failed transactions the bank will return the amount to the respective accounts of the payees wherefrom the amount has been remitted.

Below are some sample screenshots of online RTGS/NEFT payment activity through intending consumer's bank website/app.

The screenshot displays the Axis Bank Internet Banking interface for a payment transaction. The browser address bar shows the URL <https://retail.axisbank.co.in/wps/portal>. The page title is "Axis Bank Internet Banking...".

**Payee Information:**

- Payee Name: COLLECTION ACCOUNT INTERIM WEST BENGAL STATE ELECTRICITY DISTRIBUTION
- Nickname: WBSEDCL9
- Account No.: WBQ [REDACTED]

**Bank & Branch Information:**

- Bank & Branch: ICICI BANK LIMITED - CMS
- IFSC Code: ICIC0000104

**Payment Details:**

- \*Debit Account: [REDACTED] Available Balance: ₹ 8,666.81
- Payment Type: ☒ One time ☐ Repetitive
- \*Date: 07/09/2016
- \*Amount: 2 Rupees Two and Zero Paise Only
- Remarks: Bill Payment
- Pay Via: ☒ NEFT ☐ RTGS ☐ IMPS

**Sender Details:**

- \*Mobile No.: [REDACTED]
- \*Email ID: [REDACTED]

**E-RECEIPT FOR  
TRANSFER FUNDS**

|                    |                                                                          |
|--------------------|--------------------------------------------------------------------------|
| Payee Name:        | COLLECTION ACCOUNT INTERIM WEST BENGAL STATE<br>ELECTRICITY DISTRIBUTION |
| Nickname:          | WBSEDCL9                                                                 |
| Credit Account No: | WBQ [REDACTED]                                                           |
| Remarks:           | Bill Payment                                                             |
| Debit Account:     | [REDACTED]                                                               |
| Date:              | 07 Sep '16                                                               |
| Amount:            | ₹ 2.00<br>(Rupees Two and Zero Paise only)                               |
| Payment Type:      | One Time Payment                                                         |
| Pay via:           | NEFT                                                                     |

[Set As Favorite Transaction](#)
[Download](#)
[Email](#)
[Print](#)

[Back to Payee List](#)

## Step 22: Agreement Execution

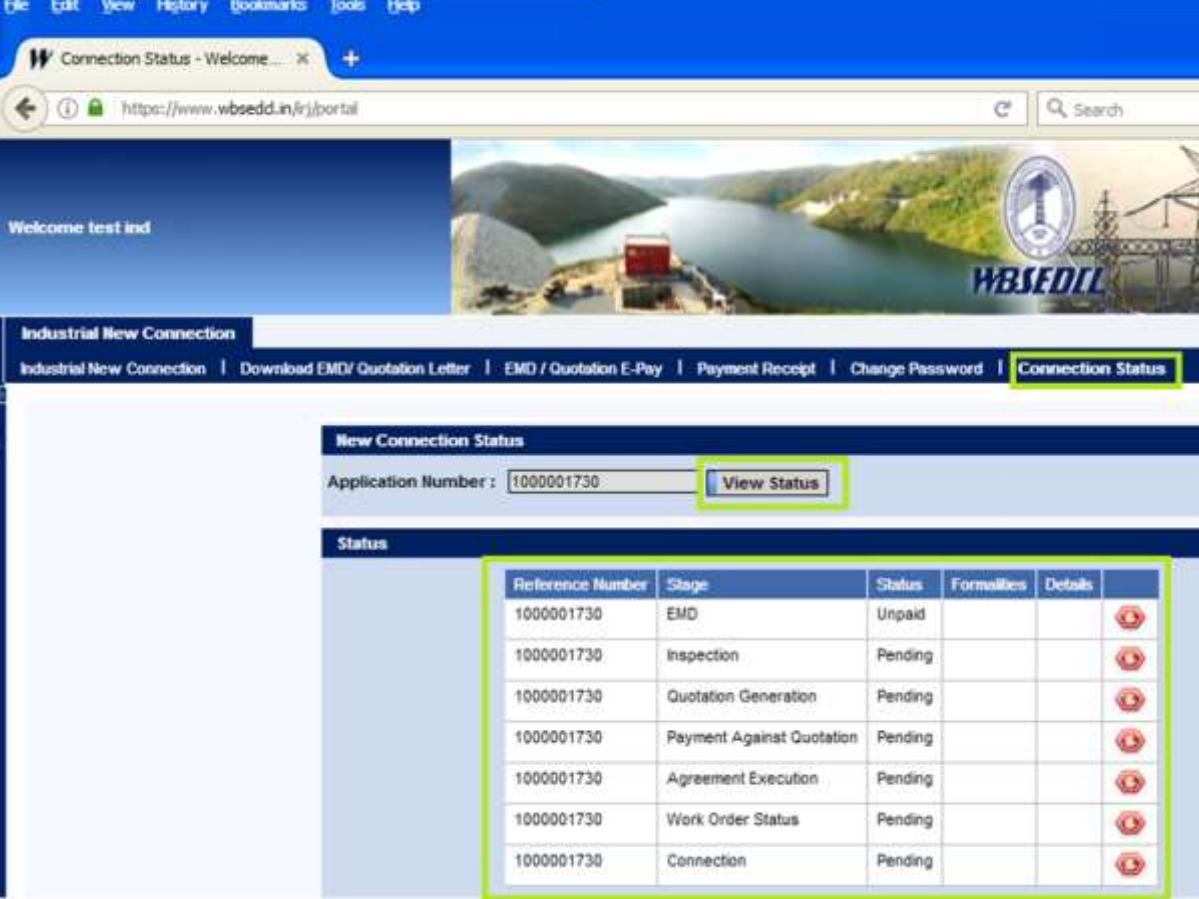
An Agreement is to be executed as per the Standard Format (can be Downloaded from the same location at WBSEDCL Web Portal).

## Step 23: Work Order Generation

The Work Order will then be issued for execution of the TURNKEY job from Region / Dist. HQ end.

## Step 24: Tracking Application Status

Consumer can track the Application status by Clicking Connection Status tab & then clicking View Status button.



The screenshot displays the WBSDDL portal interface. The top navigation bar includes links for 'Industrial New Connection', 'Download EMD/ Quotation Letter', 'EMD / Quotation E-Pay', 'Payment Receipt', 'Change Password', and 'Connection Status' (highlighted). The 'New Connection Status' section shows the 'Application Number : 1000001730' and a 'View Status' button (highlighted). Below this, a table titled 'Status' provides a detailed view of the application's progress.

| Reference Number | Stage                     | Status  | Formalities | Details |
|------------------|---------------------------|---------|-------------|---------|
| 1000001730       | EMD                       | Unpaid  |             |         |
| 1000001730       | Inspection                | Pending |             |         |
| 1000001730       | Quotation Generation      | Pending |             |         |
| 1000001730       | Payment Against Quotation | Pending |             |         |
| 1000001730       | Agreement Execution       | Pending |             |         |
| 1000001730       | Work Order Status         | Pending |             |         |
| 1000001730       | Connection                | Pending |             |         |

## Step 25: Effecting Service Connection

On completion of statutory formalities by the prospective consumer, WBSDDL will execute the service connection work within 7 days.

## Step 26: Welcome Letter

A “Welcome Letter” will be generated there after & can be downloaded from Welcome Letter tab.



## Step 27: Sample Welcome Letter

Sample Welcome Letter is shown below.



### West Bengal State Electricity Distribution Company Limited

(IVRS Number: 19121 Website: <http://www.wbsedcl.in>)

#### SERVICE CONNECTION REPORT

(For Load 50 KVA and above)

Customer Care Center : MAHINAGAR CCC-3113500

#### Consumer Details

|                          |                       |
|--------------------------|-----------------------|
| Consumer Id              | : 100004026           |
| Consumer Name            | : SHARMISTHAMUKHERJEE |
| Consumer Type            | : Individual Owner    |
| Contract Demand (in KVA) | : 120                 |
| Appl. Tariff Scheme      | : B(I-R)              |
| Application No           | : 1000002007          |
| Phase                    | : Three               |
| CT Ratio                 | : NA                  |
| CT Serial Number         | : NA                  |
| Security Deposit (Rs.)   | : 12966               |
| Consumer Address         | : KOLKATA             |

#### Meter Details

|                                                                           |                     |
|---------------------------------------------------------------------------|---------------------|
| Meter Installation Date                                                   | : 03-Nov-2017       |
| Meter Number                                                              | : MET128            |
| Meter Make                                                                | : BHEL              |
| Meter Type                                                                | : Whole Day         |
| Meter Initial Reading                                                     | : 120               |
| Manufacture Seal Details(Manf1,Manf2,Term Blk,PP Box,Sec.Seal1,Sec.Seal2) | : xt0124,g1225,3244 |
| Optical Port Seal No                                                      | : NA                |
| Meter Cost (Rs.)                                                          | : 0 (as rented)     |