



WBSEDCL

WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

Office of the Chief Engineer : Procurement & Contracts Department
Vidyut Bhavan (4th Floor) : Bidhannagar : Block-DJ, Sector-II, Kolkata-700 091
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CIN- U40109WB2007SGC113473, website: www.wbsecl.in

NOTICE INVITING TENDER

N.I.T. No. - P-14/2020-21/PC-IV/PCC Pole

Tenders are invited by the Chief Engineer, Procurement & Contracts Department, WBSEDCL, Vidyut Bhavan (4th Floor), Bidhannagar, Block-DJ, Sector-II, Kolkata-91 through electronic tendering (e-tendering) from genuine manufacturers only for manufacture, supply and ex-works delivery of the following items on rate contract basis as per schedule detailed below.

| Description of Items | Tender Fee | Earnest Money Deposit | End date of submission of Tender | Estimated Cost (Rs.) |
|------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------------------------------|----------------------------------|------------------------------------|
| Prestressed Cement Concrete Poles i) 8 Metre Long ii) 9 Metre Long | Rs. 24,000/+GST18% =Rs.28,320/-- | a) Applying for 8m only : Rs. 3,00,000/- a) Applying for 9m/ both 8m & 9m : Rs. 5,00,000/- | 18.09.2020 upto 12-30 Hrs. | Rs. 235 crore for two years approx |
| Price : Rates to be quoted by the bidder shall be variable according to the price variation formula given in "Instructions to Bidders". | | | | |

B. K. Dasgupta
04.08.2020
Addl. Chief Engineer
Procurement & Contract Deptt.
W.B.S.E.D.C.L.
Vidyut Bhawan, Kolkata-700091

Schedule of Dates for e-Tendering:

| Sl. No. | Activity | Date & Time |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| 1 | Publishing Date | 13.08.2020 at 12.30 Hrs. |
| 2 | Document Download start date | 13.08.2020 at 12.30 Hrs. |
| 3 | End date of submission of Pre-Bid quarry through e-mail @ materialcontroller@yahoo.co.in or through Post/courier/ by | 24.08.2020 up to 14-00 Hrs. |
| 4 | B d submission start date | 26.08.2020 at 16.00 Hrs. |
| 5 | Bid submission end date | 18.09.2020 up to 16.00 Hrs. |
| 6 | Last date of physical submission of Tender Fee and EMD | 21.09.2020 up to 16.00 Hrs. |
| 7 | Technical Bid opening date | 22.09.2018 at 11.00 Hrs. |
| 8 | Financial Bid opening date | The date & time will be intimated after evaluation of Technical Proposal |

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders".

Terms & conditions of the Tender Notice :

1. Each Tenderer is to submit **Tender Fee and Earnest Money Deposit** in the form of CTS 2010 compliant Demand Draft (DD) / Banker's Cheque (BC) **on any Scheduled Bank approved by Reserve Bank of India with validity of 3 (three) months drawn in favour of "West Bengal State Electricity Distribution Company Limited" or "WBSEDCL"** payable at Kolkata.
2. **Pre-Bid queries:** The bidder may send their pre-Bid queries through e-mail at "materialcontroller @ yahoo.co.in" or through post/courier/by hand within the stipulated date and time. Clarification to pre-Bid queries will be up loaded in the Tender portal. Bidders are advised to go through the above prior to submission of their Bids.
3. The bidder shall submit **along with the offer** necessary documents in support of their previous supply of the items of the tender to WBSEDCL/Other Power Utilities/Other Govt. Departments in

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earlier occasions and their Annual Turnover of the last three completed financial years in support of their financial capabilities.

4. No agent is allowed to participate in the Tender. Original manufacturers will only be allowed in the tender.
5. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL alongwith the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013, will be applicable.
6. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
7. The offer shall remain valid for a minimum period of 120 days from the next day of opening of the tender.
8. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
9. WBSEDCL is not bound to accept the lowest bid and reserves the right to cancel any or all the bids unilaterally.
10. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
11. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.
12. Any further information along with WBSEDCL's Revised Purchase Policy may be had from the website: www.wbsedcl.in and the following office:

*Office of the Chief Engineer (Procurement & Contract),
West Bengal State Electricity Distribution Company
Limited, Vidyut Bhavan, 4th Floor,
Bidhannagar,
Kolkata -
700091.*

04.08.2014

Instructions to Bidders

1. Eligibility for participation :

- i) Original manufacturers of the tendered items will only be eligible in the tender.
- ii) a) The bidder should be presently enlisted under Rate Contract with WBSEDCL for manufacture supply and delivery of 8m/9m long PCC poles and should have satisfactory performance against order placed under the Rate contract. The bidder must have completed the manufacture of PCC poles as on the date of bid opening for which orders have been placed by WBSEDCL up to February'2020.

(Note: Adverse report from the respective Controlling Officers of the rate Contract regarding non compliance of guarantee clause, Non co-operation during pole lifting may liable the bidder for disqualification.)

Or

b) The bidders shall have credential for supply of 8 Metre or 9 Metre long PCC Poles by them to WBSEDCL / other Power Utilities / other Govt. Departments in earlier occasions within last three financial years (i.e 2017-18,2018-19, 2019-20) for a minimum quantity of 4000 numbers from their manufacturing units situated within the state of West Bengal.

- iii) The bidder shall have adequate financial capability. For the financial eligibility of the bidder, their minimum Average Annual Turnover of the last three completed financial years (i.e 2016-17,2017-18,2018-19) shall be

- a) Rs. 10,00,000/- when applying for only 8m pole
- b) Rs 20,00,000/ when applying for 9m/ both 8m & 9m pole

- iv) The stockyards of the manufacturers adjoining the production centre shall have sufficient space to accommodate at least 4 months production capacity (as per the bidders declaration)

- iv) The stockyards shall be easily accessible from main roads for lorry/trailer for transportation of finished P.C.C. Poles.

- vi) Should have arrangement for curing of manufactured poles in Vat matching with the production capacity (as per the bidders declaration) as per offered production schedule.

- viii) Bidders applying for both 8m & 9m PCC poles must have necessary infrastructure for manufacturing of both type and capacity of storage etc as above.

2. Documents:

Relevant particulars in support of the above should be uploaded in the respective folders of the bid.

3. General guidance for e-Tendering:

Instructions/ Guidelines for electronic submission of the tenders have been mentioned below for assisting the bidders to participate in e-Tendering.

4. Registration of bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the e-Procurement system, through logging on to <https://wbtenders.gov.in>.

5. Digital Signature certificate (DSC) :

Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders.

6. The bidder can search and download NIT & Tender Documents electronically from the website mentioned in Clause 4 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

7. Submission of Tenders:

7.1 General process of submission

Tenders are to be submitted online through the website <https://wbtenders.gov.in>. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders - one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid.

The bidder needs to download the Forms, fill up the particulars in the designated Cell and upload the same in the designated location of Technical Bid. He needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cells and upload the same in the designated location of Financial Bid.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

7.2 Technical Proposal

The Technical Proposal shall contain scanned copies and/or declarations in the following standardised formats in two covers (folders).

A. Statutory Cover

a) To be submitted in "Drafts" folder

i. Tender Fee

Scanned copy of Demand Draft (DD) / Banker's Cheque (BC) towards tender fee as prescribed in the NIT, in favour of West Bengal State Electricity Distribution Company Limited or WBSEDCL payable at Kolkata.

ii. Earnest Money Deposit (EMD)

Scanned copy of Demand Draft (DD) / Banker's Cheque (BC) towards EMD as prescribed in the NIT, in favour of West Bengal State Electricity Distribution Company Limited or WBSEDCL payable at Kolkata.

b) To be submitted in Annexures folder"

- i) Application for Tender (Vide Annexure-I)
- ii) Price Schedule (in Un-priced Condition) Vide Annexure-II)

c) To be submitted in "NIT" folder

i. Notice Inviting Tender (NIT)

ii. Addenda/Corrigenda: if any.

Note: Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.

d) To be submitted in "Forms" folder

- i. Schedule of Bid (Vide Form-I),
- ii. Declaration sheet (Vide Form-II).
- iii. Deviation Sheet (vide Form-III).
- iv. Check List (Vide Form-IV).
- v. Confirmation of GTP (Form-V).
- vi. Summary statement (Vide Form- VI) of Average Annual Turnover for a period of the last three financial years(i.e 2016-17,2017-18,2018-19) , certified by the Auditor appointed under Companies Act'2013. In case the bidder is not a company, certificate of Tax Auditor may be submitted.
- vii. Statement of Orders executed during the last three financial years.(2017-18, 2018-19, 2019-20.Details of manufacturing unit (form-VII).
- viii. Details of manufacturing unit (Form-VIII).
- ix. Proforma for undertaking to be submitted by the Bidders (Vide Form-LX) .
- x. Format of letter of Bid .(Vide Form -X)
- xi. Format of agreement. (Vide Form- XI)

(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder)

Note: Tenders will be summarily rejected if any item in the statutory cover is missing.

B. Non-Statutory Cover (My Document)

i. Certificates:

- 1) PAN Card copy.
- 2) Current Professional Tax (PT) submission Chalan. Application for such addressed to the competent authority may also be considered.

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- 3) GSTIN .and certificate
- 4) Provident Fund registration certificate.

ii. Financial information :

Audited Accounts and Audit Report for the financial years 2016-17,2017-18,2018-19,.

iii. Credential:

- a) Copy of Rate Contract Order with WBSEDCL(valid at present)

or

Documents in support of supplying 8 Metre or 9 Metre PCC Poles by them to WBSEDCL / other Power Utilities / other Govt. Departments for a minimum quantity of 4000 number in earlier occasions within last three financial years from their manufacturing unit situated within the state of West Bengal. The Store Receipt Voucher / Delivery Instruction / Lifting Order / C.I.P. Clearance alongwith the respective Transverse Strength Test Reports will only be considered as the documents in support of supplying PCC Poles.

iv. Declaration :

- a) Details and Number of Casting Moulds indicating details of layout.
- b) Curing Arrangement.
- c) Stacking Arrangement : Maximum no of Tested and Untested poles that can be stored.
- d) Status of Approach Road
- e) Declared Production Capacity (in case applying for both 8m & 9m long poles capacity for both type to be declared).

Note : Failure of submission of any one of the above mentioned documents will render the tender liable to summary rejection.

7.3 Financial Proposal

The financial proposal should contain the following documents in one cover (folder).

Bill of Quantities (BOQ)

The bidder is to quote the rate online through the portal in the space marked for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder).

Rate should be quoted in the appropriate space for type of pole (8m/ 9m pole) and Area(South Bengal/North Bengal). Area division will be as follows.

North Bengal Area:- Manufacturing units located within the districts of Malda, Uttar Dinajpur, Dakshin Dinajpur, Alipurduar, Jalpaiguri, Coochbehar and Darjeeling.

South Bengal Area :- Units located in rest of West Bengal

Quoting rate in inappropriate space shall make the bid liable for rejection.

8. Submission of original copies of documents of Tender Fee and Earnest Money Deposit :

- i. **Mode of Payment:** Tender Fee and EMD must be submitted in the form of CTS 2010 compliant Bank Draft (DD) / Bankers Cheque (BC) of any scheduled Bank of India. Payment in any other form will not be accepted.
- ii. **Place of submission:** The original copies of the DD/BC, towards Tender Fee and Earnest Money Deposit shall be submitted in the following office:

Office of the Chief Engineer,
Procurement & Contracts Department,
West Bengal State Electricity Distribution Company Limited,
Vidyut Bhavan, 4th Floor, D-Block,
Bidhannagar,
Kolkata – 700091.

- iii. **Time of submission:** The original copies of DD/BC towards Tender Fee and EMD shall be submitted in a sealed envelope in the office as stated above within the date and time as specified in the NIT. If the bidder fails to submit the original copies within the due date and time his tender will not be opened and his bid will stand rejected.

9. Conditional and incomplete tender :

Conditional and incomplete tenders are liable to summary rejection.

10. Validity of Tender and Offer :

The offer against tender should remain valid for a minimum period of 120 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.

11. Earnest Money Deposit (EMD) :

- (a) Amount of earnest money deposit shall be
 - i) Applying for 8m only : Rs. 3,00,000/-
 - ii) Applying for 9m / both 8m & 9m : Rs. 5,00,000/-
- (b) Earnest Money shall be in the form of Bank Draft / Banker's Cheque of any scheduled Bank drawn in favour of WBSEDCL payable at Kolkata. Tenderer shall not claim any interest on Earnest Money Deposit. Bank Guarantee should be valid for seven months with three months claim period.
- (c) Earnest money will be refunded to the unsuccessful Tenderers after finalization of the tender and in case of successful Tenderers, EMD will be converted into initial Security Deposit. Balance Security Deposit will be deducted at the rate of 10% of each progressive bill till the Security Deposit reaches to Rs. 5 lacs (for 8m pole only) & Rs 10 Lacs for 9m/ both 8m & 9m Rate Contract. Security Money will be refunded after 9 (nine) months from the date of satisfactory completion of the order.
- (d) Earnest Money submitted will be liable to forfeiture ;,
 - (i) if the successful tenderers fail to accept Purchase Order / LOI issued within their offered validity period.

[Handwritten signature]
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- (ii) for failure to sign the contract agreement with WBSEDCL within 30 (thirty) days of issue of the letter of award, the award may be cancelled and Earnest Money Deposit will be forfeited without assigning any reason whatsoever.
- (iii) If any cartel is formed by the tenderer in their quotation.

12. Price/Rate

Successful bidders will get award / order on Rate Contract basis for two years to supply 8 Metre and/or 9 Metre long Prestressed Cement Concrete Poles, for which the bidder would submit their bid.

Evaluation of the lowest bid will take into account the Ex-works price quoted per pole excluding GST. GST or any other Tax imposed for the transaction between the vendor and WBSEDCL will be paid/reimbursed extra as applicable.

However, claim for additional Taxes will not be entertained in case of non adherence to delivery schedule

13. Price variation

13.01 Rates quoted by the bidders shall be variable.

13.02 For the poles manufactured, the accepted rates will be adjusted quarterly as per proportional change in RBI Index as per formula applicable for price variation.

13.03 The formula for price variation is stated below :

(A) Materials :

$$V_m = 1.1 \times 0.9 V_o [30/100 \times (C-C_o)/C_o + 40/100 \times (S-S_o)/S_o + 10/100 \times (M-M_o)/M_o]$$

Where V_m = Variation in material cost i.e. increase or decrease in the amount in rupees to be paid or recovered.

V_o = Value of the work done during the quarterly period (April-June, July-September, October-December, January-March).

C = Average Wholesale Price Index for 'Cement & Lime' under the group 'Non-Metallic Mineral Products' for the period under reckoning as published in the RBI Bulletin.

C_o = Wholesale Price Index for 'Cement & Lime' under the group 'Non-Metallic Mineral Products' as published in the RBI Bulletin corresponding to the English calendar month on which the tender was opened.

S = Average Wholesale Price Index for 'Steel: Long' under the group 'Basic Metals, Alloys & Metal Products' for the period under reckoning as published in the RBI Bulletin.

S_o = Wholesale Price Index for 'Steel: Long' under the group 'Basic Metals Alloys & Metals Products' as published in the RBI Bulletin corresponding

to the English calendar month on which the tender was opened.

M = Average Wholesale Price Index for 'Other Minerals' under the group 'Minerals' for the period under reckoning as published in the RBI Bulletin.

M₀ = Wholesale Price Index for 'Other Minerals' under the group 'Minerals' as published in the RBI Bulletin on the English calendar month on which the tender was opened.

(B) Labour :

$$V_L = 1.1 \times 0.9 V_o \times 15/100 \times (L-L_o)/L_o$$

Where V_L = Variation in labour cost i.e. increase or decrease in the amount in rupees to be paid or recovered.

V_o = Value of the work done during the quarterly period (April-June, July-September, October-December, January-March).

L = Average Consumer Price Index for Rural Labourers for the period under reckoning as published in the RBI Bulletin.

L₀ = Consumer Price Index for Rural Labourers as published in the RBI Bulletin corresponding to the English calendar month on which the tender was opened.

(C) POL :

$$V_{POL} = 1.1 \times 0.9 V_o \times 5/100 \times (D-D_o)/D_o$$

Where V_{POL} = Variation in POL cost i.e. increase or decrease in the amount in rupees to be paid or recovered.

V_o = Value of the work done during the quarterly period (April-June, July-September, October-December, January-March).

D = Average Wholesale Price Index for 'Fuel & Power' for the period under reckoning as published in the RBI Bulletin.

D₀ = Wholesale Price Index for 'Fuel & Power' as published in the RBI Bulletin corresponding to the English calendar month on which the tender was opened.

14. Opening and evaluation of tender:

14.1 Opening of Technical Proposal

- i. Technical proposals will be opened by the Tender Inviting Authority on his authorised representative electronically from the website stated above, using their Digital Signature Certificate.

- ii. Technical proposals for those tenders, whose original copies of DD/BC towards tender fee & EMD have been received, will only be opened. Proposals corresponding to which original copy of DD/BC towards tender fee & EMD has not been received, will not be opened and will stand rejected.
- iii. Intending tenderers may remain present if they so desire.
- iv. Cover (Folder) for Statutory Documents (vide Clause 7.2 A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 7.2 B) will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- v. Decrypted (transformed into readable formats) documents of the Statutory and Non- statutory Covers will be downloaded for the purpose of evaluation.

14.2 Techno-commercial Evaluation of Tender

- i) For the purpose of evaluation of bids, the manufacturing units shall be divided into two Areas – North Bengal and South Bengal. Manufacturing units located within the districts of Malda, Uttar Dinajpur, Dakshin Dinajpur, Alipurdwar, Jalpaiguri, Coochbehar and Darjeeling will be construed to be in North Bengal. Units located in the rest of West Bengal will be considered to be in South Bengal.
- ii) In evaluation of techno-commercial part of the bids and in making awards, WBSEDCL will consider the factors such as - compliance with the specifications, past experience and performance, record of integrity in dealing, the time of delivery, capability to perform including available facilities like adequate equipment, technical organization etc.
- iii) After opening of the Tender, the tendering authority at its discretion may send their representative for inspection of the premises of the Pole Casting Centre at any day within working hours to ensure manufacturing capacity and technical eligibility of the participating tenderer to fulfill the requirements of WBSEDCL.
- iv) During evaluation, the Tender Inviting Authority or his authorised representative may summon of the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- v) The summary list of tenderers, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the techno-commercially qualified tenderers.

14.3 Opening and evaluation of Financial Proposal

- i. Financial proposals of the tenderers declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.

- iii. Evaluation of the financial proposals will take into account the Ex-works price quoted per pole excluding GST. GST will be paid /reimbursed extra as applicable.
 - iv. After opening of the financial proposal the preliminary summary result containing inter- alia, name of bidders and the rates quoted by them will be uploaded.
 - v. The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.
 - vi) L1 rate will be considered for North Bengal/ South Bengal Separately as above.
- 15. Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.**
- 16. Acceptance of Tender**
Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.
- 17. Purchase Order**
WBSEDCL will communicate acceptance of tender to the successful bidder by a Purchase Order. The successful tenderer shall communicate the acceptance of the purchase order.
- 18. Concession**
No price preference will be allowed to any tenderer based on the size of the industry or its geographic location. Co-operative Society will not be considered with separate status.
- 19. Return of Earnest Money of the unsuccessful tenderer(s)**
For return of the Earnest Money of the unsuccessful tenderer(s), he/she/they is/are to apply for the same to the Chief Engineer (Procurement & Contracts), WBSEDCL, giving the reference to the NIT No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all tenderers other than the successful tenderer(s) may be refunded, after issuance of Purchase Order to the successful tenderer(s).
- 20. Constitution of Rate Contract**
After price evaluation, WBSEDCL may request the Techno-commercially qualified bidder to match the respective L₁ Price(s). However such request can not be treated as a commitment from WBSEDCL to enter into a Rate Contract. The Rate Contract shall be valid for 2(two) years and can be extended up to another on year one mutual consent. Purchase Order against the Rate Contract will be in a phased manner as per requirement of WBSEDCL and WBSEDCL does not guarantee any minimum order quantity against the Rate Contract.

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