**WBSEDCL**

পুৰুলিয়া পাম্পড্ স্টোৱেজ প্ৰজেক্ট
 OFFICE OF THE CHIEF ENGINEER and PROJECT MANAGER
 PURULIA PUMPED STORAGE PROJECT
 WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
 (A Govt. of West Bengal Enterprise)
 VIDYUT BHAVAN (5TH FLOOR, A-BLOCK),
 BIDHANNAGAR, KOLKATA - 700 091, INDIA

PHONE 91-33-2359 1951, FAX 91-33-2358 1533, E-mail ppsphq@yahoo.co.in

NOTICE INVITING e-TENDER

Tender Notice No. PPSP/e-Ten/124/E/20-21/NIT-01 (3rd Call)

Dated: 22.06.2020

The Chief Engineer and Project Manager, Purulia Pumped Storage Project, WBSEDCL invites e-tender (3rd Call) from bonafide eligible, resourceful and experienced contractors having requisite credentials of works in Govt. /Semi Govt. Organization or Private Sector Units for the work detailed below (Submission of Bid through online)

Sl. No	Name of the work	Estimated Amount per Year (Rs.) Without GST	Earnest Money Deposit (EMD) (Rs.)	Tender fee (Non-refundable) in Rs.	Completion Time	Eligibility of Contractor
1.	Operation and Maintenance of 2x2 MW Turbo Generator sets & their Auxiliaries, Hydro-mechanical & Electro-mechanical equipment inside & outside power house including 33/11/0.415 kV Switchyard related to Massanjore Hydel Power Station at Massanjore, Distt. Dumka, Jharkhand, P.C.-814144, INDIA. (3 rd Call)	45,27,000/-	2 % of Estimated Amount	3,540/- (Three thousand Five hundreds Forty only) (RS-3000/- + 18 % GST)	As mention in clause Period of Contract under Instruction To Bidders.	As mention in clause "Eligibility criteria for participation in tender"

- Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital signature Certificate. Necessary cost of tender documents (tender fees) and Earnest Money Deposit (EMD) should be submitted through Demand Draft / Pay Order issued on any Branch of RBI scheduled Commercial Bank with validity of 3 (three) month payable at Kolkata in favour of the "West Bengal State Electricity Distribution Company Limited", and scan copy of the aforesaid documents are to be uploaded through said website as per schedule specified in this NIT (Details of which has been narrated in the Instruction to the bidders). The original instrument (Demand Draft / Pay Order) towards the cost of tender documents and Earnest Money Deposit should be submitted physically by the Bidder to 'The Chief Engineer and Project Manager, Purulia Pumped Storage Project, WBSEDCL having office at VIDYUT BHAVAN (A-Block, 5TH FLOOR), BIDHANNAGAR, SALT LAKE, KOLKATA - 700 091 within stipulated date in sealed cover.

Exemption from deposition of Tender fee only is allowed only for the bidders who had been submitted the bid in the earlier e-NIT in this matter, as was floated vide e-NIT No - PPSP/e-Ten/124/E/19-20/NIT-07; Date - 18.11.2019, Tender ID - 2019_WBSED_253467_1. Scan copy of the earlier Demand Draft / Pay Order documents which was submitted against earlier e-NIT in this matter are to be uploaded through said website (Details of which has been narrated in the Instruction to the bidders) to availed exemption from deposition of Tender fee.

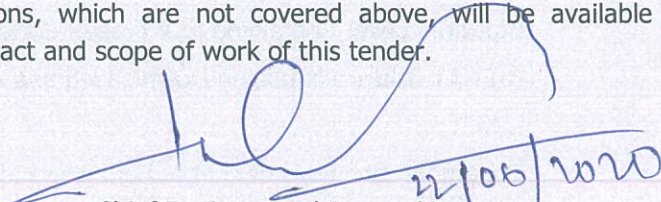
2. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbttenders.gov.in>. (Details of which has been narrated in 'Instruction to Bidders').
3. **Eligibility criteria for participation in tender:**
 - A) The bidders shall have credential for successfully executed of "Operation and maintenance of minimum 1 MW Hydel Power plant and their auxiliaries, hydro-mechanical and electro-mechanical equipment including switchyard" or "Operation of 33/11 kV Sub-Station" or "Maintenance of 33/11 kV Sub-Station" or "Erection/ installation, testing and commissioning of 33/11 kV Sub-Substation" during last 7 years subject to fulfillment of the following criteria:
 - i) One similar completed work costing not less than the amount equal to Rs. **32 lakh**.
 - B) The bidders shall have Valid Electrical Contractor's License issued by proper Govt. Authority and Posses Provident Fund Registration and Valid Labour Licence.
 - C) Must have achieved minimum average turnover during last three years of Rs **11 lakh**.
 - D) The bidders shall have Working capital in the year, proceeding the year of bid submission shall not be less than Rs **9 lakh**.
 - E) In case documents certifying credit facility from a scheduled Bank is submitted, the requirement given in 3D above shall be judged by adding available credit facility and working capital taken together.
 - F) Annual Audited Financial Report for last 3 (three) financial years to be submitted for verification in respect of bidders for whom audit of accounts is mandatory. For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures (Form 3CA and Form 3CB) for last five years.
 - G) The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (a declaration in this respect has to be furnished by the prospective bidders). [Non-statutory Documents]
 - H) All categories of prospective Bidders shall have to submit valid copies of current Professional Tax receipt Challan, E.P.F. Registration number, GST Registration no, PAN Card and Income Tax Return for last three financial years, Trade License in respect of the prospective Bidder. Proprietorship Firm (Trade License). Partnership Firm (Partnership Deed, Trade License). Ltd Company (Incorporation certificate, Trade License). Co-operative Society (Society Registration copy, trade Licence).
4. The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL BID of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
5. Mobilization advance and secured advance will not be allowed.
6. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If found to have applied severally in a single job, all his offers will be rejected for that job.
7. Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the date of opening of Price Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of Earnest Money Deposit (EMD).

8. **Date and Time Schedule:**

Sl. No.	Particulars	Date and Time
1.	Publishing Date	01.07.2020 at 10:00 hrs
2.	Documents download start date	01.07.2020 at 10:00 hrs
3.	Seek Clarification Start Date	03.07.2020 at 11:00 hrs
4.	Seek Clarification End Date	08.07.2020 at 13:00 hrs
5.	Pre-Bid Meeting Date	09.07.2020 at 15:00 hrs

6.	Bid submission start date	14.07.2020 at 10:00 hrs
7.	Bid Submission end date	21.07.2020 at 16:00 hrs
8.	Last Date of physical submission of Tender Fee and Earnest Money Deposit	23.07.2020 at 15:00 hrs
9.	Technical Bid opening date	24.07.2020 at 15:00 hrs
10.	Financial Bid opening Date (Online)	To be intimated later

9. The Bidder at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Bidder's own expense. Before submission of the bid, Bidders are requested to make themselves fully conversant with the site conditions, labourer conditions, specifications, schedules, drawings and other information so that no ambiguity may arise in these respects subsequent to the submission of the tender. Representative of the Bidders should visit the sites to assess the site conditions prior to submission of bid.
10. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
11. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Eligibility Criteria' before tendering the bids.
12. Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.
13. Conditional / Incomplete tender will not be accepted under any circumstances.
14. The intending Bidders are required to quote the rate online only.
15. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
16. Canvassing in connection with the tender is strictly prohibited in the Tender submitted by the Contractor.
17. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by a Bidder in support of eligibility criteria. If any document submitted by a Bidder is either incorrect / manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him.
18. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever
19. The WBSEDCL reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained. In such case EMD will be refunded without any interest but cost of tender document will not be refunded in any case.
20. Price preference will not be allowed to any contractor based on the size of the company or its geographic location. Co-operative Society / MSME will not be considered with separate status.
21. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract and scope of work of this tender.


 Chief Engineer and Project Manager
 PURULIA PUMPED STORAGE PROJECT

Chapter-1
INSTRUCTION TO BIDDERS

ITB.1 GENERAL GUIDANCE FOR E-TENDERING :

Instructions / Guidelines for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

ITB.2 REGISTRATION OF CONTRACTOR :

Any contractor willing to take part in the process of e-Tendering will have to be enrolled and registered with the Government e-Procurement System of West Bengal, through logging onto <http://www.wbtenders.gov.in> (the web portal) the contractor is to click on the link for e-Tendering site as given on the web portal.

ITB.3 DIGITAL SIGNATURE CERTIFICATE (DSC) :

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated above. DSC is given as a USB e-Token.

ITB.4 DOWNLOADING OF TENDER DOCUMENTS :

The contractor can search and download N.I.T. and Tender Document(s) electronically from computer once he logs on to the website mentioned above using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

ITB.5 SUBMISSION OF TENDERS :

General process of submission:

Tenders are to be submitted online along with all necessary documents, as asked for in the tender to the website stated in above, in two folders at a time, one in Technical Proposal and the other is Financial Proposal before the prescribed date and time using Digital Signature Certificate (DSC). The Bidder shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations. The bidder needs to download the standardized Forms / Annexure, fill up the particulars in the designated Cell and upload the same in the designated location of Technical Bid. He needs to download the BOQ, fill up in the designated Cell and upload the same in the designated location of Financial Bid. The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). The uploaded Documents will get encrypted (transformed into non readable formats).

All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Bidder should take note of all the addendum/corrigendum related to the tender and upload the latest digitally signed documents as part of the tender.

ITB.6 A. Technical proposal :

It containing following two covers -

A-1. Statutory Cover

Statutory cover Containing four type of document - (a) NIT (b) Draft (c) Annexures and (d) Forms.

(a) **NIT folder** containing Downloaded and uploaded copies (Digitally Signed) of the following:-

- i. NIT.
- ii. General conditions of contract and specification for works
- iii. Additional Terms and condition if any
- iv. Addenda/Corrigenda: if published.

(b) **Draft folder** containing-

I. Scanned Copy of Demand Draft/ Pay Order towards tender fee as prescribed in the NIT and

II. Scanned Copy of Demand Draft/ Pay Order towards Earnest Money Deposit (EMD) as prescribed in

the NIT.

(c) Annexures Folder containing -

- i. Letter of Bid (Annexure-I) duly filled and signed on Letter Head of Bidder.
- ii. Proforma for undertaking (Annexure –II) duly filled and signed on Letter Head of Bidder.
- iii. Bid proposal (Annexure- III) duly filled and signed on Letter Head of Bidder.
- iv. Proforma of Bank Guarantee for Performance Bond (Annexure –IV) – *For successful bidder only.*
- v. Form of Contract Agreement (Annexure –V) – *For successful bidder only.*

(d) Forms Folder containing -

- i. Key Information (Form-I) duly filled and signed.
- ii. Summary statement (Form - II) of average annual turnover for a period of the last three financial years, certified by the Auditor appointed under Companies Act, 2013. In case the bidder is not a company, certificate of Tax Auditor may be submitted.
- iii. Statement of order executed during last seven year (Form-III) duly filled and signed.
- iv. Check List (Form-IV) duly filled and signed.

A-2. Non statutory cover containing :

- i. Copy GST registration certificate.
- ii. Copy of PAN card.
- iii. Copy of Professional Tax (PT) registration certificate and Current Professional Tax (PT) submission Challan.
- iv. Copy of Employees' Provident Fund Registration Certificate.
- v. Copy of Valid Electrical Contractor's License issued by proper Govt. Authority.
- vi. Posses Provident Fund Registration and Valid Labour License.
- vii. Copy of Registration certificate under company Act (if any).
- viii. Copy of ESI Registration certificate (if any).
- ix. Banker's certificate regarding financial capability issued within last one year from the date of opening of Tender.
- x. Copy of Annual audited financial report for last three years financial years.
- xi. Copy of Annual turnover for last three financial years.
- xii. Copies of Income Tax return for last three Assessment years.
- xiii. Copy of Purchase Orders/ Work order, work completion certificates etc. in support of completion of work against a particular contract.
- xiv. List of Orders in hand, along with Order values to be executed within one year of bid submission.
- xv. Copy of documents in support of Credential for successfully executed Operation and maintenance of similar nature work in Govt. /Semi Govt. Organization or Private Sector Units during last 7 years subject to fulfillment of the eligibility criteria.
- xvi. Declaration :

➤ List of Orders in hand

The bidder shall submit the list of orders in his hand mentioning the order value to be executed within one year from the date of submission of bid.

➤ Others : Any other documents found necessary.

B. Financial proposal (in one cover/folder) :

- i) The financial proposal should be one cover (folder) containing bill of quantities (BOQ), the contractor is to quote the rate (without GST) online in the space marked for quoting rate in the BOQ on 'Item rate basis'. Quoted rate will be encrypted in the BOQ under Price Bid.

- ii) Only downloaded copies of the above documents are to be uploaded virus scanned and Digitally Signed by the contractor.

ITB.7 OPENING AND EVALUATION OF TENDER :

Tenders will be opened on the pre-scheduled date and time as mention in N.I.T.

The owner shall evaluate and compare only the bids determined to be substantially responsive.

A.1. Opening of Technical Proposal :

- i. Technical proposals will be opened by the Tender Inviting Authority or his authorized representative electronically from the web site stated above using their Digital Signature Certificate. Intending tenderers may remain present if they so desire. Not more than two (2) representatives of each Bidder shall be permitted to attend the opening of tenders.
- ii. Technical proposals for those tenderers whose original copies of DD/BC towards tender fee and EMD have been received will only be opened. Proposals corresponding to which original copy of DD/BC towards tender fee and EMD has not been received, will not be opened and will stand rejected.
- iii. Decrypted (transformed into readable formats) documents of the Statutory and Non-statutory Covers will be downloaded for the purpose of evaluation.

A.2. Techno-commercial Evaluation :

- i. On examination of document submitted under different covers WBSEDCL will evaluate and compare the bid, determined to be substantially responsive at each step.
- ii. While evaluation the authorized representatives of WBSEDCL may request any of the tenderer and seek clarification / information or tenderer/s may be asked for producing original hard copy/s of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
- iii. Pursuant to scrutiny and decision of the Tender Inviting Authority of WBSEDCL the summary list of Techno-Commercially eligible tenderers will be uploaded in the web portals.
- iv. Date of opening of financial proposal will be intimated to the techno-commercially qualified Bidders.

B.1. Opening of Financial proposal :

- i. Financial proposals of the Bidders declared techno-commercially eligible will be opened by the Tender Inviting Authority or his authorized representative electronically from the web site stated above using their Digital Signature Certificate on the prescribed date and time. Intending tenderers may remain present if they so desire. Not more than two (2) representatives of each Bidder shall be permitted to attend the opening of tenders.
- ii. The encrypted copies will be decrypted and the percentage rates will be read out to the bidders remaining present at that time.
- iii. After opening of the financial proposal the preliminary summary result containing inter- alia, name of bidders and the rates quoted by them will be uploaded.
- iv. Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the Tender will not be allowed if it is not sought by the Tender Inviting Authority.

B.2. Financial Evaluation :

- i. The bids shall be evaluated on the basis of "**Total Rate**" for the entire scope of work quoted by the contractor as mention in BOQ.
- ii. Evaluated bid price of all bidders shall be compared among themselves to determine the lowest evaluated bid and as a result of this comparison, normally the lowest bid will be selected for award of contract.
- iii. The Tender Inviting Authority may ask any of the Bidders to submit analysis to justify the rate quoted by that Bidder.
- iv. Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.

- v. Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons which are not liable to express to the Bidders.

ITB.8. RESPONSIBILITY OF BIDDERS :

- a. WBSEDCL will not assume any responsibility regarding information gathered, interpretations or conclusions made by the bidder or regarding information, interruption or deductions the bidder may derive from the data furnished by the WBSEDCL. Verbal agreement or conversation with any officer, employee of WBSEDCL either before or after the execution of the contracts, shall not affect or modify any of the terms or obligations contained in the contract.
- b. It shall be the responsibility of the bidders to determine and to satisfy themselves by such means as they consider necessary or desirable as to all matters pertaining to this contract including in particular all factors that may affect the cost, duration and execution of the works. It must be understood and agreed that such factors have properly been investigated and considered while submitting the bid.
- c. Claim, whatsoever, including those for financial adjustment to the contract awarded under these specifications and documents will not be entertained by the purchaser. Neither any change in time schedule of contract nor any financial adjustments arising thereof shall be permitted by the purchaser, which are based on the back of such clear information of its effect on the cost of the contract to the bidder.
- d. The bidder is expected to examine carefully all instructions, conditions, forms, schedules terms, annexure, specifications and drawings in the bidding document. Failure to comply with the requirements of bid submission will be at the bidders own risk. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, will be rejected.

ITB.9 COST OF BIDDING :

The bidder shall bear all cost associated with the preparation and submission of their bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

ITB.10 CLARIFICATION OF BIDDING DOCUMENT :

- a) Should there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to WBSEDCL, marked to the Chief Engineer and Project Manager, Purulia Pumped Storage Project, Vidyut Bhavan (5th Floor, A-Block), Bidhannagar, Kolkata – 700 091 within the date specified for this purpose. The clarification given in the pre-bid discussion shall be final and binding on the bidder.
- b) Pre-Bid meeting :
- i) A Pre-Bid meeting shall be arranged by WBSEDCL in which all the bidders will be requested to be attend.
- If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering authority before the specified date. The clarification given in the pre-bid discussion shall be final and binding on the bidder, being a part of the original Bid Documents.
- ii) Non attendance of the Pre-Bid discussion will not be a cause for disqualification of bidders.
- iii) Pre-Bid proceeding shall be circulated among all bidders through online.

ITB.11 BID PRICES :

- a. The bidder shall quote their price in the appropriate format in BOQ.
- b. Prices indicated in the schedule of prices deemed to include all the levies/duties/taxes/cess and all other incidentals payable as per statute. Only GST as applicable shall be paid extra.

ITB.12 PERIOD OF VALIDITY OF BIDS :

The validity of the bid shall be **180 (one hundred eighty) days from the date of opening of price bid.**

ITB.13 BID GUARANTEE :

The tenders should be accompanied by requisite earnest money as bid guarantee. The bid guarantee shall be valid as follows :

180 days with a claim period up to 90 days from the date of opening of bid.

ITB.14 EARNEST MONEY :

Earnest Money Deposit (EMD) should be submitted separately through Demand Draft / Pay Order issued on any Branch of RBI scheduled Commercial Bank payable at Kolkata in favour of the "West Bengal State Electricity Distribution Company Limited", and scanned copy of the aforesaid documents are to be uploaded through said website as per schedule stated in Notice Inviting e-Tender. The original instrument (Demand Draft / Pay Order) towards cost of Earnest Money Deposit should be submitted physically by the Bidder to the Office of the Chief Engineer and Project Manager, Purulia Pumped Storage Project, Vidyut Bhavan (A-Block, 5th Floor), Bidhannagar, Salt Lake, Kolkata – 700 091 in sealed cover as per schedule stated in Notice Inviting e-Tender. Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.

A Tender not accompanied by Earnest Money shall be disqualified.

Earnest Money is to be forfeited: (a) If the Tenderers withdraw tender during the period of "Processing the Tender". (b) In case of successful Tenderer fails to accept the LOI/ Order in specific time limit unconditionally.

After the tender has been finalized, the Interest Free Earnest Money will be returned or refunded to the respective bidders except that of successful bidder. If the successful bidder, after award of contract, fails to submit a Performance Bond as specified in this document, the Earnest Money submitted by him will be forfeited to compensate WBSEDCL. The Earnest Money of the successful bidder shall be returned after receipt and acceptance of the Performance Bond as indicated hereunder. No interest will be paid on any Security for any reason whatsoever.

For return of the Earnest Money of the bidder(s) are to apply for the same to the Chief Engineer and Project Manager , Purulia Pumped Storage Project, WBSEDCL, giving the reference to the NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete manner.

ITB.15 PROCESS TO BE CONFIDENTIAL :

I. After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.

II. Any effort by a bidder to influence WBSEDCL or other connected in the process of examination, clarification, evaluation and comparison of bids, and in decisions concerning the award of contract, may result in the rejection of his/their bid.

ITB.16 TIME SCHEDULE :

The basic consideration and the essence of the contract shall be the strict adherence to the time schedule specified in the NIT.

ITB.17 LANGUAGE AND MEASURES :

All documents pertain to the contract including specifications, schedule, notice, correspondences, operating and maintenance instructions, drawings or any other writings be written in English language. The metric system of measurement shall be used exclusively in this contract.

ITB.18 PENALTY FOR SUPPRESSION / DISTORTION OF FACTS :

If any Bidder fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tender committee will take action as deem fit against such defaulting Bidder. The Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time the prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders

of the ground for Employer's action.

ITB.19 AWARD OF CONTRACT :

The acceptance of tender and award of contract to one or more than one Bidder, if considered necessary, rests with the WBSEDCL. It shall not be obligatory on the part of the WBSEDCL to accept the lowest tender. The WBSEDCL would be at liberty to accept any tender, lowest or otherwise, in whole or in part and to reject any or all tenders received, without assigning any reason, and no explanation can be demanded by any Bidder in respect thereto.

WBSEDCL will communicate acceptance of tender to the successful bidder by a Service Order. The successful Bidder shall communicate the acceptance of the Service order within a specific period to be mentioned on the order.

ITB.20 AMENDMENT OF BIDDING DOCUMENTS :

I. At any time prior to the deadline for submission of bids, WBSEDCL may, for any reason whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing amendments. Any such amendment shall be part of the bidding document.

II. Such amendment(s) will be published on the same website mentioned above. Owner will bear no responsibility or liability arising out of non-pursuance of the same in time or otherwise by the bidder. In order to afford prospective bidders reasonable time in which to take the amendment in to account in preparing their bids, the owner may, at its discretion, extend the deadline for submission of bids. Such amendments, clarification, etc. shall be binding on bidders and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bids

ITB.21 VALID CONTRACTOR'S LICENCE :

The Bidder shall furnish along with the tender the Valid Contractor's License issued by proper Govt. Authority and authorizing him to execute such type of HV / LV maintenance works and other related jobs. He will have to follow all the statutory Laws and Acts of West Bengal / Jharkhand.

ITB.22 COMMERCIAL DEVIATIONS :

The Bidders are not allowed to take any commercial deviation from the stipulations as laid down in "General Conditions of Contract", of the Bid Document. If such deviations are taken, the Bid shall be liable for rejection.

ITB.23 EMPLOYEES' PROVIDENT FUND, REGISTRATION NUMBER AND OTHER STATUTORY OBLIGATIONS :

The Bidder must possess individual Employees' Provident Fund Registration Number issued by the Commissioner of Provident Fund under E.P.F. and M.P. Act 1952, amended from time to time. The EPF Registration Number along with photo copy of the same are to be furnished along with the Tender. The Bidder must possess also a valid Labour License issued by Competent Authority. To comply with the Workmen's Compensation Act, 1923, the bidder shall possess insurance coverage certificate of its workmen. The contractor, in exercise of work shall abide by the provision of applicable labour laws such as the Factories Act, 1948, the Workmen's Compensation Act, 1923, Minimum Wage Act, 1948, The EPF and Misc. provision Act, 1952 and rules made there under. The contractor shall resort to the Industrial Dispute Act, 1947, to prevent Dispute between the contractor and its workmen and to ensure fair terms to the workmen.

All the statutory liabilities in respect of the contractor's labourers under the scope of the work shall be borne by the contractor and the WBSEDCL shall not take any responsibility on these accounts whatsoever.

ITB.24 PERIOD OF CONTRACT :

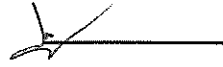
The period of the contract to be awarded to the successful Bidder shall be for two years from the date as mentioned in the LOI / Order.

The same may be extended for a further period one year with the same terms and condition after ascertaining the performance of agency during last year by the ordering Authority.

ITB.25 HOLIDAY LISTING AND VENDOR RATING :

Holiday Listing and Vendor Rating will be applicable according to the "Holiday Listing and Vendor Rating" policies of the Revised Purchase Policy, which is posted in website of WBSEDCL

(www.wbsedcl.in). Performance of the bidders, who supplied materials/equipment or worked to WBSEDCL previously, will be evaluated for their Vendor Rating according to the said Vendor Rating policy and their Vendor Rating will be taken into consideration at the time of evaluation of Technical and Financial Proposals of the tender.

A handwritten signature in black ink, consisting of a horizontal line with a stylized, looped flourish above it.

GENERAL CONDITIONS OF CONTRACT

1.0 PRICE :

The quoted price shall be firm and fixed for entire contract period and deemed to include all the levies/duties/taxes/cess and all other incidentals payable as per statute. Only GST as applicable shall be paid extra. There is no provision for review those price during the entire contract period under any circumstances.

2.0 PERFORMANCE SECURITY :

The contractor within thirty (30) days of award of contract shall furnish at his own cost a unconditional, irrevocable Bank Guarantee from an Indian Scheduled Bank for an amount equal to ten percent (10%) of the contract value for faithful and due fulfillment by the contractor of all obligations under the terms and conditions of the contract. The validity of the Bank Guarantee shall be up to the end date of period of contract, with a claim period for another six months and same may be extended from time to time, if required.

The form and content of the aforesaid Guarantee shall be according to the Proforma enclosed herewith. The Guarantee shall provide for payment there from of any damage to WBSEDCL for failure of the contractor to meet its obligation under the contract. The Bank Guarantee shall be returned when the entire obligation under the contract have been duly fulfilled.

In lieu of Bank Guarantee, the contractor may deposit ten percent (10%) of the contract amount in the form of Crossed Bank Draft issued by an RBI Scheduled Bank drawn in favour of West Bengal State Electricity Distribution Company Limited, payable at Kolkata.

3.0 TERMS OF PAYMENT :

Subject to any deduction which the WBSEDCL may make under the contract, the contractor shall, on the certificate of the WBSEDCL's Engineer, be entitled to payment. The progressive payment will be made once in a month against RA Bill. WBSEDCL will not pay any interest and charges if any.

4.0 LIQUIDATED DAMAGE FOR LATE EXECUTION OF WORKS :

If the contractor fails in the due performance of the contract within the time fixed by the contract or any extension thereof, he shall be liable at the discretion of the WBSEDCL to payment of liquidated damage at the rate of half of one percent (1/2%) of the contract price per week of delay or part thereof subject to a maximum of ten percent (10%) of the contract price. This L.D may be deducted from any RA bill. If the contractor fails to execute the contract within a reasonable period after the expiry of the appointed time or extended time as may be provided for in the contract, the provision in clause "Negligence" shall become operative.

The above provision shall not however apply if the delay is due to the cause beyond the control of the contractor such as foreign invasion, acts of Government, natural calamities.

If the contractor fails to execute the any work / job as mentioned in Bid Document within a reasonable time period or if unnecessary delay in execution of any work / job were notice by the Controlling Officer or his authorized representative a penalty may be imposed by the WBSEDCL's Engineer on contractor on proportionate basis and his decision in this respect shall be final and binding to the contractor.

5.0 NEGLIGENCE :

If the contractor neglects to execute the work with due diligence and expedition or refuses or neglects to comply with any reasonable orders given to him in writing by the WBSEDCL's Engineer in connection with the work, or contravenes the provisions of the contract, in such case the WBSEDCL shall have and be at liberty to take the work wholly or part, out of the contractor's hand and carry on the work envisaged in the contract either by himself or by any other agency. In such case the WBSEDCL shall be entitled to realise the additional cost incurred by him from the contractor either from any balance sum which may be then due on the contract to the contractor or otherwise including forfeiture of the Performance Security.

6.0 TAXES and DUTIES :

All type of Taxes, duties, Levies, Charges and Surcharges except GST prevailing on date or which may come in future is to be borne by the Contractor. Contractor should make necessary provision while quoting the price including all but excluding GST. GST will be paid extra at

prevailing rate as applicable.

7.0 SUBLETTING THE CONTRACT :

The contractor shall not allowed to sublet any part of the contract.

8.0 EXTRA WORK :

When asked in writing by the WBSEDCL's Engineer, the contractor shall perform extra work and furnish extra material not included in the contract. The terms of payment for such extra work or extra material shall be agreed upon mutually and shall be recorded in writing unless otherwise stated in the Contract.

9.0 ACCOMMODATION and ELECTRICITY :

Agency Shall arrange necessary for accommodation and electricity for his working personnel at site at his own cost for attending normal and emergency Operation and Maintenance activities, including preventive and breakdown maintenance of machine/equipment of the power station. If WBSEDCL has to provide accommodation then HRA will be discontinued.

10.0 TRANSPORTATION :

The Agency at their own cost shall make necessary arrangements for transportation of their personnel, tools and tackles, consumables etc. required for attending normal and emergency Operation and Maintenance activities, including preventive and breakdown maintenance of machine/equipment of the power station.

11.0 LABAOUR CONTRACT :

The Agency shall have to comply with all statutory obligations towards engagement of contract labourers for the work and any deviation/non-compliance of the relevant provisions shall attract penal actions as per relevant Act. The Contractor will have to abide by the rules and regulation which are in force and will be endorsed from time to time.

This shall be mandatory on the part of the Agency to furnish the following documents for scrutiny / verification of compliances of different relevant statutory obligations of the department:

a) Copy of Photo Employment Card :

Each contract labour shall be issued with Employment Card from the date of commencement of the work. (As per standard format)

b) Labour License :

On receipt of LOA from WBSEDCL, the Agency shall have to obtain Labour License from the Labour Department on issuance of Form-V from concerned wing of WBSEDCL.

c) Work Permit :

Before undertaking the work, the entrusted Agency shall have to obtain Work Permit from the department to be issued by an official not below the rank of Assistant Engineer and/or Engineer-in-Charge containing the list of the contract labourers to be engaged for the work having requisite license / authorization to do such work. The Work Permit shall also contain certification regarding compliances of requisite safety precautions in regard to the work.

The entrusted Agency in the event of engagement of technical personnel shall have to submit the valid / authenticated Work Permit / License of the technical personnel for engagement in such type of work.

d) Submission of P.F. Challan and Form-3A, 6A(R),12A :

The entrusted Agency shall have to submit monthly P.F. Challan containing the details of the contract labourers along with the monthly bill and Form -3A and Form-6A(R) and Form-12A submitted to the P.F. Department containing the details of the contract labourers, deduction of P.F. subscription and deposition/paid bills of the same to the P.F. Authority along with the employer share. The amount of P.F. as per Act is to be deducted from the monthly wages (not less than Minimum Wages) of each contract labourer and

shall have to be deposited to the P.F. Authority along with the equivalent amount being the employer share.

e) Acquaintance Roll :

The entrusted Agency shall have to submit copy of Acquaintance Roll (as per enclosed format) containing the names and details of the contract labourers, no. of days worked, amount of P.F. subscription deducted and wages paid and dated receipt thereof of the same by each contract labourer along with the monthly bill.

f) Payment of Bonus :

The Agency shall have to pay Bonus (minimum bonus @ 8.33%) to each contract labourers as per Payment of Bonus Act and authenticated document in regard to receipt thereof is to be submitted to the department.

g) Medical Insurance :

The Agency will be responsible for taking necessary action to bring each Contract Labour engaged for the job under the coverage of Employees State Insurance (ESI) Scheme and the Agency will have to deposit necessary amount of ESI contribution for each contract labour to the ESI department. The Agency will have to obtain necessary registration from the ESI Corporation for the said job immediately after receipt of the order. If the area is not covered under ESI Scheme, then a suitable amount is to be deposited to any Nationalized Insurance Company as Insurance coverage of each labourer under Employees' Compensation Act 1923.

h) Off-days :

Each contract labour should be given statutory off days as per Act.

i) Payment of Minimum Wage :

Each contract labourer shall be paid monthly wages, not less than minimum wages per month, as per approved rate time to time issued from the labour Department, Government of West Bengal.

The Agency shall release the payment of wages in presence of an official under Hydel Wing to witness and certify subsequently at the time of submission of monthly bill.

j) P.F. Account:

The Agency shall comply with all provisions of Employees' Provident Fund, Group Insurance and similar other statutory provisions either in force or that shall be effective hereafter during execution of the contract.

The Agency shall intimate WBSEDCL, P.F. A/C No. before it receives payment from the department in terms of the contract.

k) ESI Account:

If the area is covered under ESI Scheme then the Agency shall comply with all provisions of ESI Act during execution of the contract.

The Agency shall intimate WBSEDCL, the ESI Registration No. before it receives payment from the department in terms of the contract.

Note: Any deviation of above and suppression of information towards compliances of statutory obligations shall attract penal action as per relevant statute or otherwise as would be deemed fit.

12.0 EMPLOYEES' PROVIDENT FUND REGISTRATION AND OTHER STATUTORY OBLIGATIONS :

The contractor must possess individual Employees' Provident Fund Registration Number issued by the Commissioner of Provident Fund under E.P.F. and M.P. Act 1952, amended from time to time. The Bidder must possess also a valid Labour License issued by Competent Authority. To

comply with the Workmen's Compensation Act, 1923, the bidder shall possess insurance coverage certificate of its workmen. The contractor, in exercise of work shall abide by the provision of applicable labour laws such as the Factories Act, 1948, the Workmen's Compensation Act, 1923, Minimum Wage Act, 1948, The EPF and Misc. provision Act, 1952 and rules made there under. The contractor shall resort to the Industrial Dispute Act, 1947, to prevent Dispute between the contractor and its workmen and to ensure fair terms to the workmen.

All the statutory liabilities prevailing as on date or which may come in future in respect of the contractor's labourers under the scope of the work shall be borne by the contractor and the WBSEDCL shall not take any responsibility on these accounts whatsoever.

13.0 SAFETY MEASURES :

- a) All the safety rules and codes as applicable to the work shall be followed by the contractor without any exception.
- b) The Contractor should provide all sorts of safety tools and personal protective equipment (PPE) to their working personnel at his own cost as listed below of requisite standard and quality and shall be the property of the contractor:
 - i) Gloves of appropriate voltage rating while working at Switchyard or on Electrical equipment.
 - ii) Helmet.
 - iii) Earth link Rod.
 - iv) Safety belt while climbing and working on high structure.
 - v) Gumboot while working in Switchyard or on electrical equipment.
 - vi) Torch 3 / 4 Cells – 2 Nos.
 - vii) Ladder.
 - viii) Discharge Rod.
 - ix) Any other items required as per rules.

No cost of the same shall be reimbursable by the WBSEDCL.

14.0 TOOLS AND TACKLES :

All tools and tackles except special tools will have to be provided by the Agency in good order and condition no cost of the same shall be reimbursable by the WBSEDCL and shall be the property of the contractor. The Agency will have to collect the list of special tools and tackles available to WBSEDCL in respect of Massanjore Hydel Power Station and should remain equipped to supply tools required for doing any type of job as and when necessary so that the work does not hamper. For execution of the contract, the Agency can take the service of the EOT Crane installed at the power station. The operation and maintenance of the EOT Crane will be the responsibility of the Agency. The Turbine Oil filter machine will be provided by WBSEDCL free of cost for filtration of the Turbine Oil etc. under the condition that the operator of the machine will be arranged by the Agency. The Agency should submit a list of tools and tackles which are available with them for execution of the contract. Following are the minimum list of tools which must be available with the Agency:

- Megger -1000 Volt, 500 Volt
- Avometer for measuring AC / DC Voltage, resistance and current of suitable range.
- Pliers, Slide wrench of different sizes
- D.E. Spanner, Ring Spanner, Screw Driver (of different sizes) as per requirement of the contract
- 2 Nos Torch with Battery (3 / 4 Cell)
- Multimeter
- Hydrometer.

15.0 RISK AND INSURANCE :

In respect of any damage or compensation payable as per workman compensation act in consequence of any accident or injury sustained by any of workmen in employment of the contractor will be the contractor's liability. WBSEDCL will no way be held responsible / liable for any accident, mishap occurred to any personnel of the Agency/ outsider during execution of the work. Any loss / damage caused to any equipment of WBSEDCL during execution of the work will have to be compensated by the Agency to the entire satisfaction of the Controlling Officer of the work.

The Agency shall ensure for payment of employees' compensation as per Employees' Compensation Act 1923. The Agency will arrange for an Insurance policy of suitable amount to

cover the maximum compensation for the employees to ensure payment of compensation to the victim or his/her legal heirs in case of an accident. All premiums for the purpose shall be paid by the contractor and shall be on his account. WBSEDCL will not be held responsible for that. This insurance must cover the entire period of contract.

16.0 BREAKDOWN ATTENDANCE / FAULT REPAIRING :

The Contractor shall take all necessary steps to ensure prompt action to clear the fault and restore the power on emergency basis. Any undue delay to attend / clear the fault will be adjudged separately by the WBSEDCL's Engineer and his assessment and verdict (regarding imposition of penalty / liquidated damage etc.) under the circumstances will be taken as final and binding to the contractor.

17.0 SUPERVISION / MANPOWER :

The supervision of the work will be done by your Site -in-Charge of the work. The Site-in-charge of the Agency should have minimum qualification of Diploma in Engineering in Electrical / Mechanical from the State Council and possess sufficient experience in undertaking operation and maintenance work of Power stations of comparable capacity in both T-G equipments and auxiliaries and 11 KV-Station equipments including their control and protection schemes. Skilled personnel engaged by the Agency for the Operation and Maintenance of the Power Station should have the minimum experience of working in any running Hydel Power Station.

Requirement of Manpower:

The Agency shall provide following manpower to perform the assigned activities.

- General Supervision : 1 (one) number technically qualified Station-in-Charge having 8 (Eight) years experience who should be stationed at the Massanjore Hydel Power Station during execution of contract and preferably should possess minimum qualification of Diploma in Electrical/Mechanical Engineering under West Bengal Council or equivalent.
- Power House Operational Staff: 5 (five) nos. skilled personnel per shift including reliever, round the clock to look after operation and maintenance of machines and its auxiliaries.
- Power House Maintenance Staff: 3 (three) nos. skilled personnel to look after preventive/breakdown maintenance of machines and its auxiliaries as per discretion of the Engineer-in-charge.

The Agency has to engage at least 18 (eighteen) nos. of skilled Operational and Maintenance personnel to allow everybody a weekly off day and leave taken by the working personnel in order to maintain smooth Operation and Maintenance activities maintaining the manpower strength.

All the personnel deployed should be dressed in uniform preferably and carry Identity Card.

Necessary personnel on part-time basis are to be engaged by the Agency for sweeping, cleaning of the Power Station, Switchyard and Rest House and for maintaining garden within the power station and Rest House compound.

The contractor should engage sufficient number of technically skilled and unskilled personnel for execution of the operation and maintenance of Power House and Switchyard equipments both inside and outside the Power House as well as electrical repair maintenance and trouble attending of rest house as detailed in the scope of work and as per schedule of operation and maintenance and nature of work indicated in the Annexure. Valid proofs in respect of supervisor and skilled personnel are to be submitted before engagement in work. However, the Agency may have to work simultaneously in different work front at a time, if the situation so demands and the Agency should arrange its manpower in such a way that such eventuality may also be taken care of by them without delay.

A minimum manpower in the power station must be maintained / assured during pendency of the contract; otherwise a deduction from the Agency's monthly claimed bill will be made as per discretion of the Controlling Officer.

Operation Duty Shift: The normal duty hours in three shifts @ 8 hours per shift will be as follows:

Morning Shift	6.00 AM to 2.00 P.M.
Evening Shift	2.00 P.M. to 10.00 P.M.
Night Shift	10.00 P.M. to 6.00 A.M. (next day)

General Maintenance Shift: The working hours for general maintenance shift will be from 9.00 AM to 6.00 PM with 1(one) hour recess (13.00 hrs. to 14.00 hrs.). The service of the Agency may be required at odd hours of the day, i.e. other than normal working hours and that shall have to be attended to by the Agency whenever such intimation is received. No additional payment will be made for such urgent maintenance work in odd hours.

18.0 PROVIDING VEHICLE :

The contractor shall provide one emergency vehicle (in a very good condition) with Driver for timely execution of the contract at their own cost, no cost of the same shall be reimbursable by the WBSEDCL. The service of the vehicle shall be available round the clock. Criteria for providing vehicle are as followed -

- i) The vehicle should have valid documents i.e. Tax Token, Blue Book, Contract Carriage Permit, Fitness Certificate, Pollution under Certificate, Insurance or any other document as per Motor Vehicles Act.
- ii) The contractor shall provide driver with vehicle having valid driving license of the vehicle and the wages / salary and other applicable benefits for the said driver shall be borne by contractor, no cost of the same shall be reimbursable by the WBSEDCL.
- iii) In case of breakdown of the vehicle, contractor will have to provide with a similar substitute without any delay and without any extra charge from WBSEDCL.
- iv) Necessary preliminary tools and stepney should be provided in the vehicle.
- v) The WBSEDCL should not be held responsible for any accident, damage or loss, matters relating to police case, or any other dispute of the vehicle.
- vi) The fuel and other consumables shall be provided by the contractor, and cost of the same shall be borne by the contractor, no cost of the same shall be reimbursable by the WBSEDCL.
- vii) Movement of the vehicle is to be recorded in a Logbook prescribed by WBSEDCL authority and should be signed by the concerned Engineer. The Log book is to be submitted with monthly RA bill.
- viii) In case of non-availability of any vehicle, for a period exceeding one hour, a penalty may be imposed by the WBSEDCL's Engineer on contractor and his decision in this respect shall be final and binding to the contractor.

19.0 ISSUANCE OF MATERIALS :

Consumables like normal type of welding electrode, Oxy-acetylene gas and its accessories, welding machine, kerosene oil, petrol oil, diesel, petroleum jelly etc. and jute, old cloth, cotton waste, Soap etc. would have to be arranged by the Agency at his own cost for operation and maintenance purposes during execution of the Contract.

However, WBSEDCL shall arrange for necessary Spares and other materials like special type of welding electrode etc. which will be required for execution of the contract.

Daily Log Sheets, Log Books / Registers shall be provided by WBSEDCL.

20.0 SCRAP / SALVAGED MATERIALS :

The Contractor shall return to the WBSEDCL Stores all the scrap / salvaged materials returned from site after attending repairing / rectification / replacement works. The contractor shall maintain a register with date-wise entry for such return in full details which shall be produced to the WBSEDCL's Engineer for his signature after verification.

21.0 JURISDICTION :

Any dispute between WBSEDCL and the Agency which may arise during implementation of the contract, the necessary judicial affairs and/or court case, shall be inclusively within the jurisdiction of Calcutta High Court only.

22.0 SUBMISSION OF REPORT :

The Agency will have to submit monthly Generation report, Interruption report, Battery report mentioning voltage and specific gravity, Break down report, Outage report (Forced and Planned), Grid failure report, Spare break down report, Spare requirement report etc. positively within 3rd working day of the following month in the prescribed format to the Controlling Officer duly signed by the Site-in-Charge of the Agency.

23.0 CANCELLATION / TERMINATION OF THE CONTRACT :

In the occasion when the Agency discontinues the work within the contractual period / fails to start the work, then WBSEDCL reserves the right to get the work done by any other Agency and to realize the cost of the said work from the pending bill of the Agency, if any, lying with WBSEDCL. The Contract may be cancelled / terminated at any point of time during the contractual period by WBSEDCL without assigning any reasons whatsoever by serving 7(seven) days' notice of termination for unsatisfactory performance of the Agency as may be observed by the Engineer-in-Charge

24.0 CONTROLLING OFFICER :

The Controlling officer of the work will be The Chief Engineer and Project Manager, Purulia Pumped Storage Project, WBSEDCL having office at Vidyut Bhavan (A-Block, 5th Floor), Bidhannagar, Salt Lake, Kolkata – 700 091.

25.0 PAYING AUTHORITY :

The Sr. Manager (F & A), Purulia Pumped Storage Project, WBSEDCL, Vidyut Bhavan (A-Block, 5th Floor), Bidhannagar, Salt Lake, Kolkata – 700 091. will be the Paying authority.

26.0 ENGINEER-IN-CHARGE :

The Engineer-in-charge of the work will be The DE (E), in-charge of Massanjore Hydel Power Station, or the authorized representative of Chief Engineer and Project Manager, PPSP, Bidyut Bhavan, WBSEDCL.

27.0 RISK PURCHASE POLICY :

On cancelation of the contact in full or in part, the WBSEDCL shall determine what amount, if any, is recoverable from the tenderer for completion of the work or part of the work or in case the work or part of the work is not to be completed, the loss or damaged suffered by WBSEDCL. In determining the amount, credit shall be given to the tenderer for the value of the work executed by him up to the time of cancelation, the value of tenderer's materials taken over and incorporated in the work and use of plant and machinery belonging to the tenderer.

Any excess expenditure incurred or to be incurred by WBSEDCL in completing the work or part of the work or the excess loss or damages suffered or may be suffered by WBSEDCL as aforesaid after allowing such credit shall without prejudice to any other right or remedy available to WBSEDCL in law be recovered from any moneys due to you on any account, and if such moneys are not sufficient, you shall be called upon in writing and shall be liable to pay the same within 30 days.

28.0 CONTRACT AGREEMENT :

Within thirty (30) days after Award of Contract, the successful Bidder shall execute the Contract Agreement in the format given in "Annexure" of the Bid Document.

Until a formal Contract Agreement is executed, the Bid Document, the Bid, subsequent correspondences together with the Letter of Award of WBSEDCL shall constitute a Contract between Contractor and WBSEDCL.

29.0 OTHERS :

The existing contractual workers who are presently attached with this job/work will not be changed i.e. present staff cannot be changed with the change of contractor subject to satisfactory individual performance of contractual workers.



Chapter – 3
SCOPE OF WORK

1.0 NATURE OF WORK : Operation and Maintenance

A. OPERATION

- i) The operation of Turbine Generator Sets and evacuation of power through the 11/33 KV Transformer is the primary responsibility.
- ii) Operation of Turbine Generator sets along with Auxiliaries and Control panels, Generator Transformer, Station Auxiliary Transformers and other 33/11/0.415 kV Switchyard equipments.
- iii) Checking of Oil level, Pressure and temperature of Turbine Generator sets and its auxiliaries like Governors, Exciter cum AVR, Oil line, Penstock line, OPU system, Transformers and other Switchyard equipments and reading are to be recorded hourly. Necessary action is to be taken immediately to maintain normal oil level and temperature of all the accessories.
- iv) Round the clock operation of Turbine Generator Set and Switchyard and all other electro-mechanical equipments in the Power House like 2 Nos. Turbine Generator Sets along with Governor, AVR etc., 11KV O.C.B. Switchgears, 33 KV BOCB with Control Panel, A.C. and D.C. Distribution Boards, 126 Volt battery with MG Set and Tickle Battery Charger and recording of hourly reading of various parameters like Generation Data in daily Log Sheets, maintaining of daily Log Book / Tripping Register to record system conditions along with alarm and indications / annunciation , maintaining daily record of battery conditions i.e. voltage, specific gravity, electrolyte level etc. The timely recording of all the operation data related to generator, turbine and relay control panel of switchyard, transformer etc. are to be recorded properly in a register. The same has to be checked and signed by the Controlling Officer or his authorized representative.
- v) Operation of over head crane is to be carried out by the Agency.
- vi) Operation of Diesel Generator Set as and when requires.

B. ROUTINE MAINTENANCE WORK

All minor maintenance works are to be completed as per direction of the Controlling Officer as and when required. Any major maintenance work which is required to be done for smooth performance of the Units is to be intimated to the Controlling Officer immediately at the time of their requirement.

i) REGULAR RUNNING AND PREVENTIVE MAINTENANCE OF TURBINE and GENERATOR SETS AND ASSOCIATED PANELS IN THE CONTROL ROOM -

Daily, Periodical and Annual Inspection and Maintenance as and when required of Turbo-Generator Sets (2x2MW) and all auxiliaries along with all other equipments like AC/DC panel, battery and charger, 11KV OCB Switch gear, 33 KV MOCB with control panel, etc. unit control panel, and other Electro-mechanical equipments and accessories like Governor, AVR of Massanjore Hydel Power Station.

- Regular checking of the running generator physically, its vibration, winding temperature, bearing temperature, speed, adjustment of spring pressure on slip ring, cleaning of carbon deposition by emery paper and petrol as and when necessary. Abnormality, if any, must be brought to the notice of the Controlling Officer.

- Opening of generator casing (once in a year) for thorough cleaning without dismantling of rotor, tightening of nuts and bolts, checking of stator holding insulator.
 - To attend any sort of emergency breakdown this may require opening of generator casing in addition to routine job.
 - To attend any unscheduled programme of generator at any time.
 - To attend any problem of the excitation system, its control panels, excitation transformer and rectification of the same.
 - To attend any trouble of governor, associated gear pump, distribution valve, pilot valve, servo motor, guide vane mechanism operation system.
 - Regular maintenance of 415 Volt breakers, AC/DC distribution board, station batteries and battery chargers.
- ii) MAINTENANCE OF 33/11/0.415 kV SWITCHYARD -**
Daily, Periodical and Annual Inspection and running routine maintenance (as and when required) of 33/11/0.415KV Switchyard equipments including Transformers and other accessories like 33 KV circuit breakers, Power cable, L.T. cable etc. along with upkeepment of the Switchyard by cutting and removing of grass and weeds for the 33/11/0.415KV Switchyard associated with Massanjore Hydel Power Station.
- iii) C.W. PIPELINES -**
- Attending of any pipe / valve / gauges of C.W. pipe line / common header either damaged or choked.
 - Thorough cleaning of water pipe lines by flushing at least once half yearly.
- iv) MAINTENANCE OF CRANES -**
Operation and routine maintenance of overhead crane in the Power House like cleaning, oiling, greasing, checking of movements etc. in the Power House is to be carried out by the Agency.
- v) MAINTENANCE OF ILLUMINATION SYSTEM –**
Regular maintenance and replacement of fittings of the illumination system of the power house, switchyard, rest house, store area and quarter area and battery maintenance are to be carried out by the Agency.
- vi) REPLINISHMENT OF GREASE -**
Replenishment of greases in all the bearings, nuts and bolts of the entire system is to be done once in three months.
- vii) MAINTENANCE OF WATER SUPPLY LINE –**
Maintenance of water supply line and its intake to keep uninterrupted supply of water at toilet, washbasin etc of power house and rest house area.
- viii) SWEEPING and CLEANING OF POWER HOUSE, CONTROL ROOM, SWITCHYARD and REST HOUSE INCLUDING SANITARY INSTALLATIONS -**

- Sweeping, cleaning of Power House and attached road, side drain are to be done regularly, cleaning of glass panes, grills, gates, shutters, steel windows, staircase etc. are to be done regularly. Rolling shutters, Windows and door to be maintained by providing grease oil once in a month for easy handling.
 - Cleaning of W.C., wash basin, urinal etc. with necessary disinfectants is to be done daily.
 - Maintenance of drainage line.
 - Cleaning of Water Tank is to be done as and when required.
- ix) MAINTAINING GARDEN WITHIN THE POWER STATION and REST HOUSE COMPOUND –**
Maintenance of Gardens are to be carried out by the Agency.
- x) ELECTRICAL MAINTENANCE OF REST HOUSE –**
- All minor maintenance works are to be completed as per direction of the Controlling Officer as and when required.
 - To attend any problem or breakdown or replacement of electrical fittings / equipment as per direction of the Controlling Officer as and when required. Minor wiring works at extension points and maintenance of electrical circuits as per direction of the Controlling Officer.

C. PROVIDING VEHICLE

The contractor shall provide one emergency vehicle (in a very good condition) with Driver for timely execution of the contract at their own cost, no cost of the same shall be reimbursable by the WBSEDCL. The service of the vehicle shall be available round the clock.

ANNEXURE-X

SCOPE OF INSPECTION and MAINTENANCE WORK SCHEDULE OF POWER HOUSE and SWITCHYARD EQUIPMENT

Sl. No	Equipment and Particulars	Frequency of Inspection and Maintenance				Points of Inspection and Maintenance.
		RTC	D	W	M	
01.	Turbine	■				Water leakage
		■				Bearing Oil Level
		■				Bearing Temperature
		■	■	■	■	Shear Pin
					■	Adverse condition of foundation
				■		General cleaning
					■	Check Looseness and necessary correction
		■	■	■	■	Shaft Seal.
				■	■	To check the Bolts and nuts of Coupling.
		■	■	■	■	To Check the signal and alarms.
02	Main Inlet Valve				■	To check Water Leakage from Seal
				■	■	Greasing at different Point
		■	■	■	■	Water Pressure Gauge
		■				Operation of MIV
03	Governor and GV Mechanism	■	■	■	■	Check and attend oil leakage from pipe joint and Coupling
					■	Replacement of O-Ring as required
		■	■			Oil Pressure Gauge
		■	■			OPU Tank Oil Level and Top Up
				■	■	To Check and Lubricate all ungreaed moving joints properly.
					■	Hand Valve of C.W.System
		■			■	Check the cooling water line and by-pass valve etc.
04	Runner	■				Check Physical Vibration and Noise
05	Bearing	■			■	Bearing Oil Level
		■				Bearing Temperature
		■	■	■	■	To check and attend oil leakage.
		■		■	■	To Check the cooling water line and by-pass valve etc.
06	Generator				■	Hand Valve of C.W.System
		■	■	■	■	Indication
			■	■	■	General cleaning
					■	Insulation (I.R. value)
				■	■	Cleaning of slip ring
					■	Brush holder checking/ Brush change
					■	I.R. value measurement
		■			■	Check Physical Vibration and Noise
					■	Check Looseness and necessary correction
		■	■	■	■	Temperature
		■	■	■	■	Oil leakage
					■	Space Heater.
		■	■	■	■	Check the cooling water line and by-pass valve etc.
07	Bus bars				■	Check Looseness and necessary correction
					■	Checking of I.R. Value
08	Neutral Grounding System				■	Insulation
					■	Resistance Measurement
					■	Cleaning of Cubicles
09	Drainage De-Watering Pump				■	Greasing of bearings.
		■	■	■	■	Water Leakage
					■	Motor and Pump.
10	Voltage Regulator	■	■	■	■	Indication of Lamps
		■			■	Indication of Meters
					■	Check Looseness and necessary correction
					■	Cleaning

Sl. No	Equipment and Particulars	Frequency of Inspection and Maintenance				Points of Inspection and Maintenance.
		RTC	D	W	M	
11	11 KV Switchgear				■	General cleaning
					■	Check Looseness and necessary correction
		■	■	■	■	Indication Lamps
					■	Oil Quality / Repairing of Breakers
					■	Damage and Crack of Bushing
					■	Pins and Split Pins for damage
					■	Lubrication of Operating Mechanism
					■	Insulation Resistance
					■	Rusting and deformation of Springs
		■	■	■	■	Indicating Instrument
					■	Insulation Resistance
		■			■	Interlock Check
12	Electrical Control Desks and Control Panels	■	■	■	■	Annunciation and Relay Flags
		■	■	■	■	Indication lights
		■	■	■	■	Hooter
		■	■	■	■	Lock out Relay
					■	Check Looseness of connections and necessary correction
			■		■	Cleaning
		■	■	■	■	Indicating Instrument
					■	Insulation Resistance
13	Illumination and Ventilation	■	■	■	■	Interlock Check
			■	■	■	Main Lighting Distribution Board
			■	■	■	Fluorescent Tube light
			■	■	■	HPSV Lamps
		■		■	■	D.C. Emergency Lamp
		■	■	■	■	Exhaust Fan
14	Battery Charger Panels		■	■	■	Ceiling Fan
		■	■	■	■	Indication Lamp
		■	■	■	■	Indicating Instrument
					■	Check Looseness and necessary correction of connections
15	Plant Battery and VHF Battery		■	■	■	Cleaning
			■		■	Visual Inspection of Cells
			■		■	Recording of Specific Gravity and Voltage of Cells, charging of battery, repairing of battery charger
					■	Topping Distilled Water
					■	Check Looseness and necessary correction
					■	Application of Petroleum Jelly as necessary
16	D.C. Distribution Board			■	■	Cleaning
		■	■	■	■	Indication Lamps
		■	■	■	■	Indicating Instruments
					■	Check Looseness and necessary correction
17	Air Circuit Breaker				■	Cleaning
					■	Checking of Contact and Cleaning
					■	Check Looseness and necessary correction
		■			■	Insulation Checking of Coils
18	Station Service Transformer 11KV/0.4KV, 150KVA		■		■	Cleaning
		■		■	■	Temperature and Vibration
					■	Checking for dirt accumulation and cleaning
					■	Check Looseness and necessary correction of Terminal connection
					■	Condition of tap changer and terminal board
					■	Checking of Insulation, overheating and voltage creep age etc., prevention of oil leakage
19	Power Transformer 33KV/11KV, 2500KVA				■	Rusting, Corrosion etc.
		■		■	■	Temperature and Vibration
					■	Checking for dirt accumulation and cleaning
					■	Check Looseness and necessary correction of Terminal connection, prevention of oil leakage
					■	Condition of tap changer and terminal board
					■	Checking of Insulation, overheating and voltage creep age etc.
					■	Rusting, Corrosion etc.

Sl. No	Equipment and Particulars	Frequency of Inspection and Maintenance				Points of Inspection and Maintenance.
		RTC	D	W	M	
20	E.O.T. Crane				■	Hoist Limit Switches, Operating Switches
					■	C.T and L.T Limit Switches
					■	Brakes
					■	Gear Oils
					■	Bewal trolleys and cable clamping
					■	Power Collectors, Power Supply System
					■	Ropes
					■	Lubricating and Greasing of Moving Parts
					■	Contactors
					■	Check Looseness and necessary correction
					■	Master Controller
					■	Rails and Rail Clamps
					■	Gear Box Assembly
					■	Wheel Assembly, Maintenance of Motor, Breaker
21	33/11/0.415KV Switchyard				■	Cleaning of weeds and grasses
					■	Isolator, Breaker, Bus
					■	Transformer Bushes
					■	Oil leakage
					■	Check Looseness and necessary correction

NOTE: RTC: Round the Clock, D: Daily, W: Weekly, M: Monthly

Annexure I
Letter of Bid
LETTER HEAD OF BIDDER (AS ENROLLED ONLINE ON-e Tendering PORTAL OF NIC)

TO

The Tender Committee

Sub: Letter of Bid for the Work

Ref: 1. NIT No. _____ dated _____
2. Tender ID No. _____

Dear Sir,

We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

This Bid and your subsequent Letter of Acceptance / Work Order Shall constitute a binding contract between us.

We hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

.....
SIGNATURE OF THE TENDERER WITH OFFICE SEAL

Dated _____



PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE TENDERER
(For genuineness of the information furnished on-line and authenticity of the documents produced before Tender Committee for verification in support of his eligibility)

I, _____, Partner / Legal Attorney / Accredited Representative of
M/S _____, solemnly declare that:

1. We are submitting Tender for the Work _____ against
Tender Notice No. _____ dated

2. None of the Partners of our firm is relative of employee of W.B.S.E.D.C.L.
3. Neither I/ We have abandoned any work pertaining to any contracts as were awarded to us previously, nor any of our contracts have been rescinded during the last 5 (five) years, for any default on our part.
4. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.
5. All documents / credentials submitted along with this Tender are genuine, authentic, true and valid.
6. If any information and document submitted is found to be false / incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/ delisting of our firm and all partners of the firm etc.

.....
SIGNATURE OF THE TENDERER WITH OFFICE SEAL

Dated _____

BID PROPOSAL

Bid proposal Reference:

To
The Chief Engineer and Project Manager
Purulia Pumped Storage Project
West Bengal State Electricity Distribution Company Limited
Vidyut Bhavan, A Block, 5th Floor
Sector II, Block DJ
Kolkata 700 091
India

Sub: Proposal for Annual Operation and Maintenance of Massanjore Hydel Power Station.
Ref: **NIT No - PPSP/e-Ten/124/E/20-21/NIT-01 (3rd Call); Dated : 22.06.2020.**

Dear Sir,

Having examined the tender documents, I/We hereby like to state that I/ We willfully accept all your conditions and offer for Annual Operation and Maintenance of 2x2 MW Turbo Generator sets and their Auxiliaries, Hydro-mechanical and Electro-mechanical equipment inside and outside power house including 33/11/0.415 kV Switchyard related to Massanjore Hydel Power Station at Massanjore as per Tender no. stated above.

The "Price Bid Offer" has been furnished in Indian Rupees.

We are enclosing herewith the Earnest Money (Bid Security) amounting to Rs. _____ (in words and in figures) as mention at "Instruction to bidder", of the Bid Document.

We confirm that our Bid shall remain valid for 180 days from the date of opening of the Bid.

We further confirm that in the event the Bid is accepted, we shall furnish performance security towards successful performance of the contract in accordance with the "Conditions of Contract" of the Bid Document and shall execute the Contract Agreement in the format given in "Annexure-V" of the Bid Document.

Until a formal Contract Agreement is executed, the Bid Document, this Bid, subsequent correspondences together with the Letter of Award of WBSEDCL shall constitute a Contract between WBSEDCL and ourselves.

We understand that WBSEDCL is at liberty not to accept the lowest Bid Price. We also understand that WBSEDCL is at liberty not to accept any or all Bids and WBSEDCL is at liberty to negotiate with Bidder(s) at any stage.

Dated this _____ day of _____ 20__

Witness

(Signature of the Bidder)

(Full Name)

Title _____

(Signature and Full Name and Address)

(affix seal here)

Office address:

Form of Performance Security

PROFORMA OF BANK GUARANTEE FOR PERFORMANCE BOND

(To be executed in non-judicial stamp paper of Rs. 100/-)

Ref.....

Bank Guarantee No..... Date :

To

.....

.....

West Bengal

Dear Sirs,

In consideration of West Bengal State Electricity Distribution Company Ltd., (herein after referred to as the "Owner" which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns) having awarded to M/s.....with its registered/Head office at.....(hereinafter referred to as "Contractor" which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns), a Contract issued by Owner's Letter of Award No.....dated..... for.....(scope of work) and the same having been acknowledged by the Contractor, resulting in a Contract bearing No.....dated Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to Rs..... being (10%) (Ten Percent) of the said value of the Contract to the Owner.

We..... (Name and Address of Bank) having its Head Office at.....(hereinafter referred to as the "Bank", which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the Owner, on demand any or all monies payable by the Contractor to the extent of Rs..... (indicate the amount in figures and words) as aforesaid at any time up to.....* (day/month/year) without any demur, reservation, contest, recourse or protest and/or without any reference to this Contractor.

Any such demand made by the Owner on the bank shall be conclusive and binding notwithstanding any difference between the Owner and the Contractor or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the Owner and further agrees that the guarantee herein contained shall continue to be enforceable till the Owner discharges this guarantee.

Owner may at any time within the validity and / or claimed period, as may extended from time to time, as mentioned in this guarantee enforce this guarantee by way of a letter calling upon us _____(Bank), to pay any amount limited to the amount cover under this guarantee enclosing a copy of this guarantee, and upon such enforcement, we _____(Bank) hereby agree and undertake to pay Owner forthwith but in no case latter than fifteen (15) days from the date of issue of such letter of enforcement of Owner of this guarantee, the amount limited to _____ (indicate the amount in figure and words) without any protest and without referring to M/s _____(Name of the Contractor) in whose instant the Bank Guarantee is executed.

The Owner shall have the fullest liberty without affecting in any way the liability of the Bank under the guarantee from time to time to extend the time for performance or the Contract by the Contractor. The Owner shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor and to exercise the same at any time in any manner and either to enforce or to for bear to enforce any covenants, contained or implied in the Contract between the Owner and the Contractor or any other course or remedy or security available to the Owner. The Bank shall not be relieved of its obligations under these presents by any exercise by the Owner of its liberty with reference to the matters aforesaid or any of them or by reason of any other act of omission or commission on the part of the Owner or any other indulgences shown by the Owner or by any other matter or thing whatsoever which under law would, but for this provision have the effect of relieving the Bank.

The bank also agrees that the Owner at its option shall be entitled to enforce this guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Contractor and not withstanding any security or other guarantee the Owner may have in relation to the Contractor's liabilities.

Notwithstanding anything contained herein above our liability under this guarantee is restricted to Rs..... (indicate the amount in figures and words) and it shall remain in force upto and including*(day/month/year) and shall be extended from time to time for such period as may be desired M/s.....on whose behalf this guarantee has been given and unless a claim in writing is presented to us or an action or suit to enforce the claim is filed against this Guarantee within 180 days from _____ (day/month/year) i.e. up to _____* (day/month/year) all your rights will be forfeited and we shall be relieved of and discharged from all liabilities there under.

Our payments hereunder shall be made to Owner, free and clear of and without reduction by reasons of any and all present and future taxes, levies, charges of withholdings, whatsoever, imposed or collected with respect thereto.

All rights of Owner under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities thereunder unless Owner brings any action, to enforce a claim under this guarantee against the Bank within One Hundred and Eighty (180) days from the above mentioned date or from the extended date.

The Guarantee shall be governed by and construed in accordance with the law of India. In witness whereof, the Bank, through its authorised Officer, has set its hand and stamp on this _____ day of _____ 20.... at _____.

(Signature of the witness)

(Signature of authorised signatory of Bank)

(Name)

(Name)

(Official address)

(Designation with Bank Stamp)

Attorney as per Power of Attorney

No..... Date

* Till 3 (three) months after the validity of the Bank Guarantee.

** Upto 3 (three) months after the expiry of warranty/guarantee period.

Notes:

1. The stamp paper of appropriate value shall be purchased in the name of issuing bank.
2. The sum shall be 10% (ten percents) of the Contract Price.

The performance Bank Guarantee/ Security Deposit Bank Guarantee shall be valid as per terms of contract. A period of three (3) months should be added as claimed period from the last date of validity of the Bank Guarantee.



FORM OF CONTRACT AGREEMENT

CONTRACT for Annual Operation and Maintenance of 2x2 MW Turbo Generator sets and their Auxiliaries, Hydro-mechanical and Electro-mechanical equipment inside and outside power house including 33/11/0.415 kV Switchyard related to Massanjore Hydel Power Station at Massanjore.

THIS AGREEMENT made this day of _____ Two thousand and _____ between the West Bengal State Electricity Distribution Company Limited having its head office at Vidyut Bhavan, Sector II, Block DJ, Bidhannagar, Kolkata-700 091, India (hereinafter referred to as the 'WBSEDCL') which expression shall include its successors and assigns OF THE FIRST PART and M/s _____ (Name of the Contractor) an Organization doing business under the law of _____ (Nation of Contractor), with its Registered Business Office at _____ (Contractor's address) _____ (hereinafter referred to as "Contractor") which expression shall include its administrators, successors, and executors OF THE SECOND PART.

WHEREAS WBSEDCL being established its 2 X 2 MW units of Massanjore Hydro Electric Power Station in the District of Dumka, Jharkhand, India invited Local Competitive Bids for Annual Operation and Maintenance of 2x2 MW Turbo Generator sets and their Auxiliaries, Hydro-mechanical and Electro-mechanical equipment inside and outside power house including 33/11/0.415 kV Switchyard related to Massanjore Hydel Power Station at Massanjore.

AND WHEREAS M/s _____ (name of the Contractor) had participated in the above referred tender vide their Proposal No. _____ dtd. _____ and WBSEDCL have accepted the bid of the Contractor for such work and award the contract to M/s _____ (Name of the Contractor) on terms and conditions contained in its Letter of Award No. _____ dated _____ and the documents referred to therein, which have been duly accepted by M/s _____ (Name of the Contractor) vide their letter no. _____ dtd. _____ at a sum of _____ (indicate the amount both in words and figures) hereinafter called the "Contract Price".

NOW IT IS AGREED as follows:

1.1 WBSEDCL awarded the contract to M/s _____ (Name of the Contractor) for the work of _____ (scope of work) as specified in the Bid Document entitled "Annual Operation and Maintenance of 2x2 MW Turbo Generator sets and their Auxiliaries, Hydro-mechanical and Electro-mechanical equipment inside and outside power house including 33/11/0.415 kV Switchyard related to Massanjore Hydel Power Station at Massanjore" on the terms and conditions contained in its Letter of Award No. _____ dtd. _____ and the documents referred to therein which has been irrevocably accepted by M/s. _____ (Name of the Contractor) vide their letter no. _____ dtd. _____.

1.2 The Contract shall perform the said contract strictly as per the terms and conditions stipulated in the Bid Document and Letter of Award.

1.3 All the documents referred to the Letter of Award No. _____ dtd. _____ shall form an integral part of this agreement, in so far as the same or any part thereof conform to the Bidding document and has been specifically agreed to by WBSEDCL in its Letter of Award. Any deviations taken by the Contractor in its proposal but not agreed to specifically by WBSEDCL in its Letter of Award shall be deemed to have been withdrawn by the Contractor.

1.4 The scope of contract, consideration, terms of payment, Insurance, Liquidated Damages, Performance Guarantee and all other terms and conditions are contained in WBSEDCL's Letter of Award No. _____ Dtd _____ read in conjunction with other aforesaid contract document. The contract shall be duly performed by the Contractor strictly and faithfully in accordance with the terms of the agreement.

1.5 It is agreed that WBSEDCL shall pay the Contractor in consideration of the provision, execution and completion of the work and the remedying of defects therein, the Contract Price and such other sum as may become payable under the provision of the contract at the time and in the manner prescribed by the contract.

1.6 The date from which this Contract Agreement is effective is the date of Letter of Award and shall remain in force till completion of the work in all respect as per terms of the Order.

1.7 Any change / alteration / modification / addition / deletion etc. of any and / or all Terms and Conditions of this Contract Agreement shall be effected only by a written instrument signed by the authorised representatives of both the parties.

IN WITNESS WHEREOF, the parties through their duly authorized representatives have executed these presents (execution whereof has been approved by the competent authorities of both the parties) on the day, month and year first above mentioned at Kolkata.

SIGNED SEALED AND DELIVERED FOR AND
ON BEHALF OF WEST BENGAL STATE
ELECTRICITY DISTRIBUTION COMPANY
LIMITED (WBSEDCL)

SIGNED SEALED AND DELIVERED
FOR AND ON BEHALF OF
CONTRACTOR

IN PRESENCE OF (WITNESS)

1)

IN PRESENCE OF (WITNESS)

1)

2)

2)



KEY INFORMATION ABOUT THE BIDRef: NIT No - PPSP/e-Ten/124/E/20-21/NIT-01 (3rd Call); Dated : 22.06.2020

1.0	Proposal No. and Date	:
2.0	Validity of offer from date of opening of Bid	:
3.0	Name and Communication Details:-	
3.1	Full name of Bidder	:
3.2	Address	:
3.3	Contact Telephone Number	:
3.4	Fax Number / E –Mail ID	:
3.5	Person to be contacted	:
4.0	Nature / status of candidate firm (whether Sole Proprietary / Partnership / Private Limited/Public Limited / Public sector)	:
5.0	Do you anticipate any change in the ownership During proposed period of work ?	: Yes / No
6.0	GST Registration No. (a copy should be enclosed)	:
7.0	PAN Card No. (a copy should be enclosed)	:
8.0	Details of Registration certificate under company Act (if any)	:
9.0	Details of Contractor's License issued by DOE Govt. of West Bengal (a copy should be enclosed)	Number : Date : Valid upto :
10.0	Details of Labour License	:
11.0	Employees' Provident Fund Registration Number	:
12.0	Details of Earnest Money submitted : Amount	:
	Details of Demand Draft/ Pay Order	:
13.0	Details of Tender Fee submitted : Amount	:
	Details of Demand Draft/ Pay Order	:
14.0	Whether agreed to all Conditions of Contract	: Yes/ No

Signature of the Bidder with official Seal
Date _____



Certificate regarding Summary Statement of Yearly Turnover**Ref: NIT No - PPSP/e-Ten/124/E/20-21/NIT-01 (3rd Call); Dated : 22.06.2020**

This is to certify that the following statement is the summary of the audited Balance Sheet arrived in favour of for the three consecutive years or for such period since inception of the Firm, if it was set in less than such three year's period.

Sl. No.	Financial		Remarks
	Year	Turnover rounded up to ` in lakh (two digit after decimal)	
1.			
2.			
3.			
Total			

Average Turnover: In

Note:

1. Year proceeding the current financial year is to be considered as Year-1.
2. Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
3. Average turnover for 3 years is to be obtained by dividing the total turnover by 3.0. If the Firm was set up in less than 3 year's period, consider the turnover for the period from inception to the Year-1. It may be either 1.0 or 2.0. Average turnover is to be obtained by dividing the total turnover by 1.0 or 2.0, as the case may be.
4. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

Signature of the Auditor with official Seal**Date _____**

STATEMENT OF ORDERS EXECUTED DURING LAST SEVEN FINANCIAL YEARSRef: NIT No - PPSP/e-Ten/124/E/20-21/NIT-01 (3rd Call); Dated : 22.06.2020

Sl. No.	Name of the Work Executed	Financial year	Order No. and date	Name of Work order issuing authority	Quantity ordered for Work Execution	Quantity of Work Executed	Performance report of work executed(scanned copy of certificate to be submitted)	Completion report (scanned copy of documents to be submitted)

Signature of the Bidder with official Seal
Date _____

CHECK LIST**Ref: NIT No - PPSP/e-Ten/124/E/20-21/NIT-01 (3rd Call); Dated : 22.06.2020**

Tenderers are required to upload the scan copy of all the necessary documents, required as per NIT Term and Condition and verify before submission of Tender and also upload the Check list in the following format, duly signed.

Sl. No.	Scanned Copy of Documents to be uploaded	Name of folder	To be submitted in cover	Submitted (Y/N)
1.	Tender Fee (Scanned copy)	Drafts	Statutory cover (Technical proposal)	
2.	Earnest Money Deposit (Scanned copy)	Drafts	Statutory cover (Technical proposal)	
3.	Notice Inviting Tender	NIT	Statutory cover (Technical proposal)	
4.	Addenda / corrigenda , if published	NIT	Statutory cover (Technical proposal)	
5.	Letter of Bid (Annexure-I) Proforma for Uundertaking (Annexure-II) Bid Proposal (Annexure-III)	Annexure	Statutory cover (Technical proposal)	
6.	Key Information (Form-I) Summary statement of average annual turnover (Form-II) Statement of orders executed (Form-III) Check List (Form-IV)	Forms	Statutory cover (Technical proposal)	
7.	Copy GST registration certificate	Certificates	Non-statutory cover (Technical proposal)	
8.	Copy of PAN card	Certificates	Non-statutory cover (Technical proposal)	
9.	Copy of Professional Tax (PT) registration certificate and Current Professional Tax (PT) submission Challan.	Certificates	Non-statutory cover (Technical proposal)	
10.	Copy of Employees' Provident Fund Registration Certificate	Certificates	Non-statutory cover (Technical proposal)	
11.	Copy of Valid Contractor's License issued by DOE Govt. of West Bengal	License	Non-statutory cover (Technical proposal)	
12.	Copy of Valid Labour License	License	Non-statutory cover (Technical proposal)	
13.	Copy of Registration certificate under company Act (if any)	Certificates	Non-statutory cover (Technical proposal)	
14.	Banker's certificate regarding financial capability issued within last one year from the date of opening of Tender.	Certificates	Non-statutory cover (Technical proposal)	
15.	Copy of Annual turnover for last three financial years.	Financial Info	Non-statutory cover (Technical proposal)	
16.	Copy of Annual audited financial report for last three years financial years.	Financial Info	Non-statutory cover (Technical proposal)	
17.	Copies of latest Income Tax return for last three Assessment years.	Financial Info	Non-statutory cover (Technical proposal)	
18.	Copy of Purchase Orders, work completion certificates etc. in support of completion of work against a particular contract.	Credential	Non-statutory cover (Technical proposal)	
19.	List of Orders in hand, along with Order values to be executed within one year of bid submission.	Declaration	Non-statutory cover (Technical proposal)	
20.	Bill of Quantities.	BOQ	Financial cover (Financial proposal)	

Signature of the Bidder with official Seal
Date _____

