



# WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Government of West Bengal Enterprise)

Office of the Divisional Manager, Durgapur Divisional Office  
3<sup>rd</sup> Adm. Building, 3<sup>rd</sup> floor, City Centre, Durgapur, Pin Code:- 713216  
Email id:-dm.durgapur@wbsecl.in

WBSEDCL

## NOTICE INVITING E-TENDER

NIT No.: DM/DGP/E-9/20 (2024-25)

Dated: 14.08.2024

**SUBJECT:** Supply and delivery of LT spacers 3 phase 5 wire for NSC, Maintenance and system improvement work under Durgapur Division.

The Divisional Manager, Durgapur Divisional Office, WBSEDCL invites open e-Tender only from the bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. who is technically & commercially qualified and have successfully supplied similar type of materials having value not less than 50% (Fifty percent) of the estimated cost in a Single contract during last three years and Commercial QR. [Submission of Bid through online].

Sl. No.	Name of the materials	Quantity (nos)	Estimated Value (₹)	Earnest Money(₹)	Delivery Time
1	Supply and delivery of L.T Spacers 3phase 5 wire as per specification & drawings of WBSEDCL (enclosed)  Make – Made of PVC pipe (O.D. – 21.0 mm, I.D. – 15.0 mm), ISI Mark Oriplast/Tuffplast/ Supreme/Equivalent with arrangement of holding conductor of size 50/25 sq mm	8000nos.	Rs. 496000.00 (Four lakhs ninety six thousand only)	Rs. 9920.00 (Nine thousand nine hundred and twenty only) (By Net banking through Payment Gateway)	30 (thirty) Days from the date of formal order

In the event of e-filing intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of tender document (tender fees), Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Bidders through the website <https://wbtenders.gov.in>.

Earnest Money / Bid Guarantee: Earnest Money Deposit amounting to Rs. 9920.00 (Nine thousand nine hundred and twenty only), shall be submitted through online mode through the e-Tendering portal (<https://wbtenders.gov.in>). All offline instruments like Bank Draft, Pay Order etc. is stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBSEDCL as per norms. Further details in respect of online payment as well as refund of EMD are provided within the

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EMD clause (Refer Clause 10,11&12, page\_2 of this NIT). This is in accordance to the O.O No.: 1994, dated 19.05.2021 and O.O No.: 1997, dated 14.06.2021 of the Director (HR), WBSEDCL.

1. Technical Document and Financial Bid should be submitted online on or before 27.08.2024 till 17:00 Hrs.
2. The FINANCIAL OFFER of the prospective bidders will be considered only if the TECHNICAL DOCUMENT of the bidders found qualified by the Tender Inviting Authority(WBSEDCL). The decision of the Tender Inviting Authority (WBSEDCL) will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.
3. Eligibility criteria for participation in the tender:
  - A) **Technical Requirement:-** Bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises, Other Licensee of States, etc. who is technically qualified & have successfully supplied similar type of materials having value not less than 50% (Fifty percent) of the estimated cost in a Single contracts during last 3 (Three) years.
  - B) **Commercial Requirement:-**
    - a) Average annual turnover during last three financial years (i.e. 2021-22, 2022-23 & 2023-24) (If 2023-24 not available then submit 2020-21, 2021-22, 2022-23) shall not be less the 30% of the estimated cost.
    - b) Working capital in any of the two preceding years of bid submission (i.e. in financial year 2022-23 & 2023-24)(If 2023-24 not available then submit 2021-22 & 2022-23) shall not be less than 30% of the estimated cost.
    - c) In case documents certifying credit facility from a scheduled Bank is submitted, the requirement given in clause no (b) shall be judged by adding available credit facility and working capital taken together.
    - d) Annual audited Financial Report for last three financial years to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory they shall submit copy of IT returns along with related enclosures (Form 3CA and form 3CB) for last five financial years (i.e. 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24.
    - e) Necessary documentary evidence as detailed herein above shall have to be uploaded by the bidder to ascertain the commercial eligibility criteria.
4. **All intending bidders are required to also produce the following:-**
  - a) Valid copies of current G S.T. Reg. certificate.
  - b) Current Challan for depositing Professional Tax (PT)

*Handwritten signature and date: 17/08/24*



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- c) Certificate of compliance of statutory obligations (to be documented through e-filing)
- d) Copy of IT return for last three financial years, PAN Card, as applicable.
- e) Documents in support of credential: Copy of orders & Completion Certificate
- f) **Performance Certificate as Prime Contractor for execution of similar nature of works for last three years and details of works in hand.**
- g) Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party is concerned & disputed amount, wherever applicable.

5. No mobilization / secured advance will be allowed.

6. Bids shall remain valid for a period not less than 120 (One hundred twenty) days after date of bid opening of tender. Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as nonresponsive. If the bidders withdraw the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the Bid security as deposited will be forfeited forthwith without assigning any reason thereof.

## 7. Date & Time schedule:-

Sl. No.	Particulars	Date and time
1	Date of uploading of NIT & Tender Documents (online).	14.08.2024 after 17:00 Hrs
2	Documents sell/ downloading start date (Online)	14.08.2024 after 17:00 Hrs
3	Bid submission upload start date (Online)	15.08.2024 after 11:00 Hrs
4	Bid submission upload close date (Online)	27.08.2024 upto 17:00 Hrs
5	Date of submission of EMD (Online)	Upto 27.08.2024 till 15:00 Hrs
6	Date of submission of BG (Physical copy) (For bidders, who want to submit EMD in form of BG)	-NA-
7	Date for opening of Technical bid (online) for the Bidders	29.08.2024 after 12:00 Hrs
8	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be notified later
9	Date of opening of Financial Bid (online).	To be notified later

8. Bid Security: Bid Security shall have to be deposited in a separate cover @ 2% of the estimated cost.

9. The bidder shall deposit the requisite earnest money through online mode only. Following payment options are available for online payment of EMD, for the intending bidders,

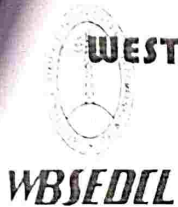
### A. Net-banking through Payment Gateway.

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- B. RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
- C. Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT. EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. Partial payment through online mode and remaining submission through BG is not allowed.

## 10. GENERAL INSTRUCTIONS FOR ONLINE PAYMENT:

The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.

In case actual EMD as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).

The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

## 11. REFUND OF EMD AMOUNT:

For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures. The bank account used for payment of EMD by bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz., 033\_40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

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12. The bidder must be a manufacturer/Supplier of aforesaid material.
13. **The bidder must have supplied** the material of same nature to WBSEDCL/other power utilities/other govt. departments during any one of the financial year out of the immediate past three financial years i.e. Order of Supply of material and delivery must fall within the period from 2021-22, 2022-23 & 2023-24. Bidders shall submit copies of orders executed successfully for the relevant years and abstract thereof to prove the quantity as supplied.
14. The offer shall remain valid for a minimum period of 120 days from the next day of opening of the tender. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary up to + 05%.
15. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders. The Tender Inviting Authority (WBSEDCL) does not bind itself to accept the lowest bidder and reserves the right to accept or reject, split any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at any stage of the Bidding. Tender inviting Authority (WBSEDCL) also reserves right to accept/cancel/ withdraw the concerned NIT in full or part due to unavoidable circumstances and no claim in this respect shall be entertained.
16. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
17. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender.
18. **No agent** is allowed to participate in the tender except original manufacturers/ suppliers. Sub-letting of contract will not be allowed.
19. **Security Deposit:** In respect of successful Bidder, the Earnest Money after acceptance of Tender shall be converted as a part of the Security Deposit.
20. **WBSEDCL** reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provision of Vendor Rating and Holiday listing, as effective from 01.09.2012 and subsequent amendment effective from 18.03.2013 will be applicable.
21. The Controlling Officer in this case will be the Divisional Manager, Durgapur Division.
22. The Supervising Officer in this case will be the any officer decided by the Divisional Manager, Durgapur Division.
23. The paying authority will be the Assistant Manager (F&A), Durgapur Division.

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*Signature*  
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**WBS EDC L**

24. **Inspection and Sample approval** - The successful bidder shall be intimated by the Controlling officer for submission of the sample for inspection and approval by the sample approval committee. The sample should be submitted at the own expense of the successful bidder within 10 (Ten) days from the date of issue of such communication to the Divisional Manager, Durgapur Division, 3<sup>rd</sup> Administrative building, 3<sup>rd</sup> Floor, City Center, WBS EDC L, Durgapur-713216, dist - Paschim Burdwan, West Bengal. Thereafter the sample will be inspected by officials not below the rank of Jr. Engg.(E) Grade - II appointed by the Divisional Manager, Durgapur Division. If any material is found broken or damaged during inspection, that shall be considered as rejected. The decision of the sample approving authority shall be final in respect of approving the sample. If the sample is approved by the sample approving authority, then purchase order will be issued in favour of the successful bidder.
25. **Dispatch:** The supplier after receiving purchase order from the Controlling Officer shall deliver the equipment / materials at his own expense suitably packed to Durgapur Divisional Store located under WBS EDC L as instructed.
26. **One unit sample of each material is to be submitted to Durgapur Divisional Store at their (bidder) own cost with in the closing date of Tender. The tag with the sample should be containing the name of the sample as well as the name of the vendor/bidder. For valid tender, sample has to be approved by the Divisional Authority. The approval or rejection of sample will be communicated via mail/electronically subsequently. The technical evaluation of the bidder, whose sample is not approved, will not be opened & henceforth they will be deemed disqualified. Rejected samples can be taken away. After the PO is awarded, the awardees can adjust the sample with the delivered material lot and the remaining materials can be taken back by the respective bidders. The supplied materials have to be delivered by the successful bidder at his own expenses to the Durgapur Divisional Store at Bidhannagar, Durgapur-713206 under Durgapur Division, 3<sup>rd</sup> Administrative building, 3<sup>rd</sup> Floor, City Center, WBS EDC L, Durgapur-713216.**
27. The materials shall be delivered within 15 (fifteen) days from the date of the purchase order, which will be issued by the Controlling Officer.
28. Penalty of ½% per week of delay or part there of subject to maximum 5% of the order value will be charged on the bill for non-delivery of the materials on time.
29. The successful bidder has to submit guarantee certificate along with at the time of delivery of the aforesaid materials. The materials should have a guarantee period of at least one year from the date of receipt at the Durgapur Divisional Store. Any manufacturing defect in the materials during the guarantee period shall have to be set right by the successful bidder at his own expenses.

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30. Upon receipt of the materials at Durgapur Divisional Store, the materials will be inspected and compared with the approved sample by officials appointed by the Divisional Manager, Durgapur Division, in which case their decision shall be final.
31. Thereafter the successful bidder will submit bill in triplicate duly certified by the Supervising Officer that the materials have been delivered satisfactorily in good condition and in correct quantity at the office of the Divisional Manager, Durgapur Division, 3<sup>rd</sup> Administrative building, 3<sup>rd</sup> Floor, City Center, WBSEDCL, Durgapur-713216, West Bengal for payment.
32. Deduction of 8% security : - An amount equal to 8% of the bill amount shall be deducted from the bill of the successful bidder for a period not less than the guarantee period of the materials which will be released only after receiving certificate from the Supervising Officer that there was no manufacturing defect occurred during the guarantee period.
33. No extra delivery charge is to be paid.
34. The decision of the tender inviting authority shall be final.
35. Any further information may be had from the website: [www.wbasedcl.in](http://www.wbasedcl.in) and the following office: Office of the Divisional Manager, Durgapur Division.

**Office of the Divisional Manager,  
Durgapur Division Office.  
3<sup>rd</sup> Administrative Building, 3<sup>rd</sup> floor, City Centre  
Durgapur, District - Paschim Bardhaman, Pin-713216.**

36. Documents to be submitted in Technical bid- Please refer Sl no., 4.1 of Section A of "Instruction to Bidders" of NIT.
37. The Specific Technical Criteria required for the item have been attached along with. The brand of the material should have the original Type Test Report (CPRI/ERDA) satisfying the criteria mentioned in the Specification.
38. Bid evaluation will be conducted only on the basis of final documents uploaded by the bidders within last date and time of online submission. Under no circumstances the bidder will be given any further chance to upload any document (online) after opening of technical bid.

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*Signature*  
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## INSTRUCTION TO BIDDERS

A. General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

### 1. Registration of Vendors:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbtenders.gov.in> (the web portal). The contractor is to click on the link for e-Tendering site as given on the web portal.

### 2. Digital Signature certificate (DSC):

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e-Token.

3. The vendors can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

### 4. Submission of Tenders:

Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

#### 4.1. Technical proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

##### 4.1.1. Non-Statutory/ Technical Document Cover File Containing:

- a) Copy of Audit Reports/ IT return for last 3 (three) financial years,
  - b) PAN.
  - c) GST registration certificate.
  - d) Professional Tax Clearance Certificate / Professional Tax (PT) deposit receipt challan for the last month.
  - e) Requisite Credential Certificate for completion of at least one similar nature of work in any Govt. department having a magnitude of at least 50 % (Fifty percent) of the estimated amount of the work put last 3 (three) years.
- Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNERS.

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents Non Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

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17/08/21



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S.L No.	Category Name	Sub category Description	Details
1	Certificates	Certificates	a) PAN Card. b) Current Professional Tax (PT) submission Challan cleared up to last month. Application for such addressed to the competent authority may also be considered. c) GST Registration Certificate.
2	Company details	Company detail	(a) Trade License (b) Certificate of incorporation of company (if applicable).
3	Credentials	Credential	a) Performance as a vendor for execution of similar nature of work of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. for last 3 (three) years and details of work in hand. b) Documents in support of supply of the tendered items to WBSEDCL/Govt./Semi Govt/PSU, in earlier occasions within last 3(three) financial years as mentioned below: 1. 01 No Completion Certificate or Payment Certificate of the said materials having financial involvement of not less than 50% of the estimated value of the said item(s) in last three years. c) Documents in support of credential: Completion or payment Certificate must be submitted.
4	Financial Information	Financial Information	a) Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom Audit of Accounts is mandatory. For whom Audit of Accounts is not mandatory, they shall submit copy of Income Tax Returns along with related enclosures (Form 3CA and Form 3CB) for last 3 years. [Non-statutory documents] b) Average annual turnover during last 3 years shall not be less than 30% of the estimated cost. c) Working capital in the year, proceeding the year of bid submission shall not be less than 30% of the estimated cost. d) In case documents certifying credit facility from a scheduled bank is submitted, the requirement given in clause above (c) shall be judged by adding available credit facility and working capital taken together.
5	Earnest Money	Earnest Money	Online payment gateway only. Payment acknowledgment receipt should be uploaded with other requisite documents.

## 4.2 Financial Proposal:

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The vendor is to quote the rate (Offering above / below /at par) online through Computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the Contractor.

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## 5. Conditional and incomplete tender:

Conditional and incomplete tenders are liable to summary rejection.

6. Validity of Tender and Offer: The offer against tender should remain valid for a minimum period of 120 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the Offer.

## 7. Opening and evaluation of tender:

### 7.1 Opening of Technical Proposal:

- Technical proposals will be opened by the Tender Inviting Authority or his authorized Representative electronically from the website stated above, using their Digital Signature Certificate.
- Intending bidders may remain present if they so desire.

### 7.2 Techno-commercial Evaluation of Tender:

- While evaluation, the Tender Inviting Authority or his authorized representative may summon the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- The summary list of bidders, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the Techno-commercially qualified bidders.

### 7.3 Opening and evaluation of Financial Proposal:

- Financial proposals of the bidders declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- After opening of the financial proposal the preliminary summary result containing interlaid, name of bidders and the rates quoted by them will be uploaded.
- Tender Accepting Authority may ask any of the bidders to submit analysis to justify the rate quoted by that bidder.

8. Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.

## 9. Acceptance of Tender:

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

## 10. Purchase Order:

WBSEDCL will communicate acceptance of tender to the successful bidder by a Purchase Order. The successful bidder shall communicate the acceptance of the purchase order.

## 11. Concession:

No price preference will be allowed to any bidder based on the size of the industry or its geographic location. Co-operative Society, will not be considered with separate status.

## 12. Holiday Listing and Vendor Rating:

Holiday Listing & Vendor Rating will be applicable according to the "Holiday Listing & Vendor Rating"

Registered Office: "VidyutBhavan", Bidhannagar, Block DJ, Sector II, Kolkata - 700 091

Telephones: 2359\_1930 to 1940, 23598388 & 23197+PBX/Extn. No.

Fax: 033-2350-1051/8202. E-mail: [bidhannagar@wbsecl.in](mailto:bidhannagar@wbsecl.in) / [corporate@wbsecl.in](mailto:corporate@wbsecl.in) / [dm.durgapur@wbsecl.in](mailto:dm.durgapur@wbsecl.in)

*[Handwritten signature]*  
17/08/24



(A Government of West Bengal Enterprise)

Office of the Divisional Manager, Durgapur Divisional Office  
3<sup>rd</sup> Adm. Building, 3<sup>rd</sup> floor, City Centre, Durgapur, Pin Code:- 713216  
Email id:-dm.durgapur@wbsedcl.in

13. Return of Earnest Money of the unsuccessful bidder(s):

Office of the Divisional Manager,  
Durgapur Division Office.  
3rd Administrative Building, 3rd floor, City Centre  
Durgapur, District –Paschim Bardhaman, Pin\_713216.

  
Md Sohel Hassan  
SE (E) & Divisional Manager  
Durgapur Divisional Office

**End of ITB**

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