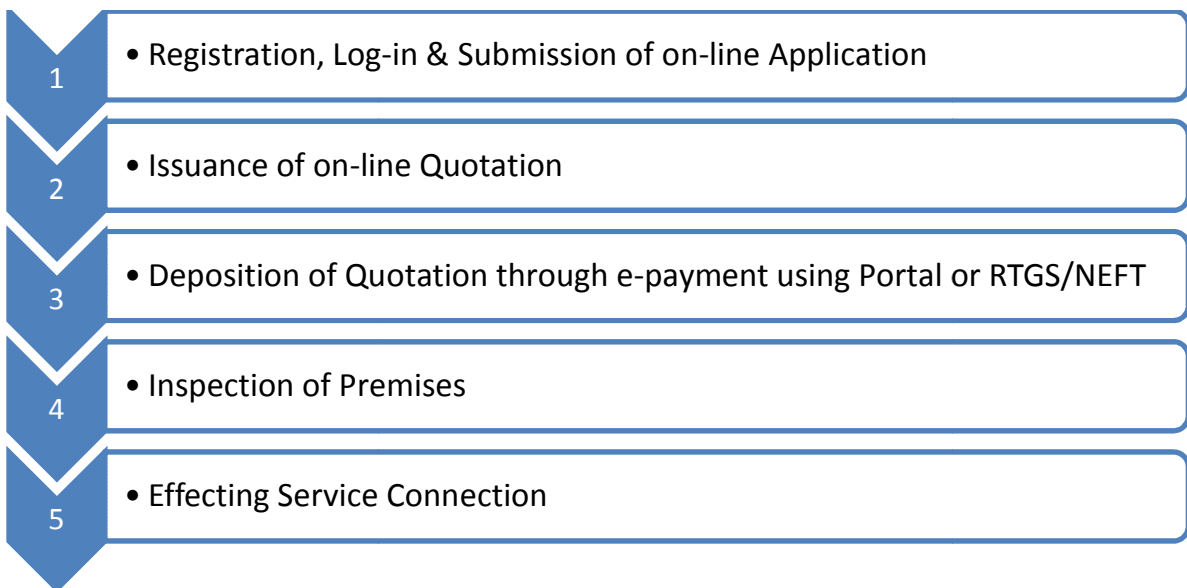




## Manual of WBSEDCL Online System for New Connection (LT Others)

**WBSEDCL prefers online application for new connection**

### Process flow



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## Step 1: Open User Login Page

On WBSEDCL Portal Home page: <https://www.wbsedcl.in> select tab **Consumer Corner > Connection Management > Online application > New Connection (LT Others)**.

## Step 2: New User Registration

Click on New User link to create a new user id which will be used for new online application.

The screenshot displays the WBSEDCL portal interface. At the top, the browser's address bar shows the URL [https://www.wbsedcl.in/irj/go/km/docs/internet/new\\_website/NewConnection\\_LT\\_Others.html](https://www.wbsedcl.in/irj/go/km/docs/internet/new_website/NewConnection_LT_Others.html). The portal header includes the WBSEDCL logo, the company name "WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED", the tagline "Lighting up lives in the land of light. Powering Bengal. Powering our lives...", and a 24x7 Helpline number "Call 19121 (other than Kolkata circle)".

The main navigation bar contains links for HOME, ABOUT US, CONSUMER CORNER, TENDERS, PROJECTS, and NEWS & REPORTS. Below this, a breadcrumb trail shows the path: Consumer Corner > Connection Management > Online Application > New Connection (LT Others).

The "New Connection (LT Others)" page features a sidebar with links: New Connection (Bulk/Industrial), New Connection (LT Others) (highlighted), Temporary (Puja/Others), New Connection Application Status, Load Enhancement (LT Consumers), and Load Enhancement Application Status.

The main content area is titled "New Connection (LT Others)" and contains a "My Account" section with a user icon. It includes fields for Username and Password, a "Login" button, and a "New User" link (highlighted with a green box) and a "Forgot Password" link.

The footer contains a list of "Associated Sites" including SEBI (LODR), Safety, Energy Conservation, CSR, Retired Employee's Corner, Employee Corner, Career, and Contact Us.

### Step 3: Provide Details for new user id creation

Fill the details: Name & Mobile Number. Next click on **Generate OTP** Button. An OTP will be sent to the Mobile Number. Here Mobile Number will be consumer's User Name.

The screenshot shows a web browser window with the URL <https://www.wbsedcl.in/webdynpro/dispatcher/local/NewConSelfReg/SelfReg>. The page header includes the WBSEDCL logo and the text "West Bengal State Electricity Distribution Company Limited". Below this is a blue banner with the text "Online New Connection Self Registration". The main content area is titled "Self Registration for New Connection" and contains a form with the following fields: "Name: \*" with the value "test dom", and "Mobile Number: \*" with a masked number. A "Generate OTP" button is highlighted with a green box. Below the form, a blue bar contains the text "In case of any problem, you can report us to [crmcell@wbsedcl.in](mailto:crmcell@wbsedcl.in)".

### Step 4: Validating via OTP

Fill up the OTP & then click on **Validate** Button.

The screenshot shows the same web browser window as in Step 3, but the form is now at the validation stage. The "Name: \*" field still contains "test dom", and the "Mobile Number: \*" field is masked. A new field, "Provide OTP: \*" with a masked number, has been added. The "Validate" button is highlighted with a green box. The "Generate OTP" button is still visible. The blue bar at the bottom remains the same, with the text "In case of any problem, you can report us to [crmcell@wbsedcl.in](mailto:crmcell@wbsedcl.in)".

## Step 5: Fill up Email & Password

Next Email ID & Password need to be filled up. After that click on **Submit** Button.

The screenshot shows the 'Self Registration for New Connection' form on the WBSEDCL website. The form includes fields for Name, Mobile Number, User ID, Email ID, Confirm Email ID, Password, and Confirm Password. The Email ID and Confirm Email ID fields are highlighted with a green box, and the Password and Confirm Password fields are also highlighted with a green box. A 'Submit' button is highlighted with a green box. A 'Generate OTP' button is visible next to the Mobile Number field. A 'Reset' button is located below the Password and Confirm Password fields. A message at the bottom states: 'In case of any problem, you can report us to [crmcell@wbasedcl.in](mailto:crmcell@wbasedcl.in)'.

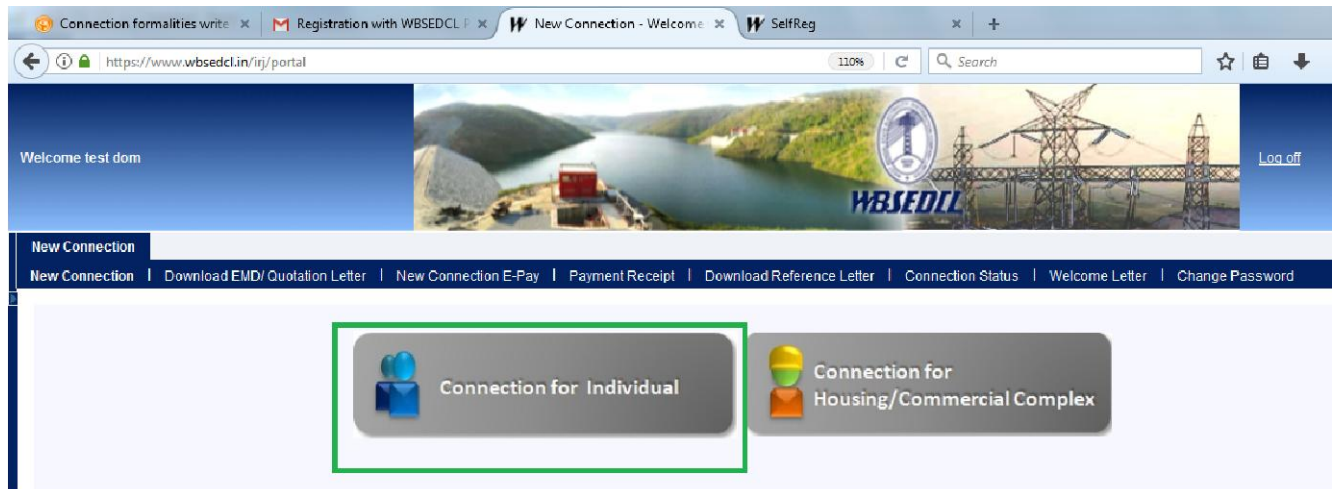
## Step 6: Successful User ID Creation

After Submit the user will be created & a successful message will be shown. The Login credentials will be mailed to the respective mail id also.

The screenshot shows the success message after the user registration process. The message states: 'User has been created Successfully. Your User Id will be your mobile number. Your login credentials has been sent to [jayaldevjain@gmail.com](mailto:jayaldevjain@gmail.com)'. A blue button at the bottom states: 'In case of any problem, you can report us to [crmcell@wbasedcl.in](mailto:crmcell@wbasedcl.in)'.

## Step 7: Login using created User ID & Password

Next Go to Login Page via following path: [Consumer Corner](#) > [Connection Management](#) > [Online application](#) > [New Connection \(LT Others\)](#). Provide Username (mobile number) & Password to Login to [New Connection](#) application page. Consumer Need to Click Connection of Individual.

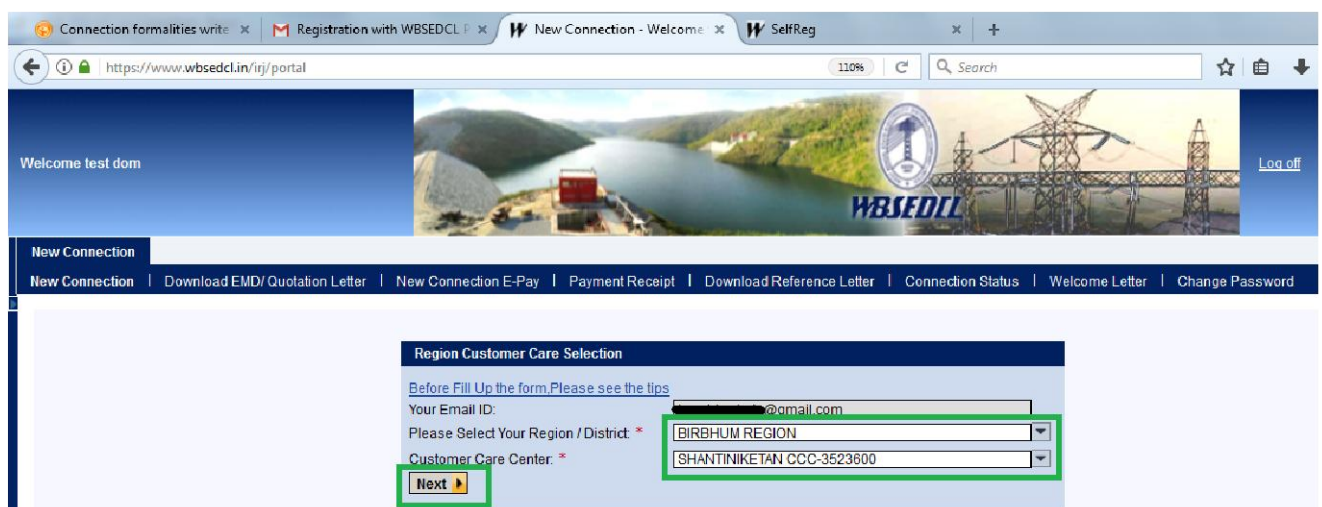


## Step 8: Filling up Region Customer Care Selection

Fill the Region/District & Customer Care Center Name & the Click [Next](#) button.

### Tips :

- a. **Region:**  
User can check nearby locality and get their Region Name.
- b. **Customer Care Centre (CCC) :**  
User can check nearby locality and get their Customer Care Centre. User's Customer Care Centre might be same as them. For more information, user can contact toll Free Numbers (available in website).





## Step 9: Filling up General & Technical Information

Applicant need to fill up General & Technical Information.

Applicant can choose Consumer Type between below types:

- Normal Individual Owner
- Flat Owner in a Housing/Commercial Complex

### I. Normal Individual Owner

In this case, applicant needs to fill up details & click **Validate** button

The screenshot displays the WBSedCL portal interface. At the top, there are browser tabs for 'Connection formalities write', 'Registration with WBSedCL', 'New Connection - Welcome', and 'SelfReg'. The address bar shows 'https://www.wbsedcl.in/ij/portal'. The main header features a 'Welcome test dom' message and a 'Log off' link. Below the header is a navigation bar with links: 'New Connection', 'Download EMD/ Quotation Letter', 'New Connection E-Pay', 'Payment Receipt', 'Download Reference Letter', 'Connection Status', 'Welcome Letter', and 'Change Password'. The main content area is divided into three sections:

- Region Customer Care Selection:** This section includes a 'Before Fill Up the form Please see the tips' link, a 'Your Email ID:' field with a masked email address, a 'Please Select Your Region / District:' dropdown menu set to 'BIRBHUM REGION', and a 'Customer Care Center:' dropdown menu set to 'SHANTINIKETAN CCC-3523600'. A 'Next' button is located at the bottom of this section.
- General Information:** This section contains several fields: 'Consumer Type:' (dropdown set to 'Normal Individual Owner'), 'Purpose Of Supply:' (dropdown set to 'DOMESTIC'), 'Customer Care Center:' (text field with 'SHANTINIKETAN CCC-3523600'), 'First Name:' (text field with 'test'), 'Last Name:' (text field with 'dom'), 'Mobile No:' (text field with '9749618802'), 'Address Line1:' (text field with 'SHANTINIKETAN'), 'Address Line2:' (text field), 'Address Line3:' (text field), and 'Pin Code:' (text field with '731204'). A red note at the bottom states 'All(\*) Fields are Mandetory'.
- Technical Information:** This section includes 'Load Applied(Watt):', 'Load Applied(KW):', 'Category:' (dropdown set to 'Urban'), 'Phase:' (dropdown set to 'Single Phase'), and 'Meter Cost Deposit By Consumer:' (dropdown set to 'N'). A red note at the bottom states 'All(\*) Fields are Mandetory'. A 'Validate' button with a right arrow is located at the bottom of this section.

## II. Flat Owner in a Housing/Commercial Complex

In this case, applicant needs to select his/her Housing/Commercial Complex from [Complex List](#) which has already been registered with WBSEDCL.

The screenshot displays the 'New Connection' portal of WBSEDCL. The browser address bar shows 'https://www.wbseddl.in/irj/portal'. The page features a header with a 'Welcome test domestic' message and a 'Log off' link. A navigation bar includes links for 'New Connection', 'Download EMD/ Quotation Letter', 'New Connection E-Pay', 'Payment Receipt', 'Download Reference Letter', 'Connection Status', 'Welcome Letter', and 'Change Password'.

The main content area is divided into three sections:


- Region Customer Care Selection:** This section includes a 'Before Fill Up the form, Please see the tips' link. It contains fields for 'Your Email ID' (with a dropdown menu), 'Please Select Your Region / District' (with a dropdown menu showing 'BIDHANNAGAR REGION'), and 'Customer Care Center' (with a dropdown menu showing 'RAJARHAT CCC-3123300'). A 'Next' button is located at the bottom of this section.
- General Information:** This section contains various fields for user information, including 'Consumer Type' (dropdown menu showing 'Flat Owner in a Housing/Commercial Complex'), 'Purpose Of Supply' (dropdown menu showing 'DOMESTIC'), 'Customer Care Center' (dropdown menu showing 'RAJARHAT CCC-3123300'), 'Complex List' (dropdown menu showing a list of complexes including 'ANANDAM APT', 'ANANDI APARTMENT, B/NO-C', 'ANANDI APT BL-A', 'ANANDI APT BL-B', 'ANANDI VILLA', 'ANANDI VILLA, BLOCK-A', 'ANANDI VILLA, BLOCK-B', 'ANANYA APARTMENT', 'ANNAPURNA MANSON', and 'ANNESHA APARTMENT'), 'Type of Child Unit', 'Load given by Developer', 'First Name', 'Last Name', 'Flat Number', 'Mobile No', 'Address Line1', 'Address Line2', 'Address Line3', and 'Pin Code'. A red note at the bottom of this section states 'All (\*) Fields are Mandatory'.
- Technical Information:** This section includes fields for 'Load Applied(Watt)', 'Load Applied(KW)', 'Category' (dropdown menu), 'Phase' (dropdown menu), and 'Meter Cost Deposit By Consumer' (dropdown menu). A red note at the bottom of this section states 'All (\*) Fields are Mandatory'. A 'Validate' button is located at the bottom of this section.



Then applicant needs to select type of residence under that complex & fill up related information. Then click **Validate** button.

Browser tabs: New Message, New Connection - Welco, Sent Mail - jeweldawje, Welcome to WBSEDCL, rajarhat pin code - Goog

Address bar: Secure | https://www.wbsedcl.in/irj/portal

Welcome test domestic  [Log off](#)

**New Connection**

[New Connection](#) | [Download EMD/Quotation Letter](#) | [New Connection E-Pay](#) | [Payment Receipt](#) | [Download Reference Letter](#) | [Connection Status](#) | [Welcome Letter](#) | [Change Password](#)

---

**Region Customer Care Selection**

[Before Fill Up the form, Please see the tips](#)

Your Email ID:

Please Select Your Region / District: \*

Customer Care Center: \*

[Next](#)

---

**General Information**

Consumer Type: \*

Purpose Of Supply: \*

Customer Care Center: RAJARHAT CCC-3123300

Complex List: \*

Type of Child Unit: \*

Load given by Developer: Dwelling units-1 Room

First Name: \*

Last Name: \*

Fiat Number: \*

Mobile No:

Address Line1: \*

Address Line2:

Address Line3:

Pin Code: \*

*All (\*) Fields are Mandatory*

---

**Technical Information**

Load Applied(Watt):

Load Applied(KW):

Category: \*

Phase: \*

Meter Cost Deposit By Consumer: \*

[Validate](#)

*All (\*) Fields are Mandatory*

Taskbar: 11:42 26-08-2017

## Step 10: Filling up Load Information

Applicant need to fill up Load Information & then click on **Verify Load** button.

Connection formalities write x Registration with WBSEDCL x New Connection - Welcome x SelfReg

https://www.wbsecl.in/irj/portal Search

Welcome test dom

Log off

New Connection

New Connection | Download EMD/ Quotation Letter | New Connection E-Pay | Payment Receipt | Download Reference Letter | Connection Status | Welcome Letter | Change Password

Please Select Your Region / District: **WB BISHUM REGION**  
Customer Care Center: **SHANTINIKETAN CCC-3523600**  
[Next](#)

**General Information**

Consumer Type: **Normal Individual Owner**  
Purpose Of Supply: **DOMESTIC**  
Customer Care Center: SHANTINIKETAN CCC-3523600  
First Name: **test**  
Last Name: **dom**  
Mobile No: **9749618802**  
Address Line1: **SHANTINIKETAN**  
Address Line2:  
Address Line3:  
Pin Code: **731204**  
*All(\*) Fields are Mandatory*

**Technical Information**

Load Applied(Watt):  
Load Applied(KW):  
Category: **Urban**  
Phase: **Single Phase**  
Meter Cost Deposit By Consumer: **N**  
*All(\*) Fields are Mandatory*  
[Validate](#)

**Load Information**

Enter Your total Load (KWatt): **0.5**  
To Know Your Individual Equip Load [Click Here](#)  
[Verify Load](#)

## Step 11: Document Upload

After load verification, applicant can upload required documents along with a passport size photo. For the same he/she needs to click **Yes** button in the related message box.

Then upload below documents along with passport size photo of applicant:

- Passport/Voter ID/Telephone Bill
- Land ownership document (Property Paper/Purchase Deed/Tenancy Deed/Tax Receipt of Panchayet/Municipality etc.)

The screenshot displays the WBSEDCL portal interface. At the top, there's a navigation bar with links like 'New Connection', 'Download EMD/Quotation Letter', 'New Connection E-Pay', 'Payment Receipt', 'Download Reference Letter', 'Connection Status', 'Welcome Letter', and 'Change Password'. The main content area is divided into three sections: 'General Information', 'Technical Information', and 'Load Information'. The 'General Information' section includes fields for Consumer Type (Flat Owner in a Housing/Commercial Complex), Purpose Of Supply (DOMESTIC), Customer Care Center (RAJARHAT CGC-3123300), Complex List (AMBEY AWAS), Type of Child Unit (Dwelling units-2 Room), Load given by Developer (2000 Watt), First Name (test), Last Name (consumer), Flat Number (211), Mobile No. (redacted), Address Line1 (DASHADROME BANGALAXMI), Address Line2, Address Line3, and Pin Code (700135). The 'Technical Information' section includes Load Applied (Watt) (5000), Load Applied (KW) (5), Category (Urban), Phase (Single Phase), and Meter Cost Deposit By Consumer (N). The 'Load Information' section includes a field for Enter Your total Load (KWatt) (5) and a link to 'Click Here'. Below these sections, there's a 'Document Upload' section with three rows: 'Passport size photo of applicant', 'Passport/Voter ID/Telephone Bill', and 'Land ownership document'. Each row has a 'Choose File' button and a 'No file chosen' button. To the right of each row, there's a note about the file format and size: 'Photo should be in jpg or jpeg format and file size should be within 100KB', 'File should be in pdf format and file size should be within 150KB', and 'File should be in pdf format and file size should be within 350KB'. At the bottom of the document upload section, there's a 'Submit All Details' button.

**General Information**

Consumer Type: \* Flat Owner in a Housing/Commercial Complex  
Purpose Of Supply: \* DOMESTIC  
Customer Care Center: RAJARHAT CGC-3123300  
Complex List: \* AMBEY AWAS  
Type of Child Unit: \* Dwelling units-2 Room  
Load given by Developer: 2000 Watt  
First Name: \* test  
Last Name: \* consumer  
Flat Number: \* 211  
Mobile No.:   
Address Line1: \* DASHADROME BANGALAXMI  
Address Line2:   
Address Line3:   
Pin Code: \* 700135  
*All(\*) Fields are Mandatory*

**Technical Information**

Load Applied(Watt): 5000  
Load Applied(KW): 5  
Category: \* Urban  
Phase: \* Single Phase  
Meter Cost Deposit By Consumer: \* N  
*All(\*) Fields are Mandatory*  
[Validate]

**Load Information**

Enter Your total Load (KWatt): 5  
To Know Your Individual Equip Load [Verify Load] [Click Here](#)

Passport size photo of applicant: [Choose File] [No file chosen] Photo should be in jpg or jpeg format and file size should be within 100KB  
Passport/Voter ID/Telephone Bill: [Choose File] [No file chosen] File should be in pdf format and file size should be within 150KB  
Land ownership document: [Choose File] [No file chosen] File should be in pdf format and file size should be within 350KB  
[Submit All Details]

## Step 12: Submit Application Details

Next click **Submit All Details** button to submit the application details.

Welcome to WBSEDCL x Welcome to WBSEDCL x New Connection - We x SelfReg x Inbox x New Tab x

Secure | https://www.wbsecl.in/irj/portal

Welcome test domestic

New Connection | Download EMD/ Quotation Letter | EMD / Quotation E-Pay | Payment Receipt | Download Reference Letter | Connection Status | Change Password | Welcome Letter

### General Information

Consumer Type: \* Normal Individual Owner  
Purpose Of Supply: \* DOMESTIC  
Customer Care Center: LAVPUR CCC-3523305  
First Name: \* test  
Last Name: \* dom  
Mobile No:   
Address Line1: \* LAVPUR  
Address Line2:   
Address Line3:   
Pin Code: \* 731204  
*All(\*) Fields are Mandatory*

### Technical Information

Load Applied(Watt): 500  
Load Applied(KW): 0.5  
Category: \* Urban  
Phase: \* Single Phase  
Meter Cost Deposit By Consumer: \* N  
*All(\*) Fields are Mandatory*  
[Validate](#)

### Load Information

Enter Your total Load (KWatt): 0.5  
To Know Your Individual Equip Load [Click Here](#)  
[Verify Load](#)

### Upload File

Passport Size Photo of Applicant: [Choose File](#) electric\_...1522.jpg File should be in jpg or jpeg Format and file size should be within 100KB  
Passport/Voter Id/Telephone Bill: [Passport](#) [Choose File](#) Guidelin...apse.pdf File should be in pdf Format and file size should be within 150KB  
Land Ownership Document: [Property Paper](#) [Choose File](#) Guidelin...apse.pdf File should be in pdf Format and file size should be within 350KB

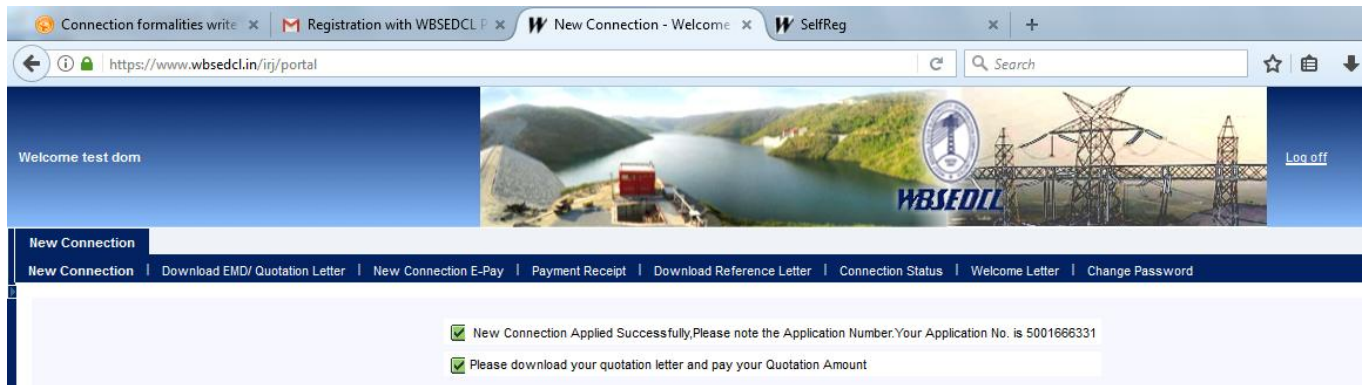
### Submit Details

[Submit All Details](#)



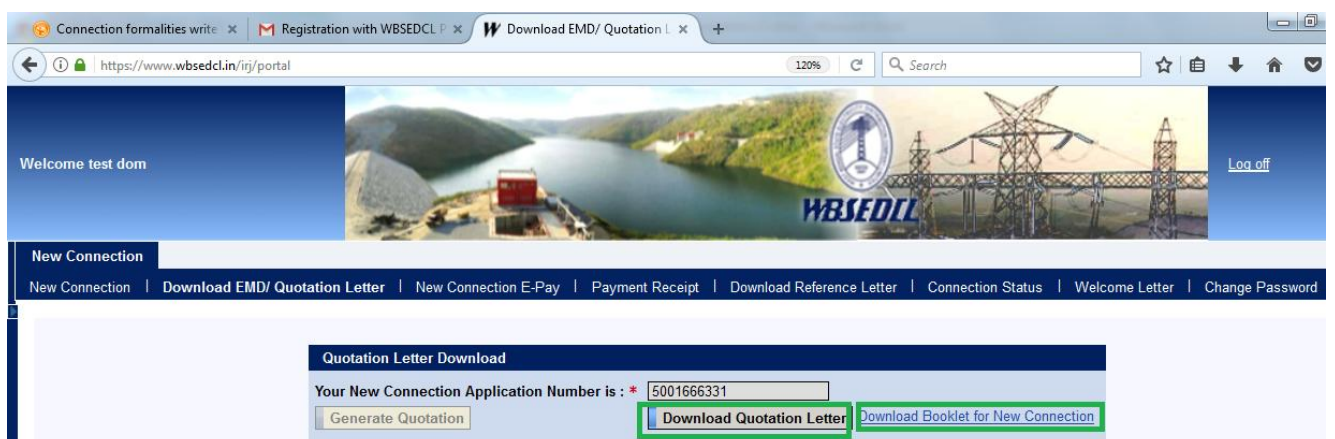
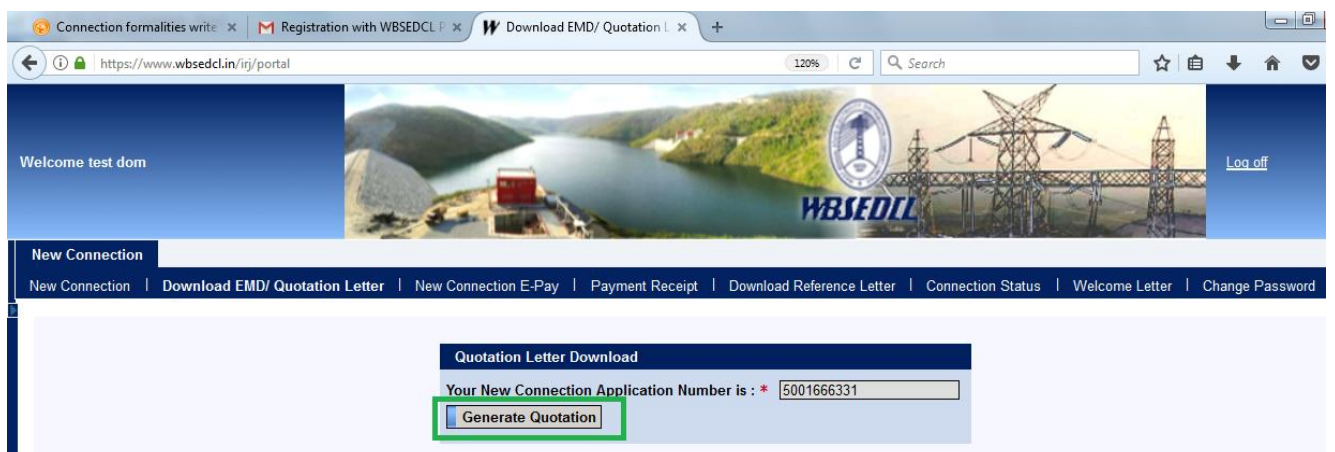
## Step 13: Successful message with Application No

New Connection Applied Successfully message will be shown along with the application no.



## Step 14: Quotation Letter Download

Quotation can be downloaded from **Download EMD/Quotation Letter** tab & the clicking **Generate Quotation** button & then click **Download Quotation Letter** button. Applicant can also Download Booklet for New Connection by clicking the related link.



## Step 15: Sample Quotation Letter

Sample Quotation is shown below.



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED.  
(IVRS Number: 1800-345-5221 Website: <http://www.wbsedcl.in>)  
QUOTATION AS PER WBSEDCL PROCEDURE-A(2010)

Supply Office	: SHANTINIKETAN CCC-3523600
Application Number	: 5001666331
Name of the Applicant	: TEST DOM
Address	: SHANTINIKETAN
Phone Number	: [REDACTED]
Application Type	: New Connection
Consumer Type	: Individual Owner
Reference ID	: 501635164
Contract Demand	: 500 Watt
Quotation Date	: 17/08/2017
Quotation Due Date	: 15/11/2017
Applicable Tariff Scheme	: A(DM-U)

### Payable Amount Details

Total Service Connection Charge	: 400
1) Total Payable Service Connection Charge (Rs.)	: 400
Refund If Any	: 0
2) Security Deposit	: 554
Energy Charge	: 508.08
Fixed/Demand Charge (FC/DC) :	: 15
Electricity Duty Charge	: 0
Meter Rent	: 30.0
3) Cost of Meter	: 0
Total Payable Money	: 954.0

Note: Security Deposit computed as per procedure 29(c) of WBSEDCL Procedure-A(2010).



## Step 16: Quotation E-Payment using Portal

Quotation amount can be paid online by going to **New Connection E-Pay** tab. Then clicking on the **Next** button will show the Payable amount breakup.

The screenshot shows a web browser window with multiple tabs open. The active tab is 'New Connection E-Pay - Wel'. The address bar shows 'https://www.wbsedcl.in/irj/portal'. The page features a header with a 'Welcome test dom' message and a 'Log off' link. A navigation menu includes 'New Connection', 'Download EMD/ Quotation Letter', 'New Connection E-Pay' (highlighted with a green box), 'Payment Receipt', 'Download Reference Letter', 'Connection Status', 'Welcome Letter', and 'Change Password'. The main content area is titled 'Online Payment of New Connection'. It contains a 'New Connection Payment' section with a form for 'Your Application Number' (5001666331) and a 'Next' button (highlighted with a green box). At the bottom, a blue banner states: 'In case of any problem, you can report us to [crmcell@wbsedcl.in](mailto:crmcell@wbsedcl.in)'.

Consumer need to follow below steps (options marked in below screen shot also):

1. By clicking on **Pay Now** button will show the various online payment modes available.
2. Consumer need to select convenient option.
3. Check "I Agree With Terms and Conditions" checkbox.
4. Click **Confirm** button
5. Then click **Proceed to Pay** button.

Connection formalities write x Registration with WBSedcl p x New Connection E-Pay - Wel x GUIDELINES FOR EFFECTING x +

https://www.wbsedcl.in/irj/portal 120% Search

Welcome test dom

New Connection | Download EMD/ Quotation Letter | New Connection E-Pay | Payment Receipt | Download Reference Letter | Connection Status | Welc

### Online Payment of New Connection

**New Connection Payment**

Your Application Number: 5001666331 **Next**

Consumer Name: TEST DOM

Total Security Deposit(Rs): 554

Total Service Connection Charge(Rs): 400

Total Meter Cost(Rs): 0

Your Payable Amount(Rs): 954.0

**Pay Now** ← 1

**Please Select Payment Gateway**

☐ Axis Bank (Net Banking for their own consumers only)

☒ Billdesk (Net Banking/Debit Card/Credit Card/Wallet) ← 2

☐ ICICI Bank (Debit Card/Credit Card)

**Transaction charge**

Rs.4.00 + Applicable Tax for Net-Banking / Wallet

0.8% + Applicable Tax for Debit/Credit Card

**Transaction Terms and Conditions**

☒ I Agree With Terms and Conditions ← 3

**Confirm** ← 4 **Proceed to Pay** ← 5

Your payment will be processed in a new window.  
Please do not close this window until payment is complete.

## Step 17: Quotation E-Payment using RTGS/NEFT

Consumers can also e-pay the quotation amount via RTGS/NEFT through Website of respective Bank. In this E-collection procedure, LT customers of WBSEDCL can pay their quotation amount. There will not be any requirement of preregistration on the part of customers; they can pay the quotation amount in the Virtual Bank Account following the below mentioned logic.

Category of Payments	Account Nos. to be filled up/ mentioned through RTGS/NEFT
For payment of Quotation Amount (New Service Connection & Load Extension Cases)	WBQ <span style="color: purple;">X X X X X X X X X</span> <span style="color: blue;">Y Y Y Y Y Y Y Y Y</span> <div style="display: flex; justify-content: space-around; margin-top: 10px;"><span style="color: purple;">Customer Ref ID</span><span style="color: blue;">Application No.</span></div>

Here the length of Customer Ref ID is fixed for 9 digits whereas the length of Application No. varies. The virtual account should not contain any blank space and or any other characters/ special characters.

To know the exact Virtual Bank Account No, intending consumers need to check his/her Quotation.

The IFSC Code "ICIC0000104" should be used for fund transfer activities in these cases.

The aforesaid IFSC code is related to CMS, Branch of ICICI Bank Ltd.

The whole process is integrated with Bank's system using web-service call procedure and the payment posting for successful transactions has been scheduled automatically. For the failed transactions the bank will return the amount to the respective accounts of the payees wherefrom the amount has been remitted.

Below are some sample screenshots of online RTGS/NEFT payment activity through intending consumer's bank website/app.

The screenshot shows the Axis Bank Internet Banking interface for a NEFT payment. The browser address bar displays <https://retail.axisbank.co.in/wps/rm>. The page title is "Axis Bank Internet Banking...". The left sidebar contains a menu with "File", "Edit", "View", "Favorites", "Tools", and "Help". The main content area displays the following details:

- Payee Name:** COLLECTION ACCOUNT INTERIM WEST BENGAL STATE ELECTRICITY DISTRIBUTION
- Nickname:** WBSEDCL9
- Account No.:** WBQ [REDACTED]
- Bank & Branch:** ICICI BANK LIMITED - CMS
- IFSC Code:** ICIC0000104

**Payment Details:**

- \*Debit Account:** [REDACTED] Available Balance: ₹ 8,666.81
- Payment Type:** ☒ One time ☐ Repetitive
- \*Date:** 07/09/2016
- \*Amount:** 2 Rupees Two and Zero Paise Only
- Remarks:** Bill Payment
- Pay Via:** ☒ NEFT ☐ RTGS ☐ IMPS

**Sender Details:**

- \*Mobile No.:** [REDACTED]
- \*Email ID:** [REDACTED]

The screenshot shows the Axis Bank Internet Banking interface displaying the E-RECEIPT FOR TRANSFER FUNDS. The browser address bar displays <https://retail.axisbank.co.in/wps/rm>. The page title is "Axis Bank Internet Banking...". The left sidebar contains a menu with "File", "Edit", "View", "Favorites", "Tools", and "Help". The main content area displays the following details:

- E-RECEIPT FOR TRANSFER FUNDS**
- Payee Name:** COLLECTION ACCOUNT INTERIM WEST BENGAL STATE ELECTRICITY DISTRIBUTION
- Nickname:** WBSEDCL9
- Credit Account No:** WBQ [REDACTED]
- Remarks:** Bill Payment
- Debit Account:** [REDACTED]
- Date:** 07 Sep '16
- Amount:** ₹ 2.00 (Rupees Two and Zero Paise only)
- Payment Type:** One Time Payment
- Pay via:** NEFT

At the bottom of the receipt, there are four buttons: "Set As Favorite Transaction", "Download", "Email", and "Print". Below these buttons is a link: "Back to Payee List".

## Step 18: Payment Receipt Page

After successful payment of the Quotation amount the payment receipt can be generated from [Payment Receipt](#) tab.



## Step 19: Inspection

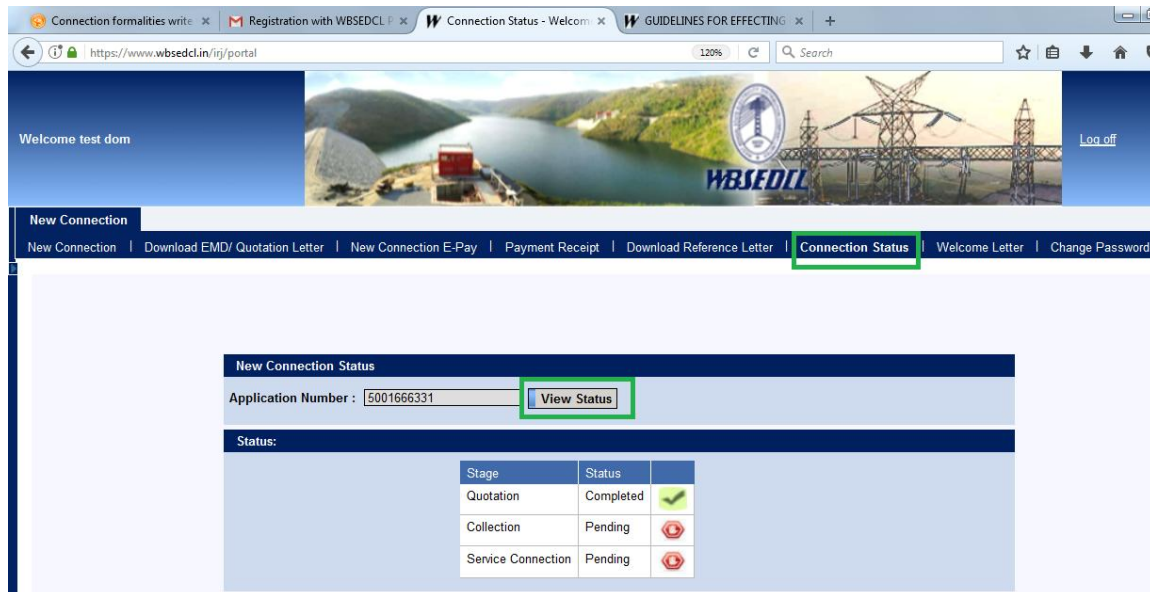
After deposition of Quotation amount, authorized representative of WBSEDCL will inspect the premises within 3 days from date of deposition of quotation amount to ascertain:

- 1) Whether any connection already exists (live / disconnected)?
- 2) If exists, then:
  - i) is the particular premises (new one) is physically separate from the existing premises (old one) along with electrical wiring?
  - ii) is there any O.S.D. against the old connection?
- 3) Whether the existing system capable to deliver the demand loads?
- 4) Whether any maintenance jobs require to be done on the existing system?
- 5) Whether the Intending Consumer has completed his portion of work i.e.: Readiness of premises, Installation of Main Switch, Installation of earthing, Completed the wiring etc.
- 6) In case the applicant unable to submit the required documents during online application, the same will be collected during Inspection.

If any deviation is found, it will be intimated in due course.

## Step 20: Tracking Application Status

Consumer can track the Application status by [Connection Status](#) tab & then clicking [View Status](#) button.



Connection formalities write x Registration with WBSEDCL x Connection Status - Welcome x GUIDELINES FOR EFFECTING x

https://www.wbsecl.in/irj/portal 120% Search

Welcome test dom [Log off](#)

New Connection

New Connection | Download EMD/ Quotation Letter | New Connection E-Pay | Payment Receipt | Download Reference Letter | **Connection Status** | Welcome Letter | Change Password

New Connection Status

Application Number : 5001666331 **View Status**

Status:

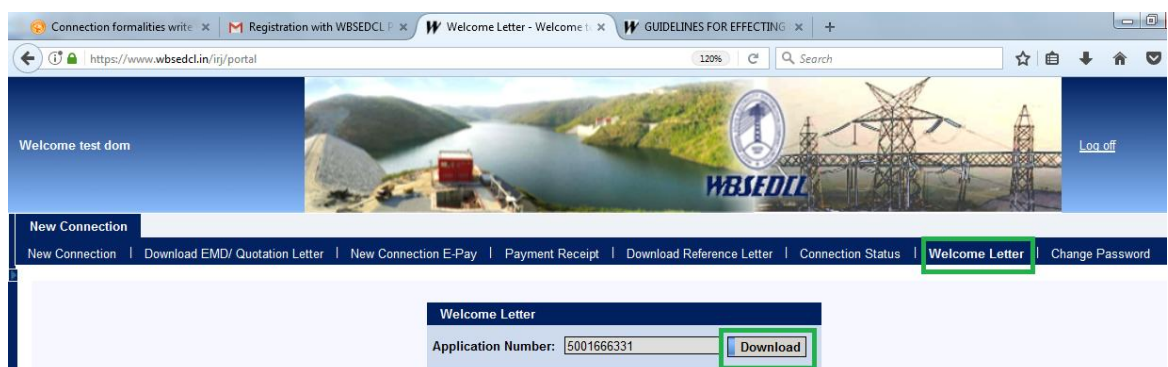
Stage	Status	
Quotation	Completed	✓
Collection	Pending	⏸
Service Connection	Pending	⏸

## Step 21: Effecting Service Connection

On completion of statutory formalities by the prospective consumer, WBSEDCL strives to execute the service connection work within 7 days and for the ROW (Right Of Way) issues within 15 days from date of settlement of ROW.

## Step 22: Welcome Letter

A “Welcome Letter” will be generated there after & can be downloaded from [Welcome Letter](#) tab.



Connection formalities write x Registration with WBSEDCL x Welcome Letter - Welcome x GUIDELINES FOR EFFECTING x

https://www.wbsecl.in/irj/portal 120% Search

Welcome test dom [Log off](#)

New Connection

New Connection | Download EMD/ Quotation Letter | New Connection E-Pay | Payment Receipt | Download Reference Letter | Connection Status | **Welcome Letter** | Change Password

Welcome Letter

Application Number: 5001666331 **Download**




## Step 23: Sample Welcome Letter

Sample Welcome Letter is shown below.

Inbox (2,763) - jeweldawj x Inbox x W Welcome Letter - Welco x W W3002107803.pdf x

Secure | [https://www.wbsedcl.in/irj/go/km/docs/bills/New\\_Connection/W3002107803.pdf](https://www.wbsedcl.in/irj/go/km/docs/bills/New_Connection/W3002107803.pdf)



**West Bengal State Electricity Distribution Company Limited**  
(IVRS Number: 1800-345-5213 Website: <http://www.wbsedcl.in>)  
**EFFECTIVE SERVICE CONNECTION REPORT**

Customer Care Center	: ARANGHATA CCC-3332101
<b>Consumer Details</b>	
Consumer Id	: 302070022
Consumer Name	: [REDACTED]
Consumer Type	: Individual Owner
Contract Demand	: 590Watt
Appl. Tariff Scheme	: A(DM-R)
Application No	: 3002107803
Phase	: Single
Yellow Card	: Given
CT Ratio	: NA
CT Serial Number	: NA
Security Deposit (Rs.)	: 639
Consumer Address	: [REDACTED]
<b>Meter Details</b>	
Meter Installation Date	: 06-Apr-2017
Meter Number	: 0B4489802
Meter Make	: Bentec Electricals & Elec Ltd
Meter Type	: 0
Meter Initial Reading	: 0
Manufacture Seal Details(Manf1,Manf2,Term BIK,PP Box,Sec.Seal1,Sec.Seal2)	: XG9818226
Optical Port Seal No	: NA
Meter Cost (Rs.)	: 0 (as rented)

In addition to above, the following duty/ responsibility of the consumer are hereby being intimated to the consumer for future compliance:-

1. The consumer shall be responsible for safe keeping of the yellow card,if issued, to record the readings of the meter.
2. The consumer has to keep the sealing points under observation. In case of any accidental breakage of seal it is the duty of the consumer to report to the Customer Care Center immediately.
3. If the above information details differs with the actual then it should