



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Vidyut Bhavan : Bidhannagar : Kolkata-700 091

Procurement & Contract /LR

Office Order No: 706

No. 266 D-06.04.13 Dated: 06-04-2013

Sub: Amendment to Purchase Policy

The Purchase Policy of the Company was issued vide Office Order No. 609 dated 08.08.2012. For operational ease and convenience some revisions in the said Purchase Policy were felt necessary.

Accordingly, it is, hereby, ordered that the clause nos. 2.05, 11.01, 11.07 and 11.09 of the existing Purchase Policy of the Company would stand modified. Besides, new clauses bearing nos. 11.11 and 13.01 would stand included in the existing Purchase Policy.

The modifications and addendum to the clauses are as under:

Clause No. 2.05

Bidders/Manufacturers have to offer as per following table:

Sl. No.	Item wise estimated value as mentioned in tender specification	Minimum of item-wise quantity specified in the tender within the stipulated delivery schedule of WBSEDCL
a)	≤ Rs. 5 Crores	100%
b)	> Rs. 5 Crores but < Rs. 25 Crores	70%
c)	≥ Rs. 25 Crores but < Rs. 50 Crores	50%
d)	≥ Rs. 50 Crores	30%

Those who are unable to offer as per above table, should not apply for issue of Tender Documents for that item. If their offered quantity is found to be less, their offer should be cancelled with forfeiture of E.M.

Clause No. 11.01

Evaluation of the price bids will take into account the Unit Landed cost of the material/equipment at the final destination.

For the purpose of evaluation, the unit landed cost or unit evaluated price will be arrived at by adding all the elements of the Ex-Works/ basic price, Excise Duty, Taxes and other statutory levies, freight & insurance charges.

- So, unit landed cost/ unit evaluated price for a) all items except transformers will be - unit evaluated price = (i) Ex-works price + (ii) F&I charges + (iii) E. D. (Excise Duty) + (iv) CST (on Ex-works + E.D.) or VAT (on Ex-works + E.D. + F&I) + other statutory taxes (entry tax etc.) as applicable.

b) For transformers (all type of transformers)

Unit Evaluated Price = (i) Ex-works price + (ii) F&I charges + (iii) E.D. + (iv) CST (on Ex-works + E.D.) or VAT (on Ex-works + E.D. + F&I) + other statutory taxes (entry tax etc.) as applicable. + Capitalization of Transformer Losses (No Load Loss + Full Load Loss).

Capitalized value of loss per unit shall have to be mentioned in the technical specification.

No separate packing & forwarding charge will be paid extra.

Any variation, in taxes & duties or any new levy introduced subsequent to opening of techno-commercial bid will not be considered for comparison of bids.

Clause No. 11.07

In case of default in delivery schedule/rejection of offers/submission of fake offer(s) against earlier Purchase Order, Vendor Rating (which will be less than 1) of any tenderer may be taken into account during finalisation of any ordered quantity in respect of any Unit. Till vendor ratings of the Units are finalised, there will be reduction in the assessed delivery quantity by 25-50% depending on their past performance.

In case the allotment of quantity to bidder(s) at L_1 rate as per Vendor rating policy fall short of the required quantity, then quantity reduction due to only vendor rating A, B & C category may be relaxed, to meet the Short fall with the approval of one step higher than Delegated Authority not below Standing Tendering Committee (STC). In all such cases proper justification in respect of urgent requirement of the quantity shall clearly be mentioned.

Excess allotment at L_1 rate shall be made to the bidders in proportion to the vendor performance rating in the descending order irrespective of bid position, subject to maximum of offered quantity of bidders having vendor rating 'A', 'B' or 'C' category, except the vendors who are new to WBSEDCL and fall under clause 11.09 of purchase policy.

Clause No. 11.09

In case the tenderer becomes eligible for placement of order on them for the 1st time, the particular tenderer shall get order upto 30% of the offered quantity, even if their offered quantities within specified delivery schedule are more in their respective bid. If the tenderer be of National / International repute OR the parties who have supplied at least 80% of tender quantity in a single order to any other Govt. & Power utility in last 3(three) years then the bidder may get maximum 50% of the offered quantity.

Clause No. 11.11

Tender for 20% quantity

To promote small Vendors, with limited financial capacity, 20% of required quantity may be procured through separate tender at the discretion of WBSEDCL, once in a year for the items like Distribution transformer upto 100KVA, conductor etc. where quantity requirement is more.

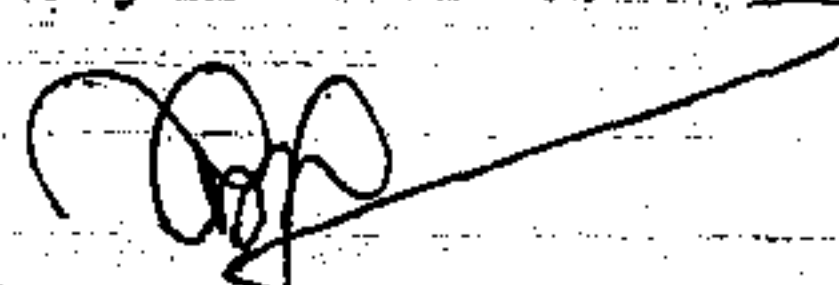
However, Promotional Order against clause 11.10 for such type of tender will not be entertained. This shall be mentioned in the tender clause.

Clause No. 13.01

In the event of failure to supply the ordered Quantity by the selected Vendor as specified in the delivery schedule, the delegated authority of the Company will be empowered to reduce the ordered quantity of the selected Vendor after the expiry of the delivery date as specified in the schedule of delivery which corresponds to 1/3rd of the total ordered quantity. The total ordered quantity will be reduced in proportion to the quantity undelivered assessed upto the period mentioned above. The quantity so reduced will be allotted proportionately to the other selected Vendors to whom the orders have been placed in the same tender and who have adhered to the delivery schedule. Allotment so made shall under no circumstances exceed the offered quantity of the respective selected bidder and the limit as per the Vendor rating policy. In the event, the allotment is not possible for reasons due to above limitation, the said allotment may be considered to the non-selected bidders to the extent of limit as per Vendor rating policy and who had matched L₁ evaluated rate and will consent to adhere the allotment.

This order takes effect from 18.03.2013.

This has reference to the resolution adopted in the 40th and the 41st meeting of the Board of Directors of the Company held on 21.12.2012 and 18.03.2013 respectively.


(T. K. Rudra)
Director(HR)

Memo. No. WBSEDCL/BC/72/301(24)

Dated: 06-04-2013

Distribution :

1. The Executive Director (Distribution)/Executive Director (RE), WBSEDCL.
2. The Chief Engineer: Distribution/Distribution Planning/RE /Distribution Projects/Commercial/IT&C/ Hydel/ PTR/CRM/DTD/PIDD/Hydel Construction, WBSEDCL.
3. The Chief Engineer & Project Manager, PPSP HQ, WBSEDCL.
4. The Chief Engineer(Procurement & Contracts), WBSEDCL – for wide circulation as per requirement.
5. The General Manager: (HR&A)/(F&A)/(IA), WBSEDCL.
6. The Addl. General Manager(F&A), P&C Dept., WBSEDCL.
7. P.S. to Chairman and Managing Director/Director(Generation)/Director(RT&IT)/Director (Finance), WBSEDCL.

Copy to :

- ✓ 1. The Addl. Chief Engineer - I, P&C Department.
2. The Addl. Chief Engineer - II, P&C Department.
3. The Addl. Chief Engineer - III, P&C Department.
4. The Addl. General Manager (F&A), P&C Department.
5. The Superintending Engineer, Monitoring / Stores / Inspection, P&C Department.
6. Sr. Manager, HR&A, P&C Department.
7. Sri S. Sarkar / Smt. S. Das / Sri S. Guha / Sri M. Das, S. E. (E), P&C Department.
8. Smt. K. Naskar / Sri R. Chowdhury / F. Ahmed, D. E. (E), P&C Department.

S. Sankar
Chief Engineer (Procurement & Contracts)