



**WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED**  
(A Govt. of West Bengal Enterprise)  
NORTH 24 PARGANAS REGIONAL OFFICE  
1&2 B.T.ROAD BARRACKPORE, KOLKATA - 7000120.

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**NOTICE INVITING e-TENDER**

**NIT No. : RM/24PNR/IPDS/PROC/2020-21/49**

**Date 15.02.2021**

Tender is invited by the Regional Manager, North 24 Parganas, WBSEDCL, 1&2, B.T. Road Barrackpore, Kolkata-700120 through electronic tendering (e-tendering) from manufacturers/Distributors for sample approval, supply, delivery and installation of the following item as per schedule detailed below.

Sl no.	Description of Item	Unit	Qty	Estimated Cost	Tender fee	Earnest Money	Completion time
1	<p>Supply, Delivery &amp; Installation of 33KV Straight through jointing kit for 3 X 400 sqmm XLPE Cable of Heat Shrinkable type for the work of Laying of 01 nos 33 KV grade 3 X 400 sq mm XLPE U.G. Cable from Basirhat 132/33 KV Substation to Hasnabad 33/11 kV Sub-station under IPDS</p> <p>(Specification: with Heat Shrinkable clear insulating tubes, stress control tubing where necessary, ferrule insulating tubing for joints, conductive cable break outs for terminations, non tracking, erosion and weather resistance tubing both outer/inner, non tracking erosions and weather resistance outdoor sheds in case of terminations, high permittivity mastic wedge, insulating mastic, aluminum crimping lugs of IS specification, tinned copper braids, wrap around/tubular mechanical protection for joints, cleaning solvent, abrasive strips, plumbing metal, binding wire etc. adequate in quality and dimensions to meet the service and test conditions. <b>MAKE: 3M/RAYCHEM</b></p>	Nos	40	Rs- 9,20,000/-	<b>Rs. 1086/- (Rs 920+ 18% GST)</b>	<b>2% (Two Percent) of the Estimated Cost</b>	<b>15 days from the date of issuance of Purchase Order.</b>

**Scope:** - The Jointing/Termination Kits are procured for the Worksite under North 24 Parganas Region. The supply of the Kit will be directly at site at the time of installation. After successful installation store papers will be regularized from Basirhat Divisional Store (Site store is subject to be changed as per site requirement). Installation Program is required to be fixed as per direction of site Engineer.

Sl. No.	Particulars	Date & Time
01.	Date of uploading of N.I.T and Tender Documents (online). [Publishing date]	22.02.2021 after 10.00 Hrs
02.	Documents sell / download start date (online).	22.02.2021 after 10.00 Hrs
03.	Bid Submission upload start date (online)	22.02.2021 after 10.00 Hrs
04.	Bid Submission upload end date (online)	01.03.2021 after 15.00 Hrs
05.	Date of submission of original copies of Earnest Money Deposit (offline).	On and From 22.02.2021 after 11.00 Hrs to 03.03.2021, 14.00 Hrs(except holidays & Sunday)
06.	Date for opening of Technical bid (online) for the Bidders	03.03.2021 after 15.00 Hrs
07.	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be intimated later.
08.	Date, for opening of Financial Bid (online).	To be intimated later.

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtennders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search Engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the Website stated above. This is the only mode of collection of tender documents. Details of submission Procedure is given in “Instructions to Bidders”.

### **Terms & conditions of the Tender Notice :**

1. **Tender Fee of Rs- 1086/- & Earnest Money Deposit** amounting to **2%** (Two Percent) of the Estimated Cost As mentioned above, shall be submitted individually along with the offer. Necessary earnest money may be remitted through demand draft / pay order issued from any Scheduled Bank in favor of the “**West Bengal State Electricity Distribution Company Limited**” payable at Kolkata and also to be documented through e-filling. The original Demand Draft / Pay order against Earnest Money Deposit (EMD) should be submitted physically at North 24 Parganas Regional Office, 1 & 2 B.T.Road, Barrackpore, Dist-North 24 Parganas, Pin- 700120 under sealed cover.
2. The bidder shall submit **along with the offer** necessary documents in support of their previous supply Of the items of the tender to WBSEDCL/Other Power Utilities/Other Govt. Departments in earlier Occasions and financial capabilities to the extent of the estimated financial amount of their offer.
3. No agent is allowed to participate in the Tender.
4. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013 will be applicable.
5. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of Incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
6. The offer shall remain valid for a minimum period of 240 days from the next day of opening of the Tender.

**7. The quoted rates should be inclusive of all taxes & duties, freight and incidental charges. The quoted rate should be excluding GST charges. GST will be paid as applicable.**

8. The ordered materials should be delivered & installed within 15 days from the date of PO, otherwise, penalty may be imposed as per rule of WBSEDCL for delay of delivery of ordered materials.

9. The sample of materials are to be submitted within two days from the date of opening of tender for approval by the successful tenderer for issuance of formal order on the same. If the above materials are found beyond specification/ satisfaction, the same will be rejected and fresh sample is to be submitted at the own cost of the successful tenderer.

10. The necessary documents along with bill are to be submitted at Regional Office, North 24 Parganas Region. The SRV will be issued from Basirhat Divisional Store, WBSEDCL.

11. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary up to +/- 25%.

12. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in Various statutes will automatically disqualify the bidders.

13. The company reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

14. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL/Other Utility/Govt. Semi Govt. or Govt. undertaking Dept. shall not be eligible to participate in the bidding process.

15. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.

#### **16. TERMS OF PAYMENT:**

a) 90% payment of bill will be made within 45 (forty five) days from the date of submission of bill against: Original receipted Challan/Invoice signed by an officer in the rank Sr. SAE/Jr. Manager (Stores) attached to The respective stores. And

b) Balance 10% payment will be made within 45 (forty five) days of submission of bills along with SRV After expiry of warranty period.

**17. WARRANTY PERIOD:** Warranty Period of supplied material will be one year from the date of installation of each Kit. In case of failure of any Kit, it will be replaced by the supplier within 24 hours.

#### **18. PAYING AUTHORITY:**

AGM. (F&A), Project III, WBSEDCL, will be the Paying Authority.

#### **19. CONSIGNEE:**

The name of the consignee will be The Divisional Manager, Basirhat Division. (the consignee is subject to change as per site requirement of site)

**20. SITE ENGINEER:** The AE (Tech), Basirhat Division is the Site Engineer. The Site Engineer may be changed due to change in location of installation.

## 21. LIQUIDATED DAMAGE FOR DELAY IN DELIVERY:

The time of delivery (successful offer for inspection) of the equipment/materials are to be treated as an essence of the contract and the WBSEDCL reserves the right to repudiate the contract, if the equipment / materials are Not physically delivered within stipulated period as per physical delivery clause. But WBSEDCL may at his discretion waive this condition and accept the material with imposition of liquidated damage @ 1/2% of the Value of the materials beyond the schedule delivery period for each week of delay Subject to **maximum of 5% of the particular lot and accept the goods beyond the stipulated period.**

22. Any further information along with WBSEDCL's Revised Purchase Policy may be had from the Website: **www.wbsedcl.in** and the following office:

*Office of the Chief Engineer (Procurement & Contracts),  
West Bengal State Electricity Distribution Company Limited,  
Vidyut Bhavan, 4th Floor,  
Bidhannagar, Kolkata - 700091.  
Phone No. 033-2319-7563*

23. Documents to be submitted in Technical bid- Please refer sl no. 6.2 of "Instruction to Bidders" in Page 8 of NIT

24. The specifications of the item.

**As per specification mentioned in BOQ.**

The kit shall have installation instructions and shall be properly packed with shelf life of over 3 years.

# Instructions to Bidders

## 1. Eligibility for participation:

- i) Original manufacturers/Distributors of the tendered items will only be eligible in the tender.
- ii) The bidders shall have credential for supply of the tendered items to WBSEDCL / other Power Utilities / other Govt. Departments in earlier occasions within last three financial years.

## 2. General guidance for e-Tendering:

Instructions/Guidelines for electronic submission of the tenders have been mentioned below for Assisting the bidders to participate in e-Tendering.

## 3. Registration of bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered With the e-Procurement system, through logging on to <https://wbtenders.gov.in>.

## 4. Digital Signature certificate (DSC) :

Each bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for Submission of tenders.

5. The bidder can search and download NIT & Tender Documents electronically from the website Mentioned in Clause 3 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

## 6. Submission of Tenders:

### 6.1 General process of submission

Tenders are to be submitted online through the website <https://wbtenders.gov.in>. All the Documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked For, in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders - one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents(credentials,certificates,EMD Draft/PO) in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. The bidder needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

### 6.2. Document to be submitted

i. Company Details:

ii. Certificates:

- 1) PAN Card details.
- 2) Current Professional Tax (PT) submission Chalan. Application for such Addressed to the competent authority may also be considered.
- 3) GST registration certificate.

iii. Financial Info :

Annual turnover for a period of the last three financial years.

iv. Credential:

- 1)Documents in support of supply of the tendered items to WBSEDCL / other Power

Utilities / other Govt. Departments in earlier occasions within last five financial years as mentioned below:

Purchase Orders and Credential certificate for PO issuing authority for completing supply & installation of **Heat Shrinkable type jointing kit of 33 KV or above voltage level against a particular contract of amount not less than 50% of the estimated Price of the tender.**

2) Self Declaration certificate as per Annexure 1. (mandatory format)

3) Others: Any other documents found necessary.

#### **7. Conditional and incomplete tender:**

Conditional and incomplete tenders are liable to summary rejection.

#### **8. Validity of Tender and Offer:**

The offer against tender should remain valid for a minimum period of 240 days from the next day Of opening of the tender. However, WBSedCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the Offer.

#### **9. Opening and evaluation of tender:**

##### **9.1 Opening of Technical Proposal**

- i. Technical proposals will be opened by the Tender Inviting Authority or his authorized Representative electronically from the website stated above, using their Digital Signature Certificate.
- ii. Technical proposals for those tenders whose original copies of DD/BC/BG towards tender Fee & EMD have been received will only be opened. Proposals corresponding to which original copy of DD/BC/BG towards tender fee & EMD has not been received, will not be opened and will stand rejected.
- iii. Intending tenderers may remain present if they so desire.
- iv. Cover (Folder) for Statutory Documents (vide Clause 7.2.A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 7.2.B) will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- v. Decrypted (transformed into readable formats) documents of the Statutory and Nonstatutory Covers will be downloaded for the purpose of evaluation.

##### **9.2 Techno-commercial Evaluation of Tender**

- i. While evaluation, the Tender Inviting Authority or his authorized representative may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- ii. The summary list of tenderers, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the Techno-commercially qualified tenderers.

##### **9.3 Opening and evaluation of Financial Proposal**

- i. Financial proposals of the tenderers declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii. After opening of the financial proposal the preliminary summary result containing interalia,

name of bidders and the rates quoted by them will be uploaded.

iv. The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

**10. Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.**

**11. Acceptance of Tender**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

**12. Purchase Order**

WBSEDCL will communicate acceptance of tender to the successful bidder by a Purchase Order. The successful tenderer shall communicate the acceptance of the purchase order.

**13. Concession**

No price preference will be allowed to any tenderer based on the size of the industry or its geographic location. Co-operative Society, will not be considered with separate status.

**14. Holiday Listing and Vendor Rating**

Holiday Listing & Vendor Rating will be applicable according to the “Holiday Listing & Vendor Rating” policies of the Revised Purchase Policy, which is posted in website of WBSEDCL ([www.wbsedcl.in](http://www.wbsedcl.in)).

Performance of the bidders, who supplied materials/equipment to WBSEDCL previously, will be evaluated for their Vendor Rating according to the said Vendor Rating policy and their Vendor Rating will be taken into consideration at the time of evaluation of Technical and Financial Proposals of the tender.

**15. Return of Earnest Money of the unsuccessful tenderer(s)**

For return of the Earnest Money of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to the Regional Manager, North 24 Parganas, WBSEDCL, giving the reference to the NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the successful tenderer(s) may be refunded, after issuance of Purchase Order to the successful tenderer(s).

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Annexure 1

**Self Declaration**

I/We on behalf of .....(Name of bidder agency) do hereby declare that I/We have quoted rate for Supply, Delivery & Installation of 33KV Straight through jointing kit for 3 X 400 sqmm XLPE Cable of Heat Shrinkable type of Make ..... (3M/ Raychem) for the e-tender id RM/24PNR/IPDS/PROC/2020-21/49 dated 15.02.2021

I/We also declare that I/We shall successfully complete the work in scheduled time maintaining the terms & conditions of Warranty of NIT Clause no. 17 if ranked as L1 bidder of the tender.

Yours faithfully,

Signature of authorized  
Representative of the bidder agency  
with official seal