



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
(A Govt. of West Bengal Enterprise)
NORTH 24 PARGANAS REGIONAL OFFICE
1&2 B.T.ROAD BARRACKPORE, KOLKATA - 7000120.

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NOTICE INVITING e-TENDER

NIT No. : RM/24PNR/IPDS/PROC/19-20/45/2

Date 31.12.2019

Tender is invited by the Regional Manager, North 24 Parganas, WBSEDCL, 1&2, B.T.Road Barrackpore, Kolkata-700120 through electronic tendering (e-tendering) from manufacturers/ Distributors/Suppliers for Drawing approval , Testing, supply and delivery of the following item under IPDS Scheme as per schedule detailed below.

Sl.no	Description of Materials	UNIT	Total Quantity	Estimated Cost	Tender fee	Earnest Money	Delivery time
1	2 nd call for AC DISTRIBUTION SWTCH BOARD – 10 WAY(Drawing & Specification mentioned in Tender notice 2)	5	SET	Rs- 9,50,000 /-	Rs. 1121/- (Rs 950+ 18% GST)	2% (Two Percent) of the Estimated Cost	45 days from the placement of Purchase Order
2	2 nd call for AC DISTRIBUTION SWTCH BOARD – 18 WAY (Drawing & Specification mentioned in Tender notice 2)	5	SET				

Scope: - All the listed material is procured for different works under North 24 Parganas district under IPDS Scheme. The materials are to be delivered at Barrackpore Divisional Stores as per the necessary correspondences of store related papers will be done from Barrackpore Divisional Store.

Sl. No.	Particulars	Date & Time
01.	Date of uploading of N.I.T and Tender Documents (online). [Publishing date]	07.01.2020 after 10.00 Hrs
02.	Documents sell / download start date (online).	07.01. 2020 after 10.00 Hrs
03.	Bid Submission upload start date (online)	07.01.2020 after 10.00 Hrs
04.	Bid Submission upload end date (online)	22.01.2020 after 15.00 Hrs
05.	Date of submission of original copies of Earnest Money Deposit (offline).	On and From 07.01.2020 , 11.00 Hrs. to 24.01.2020, 14.00 Hrs(except holidays & Sunday)
06.	Date for opening of Technical bid (online) for the Bidders	24.01.2020 after 15.00 Hrs
07.	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be intimated later.
08.	Date, for opening of Financial Bid (online).	To be intimated later.

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search Engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given As a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the Approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the Website stated above. This is the only mode of collection of tender documents. Details of submission Procedure are given in “Instructions to Bidders”.

Terms & conditions of the Tender Notice :

1. **Tender Fee of Rs- 1121/- & Earnest Money Deposit** amounting to **2%** (Two Percent) of the Estimated Cost As mentioned above, shall be submitted individually along with the offer. Necessary earnest money may be remitted through demand draft / pay order issued from any Scheduled Bank in favor of the “**West Bengal State Electricity Distribution Company Limited**” payable at Kolkata and also to be documented through e-filling. The original Demand Draft / Pay order against Earnest Money Deposit (EMD) & Tender fee should be submitted physically at the cash counter of North 24 Parganas Regional Office, 1 & 2 B.T.Road, Barrackpore, Dist-North 24 Parganas, Pin- 700120. Necessary receipt will be generated and handed over.

2. The bidder shall submit **along with the offer** necessary documents in support of their previous supply Of the items of the tender to WBSEDCL/Other Power Utilities/Other Govt. Departments in earlier Occasions and financial capabilities to the extent of the estimated financial amount of their offer.

3. No agent is allowed to participate in the Tender.

4. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013 will be applicable.

5. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of Incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.

6. The offer shall remain valid for a minimum period of 180 days from the next day of opening of the Tender.

7. The quoted rates should be inclusive of all taxes & duties, freight and incidental charges. The quoted rate should be excluding GST charges. Applicable GST will be paid extra.

8. The ordered materials should be delivered within 30 days from the date of PO; otherwise, penalty may be imposed as per rule of WBSEDCL for delay of delivery of ordered materials.

9. The Layout & connection drawing of the items are to be submitted within 10 days from the date of opening of tender for approval by the successful tenderer for issuance of formal order on the same. When the materials are ready, the inspection call for conducting testing of ACDB will be submitted by the agency.

10. The necessary documents along with bill are to be submitted at Regional Office, North 24 Parganas Region. The SRV will be issued from Barrackpore Divisional Stores, WBSEDCL.

11. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary up to +/- 25%.

12. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in Various statutes will automatically disqualify the bidders.

13. The company reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

14. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL/Other Utility/Govt. Semi Govt. or Govt. undertaking Dept. shall not be eligible to participate in the bidding process.

15. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.

16. TERMS OF PAYMENT:

Bills in triplicate duly signed and certified by the consignee officer along with receipted challan, SRV and other relevant documents are to be submitted to this end for payment

17. WARRANTY PERIOD: Warranty Period of supplied materials will be 20 months from the date of delivery or 18 months from the date of installation whichever is higher.

18. PAYING AUTHORITY:

AGM. (F&A), Project III., WBSEDCL, will be the Paying Authority.

19. CONSIGNEE:

The name of the consignee will be The Divisional Managers of Barrackpore Division.

20. LIQUIDATED DAMAGE FOR DELAY IN DELIVERY:

The time of delivery (successful offer for inspection) of the equipment/materials are to be treated as an essence of the contract and the WBSEDCL reserves the right to repudiate the contract, if the equipment / materials are not physically delivered within stipulated period as per physical delivery clause. But WBSEDCL may at his discretion waive this condition and accept the material with imposition of liquidated damage @ 1/2% of the value of the materials of the particular lot offered and/or delivered beyond the schedule delivery period for each week of delay or part thereof upto 10 (ten) weeks and @ 1/2% of the value per week beyond 10 weeks subject to **maximum of 5% of the particular lot and accept the goods beyond the stipulated period.**

21. Any further information along with WBSEDCL's Revised Purchase Policy may be had from the Website: **www.wbsedcl.in** and the following office:

*Office of the Chief Engineer (Procurement & Contracts),
West Bengal State Electricity Distribution Company Limited,
Vidyut Bhavan, 4th Floor,
Bidhannagar, Kolkata - 700091.
Phone No. 033-2319-7563*

22. Documents to be submitted in Technical bid- Please refer sl no. 6.2 of "Instruction to Bidders" in Page 7 of NIT

23. The specifications of the materials are enclosed separately.

Instructions to Bidders

1. Eligibility for participation:

- i) Original manufacturers/Distributors of the tendered items will only be eligible in the tender.
- ii) The bidders shall have credential for supply of the tendered items to WBSEDCL / other Power Utilities / other Govt. Departments in earlier occasions within last three financial years.

2. General guidance for e-Tendering:

Instructions/Guidelines for electronic submission of the tenders have been mentioned below for

Assisting the bidders to participate in e-Tendering.

3. Registration of bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the e-Procurement system, through logging on to <https://wbtenders.gov.in>.

4. Digital Signature certificate (DSC):

Each bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for Submission of tender.

5. The bidder can search and download NIT & Tender Documents electronically from the website Mentioned in Clause 3 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

6. Submission of Tenders:

6.1 General process of submission

Tenders are to be submitted online through the website <https://wbtenders.gov.in>. All the Documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for, in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders - one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents(credentials,certificates,EMD Draft/PO) in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. The bidder needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

6.2. Document to be submitted

i. Company Details:

ii. Certificates:

- 1) PAN Card details.
- 2) Current Professional Tax (PT) submission Chalan. Application for such addressed to the competent authority may also be considered.
- 3) GST registration certificate.

iii. Financial Info :

Annual turnover for a period of the last three financial years.

iv. Credential:

- 1) Documents in support of supply of the tendered items to WBSEDCL / other Power Utilities / other Govt. Departments in earlier occasions within last five financial years as mentioned below:

Purchase Orders, Inspection Offer letter (if any), Despatch Instructions (if any), Signed Challans etc. for completing supply of the similar type of items against similar type of items against **a) a particular contract of amount not less than 50% of the estimated Price of the tender or b) 02 nos of contract of amount not less than 40% of the estimated Price of the tender or c) 03 nos of contract of amount not less than 30% of the estimated Price of the tender**

- 2) Manufacturer's Drawings of the materials.(if any)

- 3) Others : Any other documents found necessary.

7. Conditional and incomplete tender:

Conditional and incomplete tenders are liable to summary rejection.

8. Validity of Tender and Offer:

The offer against tender should remain valid for a minimum period of 240 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.

9. Opening and evaluation of tender:

9.1 Opening of Technical Proposal

- i. Technical proposals will be opened by the Tender Inviting Authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.
- ii. Technical proposals for those tenders whose original copies of DD/BC/BG towards tender fee & EMD have been received will only be opened. Proposals corresponding to which original copy of DD/BC/BG towards tender fee & EMD has not been received, will not be opened and will stand rejected.
- iii. Intending tenderers may remain present if they so desire.
- iv. Cover (Folder) for Statutory Documents (vide Clause 7.2.A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 7.2.B) will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- v. Decrypted (transformed into readable formats) documents of the Statutory and Nonstatutory Covers will be downloaded for the purpose of evaluation.

9.2 Techno-commercial Evaluation of Tender

- i. While evaluation, the Tender Inviting Authority or his authorized representative may summon the tenderers and seek clarification / information or additional documents or

original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

ii. The summary list of tenderers, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the techno-commercially qualified tenderers.

9.3 Opening and evaluation of Financial Proposal

- i. Financial proposals of the tenderers declared techno-commercially eligible, will be Opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders Remaining present at that time.
- iii. After opening of the financial proposal the preliminary summary result containing interalia, name of bidders and the rates quoted by them will be uploaded.
- iv. The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

10. Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.

11. Acceptance of Tender

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

12. Purchase Order

WBSEDCL will communicate acceptance of tender to the successful bidder by a Purchase Order. The successful tenderer shall communicate the acceptance of the purchase order.

13. Concession

No price preference will be allowed to any tenderer based on the size of the industry or its geographic location. Co-operative Society, will not be considered with separate status.

14. Holiday Listing and Vendor Rating

Holiday Listing & Vendor Rating will be applicable according to the “Holiday Listing & Vendor Rating” policies of the Revised Purchase Policy, which is posted in website of WBSEDCL (www.wbsedcl.in).

Performance of the bidders, who supplied materials/equipment to WBSEDCL previously, will be evaluated for their Vendor Rating according to the said Vendor Rating policy and their Vendor Rating will be taken into consideration at the time of evaluation of Technical and Financial Proposals of the tender.

15. Return of Earnest Money of the unsuccessful tenderer(s)

For return of the Earnest Money of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to the Regional Manager, North 24 Parganas, WBSEDCL, giving the reference to the NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the successful tenderer(s) may be refunded, after issuance of Purchase Order to the successful tenderer(s).