

**West Bengal State Electricity
Distribution Company Limited**
(A Government of West Bengal Enterprise.)



INVITATION OF e-TENDER FOR

Tender notice no:

RM/BDN/Label/e-Tender/2020-21/37/929

dt. 12.02.2021

Name of the work:

Supply and Delivery of Label and Ribbon for GIS project of WBSEDCL on quarterly basis Under The Scheme Strengthening and Extending Electricity Distribution Network (SEEDN).

**WBSEDCL**

West Bengal State Electricity Distribution Co. Ltd.

(A Government of West Bengal Enterprise)

Office of the Regional Manager, Burdwan Region Office.**Administrative Building , 1st floor, Power House, Bardhaman,****District – Purba Bardhaman.**

Telefax : ☎0342-2662431

Email: rmbdn.wbsedcl@gmail.com

The Regional Manager, Burdwan Region office , WBSEDCL invites e-tender in single part for the work details in table below (Submission of Bid through online <https://wbtenders.gov.in>) from Bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc.

Sl no.	Tender notice no.	Name of the work	Estimate cost (Rs.)	Completion time	Earnest money (Rs.)	Cost of tender document (Rs.) (Non refundable).
1.	RM/BDN/Label/e-Tender/2020-21/37/929 dt. 12.02.2021	Supply and Delivery of Label, Ribbon for GIS project of WBSEDCL on quarterly basis Under The Scheme Strengthening and Extending Electricity Distribution Network (SEEDN).	Rs 3646212/- (thirty six Lakh Forty Six thousand two hundred and twelve)	180 Days	Rs 72925/- (Rs Seventy Two thousand Nine hundred and Twenty five only)	Rs. 3540 /- (Three Thousand Five Hundred and Forty only) (Tender Fee : 3000/- + 18% GST 540/-)

Contents:

1. Notice Inviting Tender.
2. Invitation of Bid.
3. Instruction to Bidder.
4. General Conditions of Contract and Specification of the job.
5. Contract Agreement Form.
6. Schedule of Work

Eligibility criteria for participation in the tender

Bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. who have successfully completed similar nature of work having value not less than 50% (fifty percent) of the estimated cost in a single contract during last 3 (Three) years.

All intending Bidders are required to produce valid copies of GST Registration, Professional Tax (PT) deposit challans for the last month, copy of IT return for last three financial years, PAN, EPF registration, ESI/Group Insurance, Service Tax Registration, Documents in support of Credential such as copy of orders and completion certificates (to be documented through e-filing).



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1. In the event of e-filling intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary **cost of tender document (tender fees)** and **earnest money** may be remitted through demand draft issued from any Nationalized Bank in favor of the “**West Bengal State Electricity Distribution Company Limited**” payable at **Burdwan** and also to be documented through e-filling. The original Demand Draft against tender fees, Earnest Money Deposit (EMD) should be submitted physically at **Burdwan, Regional Office, WBSEDCL,**
Administrative Building, 1st floor, Power House complex, Bardhaman, District –Purba BardhamanPIN713101
under sealed cover.
2. Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Tenderer through the website : <https://wbtenders.gov.in>.
3. Technical Document and Other Statutory requirement should be submitted online on or before as per the Date &Time Schedule” stated in Table.
4. The FINANCIAL BID of the prospective tenderer will be considered only if the TECHNICAL DOCUMENTS of the tenderer found qualified by the Tender Inviting Authority.
The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of the technically qualified Bidders will be displayed in the website.
5. **Earnest Money:** The amount of Earnest money @ 2% of the estimated amount put to tender in the shape of Bank Draft or Pay order of any Scheduled Bank to be drawn in favor of the “West Bengal State Electricity Distribution Company Limited” payable at Burdwan. GST @ 18% will be applicable on the tender cost .The bid guarantee shall be valid for 6 (Six) calendar months with a claim period up to 7 (Seven) months from the date of opening of bid. Bid guarantee of the unsuccessful bidder will be released after finalization of tender against the prayer of the contractor. No interest shall be payable by WBSEDCL on the above Bid guarantee.
6. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instruction to bidders' before tendering the bids.
7. Work Order & Payment of work will be depended on availability of fund. Intending bidders may consider this criteria while submission of tender and quoting their rate through online.
8. No Conditional Bid / Incomplete Tender will be accepted under any circumstances.
9. The intending bidder(s) required to quote the rate (percentage above/below/at par) over the total estimated cost put to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances.

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Date and Time Schedule

Sl. No.	Particulars	Date and time
1	Date of uploading of NIT and Tender Documents (online).	12.02.2021 after 16:00 Hrs
2	Documents sell/ downloading start date (Online)	13.02.2021 after 11:00 Hrs
3	Bid submission upload start date (Online)	13.02.2021 after 11:00 Hrs
4	Bid submission upload close date (Online)	08.03.2021 up to 17:00 Hrs
5	Date of submission of original copies for the cost of Tender Documents and Bid security Deposit/ Earnest Money (offline).	10.03.2021 Up to 17:00 Hrs
6	Date for opening of Technical bid (online) for the Bidders	15.03.2021 after 14:00 Hrs
7	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be notified later
8	Date, for opening of Financial Bid (online).	To be notified later

10. No mobilization / secured advance will be allowed.

11. Constructional Labour welfare Cess @ 1% (one percent) of cost of construction will be deducted from every Bill. Vat, Royalty & all other statutory levy / Cess will have to be borne by the contractor & the rate in the schedule of rates is inclusive of all such taxes and Cess as stated above. The estimated cost is exclusive of Service Tax. Service Tax will be admissible as per prevailing rates and rules in force.

12. Bids shall remain valid for a period not less than 120 (One hundred twenty) days after date of opening of Financial Bid of tender. Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the tenderer withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

13. Earnest Money : The amount of Earnest money put to tender in the shape of Bank Draft or Pay order of any Nationalized Bank to be drawn in favor of the “**West Bengal State Electricity Distribution Company Limited**” payable at **Burdwan**. GST @ 18% will be applicable on the tender cost The bid guarantee shall be valid for 5 (five) calendar months with a claim period up to 3 (three) months from the date of opening of bid. Bid guarantee of the unsuccessful bidder will be released just after opening of the financial bid. No interest shall be payable by WBSEDCL on the above Bid guarantee.

14. Security Deposit: In respect of successful Bidder, the Earnest Money after acceptance of Tender shall be converted as a part of the Security Deposit. The successful Bidder who deposited Earnest Money @2% (Two percent) of the amount put to the Tender, balance of necessary 10% (Ten percent) Security Deposit shall be realized by recovering from the progressive



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bill @ 8% (Eight percent) of the amount of each such bill. In all cases the amount of recovery of the Final Bill will be so adjusted as to make the total amount of Security Deposit equivalent to 10% (Ten percent) to the value of work so executed.

15. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT, before submitting offer with full

satisfaction. The costs for visiting the working site shall be at the bidder own expense.

16. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, no cost of Bidding shall be reimbursable by the Tender Inviting Authority. The Tender Inviting Authority reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding

17. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.

18. Before issuance of Letter of Acceptance / Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favor of the bidder under any circumstances and action will be taken accordingly.

19. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

**REGIONAL MANAGER,
BURDWAN REGION
W.B.S.E.D.C.L.**



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GENERAL CONDITIONS OF CONTRACT (GCC)

GCC.1. General Terms:

- GCC.1.1. WBSEDCL reserves the right to reject the supplied item, even after delivery if any deviation from tendered specifications is found in the supplied materials at any point of time.
- GCC.1.2. The bidder has to furnish all the information as required regarding their offer.
- GCC.1.3. Quotation from any sub-vendor will not be entertained.
- GCC.1.4. Any form of consortium will not be allowed.
- GCC.1.5. The Bidder should provide Manufacturer Authorization Form (MAF) for each OEM.
- GCC.1.6. The bidder must quote products of those OEM for the tender who have their presence for 15 years or more for printer and 3 years or more for consumables in India along with setup for service in Kolkata & other major cities and they the OEM must have sufficient spare stock in Kolkata or other Indian warehouse.
- GCC.1.7. All equipment supplied and installed at the stipulated locations shall be new and conforming to the technical specifications. The certificate of newness is to be furnished.
- GCC.1.8. The warranty period for non-consumable items will start from last date of successful commissioning.
- GCC.1.9. The warranty period for consumable items will be start from last delivery date for a particular quarter for a particular location.
- GCC.1.10. Annual maintenance Contract (AMC) will be started just after completion of warranty.
- GCC.1.11.
- GCC.1.12. All correspondence, documents and Bid, exchanged between the Bidder and WBSEDCL shall be written in English language. Failure to comply with this request may disqualify a bidder.
- GCC.1.13. The Company reserves the right, to reject any or all the tenders, at its discretion, without assigning any reason whatsoever.
- GCC.1.14. To monitor the progress of work and to discuss other related matters, meeting will be held between Vendor and WBSEDCL depending upon the need.

GCC.2. Force Majeure :

- GCC.2.1. Successful Bidder shall be under no liability if prevented from carrying out obligations under the order by reason of war, Invasion, act of foreign country,

hostilities, riots, civil commotion, mutiny, accident, earthquake, fires, floods, orders and / or restrictions and other cause beyond the reasonable control. However, such force majeure circumstances are to be intimated immediately and to be established subsequently with proper documents / proofs to the entire satisfaction of WBSEDCL.

GCC.2.2. WBSEDCL will not take any additional liability towards enhanced taxes, duties and price variation due to force majeure condition.

GCC.3. Performance Guarantee:

GCC.3.1. Performance Guarantee to be submitted on non-judicial stamp paper of Rs.100/- by any Schedule Bank in India, as per format enclosed Annexure-IX.

GCC.3.2. For Supply, Delivery of supply & delivery of consumables of all equipments, as contract security, successful bidder shall furnish a performance Bank Guarantee (here after referred as PBG) @15% of total materials value under a division office having sum of price of printers and price of first four quarter of consumables for each region to be submitted within one month at the respective regional offices from the date of issue of LOA in the form of Bank Guarantee. Validity of BG will be 2 years 6 months from the date of LOA.

GCC.3.3. For delivery of consumables of all equipments, as contract security, successful bidder shall furnish a performance Bank Guarantee (here after referred as PBG) @15% of total materials value under a division office having sum of AMC price of printers and price of first four quarter of consumables for each region to be submitted within one month at the respective regional offices from the date of completion of warranty in the form of Bank Guarantee. Validity of BG will be 5 years 6 months from the date of completion of warranty. If PBG for AMC is not submitted within one month from the date of completion of warranty the existing PBG will be invoked.

GCC.4. Arbitration & Legal Jurisdiction:

GCC.4.1. During execution of this contract, if any dispute arises thereby, shall be settled amicably between WBSEDCL and yourself to the extent possible.

GCC.4.2. All disputes or differences between the parties which has not been settled be referred to arbitration in accordance with the provisions of the Arbitration and Conciliation Act – 1996 or any subsequent amendments thereof. The venue of Arbitration shall be Kolkata only.

GCC.4.3. The necessary legal affairs and / or court case if any between the parties shall be subjected to superintendence of Calcutta High Court Or its subordinate Court having appropriate jurisdiction.

GCC.5. Completion time:

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- GCC.5.1. Completion time for execution of the job except consumables shall be 60 days from the zero date. The successful bidder shall complete the entire job except consumables as per scope of work including test run, product usages demonstration to the users and shall hand over the system within scheduled completion time as stipulated in this clause.
- GCC.5.2. Completion time for supply and delivery of consumables for first two quarter shall be 60 days from the zero date. The successful bidder shall complete the entire job as per scope of work including product usages demonstration to the users and shall hand over within scheduled completion time as stipulated in this clause.
- GCC.5.3. The consumables for 3rd quarter and onwards shall be delivered based on Delivery Instruction(DI) issued from site offices on quarterly basis. Materials shall be delivered within 15 days from the issuance of DI.
- GCC.6. Testing of equipments/software/consumables:
- GCC.6.1. WBSEDCL may at its discretion engage third Party for testing of any equipments/software/consumables on behalf of WB EDCL. The personnel of outside agency, if engaged, shall be considered as the representative of WBSEDCL & the test reports furnished by them shall be binding. However, cost of such engagement of third Party for testing will be borne by WBSEDCL. Testing may be executed even after delivery, installation & commissioning of the equipments in presence of successful bidder. If any deviation will be found i.r.o specification mentioned in Annexure-XII the equipments/software/consumables shall be replaced by the successful bidder within 30 days from the date of test report. WBSEDCL will not pay any extra cost for the same.
- GCC.6.2. The successful bidder shall provide necessary infrastructure, all necessary test equipments & other facilities (like accommodation, local transport etc.) may be required by WBSEDCL for the said testing without any extra cost to WBSEDCL.
- GCC.7. Warranty: The items, supplied & installed by the successful bidder, will have warranty for trouble free operation for a period of three (3) calendar years without any extra cost to WBSEDCL, from the last date of installation and commissioning of system (i.e. completion date). Further, during this period, it will be your responsibility to maintain and support the system fully and ensure proper availability of service. The provision for supply of spares & parts if required, and services necessary for maintenance of all the above shall be successful bidder's responsibility.
- GCC.7.1. In case of failure / malfunctioning of the system for both packages the site officials will inform to the successful bidder using web based complaint management system. The web based complains management system shall be solely maintained by the successful bidder without any extra cost to



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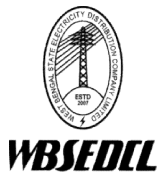
Email: rmbdn.wbsedcl@gmail.com

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- WBSEDCL. Centralized registration of all calls should be maintained by you to record the calls and acknowledge each and every call with a unique docket number which is to be used for further reference. Completion of the call is to be certified by Site Officers. The web-based call docketing system shall be maintained in such a way so that it is accessible from site offices on 24x7 basis. In case of non-availability of docketing system regarding report of occurrence of system failure / malfunctioning, the version of site officers on occurrence of the date and time shall be firm and final. WBSEDCL may also use its own call management systems.
- GCC.7.2. Schedule preventive or un-schedule breakdown maintenance includes replacement of all un-serviceable parts free of cost by the successful bidder excluding printer head and media auto-cutting tools. Parts replaced will be new and compatible to original parts. The defective parts removed will be the property of the vendor. Schedule maintenance of entire system shall be done up to the satisfaction of the Site Officers. The clause shall be applicable for both the packages.
- GCC.7.3. If any unit is faulty and cannot be repaired on-site the successful bidder must provide a standby/replacement system of same or comparable configuration as long as the system is not restored within the time mentioned below.
- GCC.7.4. The day on which call is registered will not be counted for downtime calculation. Downtime calculation will be started from 0 (zero) hours of the following date. Maximum acceptable downtime will be 24 hours. for KMDA area and 48 hours for rest areas. Sundays and Holidays will not be counted towards calculation of downtime. After rectification of fault the system should run at least 30 (thirty) days else total period will be calculated towards downtime of the system. Downtime will be calculated in each quarter separately.
- GCC.7.5. The printable media for label shall adhere on the surface of PCC, RCC, steel and wood pole of power distribution network and should remain unaltered for at least 5 years in outdoor environment with different climate condition within the state of West Bengal, if any disputes reported by site officials for a particular Part No./Batch No./ Lot No/Challan No. and numbers of defective labels exceeded 5% of total quantity of that Part No./Batch No./Lot No/Challan No for a particular location, the successful Bidder shall be liable to replace the printable media for label in his own cost within 30 days from the date of initial complain. This may be due to manufacturing defect or inappropriate to adhere on the surface of PCC, RCC, steel and wood pole of power distribution network or inappropriate to print using ribbons and printer mentioned in the specification. Location wise defective labels will be finalized after joint inspection with the successful Bidder and WBSEDCL authority.

GCC.8. AMC: The items, supplied & installed by the successful bidder, will have Annual

Maintenance Contract(AMC) for trouble free operation for a period of two (2) calendar years without any extra cost to WBSEDCL, from the date of completion of warranty. Further, during this period, it will be bidder's responsibility to maintain and support the system fully and ensure proper availability of service. The provision for supply of spares & parts if required, and services necessary for maintenance of all the above shall be successful bidder's responsibility. Services such as system uptime of 24x7 basis, web based complaint management system, restoration of complaint by means of repairing/ replacement/ reconfiguring the system etc must be smooth and running like that of warranty period.

- GCC.9. Risk Purchase / Performance: If you fail to supply and install materials as required within the period, WBSEDCL shall be entitled to get it with the best and nearest available substitute on the account and at your risk or to cancel the contract and you shall be liable to compensate for any loss or damage which WBSEDCL may sustain by reason of such failure on your part.
- GCC.10. Liquidated damage (here after referred as LD): WBSEDCL reserves the right to repudiate the contract if you fail to complete the work within stipulated period. However, the ordering authority may at his discretion waive this condition with imposition of liquidated damage indicated herein below.
- GCC.10.1. Delay in completion: If successful bidder fail to complete the entire work within the completion time as stated in the Clause of "Completion Time" for supply, delivery, installed and commissioned a LD @ ½% of total price of Label Printers and consumables for first two quarters per location for each week of delay or part thereof subject to a maximum of 5% (five percent) of value shall be imposed to successful bidder. LD if applicable will be deducted only from bills on installation, commissioning and hand over clause "Terms of payment".
- GCC.10.2. Delay in delivery of quarterly consumables: If the successful bidder fail to deliver quarterly consumables as mentioned in Annexure-XI a LD @ ½% (half percent) cost of consumables for a particular DI for each week of delay or part thereof subject to maximum of 5% (five percent) cost of consumables for a particular DI will be recovered as LD from the successful Bidder. Liquidated Damage, if applicable for delay in delivery of quarterly consumables, will be recovered from any outstanding bills / bank guarantee lying / to be lying with WBSEDCL.
- GCC.10.3. Dispute of Consumables: If any disputes reported regarding supplied consumables as stated in clause "Warranty" the payments for subsequent quarters will not be released against particular location.
- GCC.10.4. During Warranty and AMC Period: Failure to set right the malfunctioning or to rectify fault of the system within the schedule downtime as indicated in the "Warranty" clause, a deduction at the rate of ½% (half percent) cost of



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material unit price per week or part thereof subject to maximum of 5% (five percent) cost of particular equipment will be recovered as LD from the successful Bidder in each year of warranty or AMC. Liquidated Damage, if applicable during warranty or AMC period, will be recovered from any outstanding bills / bank guarantee lying / to be lying with WBSEDCL.

GCC.11. Submission of bills for payment: All the bills in triplicate with relevant documents are to be submitted to the respective regional offices addressing to the Regional Manager.

GCC.12. Terms of Payment: No advance payment will be made against this order in any circumstances for implementation of entire project.

GCC.12.1. Enclosures: Receipted challan duly signed by the site Officer with successful Installation and commissioning certificate indicating date of installation duly signed by the concerned Controlling Officer.

GCC.13. Cancellation/Termination of Order: WBSEDCL shall have the right to repudiate the contract for the following causes and may also led to cancellation of LOA. In each cases 7 days termination notice shall be issued prior to termination of LOA.

GCC.13.1. Non acceptance of LOA as per "Acceptance" clause.

GCC.13.2. Non submission of Performance BG within time.

GCC.13.3. Non completion of job within time schedule.

GCC.14. Acceptance of LOA: You shall submit written unconditional acceptance of LOA within 7 (Seven) days from date of issue of the same. Submission of conditional acceptance of LOA shall be treated as non-compliance of this clause.

GCC.15. WBSEDCL personnel for liaison :

GCC.15.1. Controlling Officer: Regional Manager, WBSEDCL.

GCC.15.2. Nodal Officer: Superintending Engineer, WBSEDCL.

GCC.15.3. Site Officer: Divisional Manager of respective Division offices, WBSEDCL.

GCC.15.4. Paying Authority: Sr. Manager(F&A)/ Manager(F&A)/ Assistant Manager (F&A) of respective Regional Office, WBSEDCL.



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ANNEXURE-I

Bid Proposal

From,

Bidder's Name and Address :
Contact person :
Designation :
Telephone No.(Land Line & mobile) :
Fax :
Tender Reference :

To,

The Regional Manager,
Burdwan Region,
Administrative Building (1st . Flr.),PowerHouse
Complex, P.O.Burdwan, Purba Bardhaman, Pin-713101

Sub.: Invitation to bid for Supply and Delivery of Label Printers for GIS project including 3 yrs on-site warranty plus 2 yrs on-site AMC support including supply and delivery of Consumables on quarterly basis for 2 yrs.

Dear Sir,

We the undersigned Bidder(s), having read and examined in details the specifications and other documents of the subject Tender, do hereby propose to execute the contract as per specification as set forth in your Bid-Documents.

1. **PRICES AND VALIDITY :**

The rate are FIRM during the entire period of the Contract and not subject to any price adjustment as per in line with the Bidding Documents. All prices and other terms and conditions of this proposal are valid for a period of 180 (one hundred eighty) days from the date of opening of the price bids. We further declare that prices stated in our proposal are in accordance with your bidding.

We confirm that our bid prices is exclusive of taxes and duties.

No custom duty will be paid by WBSEDCL. GST applicable shall be paid extra.

2. **BID GUARANTEE :**

We have enclosed a Bid Guarantee in the form of DD/BG/BC from drawn in favour of WBSEDCL for an amount of Rs.....

3. **DEVIATIONS :**

We declare that contract shall be executed strictly in accordance with the specifications and documents except for the deviations, all of which have been detailed out exhaustively in our deviation schedules, in volume irrespective of whatever has been stated to the contrary anywhere else in our proposal.

Further, we agree that additional conditions, deviations, if any, found in the proposal documents other than those stated in our Deviation Schedules, save that pertaining to any rebates offered, shall not be given effect to.

4. **CONTRACT PERFORMANCE GUARANTEE :**

We further agree that if our proposal is accepted, we shall provide a Contract Performance Guarantee of value, equivalent to ten percent (10%) of the Contract Price as stipulated in Bid document in the form of Bank Guarantee (Please specify the form of guarantee) in your favour within 15 (Fifteen) days from the date of placement of Letter of Award.

Dated.....this.....day of.....2018

Thanking you, we remain,

Yours faithfully,

Date _____

Place _____

(Signature) _____

(Designation) _____

(Common Seal) _____



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Business Address:

Name & Address of Authorized Signatory:

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1.Name of the bidder with office address Tel No./Fax no./E.mail address			
2.Address of Kolkata office and Tel no./Fax no./ E-mail address with the name of contact person			
3.Contact Person with Telephone No., Mobile No., E-mail ID and FAX No. of the Bidder			
4.GST registration No.			
5.Earnest Money (Amount and in the form of BG/DD/BC) submitted			
6.Details of Earnest Money in BG/DD/BC as submitted:			
7.Category of organization			
8.Company Registration No.			
9.PF Registration No. & valid upto (a opy should be enclosed)			
10.PAN Card No			
11.Whether agreed to (YES/NO)			
a)Terms of Payment		b)Earnest Money clause	
c)Risk purchase clause		d)Liquidated damage clause	
12.Offer valid up to		180 days from the date of opening of Technical Part of the Tender.	
13.The price should be Firm.		The Prices are Firm.	
14.Whether the bidder has submitted			
a) Current Professional Tax clearance certificate			
b) Banker's Certificate within last one year.			
c) Copy of PAN Card			
d) Power of Attorney			

Dated _____

(Signature and Seal of Bidder)

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ANNEXURE-III

Mandatory Condition

SI No.	Requisite Credential	Requisite Support document
MC1.	The bidder should have done similar work in other MNC/Govt./ Semi-Govt./ PSU organizations.	Completion Certificate along with copy of order.
MC2.	The bidder should have work order having work value sum of ₹18.24lakh or more in single similar work orders in last three financial years viz 2017-18, 2018-19, 2019-20.	Copy of order.
MC3.	The bidder should have at least one office in West Bengal or they should establish office in West Bengal within 30 days of placement of order.	Address / Self Declaration.
MC4.	The bidder must have to submit document regarding Average Annual for consecutive three financial years viz 2018-19, 2019-20, 2020-21	Duly attested Audited Balance Sheet, Audit Report for Company and Tax Audit Report for other than Company.
MC5.	Must Comply with all statutory obligations	i. PF Registration Certificate
		ii. Copy of PAN Card
		iii. GST Registration Certificate
MC6.	Conflict of interest	The Bidder shall submit declaration that they do not have any Conflict of Interest that may affect the Tendering Process.
MC7.	No Deviation	The Bidder shall submit declaration that their bid do not have any Techno-Commercial deviation.
MC8.	Not Blacklisted	The Bidder shall submit declaration that they have not blacklisted from any Govt. organization across India within last three years.
MC9.	MAF	The bidder should provide Manufacturer Authorization Form (MAF) for each OEM.

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ANNEXURE-III(A)

Certificate regarding Summary Statement of Yearly Turnover

This is to certify that the following statement is the summary of the audit report /tax audit report

Arrived in favour of for the three consecutive years or for such period since inception of the Firm, if it was set in less than such three year's period.

Sl No.	Financial		Remarks
	Year	Turnover rounded up to two digit after decimal (Rs. In Lakh)	
1.	2018-19		
2.	2019-20		
3.	2020-21		
Total			

Average Turnover: _____

Note:

1. Year proceeding the current financial year is to be considered as Year-1.
2. Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
3. Average turnover for 3 years is to be obtained by dividing the total turnover by 3.0. If the Firm was setup in less than 3 year's period, consider the turnover for the period from inception to the Year-1. It may be either 1.0 or 2.0. Average turnover is to be obtained by dividing the total turnover by 1.0 or 2.0, as the case may be.
4. In case, the firm was setup in less than 3 year's period, mention the year of inception in the 'Remarks' column.

Dated _____

(Signature with Designation & Seal)

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ANNEXURE-III(B)

Statement of Orders Executed During Last Three Financial Years viz as Mandatory Condition

Sl No.	Work Description	Financial year	Order No. and date	Name of order issuing authority	Order Value in Rs.	Scanned Copy of Performance report of the order submitted or Not (YES/NO)	Remarks
1.							
2.							
3.							
4.							
5.							

Dated _____

(Signature of the Bidder with Office Seal)

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ANNEXURE-IV

Proforma for undertaking to be submitted by the Bidder

(For genuineness of the information furnished on-line and authenticity of the documents produced before Tender Committee for verification in support of his eligibility)

I _____, Partner/Legal Attorney/Accredited Representative of M/s _____, solemnly declare that:

1. We are submitting Tender for the Work _____ against Tender Notice No. _____ dt. _____
2. None of the Partners of our firm is relative of employee of _____ (Name of the Company).
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.
4. All documents/ credentials submitted along with this Tender are genuine, authentic, true and valid.
5. If any information and document submitted is found to be false/incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning / delisting of our firm and all partners of the firm etc.

Date _____

(Signature of the Bidder with Seal)

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ANNEXURE-V

Format Of Letter Of Bid

Letter Head Of Bidder

(as Enrolled Online on e-Tendering Portal of NIC)

To,
The Tender Committee,

Sub: Letter of Bid for the work

Ref: 1. NleT No _____ dated _____
2. Tender Id No. _____

Dear Sir,

We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NleT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

This Bid and your subsequent Letter of Acceptance / Work Order shall constitute a binding contract between us. We hereby confirm our acceptance of all terms and conditions of the NleT document unconditionally.

Dated _____

(Signature of the Bidder with Seal)

----- X -----

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Annexure-VI

EMD

Sl No.	Package	Name of Division Offices	Name of Regional Offices	EMD in INR
1	Package-1	Burdwan Rural	Burdwan	72925/-
2	Package-2	Burdwan urban		
3	Package-3	Kalna		
4	Package-4	Katwa		
5	Package-5	Memari		
6	Package-6	Asansol		
7	Package-7	Durgapur		

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ANNEXURE-VII

PROFORMA OF BANK GUARANTEE FOR EARNEST MONEY (BID Guarantee) (To be stamped in accordance with Stamp Act)

Ref. No. :

Date :

To
The Regional Manager,
Burdwan Region,
W.B.S.E.D.C.L.

Dear Sirs,

In accordance with your Notice Inviting eTender (NIeT) under your Specification No. _____ M/s _____ having its Registered Head Office at _____ (hereinafter called the Bidder) wish to participate in the said Tender for _____.

As an irrevocable Bank Guarantee against Bid Guarantee for an amount of _____ is required to be submitted by the Bidder as a condition precedent for participation in the said Tender, which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender Documents.

We, the _____ Bank at _____ having our Head Office at _____ (Address of Bank) guarantee and undertake to pay immediately on demand by West Bengal State Electricity Distribution Company Limited the amount of _____ (in words and figures) without any reservation, protest, demur and recourse. Any such demand made by said Purchaser shall be conclusive and binding on us irrespective of any dispute of difference raised by the Bidder.

This Guarantee shall be irrevocable and shall remain valid up to **. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from M/s _____ on whose behalf this Guarantee is issued.

All rights of West Bengal State Electricity Distribution Company Limited under this Guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities thereunder unless WBSEDCL enforce a claim under this **Guarantee against the Bank within three months from the above mentioned expiry date of validity or, from that of the extended date.**

In witness whereof the Bank, through 2018 its authorized Officer, has set its hand and stamp on this _____ day of _____ at _____.

WITNESS:

(Signature)

(Signature)

(Name)

(Name)

(Official address)

(Designation with Bank Stamp)

Attorney as per Power of Attorney No. _____ Date _____

**** This date should be initially for one hundred eighty (180) days and may be extended from time to time.**



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Bank Details for preparation of BG for EMD

Annexure-VIII

1. Name of bank:
2. Name of Branch:
3. A/C No.
4. IFSC code:

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**WBSEDCL**

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Email: rmbdn.wbsedcl@gmail.com**Annexure-IX****PROFORMA FOR BANK GUARANTEE FOR CONTRACT PERFORMANCE**

(To be stamped in accordance with Stamp Act)

Bank Guarantee No. _____
RefNo. _____

Date : _____

To,
The Regional Manager,
Burdwan Region,
W.B.S.E.D.C.L.
Administrative Building, power house complex, Burdwan.

Dear Sir,

In consideration of West Bengal State Electricity Distribution Company Limited (hereinafter referred to as WBSEDCL) which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns having awarded to M/s _____ with its Registered/Head Office at _____

(hereinafter referred to as the 'Contractor') which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns, a Contract by issue of Order No. _____ dated _____ valued at _____

for _____ (Scope of Contract) and the Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the _____ Order No. _____ date _____ (reference of original order), against Contract to WBSEDCL.

We _____ (Name and Address) having its Head Office at _____ hereinafter referred to as the 'Bank') which expression shall, unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns do hereby guarantee and undertake to pay WBSEDCL, on demand any and all moneys payable by the Contract to the extent of _____ as aforesaid at any time upto (day/month/year) without any demur, reservation, contest recourse or protest and or without any reference to the Contractor. Any such demand made by WBSEDCL on the Bank shall be conclusive and binding notwithstanding any difference between WBSEDCL and the Contractor or any dispute pending before any before any Court, Tribunal or any other Authority. The Bank undertakes not to revoke this guarantee during its currency without previous consent of WBSEDCL and further agrees that the guarantee herein contained shall continue to be enforceable till the WBSEDCL discharges this guarantee.

WBSEDCL shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time extend the time for performance of the Contract by the Contractor. WBSEDCL, shall have the fullest liberty, without affecting this guarantee to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor and to exercise the same at any time and any manner, and either to enforce or to forbear to enforce any covenants, contained or implied in the Contract between WBSEDCL and the Contractor or any other course of remedy or security available to WBSEDCL. The Bank shall not be released of its obligations under this presents by any exercise by WBSEDCL of its liberty with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of WBSEDCL or any other indulgence shown by WBSEDCL or by any other matter or thing whatsoever which under the law would but for this provisions have the effect of relieving the Bank.

The Bank also agrees that WBSEDCL at its option shall be entitled to enforce this guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee that WBSEDCL may have in relation to the contractor's liabilities.

Notwithstanding anything contained herein above our liability under this guarantee is restricted to _____ and shall remain in force up to and including _____ and shall be extended from time to time for such period, as may be desired by M/s. _____ to _____ whose behalf this guarantee has been given.

All rights of WBSEDCL under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities there under unless the WBSEDCL enforce a claim under this guarantee against the Bank within three months from the above mentioned date or from the extended date.

Dated this _____ day of _____ 2018 at _____

WITNESS:

(Signature)

(Signature)

(Name)

(Name)

(Official address)

(Designation with Bank Stamp)

Attorney as per Power of Attorney No. _____ Date _____

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Annexure-X

[illegible]

N.B.- If there be any query this format must be sent electronically with scanned copy of forwarding letter in Company's letterhead within the schedule date & time to the following mail Id "rmbdn.wbsedcl@gmail.com".

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Label and Consumables
(Details Specification mentioned in Annexure-IX)

All Items shall be delivered at the listed Division Offices and quantities mentioned here are provisional			
Name of Division Offices	Name of Regional Offices	Label Quantity (in No.)	Ribbon of 300 meter in Roll form (rolls in Nos.)
		(A)	(B)
Burdwan North	Burdwan	55000	32
Burdwan South		123000	78
Kalna		90000	52
Katwa		80000	50
Memari		45000	32
Asansol		80000	48
Durgapur		60000	36

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Annexure-XII

Specifications

Print Media for Label		
Sl	Parameter	Specifications
	Label Dimension (width x height)	56mm x 160mm (each label) drawing stated in Annexure-XIII.
2	Label Corner	Rounded
3	Label Colour	Yellow
4	Label Thickness & Printing Technology	Two (2) mil or higher and should be top coated for better ink anchorage by thermal Transfer printing.
5	Application Surface	surface of PCC, RCC, steel and wood pole for power distribution network.
6	Durability	Five (5) Years or higher in outdoor environment with different climate condition within the state of West Bengal.
7	Shelf-Life	Two (2) Years or higher in room temp.
8	Min. Application Temp.	5°C
9	Adhesive	Permanent acrylic based Pressure Sensitive Adhesive (PSA).
10	Liner	Sixty (60) gsm or higher and should assure consistent die-cutting.
11	Liner Transparency	50% or lower
12	Print Speed	8 ips or higher
13	Media Type	Continuous fan-folded print media having 1000 nos. Die-Cut Label in each bunch.
14	Materials Compliant Certificates	Necessary OEM certification for mentioned durability and application surface including RoHS compliance.
15	Legibility	QR Code should be legible after printing on the surface of label so that desired result by standard scanner can be obtained.



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Ribbon		
Sl	Parameter	Specifications
1	Printing Technology	Thermal transfer Technology
2	Ink Type	Resin
3	Ink Melting Point	80° C/ 176 F or higher
4	Ink Color	Black
5	Ink Thickness	3.5 Microns
6	Film Thickness:	4.5 Microns
7	Total Ribbon Thickness	8 Microns
8	Transmission Density	1.0 MacBeth Scale
9	Recommended Max. Print Speed	8 ips
10	Operating Temperature	5 to 35° (41 to 95F)
11	Humidity:	20 to 85 % RH
12	Storage	12 months
13	Certificates / Regulations / Directives	TSCA (Toxic Substances Control Act), RoHS

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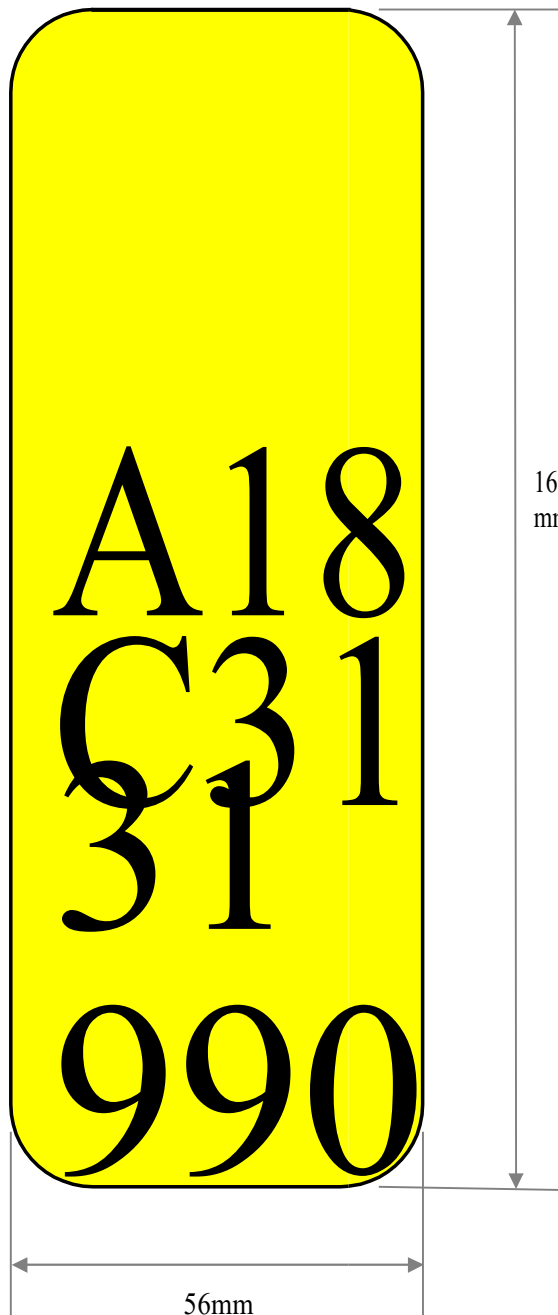
Administrative Building , 1st floor, Power House, Bardhaman,

District – Purba Bardhaman. Annexure-XIII

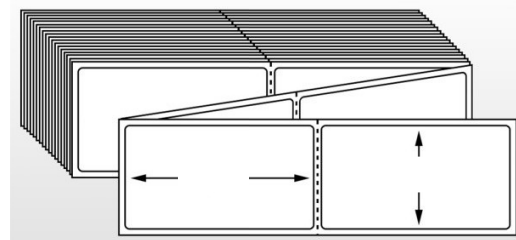
Telefax : ☎ 0342-2662431

Email: rmbdn.wbsedcl@gmail.com

Drawing of Label



Sample Copy



Continuous fan-folded print media having 1000 nos. Die-Cut Label in each bunch