

Annexure - 'A'

NTESCL invites applications from Indian nationals to fill up the post of **Company Secretary**. The candidates must be a member of the **Institute of Company Secretaries of India**. Age of the applicant should be **above 60 (Sixty) years and not exceeding 62 (Sixty two) years** as on 01.06.2015. Applications complete in all respect accompanied by attested copies of certificates & testimonials, proof of age etc should reach the **Managing Director, NTESCL, Administrative Office, Finance Centre, 2nd Floor, CBD, Plot No.1, Action Area - II, New Town, Rajarhat, Kolkata - 700 156** by **04.09.2015**. For further details, please visit website: www.wbsedcl.in and www.ntescl.nic.in

ANNEXURE - B

Sl. No.	Name of the Post	Educational Qualification	Pay (Rs.) (Consolidated)
1	Company Secretary	Should be a member of the Institute of Company Secretaries of India	49,720.00