

West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Office of the Project Manager

Teesta Canal Fall Hydel Project

FAX : 0353-2587382

Telephone : 0353-2587231

E-Mail : tcfhp@yahoo.in,

pmtcfhp@gmail.com

Administrative Building Township Complex

Phansidewa, Darjeeling, PIN-734 434

CIN: U40109WB2007SGC113473

NIT No.: PM/TCFHP/HR&A/E-17/2020-21/15

Date: 17/12/2020

Notice Inviting Tender

Sealed tenders with item-wise rate basis are invited by the Project Manager, Teesta Canal Fall Hydel Project, WBSEDCL, with superscribing NIT No. and due date of opening on the envelope from the bonafide, resourceful & eligible agency/contractors for taking up the following work:

Name of the work	Estimated Amount without GST	Earnest Money without GST
Supply & Delivery of Personal Protection Equipment (PPE), i.e., 33KV Rubber Hand Gloves, Helmet, Discharge Rod 33KV, Gumboots, Raincoats (Shirt & Pant), etc at Administrative Building, T.C.F.H.P., W.B.S.E.D.C.L. for Site Personnel under TCFHP.	Rs.1,80,720/-	Rs. 3620.00

Instructions to Bidders (IB):

IB-1: Specification of Materials:

- 33KV Hand Gloves for Switchyard** (Made of Latex Rubber, Shock Proof) : **30 Pairs**
- Helmet with WBSEDCL Sticker** (Color: Yellow, Dimension: 38x28x12 cm, Made of High Density Polymer) : **31 pcs**
- Helmet with WBSEDCL Sticker** (Color: White, Dimension: 38x28x12 cm, Made of High Density Polymer) : **12 pcs**
- Discharge Rod for 33KV Switchyard** (Height: 15 ft, Aluminium Earthing Instrument to grip upto 30mm diameter, Wire: 7/20X7Meter Length included, Rubber Hand Grip with Canvas Cover to carry the Instrument) : **4 pcs**
- Gumboots** (Made of PVC, Size will be confirmed before delivery, Inner Lining, Rubber Height: 14") : **47 pairs**
- Raincoats (Shirt & Pant with cap)** (Size will be confirmed before delivery) : **47 pairs.**

IB-2: Delivery Location: The Materials are to be delivered to **the Office of the Project Manager, Administrative Building, Teesta Canal Fall Hydel Project, WBSEDCL, Township Complex, Phansidewa, Darjeeling, West Bengal, Pin-734434.**

Registered Office : "Vidyut Bhavan", Bidhannagar, Block - DJ, Sector - II, Kolkata - 700 091

Telephones : 033 2359 1930 to 1940, Fax : 033 2359 1954

website: www.wbsedcl.in

WBSEDCL

IB-3: Eligibility Criteria of the Tenderer: The tenderer should have the following documents / credentials. (The envelope must accompany self-attested copies of following documents also):

- a. Valid PAN Card
- b. Trade License
- c. Valid GST registration certificate
- d. Experience: Experience of having successfully completed at least one work of similar nature of work having value not less than Rs. 90,000/- excluding GST in last 5(five) years.

Note: If any unsatisfactory performance report has been recorded for the last 5 (five) yrs in WBSEDCL/WBSETCL/PWD/ other Government organizations/Government undertaking etc. the applicant will not be eligible for participation in the tender.

IB-4: Notice Inviting Tender (NIT) will be published and made available at **the website of WBSEDCL ([url:www.wbsedcl.in](http://www.wbsedcl.in))** for downloading and displayed at **the Notice Board of the issuing office.** No NIT will be issued in name of any agency/contractor.

IB-5: The tenderer shall **quote their rates item-wise with mentioning the proper GST Rate(s)** by filling the "BID-SHEET" as enclosed as Annexure-I. No other format of bidding will be entertained. Any Column of the "BID-SHEET" should not be left blank. Incomplete bidding will be automatically canceled. The Tender will be evaluated on overall quoted rate basis.

IB-6: Rate indicated in the schedule of prices deemed to include all the levies/duties/taxes and all other incidentals payable as per statute excluding GST. Relevant GST rule shall be applicable for the work and shall be paid extra.

IB-7: Tender shall remain valid for up to 06 (Six) months from the date of opening of the Tenders.

IB-8: The tender shall be typed or written in indelible ink and shall be signed by a person/persons duly authorized by the tenderer. The proof of authorization shall be furnished in the form of a written power-of-attorney/ or Resolution of the Board of Directors of the Company which shall accompany the bid.

IB-9: All corrections in the tender should be initiated by the tenderer before submission of the tender. All pages of the tender document must be signed with company's seal by the tenderer. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing, will be liable for rejection.

IB-10: Tender without Earnest Money shall be summarily rejected. Earnest Money of Rs. 3620.00 (Three thousands Six hundreds and Twenty) only shall have to be submitted in the form of Demand Draft/Pay Order / Bankers Cheque of any nationalized bank (preferably SBI) in favour of "WBSEDCL" and Payable at Siliguri (Account No. 30149574213 IFSC SBIN0000184). NEFT may also be made. In case of NEFT the printout of the Transaction should be enclosed with tender document. Exemption from deposition of earnest money shall not be entertained under any circumstances.

- IB-11:** The deposited Earnest Money of the unsuccessful bidder will be returned after finalization of the tender. EMD for successful bidder will be released after successful delivery of materials.
- IB-12:** The tenderer shall keep the duly filled "BID-SHEET" as in Annexure-I and Form Format as in Annexure-II **along with Earnest Money & the copy of documents** as mentioned in "Eligibility Criteria of the Tenderer" in a properly sealed cover. If the envelope is not sealed or marked as indicated above, the WBSEDCL would not be responsible for the misplacement or premature opening of the tender.
- IB-13:** The cover/envelope should be **addressed to the Project Manager, Administrative Building, TCFHP, WBSEDCL, Phansidewa, Darjeeling, West Bengal, Pin-734434** and shall contain **the name of work, tender Notice No.** and shall be **superscribed as "TENDER"**. This cover shall also bear the **name and address of the tenderers**.
- IB-14: Cost of Bidding:** The bidder shall bear all cost associated with the preparation and submission of their bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- IB-15:** Bids will be received up to **14.00 hrs. on 04th January 2021** and will be opened on the same day at 15.00hrs.
- IB-16:** The sealed tender should be reached to the Administrative Building, TCFHP, WBSEDCL and be received on or before the last receiving date & time as mentioned above. Tenders received after due date and time shall not be entertained under any circumstances.
- IB-17:** The tender by a partnership firm must be furnished with full names of all partners and be signed with partnership name, followed by the signature (s), designation(s) of the authorized partner(s) or other authorized representative(s).
- IB-18:** Before the deadline for submission of tenders, WBSEDCL may modify the bidding documents by issuing addenda/corrigenda. Any corrigendum thus issued shall be part of the bidding documents and shall be communicated in writing or by cable/mail to all participants of the tender.
- IB-19:** Formation of any Cartel, may lead to the cancellation of tenders with penal measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
- IB-20:** WBSEDCL, who do not bind itself to accept the lowest tender, reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL's action.
- IB-21:** The tenderers are advised to go through the "Terms & Conditions" laid down in this tender and also to inspect the site before submission of the tender. The tenderer shall examine the

site and its surroundings and shall satisfy himself before submission of his tender as to the nature of the site, the quantities and nature of work and materials necessary for the completion of the works and the means "to access to the site, the accommodation he may require and in general shall himself obtain all necessary information as to risk contingencies" and other circumstances which may influence and effect his tender. "Site" will mean the land other places on, under in or through which the works are to be executed or carried out and any other lands or places provided by West Bengal State Electricity Distribution Company Limited for the purpose of contract.

IB-22: All duties, taxes and other levies excluding GST payable by the tenderer under the contract or for any other cause shall be included in the total tendered price submitted by the tenderer.

IB-23: Transfer of the bid documents purchased by / issued to one tenderer to another is not permissible.

IB-24: The WBSEDCL may at its discretion ask any bidder to produce the detailed price analysis for the quoted rate.

IB-25: GST will be paid extra as per rules prevailing during the execution of the contract work.

IB-26: The Quoted rate of the Tender should remain firm for the entire period of work for any variation of quantities of individual item of "Specification of Materials" enclosed.

IB-27: The contract period may be extended further by the competent authority under the same rate terms and conditions subject to satisfactory performance.

IB-28: Tender not complete in all respect is liable to rejection without assigning any reason whatsoever.

IB-29: The WBSEDCL does not bind itself to accept the lowest bidder & reserves the right to reject any/all tender(s) without assigning any reason whatsoever.

IB-30: If the Office happens to be closed on the last date of receipt of application, issue of bid documents and/or on the date of receipt/opening of tender, the next working day (except Saturday) at the same time & venue shall be applicable for the said purpose.

IB-31: Any other details may be had from the Assistant Manager (HR&A), Administrative Building, TCFHP. Phone no. 0353-2587382, Mob: 7449300640.

IB-32: Terms & Condition for the work:

a. Delivery of Materials: Contractor/Vendor shall supply and deliver the materials to the Administrative Building, TCFHP within 30 days from the issuing of the LOA/Purchase Order in their own arrangement communicating with the Controlling Officer of the work or his/her representatives.

b. Care of works: From the commencement to the completion of the works, the contractor shall take full responsibility for the care thereof and in case of any damage & loss of any article belonging to the Company from the part of the contractor, the contractor shall bear the total cost. The contractor shall take


- every practicable precaution not to damage or to cause injury to any adjoining or other properties or to any persons. However even if any damages or to cause injury occurs, the contractor shall be responsible in meeting the necessary claims and demands as may be required.
- c. Workmanship:** You must engage the best workmanship and/or in the best manner to the satisfaction of the Controlling Officer of the work.
 - d. Controlling Officer:** The Assistant Manager (HR&A), will be the controlling officer for this work.
 - e. Quality of Article:** The article is to be as per standard compliance of industrial product with guaranteed & ISO certified. If any defect found at the time of delivery/installation, the same should be replaced by your own cost.
 - f. Warranty:** The Material should be with warranty of 12 (twelve) months from the date of Purchase and the warranty cards should be handed over duly filled to the Controlling Officer at the time of delivery.
 - g. Paying Authority:** The Manager (F&A), TCFHP, WBSEDCL shall be the paying authority.
 - h. Payment:** Payment will be released against submission of triplicate bill duly certificated by the controlling officer with duplicate pre-receipted challan on satisfactory completion of the work. The company reserves the right to recover/ enforce recovery of any over payments detected after payment as a result of post-payment audit or technical examination or by any other means, notwithstanding the fact that the amount of disputed claims, if any, of the contractor exceeds the amount of such over payment and irrespective of the fact whether such disputed claims of the contractor are subject matter of arbitration or not.
 - i. Company's Right to Terminate Contract:** If the contractor neglects to proceed with the work with due diligence, the company shall have right to terminate the LOI/LOA after giving notice in writing to the contractor. If the contractor fails, after 14 (fourteen) days' of such notice, to proceed with the work in the manner notified, the company shall terminate the contract and take possession of the work site and may engage other agency to complete the work. Extra cost, if incurred to get the unfinished work done through other agency, will be realized from him, from his pending bills and security money of this or

any other work with the company. If the contract is terminated as above, the contractor shall have no claim for compensation against the company for any loss or deterioration of any materials that he may have collected or engaged or entered into on account of the work.

- j. Escalation:** The rate/rates quoted against the schedule of work shall remain firm during the continuance of the contract. No price escalation/reimbursement of any amount shall be entertained as the prospective hike in wages has already been considered.
- k. Statutory Tax:** Income Tax and STDS under GST as applicable will be deducted.
- l. Extension of the time:** The work may be extended for further periods beyond the period as per contract, with same rate, terms and conditions on satisfactory performance of the contractor and on mutual understanding. Such extension of work will not affect the validity of the contract in any manner.
- m. Liquidated Damage:** The materials should be delivered within the stipulated period failing which penalty shall be imposed @ 0.5% (five percent) per week or part thereof subject to maximum 2.5%(two point five) of the ordered value.
- n. Risk Purchase:** In the event of your failure to execute the work timely and/or to the satisfaction of WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED, the Letter of Award (L.O.A) may be terminated prematurely and the balance work may be got done through any other agency at your risk and cost.
- o. Force Majeure:** Force Majeure by reason of war, Act of God, Government or Parliamentary restrictions, state or municipal or regulation, riots civil commotion, delay in release of foreign exchange, fire, flood, accidents, hurricanes, epidemics, inability to obtain dock, strikes or other labour trouble, whatsoever beyond your control will have be justified accordingly by production of authenticated documents.
- p. Settlement of Disputes:** All disputes concerning question of act arising under the contract shall be decided by the Owner/Company on receipt of written appeal by the contractor. Any dispute or differences arising out of or in connection with



this contract shall to the extent possible be settled amicably and where settlement cannot be reached then such disputes shall be subject to settlement under the jurisdiction of Siliguri court.

 17.12.2022

(S. K. Ambashta)
Project Manager
TCFHP, WBSEDCL

BID-SHEET

(Format)

Tender Notice No : PM/TCFHP/HR&A/E-17/2020-21/_____ dated _____.

Name of the work: Supply & Delivery of Personal Protection Equipment (PPE), i.e., 33KV Rubber Hand Gloves, Helmet, Discharge Rod 33KV, Gumboots, Raincoats (Shirt & Pant), etc at Administrative Building, T.C.F.H.P., W.B.S.E.D.C.L. for Site Personnel under TCFHP.

Sl	PPE Item Description	Quantity	Rate	GST Rate(%)	Sub Total including GST
1.	33KV Hand Gloves for Switchyard (Made of Latex Rubber, Shock Proof)	30 pairs			
2.	Helmet with WBSEDCL Sticker (Color: Yellow, Dimension: 38x28x12 cm, Made of High Density Polymer) (Make: Karam or equivalent)	31 pieces			
3.	Helmet with WBSEDCL Sticker (Color: White, Dimension: 38x28x12 cm, Made of High Density Polymer) (Make: Karam or equivalent)	12 pieces			
4.	Discharge Rod for 33KV Switchyard (Height: 15 ft, Aluminium Earthing Instrument to grip upto 30mm diameter, Wire: 7/20X7Meter Length included, Rubber Hand Grip with Canvas Cover to carry the Instrument)	04 pieces			
5.	Gumboots (Made of PVC, Size will be confirmed before delivery, Inner Lining, Rubber Height: 14") (Make: Duckback or equivalent)	47 pairs			
6.	Raincoats (Shirt & Pant with cap) (Size will be confirmed before delivery) (Make: Duckback or equivalent)	47 sets			
Total in Word:					Total:

VALIDITY: The tender shall remain valid for a period of 6(six) months after the date set for Bid opening.

I/We am/are agreeable to carry out the work as per rate quoted above by me/us following the schedule of works and to abide by all terms and conditions as stipulated in the tender documents.

Address of the contractor:

Signature of the contractor
 With Seal of the firm if any.

Form Format for Vendor Creation in Database of WBSEDCL

CATEGORY	*	
VENDOR NAME (35 CHAR)	*	
NAME 2		
REGION CODE (according to GST Rule)	*	
GSTIN NO	*	
ADDRESS of Vendor	*	
PIN	*	
PAN	*	
TIN_NO		
TELEPHONE1	*	
MOBILE_NO	*	
EMAIL	*	
Bank Account No. #	*	
IFSC	*	
Bank Name & Branch	*	

* Marked Field is Mandatory to fill.

In case of unsuccessful bidding the deposited Earnest Money may be transferred to our above mentioned Bank Account.

Signature of the contractor
With Seal of the firm if any.