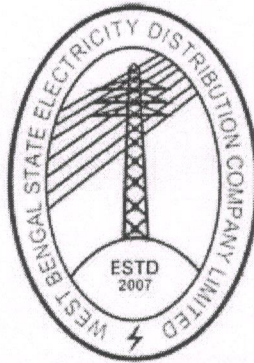


**West Bengal State Electricity Distribution Company Ltd.**  
(A Government of West Bengal Enterprise)  
**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202  
Telephone: 03552-265213  
E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren  
P.O. – Jaldhaka Hydel Project  
Kalimpong, PIN-734503



**WBSEDCL**

Tender Document

For

Name of work: Dimensional measurement at site, design, manufacture, Supply and delivery of potential transformer at Jaldhaka Hydel Project, WBSEDCL", Dist: Kalimpong, West Bengal.

NIT No.: WBSEDCL/PM/JHP/Elect. /2020-21/10

Date: 28.08.2020

# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202

Telephone: 03552-265213

E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren

P.O. – Jaldhaka Hydel Project

Kalimpong, PIN-734503

## CONTENTS

Sl. No.	Description	Section	Page No.
1.	NIT No.	1	03-03
3.	Instructions to Bidder	2	04-06
4.	General condition of contract	3	07-10
	Proforma of Price bid.	4	11-11

# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Project Office: Jaldhaka Hydel Project

Fax : 03552-265202

Telephone: 03552-265213

E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren

P.O. – Jaldhaka Hydel Project

Kalimpong, PIN-734503

## SECTION-1


### NOTICE INVITING TENDER

Item wise rate tenders in sealed cover are invited by the Project Manager, Jaldhaka Hydel Project, WBSEDCL, super scribing Notice Inviting Tender No. and due date of Opening from the bonafide, reputed, reliable, experienced agency for taking up the following work:

1. Name of work: Dimensional measurement at site, design, manufacture, Supply and delivery of potential transformer at Jaldhaka Hydel Project, WBSEDCL, Dist: Kalimpong, West Bengal.
2. Estimated Value: Rs. 64,805/- inclusive of packing charges and freight but exclusive of GST. **GST** shall be paid extra.
3. Eligibility criteria: The bidder must possess valid GST Registration Certificate,
4. Key dates:

SI No.	Descriptions	Date & time
3.	Last date for submission of bid	07.09.2020 Up to 16:00 hrs.
4.	Date of technical bid opening	08.09.2020 At 11.00 hrs.
5.	Date of financial bid opening	To be intimated later

5. The tenders shall be valid for 120 days from the date of technical opening of tender.
6. Tender shall be dropped in the tender box or delivered (by post / hand) at the office address of the tender inviting authority. Bid through email / fax will not be accepted. In the event of the specified date for the submission of tenders / opening of tender being declared a holiday, the tenders will be received up to the appointed time on the next working day.
7. Tenderers are encouraged to visit site and take measurement of sample available at stage-II power house, JHP and should quote their rate as per prescribed proforma given in the tender document after visiting the site.
8. The WBSEDCL reserves the right to depute his representative to assess the bidders' capacity and capability to perform the contract and may relax the qualifying requirements at any stage, if required.
9. For any other detail/clarification, the contact person will be the Superintending Engineer (Electrical), JHP. Cell no -9475324589.
10. The WBSEDCL reserves the right to reject any or all tenders without assigning any reasons what-so-ever and also does not bind them to accept the lowest tender.

  
28/08/2020

Addl. Chief Engineer & Project Manager  
JHP, WBSEDCL.



**West Bengal State Electricity Distribution Company Ltd.**  
**(A Government of West Bengal Enterprise)**  
**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202  
Telephone: 03552-265213  
E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren  
P.O. – Jaldhaka Hydel Project  
Kalimpong, PIN-734503

**SECTION-2**

**INSTRUCTIONS TO BIDDERS (ITB)**

1. **Availability of tender document:** The tender document will be available on our web portal wbsedcl.in and on notice board of tender inviting authority. The prospective bidder may download the tender document from web portal or make copy from Notice board.
2. **Eligibility criteria:** The bidder must possess minimum eligibility criteria as mentioned in NIT.
3. **Submission of tender.**
  - a. The Tenderers shall submit the tender documents in two separate sealed envelopes named **technical Bid** and **financial bid** with clear marking of "Tender documents against Notice Inviting Tender No, name of work in brief, Name of the Tenderer...and date of opening shall contains:

**Technical bid**

1<sup>st</sup>. envelop named technical bid super-scribing name of work, tender notice no., and date of opening shall contains

    - i. Sealed and signed copy of NIT.
    - ii. Credential / documents as supporting eligibility criteria as per NIT.

**Financial Bid**

2<sup>nd</sup>. envelope named financial bid, super-scribing name of work, tender notice no., and date of opening containing duly sealed signed price bid as per prescribe proforma.

The 3<sup>rd</sup>. envelop should be addressed to the Addl. Chief Engineer & Project Manager, Jaldhaka Hydel Project, Paren, Kalimpong. Super-scribed with Notice Inviting Tender No. have the address of the Tenderer, name of work, date of opening and contains 1<sup>st</sup>, and 2<sup>nd</sup> envelope only.
4. **Time Schedule:**
  - i. The basic consideration and the essence of the contract shall be the strict adherence to the time schedule specified in the NIT.
  - ii. Tender shall not be received / entertained after the deadline given in the NIT due to any reason whatsoever.
5. **Amendment of bidding documents:**
  - a. At any time prior to the deadline for submission of bids, WBSEDCL may, for any reason whether at his own initiative or in response to a clarification requested by a prospective



# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202

Telephone: 03552-265213

E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren

P.O. – Jaldhaka Hydel Project

Kalimpong, PIN-734503

bidder, modify the bidding documents by issuing amendments. Any such amendment shall be part of the bidding document.

- b. Such amendment(s) will be published on the same website / manner. The WBSEDCL will bear no responsibility or liability arising out of non-pursuance of the same in time or otherwise by the bidder. In order to afford prospective bidders reasonable time in which to take the amendment in to account in preparing their bids.
- c. The owner may, at its discretion, extend the deadline for submission of bids. Such amendments, clarification, etc. shall be binding on bidders and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bids.

## 6. Evaluation and comparison of Bids:

- a. On examination of document submitted under different covers WBSEDCL will evaluate and compare the bid, determined to be substantially responsive at each step.
- b. The owner shall evaluate and compare only the bids determined to be substantially responsive.
- c. Evaluated bid price of all bidders shall be compared among themselves to determine the lowest evaluated bid and as a result of this comparison, the lowest bid will be selected for award of contract.
- d. Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.

## 7. Taxes, duties and other levies:

- a. The prospective bidder shall be solely responsible for the taxes that may be levied on the contractor's persons or on earnings of any office employee and shall hold the purchaser indemnified and harmless against any claims that may be made against the purchaser. The purchaser does not take any responsibility what-so-ever regarding taxes under Indian Income Tax Act, for the contractor or his personnel. If it is obligatory under the provisions of Indian Income Tax Act, deduction of Income Tax at source shall be made by the purchaser.
- b. All other taxes/duties/levies/cess payable by the bidder shall be included in the bid price and no claim on this behalf will be entertained by the owner except GST. GST shall be paid as per prevailing rate.

## 8. Award of contract:

- a. The Bidder whose Bid would be accepted will be notified by the authorized official through acceptance letter/Letter of award/ Purchase order.
- b. The notification of award will constitute the formation of the Contract.



**West Bengal State Electricity Distribution Company Ltd.**  
(A Government of West Bengal Enterprise)  
**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202

Telephone: 03552-265213

E-Mail : pmjhp.wbsedcl@rediffmail.com

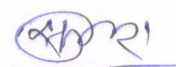
Paren

P.O. – Jaldhaka Hydel Project

Kalimpong, PIN-734503

9. Right to reject bids: WBSEDCL reserve the right to accept or reject any bid to and the bidding process and reject all the bids at any time prior to award of contract without thereby incurring any liability to affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL's action.

\*\*\*\*\*END\*\*\*\*\*



# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202

Telephone: 03552-265213

E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren

P.O. – Jaldhaka Hydel Project

Kalimpong, PIN-734503

## SECTION-3

General condition of contract.

### 1.0 Technical specification:

- a. Mechanical dimension: As per sample
- b. Ratio: 11 KV/110V/63.5 V
- c. Class: 1.0/3p
- d. Output: 100 VA PH/50V
- e. PH & connection: 3 Ph/YY
- f. System voltage: 12 KV, 50 Hz.
- g. Insulation level: 28/75
- h. IS: 3156

### 2.0 Delivery:

- a. Within 10 days from the date of the order.
- b. Dispatch clearance will be issue to the contractor after inspection and testing of PT at bidder's works.
- c. E-way bill: E- way bill if required shall be generated by the contractor as per prevailing norms and the same is to be submitted to the controlling officer of this work in due course.
- d. The materials shall be delivered at below mentioned address and addressed to the consignee.

WBSEDCL store at Jhalung,

Jaldhaka Hydel project,

Dist: Kalimpong. 734503.

### 3.0 Inspection & Testing:

- a. WBSEDCL may depute engineer at his own cost to inspect the finished materials before dispatch.
- b. The Contractor shall arrange and provide all necessary facilities along with necessary manpower for inspection, testing and measurement materials at his own cost. The testing equipment shall have valid calibration certificate and the same will be produced in demand. The contractor shall submit relevant test report as per IS with the call for inspection of PT.
- c. The contractor shall inform in advance regarding readiness of finished materials for inspection.



**West Bengal State Electricity Distribution Company Ltd.**  
**(A Government of West Bengal Enterprise)**  
**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202  
Telephone: 03552-265213  
E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren  
P.O. – Jaldhaka Hydel Project  
Kalimpong, PIN-734503

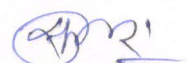
- d. The rejected materials shall have to be replaced by the contractor and subject to re-inspection.
- e. The total cost of re-inspection shall be borne by contractor.
- f. The purchaser shall issue dispatch clearance after inspection & testing of materials.

**4.0 Payment:**

- a. 90 (ninety ) % of the ordered value along with full taxes and duties shall be paid after successful delivery of materials at JHP and submission of tax invoice (triplicate) , challan (triplicate) to the controlling officer of the work for payment processing.
- b. Balance 10 % shall be kept as security against any manufacturing defect or bad workmanship for a defect liability period.
- c. 100 % payment will also be considered if contractor will furnish a Performance Bond in the form of performance Bank Guarantee (PBG) issued from scheduled commercial bank amounting to 10% (Ten percent) of contract value to guarantee for successful and satisfactory performance of the work and materials supplied under the contract. PBG shall be submitted as per WBSSEDCL's Format with validity for entire defect liability period with a further claim period of 3 (three) Months. Tenderer shall not claim any interest on PBG. PBG may be extended or revised as per the request of purchaser.

**5.0 Defect Liability Periods:**

- a. The term 'defect liability period' shall mean the period of 12 (twelve) months from the Date of delivery. If any defect is found within the defect liability period the contractor shall be liable to rectify/replace the materials at their own cost and responsibility.
- b. In case any defect detected by the purchaser within defect liability period and notifies in writing the same shall have to be attended, rectify/replace within the specified date or as deemed justified by the Controlling Officer.
- c. Refund of Security Deposit: After completion of defect liability period and on completion of satisfactory rectification of defects, if any, reported within the defect liability period and on receipt of the application from the contractor the Controlling Officer of the work shall recommend for refund of the Security money.





**West Bengal State Electricity Distribution Company Ltd.**  
(A Government of West Bengal Enterprise)  
**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202  
Telephone: 03552-265213  
E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren  
P.O. – Jaldhaka Hydel Project  
Kalimpong, PIN-734503

**6.0 Liquidated Damage:**

- a. If contractor fail to complete the work successfully within the time specified in the Contract or any extension thereof, the Company shall recover from the contractor as liquidated damages a sum of half percent (0.5%) of the contract value for each calendar week of delay or part thereof of delay subjected to the Force Majeure.
- b. The total recovery against liquidated damage shall not exceed ten percent (10%) of the contract value of the work.
- c. An extension of time without imposition of liquidated damage may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him was not due to his fault.

**7.0 Force Majeure:**

- a. The Contractor shall not be liable to pay any liquidated damage for delay/failure to perform the contract for reasons of force majeure such as acts of God, acts of the public enemy, acts of Governments, fire, flood, epidemics, quarantine restriction, strikes, freight embargos and provided that the contractor shall within 10 (ten) days from the beginning of such delay notify the Company in writing of the cause of delay. The Company shall verify the fact and grant such extension as found to be justified without imposing liquidated damage.
- b. The Department shall not be responsible or liable to pay any compensation for any interruption in your work at the site due to strike, lockout, riot, earthquake, flood, cyclone or civil commotion or any other force of accident due to any reason beyond control. The Department shall not be held responsible to or liable to pay for any interruption in your work at the site arising out of resistance from the local public due to any resistance towards work.

**8.0 Company's Right to Terminate the Contract:**

- a. If the contractor neglects or fails to proceed with the work proportionate to the schedule time of completion of the work or fails to complete the work within schedule time for completion or within the extended time approved by the Company, the Company shall have right to terminate the order/ letter of intent after giving notice in writing to the contractor. If the contractor fails after 14 (fourteen) days' of such notice, to proceed with the work in the manner notified the Company shall terminate the contract
- b. In that case the Company may engage other agency to complete the work. Extra cost, if incurred to get the work done through other agency, will be realized from him, from his pending bills and security money. If the contract is terminated as above, the contractor shall

# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

**Project Office: Jaldhaka Hydel Project**

Fax : 03552-265202

Telephone: 03552-265213

E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren

P.O. – Jaldhaka Hydel Project  
Kalimpong, PIN-734503

have no claim for compensation against the Company for any loss or deterioration of any materials that he may have collected or engaged or entered into on account of the work.


9.0 Controlling Officer- The Superintending Engineer (E), JHP.

10.0 Supervising officer: The Divisional Engineer (E), Stage-II power house, JHP or authorized representative of controlling officer.

11.0 Paying Officer- The Assistant Manager (F&A), JHP.

12.0 Consignee: The jr. Engineer (E) & IC Store, JHP, Jhalong, Kalimpong.

.....End.....





# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Project Office: Jaldhaka Hydel Project

Fax : 03552-265202

Telephone: 03552-265213

E-Mail : pmjhp.wbsedcl@rediffmail.com

Paren

P.O. – Jaldhaka Hydel Project

Kalimpong, PIN-734503

## Section-4

### Proforma of Price Bid

#### Annexure-I (Price Bid)

Name of Work: Dimensional measurement at site, design, manufacture, Supply and delivery of potential transformer at Jaldhaka Hydel Project, WBSEDCL, Dist: Kalimpong, West Bengal.

NIT NO.: WBSEDCL/PM/JHP/Elect./2020-21/ 10

Date:28.08.2020

sl no	Descriptions of potential transformer	Quantity	Unit	Item wise Rate ( excluding of GST)	Amount (excluding of GST)
	Supply and delivery of potential transformer Technical specification: Mechanical dimension: As per sample Ratio:11 KV/110V/63.5 V,Class:1.0/3p, Output:100 VA PH/50V,PH & connection:3 Ph/YY, System voltage: 12 KV, 50 Hz., Insulation level:28/75,IS:3156	01	No.		
Gross total excluding of GST					
SAC/HSN code & % GST applicable.....					
& Amount of GST accordingly					
Total Amount					
Total amount in word - .					

I / We hereby agree to supply the material as per specification, term of NIT and as per above rate tendered by me / us.

Signature of bidder with seal.