



# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

## Project Office: Jaldhaka Hydel Project

Telephone: 03552-265213  
E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren  
P.O. – Jaldhaka Hydel Project  
Kalimpong, PIN-734503

### **NOTICE INVITING TENDER**

**NIT NO.: WBSEDCL/PM/JHP/Elect./2019-20/92**

**Dated: 18-02-2020**

Sealed tenders super-scribing name of work, tender notice no., date of opening are hereby invited by the Project Manager, Jaldhaka Hydel Project from experienced and financially sound firms/ contractor fulfilling the terms & conditions as mentioned below:

#### **Terms & Conditions:**

- 1. Name of work:** "Supply and delivery of seven nos Desktop with all accessories like CPU, Monitor and necessary cable for Jaldhaka Hydel Project, WBSEDCL, Dist: Kalimpong, West Bengal, PIN – 734503".
- 2. Technical Specification:** Detail technical specifications are mentioned in Annexure-I.
- 3. Eligibility criteria:**
  - a. Dealership certificate / sales partner of any reputed brand.
  - b. GST Registration number.
  - c. PAN Card
  - d. MSME registration certificate with Govt. of India or declaration of non-registration under MSME.
  - e. License in respect of prospective Bidder such as Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License), Ltd Company (Incorporation certificate, Trade License), Co-operative Society (Society Registration copy, Trade License).
- 4. Estimated cost:**
  - a. Estimated cost: Rs 3, 53,430.00 (Rupees three lakh fifty-three thousand four hundred thirty only) excluding GST.
  - b. GST shall be paid extra.
- 5. Key dates.**

Sl no	Particulars	Date & Time
01	End date of submission of Bid.	17.03.2020 up to 16.00 Hrs.
02	Date of opening.	18.03.2020 at 11.00 Hrs.

#### **6. PURCHASE OF TENDER PAPER:**

- a. Application in duplicate with supporting document in support of fulfilment of eligibility criteria for issue of tender document will be received on all working day except Saturday up to 13.30 hrs till the last date of submission of bid.
- b. Bid document will be issued by the Superintending Engineer (E), JHP, Paren, Dist Kalimpong to the eligible contractor on submission of required document as per NIT.
- c. Tender paper may be downloaded from WBSEDCL website [www.wbsedcl.in](http://www.wbsedcl.in). In such case, the bidder shall submit as per following procedure:
  - i. The bidder shall get a print out of all the pages of NIT & tender document and get it self-attested and duly filled as per format.

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- ii. The bidder shall provide all documents in support of fulfilment of eligibility criteria & credential as per NIT.

**7. Submission of bid.:** The intending bidder shall submit their bid along with the signed documents in the form of:

- a. 1<sup>st</sup> envelope containing: Envelope named **Technical bid**, super-scribing name of work, tender notice no., and date of opening shall contain:
    - i. Sealed and signed copy of NIT.
    - ii. Credential supporting eligibility criteria as per NIT.
    - iii. Corrigendum/addendum if any.
  - b. 2<sup>nd</sup> envelope named **financial bid**, super-scribing name of work, tender notice no., and date of opening containing **Annexure –II**, for Price Bid.
  - c. The 3<sup>rd</sup> envelope super-scribing name of work, tender notice no., date of opening and contains 1<sup>st</sup> and 2<sup>nd</sup> envelope only.
- 8. Validity:** Bid shall remain valid for a period not less than 120 (one hundred twenty) days from the date of opening. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled/rejected.
- 9. Opening of Bid:** Submitted bid shall be opened on date and time as per NIT. Technical bid shall be opened first. Financial bid of only technically qualified bidders shall be opened. Technically unqualified bids will be summarily rejected. Lowest price inclusive of GST will be guiding factor to decide successful bidder. The bidder may be present at the date of opening as per schedule if they desire so.

**10. Award of contract:**

- a. Qualified bidder will be notified by the authorized official through acceptance letter/Purchase Order/Letter of Award.
- b. The notification of award will constitute the formation of the Contract.

**11. Responsibility of Bidder:**

- a. WBSEDCL will not assume any responsibility regarding information gathered, interpretations or conclusions made by the bidder or regarding information, interruption or deductions the bidder may derive from the data furnished by the WBSEDCL. Verbal agreement or conversation with any officer, employee of WBSEDCL either before or after the execution of the contracts, shall not affect or modify any of the terms or obligations contained in the contract.
- b. It shall be the responsibility of the bidder to determine and to satisfy themselves by such means as they consider necessary or desirable as to all matters pertaining to this contract including in particular all factors that may affect the cost, duration and execution of the works. It must be understood and agreed that such factors have properly been investigated and considered while submitting the bid.
- c. Claim, whatsoever, including those for financial adjustment to the contract awarded under these specifications and documents will not be entertained by us. Neither any change in time schedule of contract nor any financial adjustments arising thereof shall be permitted, which are based on the back of such clear information of its effect on the cost of the contract to the bidder.
- d. The bidder is expected to examine carefully all instructions, conditions, forms, schedules terms, etc. in the bidding document.
- e. Failure to comply with the requirements of bid submission will be at the bidder's own risk. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, will be rejected.

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- f. **Cost of Bidding:** The bidder shall bear all cost associated with the preparation and submission of their bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- g. **Clarification of Bidding document:** Should there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to WBSEDCL, marked to the Project Manager, JHP, WBSEDCL, Dist. Darjeeling within the date specified for this purpose. The clarification given in the pre-bid discussion shall be final and binding on the bidder.

**12. Completion-** within 30 days from the date of order.

**13. Payment:** 100 (hundred) % of the ordered value along with full taxes and duties shall be paid after successful completion of work and submission of tax invoice in triplicate along with completion certificate issued from the controlling officer of work for due certification by the controlling officer of the work for payment processing in due course.

**14. Warrantee :** The term 'warrantee period shall mean the standard warrantee of policy of manufacturer .the standard manufacturer warrantee shall be extended to the purchaser. If any defect is found within the warrantee period, the successful bidder shall be liable to rectify/replace the defect at their own cost and responsibility.

**15. Liquidated Damage:**

- a. If the successful bidder fails to complete the work successfully within the time specified in the Contract or any extension thereof, WBSEDCL shall recover from the successful bidder as liquidated damages a sum of half percent (0.5%) of the contract value for each calendar week of delay or part thereof of delay subjected to the **Force Majeure**.
- b. The total recovery against liquidated damage shall not exceed ten percent (10%) of the contract value of the work.
- c. An extension of time without imposition of liquidated damage may be granted for delay in execution of work, provided there is no fault whatsoever on the part of the bidder. Such extension may only be granted on the basis of application to be submitted by the bidder before expiry of completion period who has to establish that the extension of time required by him was not due to his fault.

**16. Force Majeure:**

- a. The Bidder shall not be liable to pay any liquidated damage for delay/failure to perform the contract for reasons of force majeure such as acts of God, acts of the public enemy, acts of Governments, fire, flood, epidemics, quarantine restriction, strikes, freight embargos and provided that the bidder shall **within 10 (ten) days** from the beginning of such delay notify the controlling officer in writing of the cause of delay. The controlling officer shall verify the fact and grant such extension as found to be justified without imposing liquidated damage.
- b. WBSEDCL shall not be responsible or liable to pay any compensation for any interruption in your work due to strike, lockout, riot, earthquake, flood, cyclone or civil commotion or any other force of accident due to any reason beyond control. WBSEDCL shall not be held responsible to or liable to pay for any interruption in your work arising out of resistance from the local public due to any resistance towards work.

**17. Manner of Execution.**

- a. The successful bidder shall have submit acceptance of the order/LOA/PO within 7 days from the date of issuance of the order otherwise it shall be presumed that the order has been accepted unconditionally.



- b. The successful bidder shall be required to execute an Agreement within 15 days from the date of acceptance of the order/LOA on a non-judicial stamp paper of value Rs. 100/- with the company with all related documents for satisfactory execution of the work.
- c. Agreement shall be signed on a date and time to be mutually agreed upon in the office of the Project Manager, JHP and the same has to be signed by both the parties. Power of attorney of the authorized representative of the bidder who will sign the contract on behalf of the bidder is to be submitted before signing of the agreement.
- d. The agreement shall be signed in original and four photo copy. The original agreement shall be retained by the Company and a copy will be handed over to the successful Bidder.

**18. Risk of purchase:** In case the successful bidder fails to complete the any obligation under this NIT, then WBSEDCL shall have liberty to get the work done by engaging other agency and full cost shall be recovered from the successful pending bidder's bill in any office within WBSEDCL.

**19. Company's Right to Terminate the Contract:**

- a. If the bidder neglects or fails to proceed with the work proportionate to the schedule time of completion of the work or fails to complete the work within schedule time for completion or within the extended time approved by the Company, the Company shall have right to terminate the order/ letter of intent after giving notice in writing to the bidder. If the bidder fails after 14 (fourteen) days' of such notice, to proceed with the work in the manner notified the Company shall terminate the contract.
- b. The Company may take possession of the work and may engage other agency to complete the work. Extra cost, if incurred to get the unfinished work done through other agency, will be realized from him, from his pending bills and security money.
- c. If the contract is terminated as above, the bidder shall have no claim for compensation against the Company for any loss or deterioration of any materials that he may have collected or engaged or entered into on account of the work.

**20. Contact person:** The Superintending Engineer (E). The bidder may contact for any clarification: 9475324589.

**21. Controlling officer** -The Assistant Manager (HR&A), JHP.

**22. Paying officer** -The Assistant Manager (F&A), JHP.

The WBSEDCL reserves the right to reject or accept any bid or to split the order among/ amongst two or more bidders or to cancel the entire bidding process without assigning any reason whatsoever.  
Enclo: Annexure-I&II.

  
18/01/2020

(Dewesh Kumar)  
Addl. CE & Project Manager  
Jaldhaka Hydel project

# Annexure-II (Price Bid)

**Name of Work:** Supply and delivery of seven nos Desktop with all accessories like CPU, Monitor and necessary cable for Jaldhaka Hydel Project, WBSEDCL, Dist: Kalimpong, West Bengal, PIN - 734503

NIT NO. WBSEDCL/PM/JHP/Elect./2019-20/92 date: 18-02-2020

Sl. no	Descriptions of items	Quantity	Unit	Item wise Rate (excluding of GST)	Amount (excluding of GST)
01	Supply and delivery of seven nos Desktop with all accessories like CPU, Monitor and necessary cable for Jaldhaka Hydel Project, WBSEDCL, Dist: Kalimpong, West Bengal, PIN - 734503	07	No.		
Gross total excluding of GST					
SAC/HSN code & % GST applicable..... & Amount of GST accordingly					
Total Amount					
Total amount in word - .					

I / We hereby agree to supply the material as per specification, term of NIT and as per above rate tendered by me / us.

Signature of bidder with seal

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Warranty		less than 430 WJ
Standard warranty policy of manufacturer are to be extended to purchaser		
Mention Brand & Model No. At this box:		

# ANNEXURE - I

## TECHNICAL SPECIFICATION for Supply, Delivery, Installation & Demonstration of Desktop Computers Desktop PC

Sl. No.	Description of Item	Specification	Compiled Yes/ No (mention Name of OEM & Model No.)
<b>Supply, Delivery, Installation &amp; Demonstration of Desktop Computers</b>			
<b>1</b>	Brand	Any reputed Brand	
	Processor Family	8th Generation Intel Core i5 or better with Clock speed of 2.8 GHz or higher, 9 MB or higher cache memory	
	Chipset	Compatible chipset	
	Motherboard	OEM Motherboard with OEM logo embossed on Motherboard	
	Memory	4 GB DDR3 RAM 1600 Mhz, upgradable to 32 GB	
	Hard Disk (HDD)	1 TB 7200 RPM SATA	
	Display	18.5" LEDwide screen TFT digital color monitor with minimum resolution 1024 x 768, Energy Star rated	
	Connectivity	Integrated 10/ 100/ 1000 Mbps Ethernet Network Interface	
	DVD RW Optical Drive	1 No	
	Operating System	Windows 10 (64 Bit) preloaded with media/ recovery DVD/ CD License)	
	Keyboard & Mouse	USB or PS/2 104 keys keyboard & USB or PS/2 2 Button Scroll optical mouse (same make as PC)	
	Graphics	Integrated Graphics Accelerator Card	
	I/O Ports (Rear and Front)	a. USB ver. 2.0 & 3.0 - at least 8 port with 4 in front . b. Standard Serial Port - 1 c. VGA, HDMI Audio In/Out - 1 d. Standard Headphone and Microphone - 1 e. Mouse - 1, Keyboard - 1, RJ45 - 1	
	Security & Power Management	a. Power on password (via BIOS). b. Screen Blanking. c. Hard Disk & Security Idle Mode in Power on. d. Set up Password/ BIOS level Password, Power Supply SMPS Surge Protected. e. Serial, Parallel, USB enable/ disable (via BIOS) . f. Removable Media Write/ Boot Control g. Power Supply - to be indicated by the bidder (but not less than 250 W)	
	Warranty	Standard warranty policy of manufacturer are to be extended to purchaser	
<b>Mention Brand &amp; Model No. At this box:</b>			