



WBSEDCL

# West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Zonal Office, Siliguri

Telephone: 0353-2542747  
e-mail: zm.siliguri@wbasedcl.in

Administrative Building  
2nd Mile, Sevoke Road, Siliguri  
Darjeeling, West Bengal -734001

## NOTICE INVITING e-TENDER

(Tender ID: 2026\_WBSED\_1026716\_1)

e-NIT No: ZM/SLG/e-Tender/2026-27/06 Date: 05.06.2026

Online percentage rate e-Tender in two parts for the under mentioned works is invited by the Zonal Manager, Siliguri Zonal Office, Siliguri from eligible, bonafide, resourceful and experienced contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of State/Central Govt. for under mentioned work as per specified terms, conditions and specifications.

Sl. No.	Name of the work	Estimated Amount (Rs.) (Including 1% Cess & excluding GST)	Completion Time	Earnest Money Deposit (Rs.)
01	Biennial Rate Contract for Sweeping Cleaning and Hygiene Maintenance of Zonal SCADA And Zonal Testing Building(s) & Laboratory of Siliguri Zone, WBSEDCL.	Rs.11,78,823.84/-	24 (Twenty-Four) months from date of Site Handover	Rs.23,576.00/-

1. Intending bidders should download the tender documents from the website <http://www.wbtenders.gov.in> indirectly with the help of Digital Signature Certificate (DSC). Necessary Earnest Money Deposit (EMD) should be remitted through online mode. EMD collected via online mode will be settled automatically from e-tendering portal maintained by National informatics Centre (NIC) wherein EMD for rejected or unsuccessful bids shall be refunded in the bank account of participating bidders directly from NIC Portal. However, for successful bidder the Earnest Money will be converted into Security Deposit.

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbtenders.gov.in>. (Details of which has been narrated in 'Instruction to Bidders') as per Schedule stated in Sl.No.9.

3. **Eligibility criteria for participation intender:** The pre-qualification criteria will be subject to bidder's fulfillment of the qualification criteria set forth and stipulated hereunder & substantiated by authentic and relevant information and details. The bidders shall also have experience and proven track record in taking up and completion of the work of magnitude and nature similar to the items as mentioned hereunder.

4. **Technical Requirement:**

The bidder must have successfully completed **similar work(s)** (\*defined below) during last **07(Seven)** years (i.e., up to 31.05.2026) under the authority of State/Central Government, State/Central Government undertaking, Statutory Bodies constituted under the statute of Central/State Government. The criteria for similar completed works will be as follows:

i. **Three similar** completed works each costing not less than the amount equal to **40%** of the estimated cost.

OR

ii. **Two similar** completed works each costing not less than the amount equal to **50%** of the estimated cost.



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OR

III. **One similar** completed work costing not less than the amount equal to **80%** of the estimated cost.

[\*The bidder(s) must have successfully completed similar type of Sweeping Cleaning/Hygiene Maintenance related work(s) in last 07 years (i.e., up to 31.05.2026) under the authority of State/Central Government, State/Central Government undertaking, Statutory Bodies constituted under the statute of Central/State Government.]

Satisfactory Completion Certificate indicating estimated amount and/or Ordered Amount, Value of work-done and Date of completion of the work and detail communicational address along with contact details of the Client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer/or above or equivalent rank will be treated as valid credential.

The bidder is to upload the LOA/Execution Order/PO in full along with the BOQ showing the full description of items in respect of the work for which completion certificate is being uploaded. Delay in completion of work, if any, must be mentioned in completion certificate along with the reason.

**(A) Statutory/Non-Statutory requirements:**

All categories of prospective Bidders (**Firm/Entity**) shall have to submit valid copies of the following documents (All the documents must be in the name of the **Firm/Entity** applying as prospective bidders):

- I. Professional Tax Registration Certificate/Registration No. (P. Tax Registration Certificate/ Enrollment Certificate as applicable), current professional tax payment certificate/payment challan.
- II. P.F. Registration Certificate/No. along with up-to-date challan of last month (Wage Month March 2026).
- III. GST Registration Certificate/No with up-to-date return/challan latest, [In case Monthly Filed: March 2026/ In case Quarterly Filed: Jan-March, 2026, whichever is applicable].
- IV. E.S.I. Registration certificate/No. with up-to-date challan of last month (Wage Month March 2026).
- V. PAN Card and Income Tax Return for last **three Assessment Years (if submission of audit file) or five Assessment Years (if non-submission of audit file)**.
- VI. Valid up-to-date Trade License in respect of the prospective Bidder:
- VII. Registration Certificates of Firms/ Entities,
  - a. Proprietorship Firm (Valid Trade License),
  - b. Partnership Firm (Valid Partnership Deed, Valid Trade License),
  - c. Ltd Company (Incorporation certificate i.e., MOA and AOA, Valid Trade License),
  - d. Co-operative Society (Society Registration copy, valid Trade License).
- VIII. Performance as prime contractor applying as prospective bidder for execution of similar nature of work for last seven years will only be considered.
- IX. Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt/PSU in which the bidder is involved, the party's concerned and disputed amount.



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- X. **Neither prospective Bidder nor any of the constituent partners had been be barred to participate in any Tender by any Government Department/Semi-Govt/Govt Undertakings/ Enterprise etc. during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility.**
- XI. The bidder shall submit reports on the financial standing i.r.o. solvency of Bidder (Company/ Firm) as certified by bankers / audited annual reports on accounts with auditors' certificate for company registered under Companies Act and Tax Audit Report for Partnership Firms for last three preceding Financial Years.
- XII. Net worth for the each of the last 03(three) Financial Years should be positive. Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year) and intangible assets.
- XIII. The bidder's Minimum Average Annual Turnover (MAAT) for last 03 (three) Financial Years shall not be less than 30% of the estimated cost per year.
- XIV. The working capital of the bidder in the preceding year of bid submission shall not be less than 30% of the estimated cost per year.
- XV. In case documents certifying credit facility from a scheduled bank is submitted, the requirement given in Clause No. XIV above shall be judged by adding available credit facility and working capital taken together.
- XVI. Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom audit of accounts is mandatory (3CA/3CB and particulars are reported in the Form 3CD u/s 44AB of Income Tax Act' 1961 are to be submitted). For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures for last five years.
- XVII. **The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility.**
- XVIII. No conditional/incomplete/inadequate/wrong submission of Tender Documents and facts will be accepted under any circumstances and no further prayer for consideration will be entertained.
- XIX. **Any MOU/Temporary Agreement/Joint Ventures/Consortium/ Any other arrangement to constitute an Entity having no statutory Registration Certificates (Non-Permanent Establishment) beyond the mentioned entities for the purpose of applying as prospective bidder will not be considered as valid document.**
5. The **FINANCIAL OFFER** of the prospective bidder will be considered only if the **TECHNICAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
6. **No mobilization advance and secured advance will be allowed.**
7. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm, Society, Company, Registered Unemployed Engineers Co-operative Society/Registered Labour Co-operative Society. If found applied severally in a single job, all his offers will be rejected for that job.



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8. Bid shall remain valid for a period not less than 180 (one hundred twenty) days from the date of opening of Financial Bid. If the bidder modifies/withdraws the bid during the interval between the deadline for submission of bids and the expiry of the period of bid validity, the bid will be cancelled with forfeiture of earnest money deposit (EMD).

9. **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (online) (Publishing Date) & Documents download start date (Online) & Bid submission start date (On line)	11.06.2026 at 10.00 hrs.
2.	Documents download End Date (On line) & Bid Submission closing date (On line) & Last Date of submission of Earnest Money Deposit etc. (online)	25.06.2026 Up to 15:00 hrs.
3.	Technical Bid opening date (Online)	29.06.2026 after 17:00 hrs.
4.	Date of uploading list for Technically Qualified Bidder (Online)	To be intimated later
5.	Financial Bid opening Date (Online)	To be intimated later

10. The Bidder at their own responsibility is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Bidder's own expense.

11. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.

12. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section - 'A' before tendering the bids.

13. **Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.**

14. Conditional / Incomplete tender will not be accepted under any circumstances.

15. The intending Bidders are required to quote the rate **online only through tendering process.**

16. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

17. Canvassing in connection with the tender is strictly prohibited in the Tender submitted by the Contractor.

18. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by a Bidder in support of eligibility criteria. If any document submitted by a Bidder is incorrect/ manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him.

19. The participating bidders may please note that the successful bidder shall have to submit an Indemnity Bond along with Agreement in the prescribed format before commencement of the work.

20. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.

21. The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

(D. Mandal)

C. E. & Zonal Manager  
Zonal Office, Siliguri, WBSEDCL