



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Malda Regional Office

1st Floor, WBSEDCL Administrative Building, Rabindra Avenue, Malda-732101.

Ph: 03512-220456 Fax: 03512-220463 email: rm.malda@wbasedcl.in

NOTICE INVITING e-TENDER

NITNo. : 03/Departmental (2024-25)

Date: 29.01.2025

Subject : Supply & Delivery of 33KV "V" bracket for PCC pole 9M long (material code: 0113020941) and 33 KV Top Adopter for PCC pole 9M long (material code:0113021541) to WBSEDCL's Chanchal Divisional Store under Malda Region.

Tender is invited by the Regional Manager, Malda Region, 1st Floor, WBSEDCL Administrative Building, Rabindra Avenue, Malda-732101 through electronic tendering (e-tendering) only from the bonafide experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. who have successfully completed similar nature of work, for supply & delivery of the following item as per schedule detailed below.

DESCRIPTION OF ITEMS TO BE SUPPLIED:

Sl No.	Name of the Work	Description of Item	Qty	Estimated Cost	Earnest Money	Completion Time	Name & Address of the Concerned Office
1	Supply & Delivery of 33KV "V" Bracket for PCC pole 9M long (material code: 0113020941)	Supply & Delivery of 33KV "V" bracket for PCC pole 9M long (material code: 0113020941)	156 Nos		@2% of the estimated cost to be submitted in favor of "West Bengal State Electricity Distribution Company Limited" payable at Malda, Rs.9130.00	45 days (From the date Of issuance of Purchase Order)	Regional Manager, Malda Regional Office, 1 st floor, WBSEDCL Administrative Building, Rabindra Avenue, Malda-732101
2	Supply & Delivery of 33 KV Top Adopter for PCC pole 9M long (material code:0113021541) to Chanchal Divisional Store.	Supply & Delivery of 33 KV Top Adopter for PCC pole 9M long (material code:0113021541)	156 Nos	Rs. 4, 56, 456.00 (Rupees Four Lakhs Fifty Six Thousand Four Hundred and Fifty Six Only)			

Scope: - The materials to be delivered at following address as per the quantity mentioned.

Necessary Challan, E-Way Bills are to be provided at point of delivery.

Delivery Address: Chanchal Divisional Store, WBSEDCL, Chanchal 33/11KV Sub Station, Near Chanchal Bus Stand, Beside Primart, Malda 732123.

For e-filling of tender, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).

- Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently and duly digitally signed by the prospective bidder through the website <https://wbtenders.gov.in>.

Regd. office: Vidyut Bhawan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091.

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- Technical Document and Financial Bid should be submitted online on or before the 'Date & Time Schedule' stated in Serial Number (13).
- The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL EVALUATION is found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.

Terms & conditions of the Tender Notice:

1. Eligibility criteria for participation in the tender:

Bonafide, experienced & resourceful Original Equipment Manufacturers/ Authorized Distributors who have successfully supplied same or similar nature of Electrical items to Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. and also have satisfying credential criteria as specified in **Sl no. 3 of the Table (Submission of Tenders) of Section- A (INSTRUCTION TO BIDDERS)**. Bidders are required to upload scanned copy of the following documents against the eligibility criteria

- I. Completion Certificate/Payment Certificate of the ordering authority i.f.o. the Bidder.**
- II. Performance Certificate against the above (if any).**
- III. Payment Certificate against the above (if any).**

All intending Bidders are required to produce valid copies of current GST Registration certificates, Professional Tax (PT) receipt challan along with PAN Card / IT return & certificate of compliance of statutory obligations (to be documented through e-filing).

2. Successful bidder(s) shall have to mandatorily **create Vendor ID through WBSEDCL Web Portal Vendor Corner**, if not created earlier.
3. The bidder should submit **along with the offer** necessary documents in support of their previous supply of the items of the tender to WBSEDCL in earlier occasions and financial capabilities to the extent of the estimated financial amount of their offer.
4. **No agent is allowed to participate in the Tender.**
5. One Sample of Each Material is to be submitted at **Malda Divisional Store (Address: 33/11 KV KPS Power House Vill: Nemaisarai, P.O Kotwali, Pin 732128)** physically strictly as per the 'Date & Time Schedule' stated in Serial Number (13). The tag with the sample should contain the name of the sample along with the Brand name, name of the manufacturing company as well as the name of the vendor/bidder; for a valid tender, sample has to be approved by the Sample Approval Committee. The Financial Bid of the bidders, whose samples aren't approved, will not be qualified for Financial Evaluation & henceforth they will be deemed disqualified. Rejected Samples can be taken away by the respective vendors. After LOA is awarded, the awardees can adjust the sample with the delivered material lot.
6. **Validity of Bids:** Bids shall remain valid for a period not less than **180 (One hundred Eighty) days** after date of financial bid opening. Bids valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the bidder withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
7. **The quoted rates should be inclusive of all taxes & duties (except GST), freight, incidental charges and any other charges up-to delivery of the Goods. The quoted rate should be excluding GST charges. GST will be paid as applicable.**

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8. The ordered materials should be delivered within 45 days from the date of issuance of purchase order; otherwise, penalty may be imposed as per rules of WBSEDCL for delay in delivery of ordered materials.
9. The necessary documents along with tax invoice are to be submitted at WBSEDCL's Chanchal Divisional Store. The SRV will be issued from Chanchal Divisional Store, WBSEDCL.
10. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary upto +/-25%.
11. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.
12. **Delivery of material:** The materials as mentioned in schedule have to be delivered to the location of delivery as mentioned in the scope.

13. **Schedule of Key Dates & Time:**

Sl.No.	Particulars	Date&Time
01.	Date of uploading of NIT and Tender Documents (online). [Publishing Date]	05.02.2025 at 17.00 Hrs
02.	Documents download start date (online).	05.02.2025 after 17.00 Hrs
03.	Bid Submission upload start date (online)	05.02.2025 after 17.00 Hrs
04.	Bid Submission upload end date incl. online EMD (online)	17.02.2025 upto 17.00 Hrs
05.	Start date for submission of sample (Refer to Clause5 above).	05.02.2025 after 17.00 Hrs
06.	End date for submission of sample (Refer to Clause5 above)	17.02.2025 upto 17.00 Hrs
07.	Date of submission of original copies for the Earnest Money Deposit through BG (offline).	18.02.2025 upto 14.00 Hrs
08.	Date for opening of Technical bid (online) for the Bidders	19.02.2025 after 17:05 Hrs
09.	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be intimated later
10.	Date of opening of Financial Bid (online).	To be intimated later

14. **Earnest Money Deposit (EMD): Earnest Money / Bid Security:** The amount of Earnest money/Bid security shall have to be deposited in a separate cover @ 2% of the estimated amount of tender in the shape of the following options which are available for payment of EMD, for the intending bidders :-

a. **Net-banking through Payment Gateway.**

- b. **RTGS / NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS / NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS / NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS / NEFT process to be completed.

Reference: Bank Name-ICICI Bank Ltd., A/C No.-193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd., Account Type –Current, IFSC Code-ICIC0001934, MICR Code-700229096, ICICI Bank Ltd., Block-A, Ecospace Business Park, Rajarhat, Kolkata-700156.

- c. **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

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All offline instruments like Bank Draft, Pay Order etc. is not accepted for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBSEDCL as per norms. Further details in respect of online payment as well as refund of EMD are provided within the EMD clause. This is in accordance to the O.O No.: 1994, dated 19.05.2021 and O.O No.: 1997, dated 14.06.2021 of the Director (HR), WBSEDCL.

The bid guarantee shall be valid for 6 (six) calendar months with a claim period up to 3 (three) months from the date of opening of bid. Earnest Money / Bid guarantee of the unsuccessful bidder will be released after finalization of tender against the prayer of the respective bidder. No interest shall be payable by WBSEDCL on the above Earnest Money / Bid guarantee.

General instructions for online payment:

- i. The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- ii. Status of NEFT / RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT / RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- iii. In case actual EMD as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT / RTGS mode (challan mode). In that case the **total actual EMD amount** is to be paid only through NEFT / RTGS mode (challan mode).
- iv. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

15. REFUND OF EMD AMOUNT:

- i. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- ii. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- iii. The bank account used for payment of EMD by bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- iv. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz., 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

15. Forfeiture of Earnest Money Deposit (EMD): Earnest money deposit / bid guarantee shall be forfeited in case of the following situations:

- If during the period of validity, the bidder withdraws/modifies its bid as a whole or in part.
- If the bidder deviates from any clarification/confirmation given by him sub-sequent to submission of his bid.
- In the case of successful bid, if the bidder fails:
 - To accept LOA/ Order unconditionally and sign contract.
 - To furnish contract performance bond as per standard proforma.

16. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013 will be applicable.

17. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.

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18. Right to reject Bids:

I) WBSEDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of the Order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL's action.

II) Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes will automatically disqualify the bidders.

III) Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL/Other Utility/Govt. Semi Govt. or Govt. undertaking Dept. shall not be eligible to participate in the bidding process.

19. **Cancellation of Tender:** WBSEDCL reserves the right to cancel the tender at any time under unavoidable circumstances in interest of WBSEDCL, without owing any explanation to the Bidders.

20. The company reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

21. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL/Other Utility/Govt. Semi Govt. or Govt. undertaking Dept. shall not be eligible to participate in the bidding process.

22. **WARRANTY PERIOD:** Warranty Period of supplied material should be one year from the date of delivery of the said materials. In case of any adverse report from store or defect found in site, materials have to be replaced or it would affect the vendor rating.

23. **Additional Performance Security which shall be equal to 10% of the tendered amount must be furnished by the successful bidder if the accepted bid value is 80% or less of the estimate put to tender (L1 bid in the range of -20% to -80%). The additional Performance Security shall be submitted in the form of Bank Guarantee from any scheduled bank valid for a period of 1 (one) year, as per specific format which will be provided by the Tendering Authority, before issuance of the Work Order. This is in compliance of the terms of Memorandum No. 4608-F(Y) dated 18.07.2018 of the Finance department, Government of West Bengal.**

24. Terms of Payment:

- 90% payment of bill will be made within 45 (Forty-Five) days from the date of submission of bill against: Original receipted Challan/Invoice signed by the Store In-charge attached to the respective stores. And
- Balance 10% (including 2% of EMD submitted with tender) payment will be made within 45 (Forty-Five) days of submission of bills along with SRV after expiry of warranty period.
- Work Order & Payment of work will depend on availability of fund. Intending bidders may consider this criterion while submission of tender and quoting their rate through online.

25. **PAYING AUTHORITY:** The Manager (F&A), Malda Regional Office, WBSEDCL, will be the Paying Authority.

26. **CONSIGNEE:** The Store In-Charge, Chanchal Divisional Store, WBSEDCL will be the consignee.

27. **LIQUIDATED DAMAGE FOR DELAY IN DELIVERY:** The time of delivery (successful offer for inspection) of the equipment/materials are to be treated as an essence of the contract and the WBSEDCL reserves the right to repudiate the contract, if the equipment / materials are not physically delivered within stipulated period as per physical delivery clause. But WBSEDCL may at its discretion waive this condition and accept the material with imposition of liquidated damage @ 1/2% of the Value of the materials beyond the schedule delivery period for each week of delay Subject to **maximum of 5% of the particular lot and accept the goods beyond the stipulated period.**

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28. Any further information along with WBSEDCL's Revised Purchase Policy may be had from the Website: www.wbasedcl.in and the following office:

*Office of the Chief Engineer (Procurement & Contracts),
West Bengal State Electricity Distribution Company Limited,
Vidyut Bhavan, 4th Floor,
Bidhannagar, Kolkata-700091.
Phone No. 033-2319-7563*

29. Documents to be submitted in Technical bid- Please refer Sl no. 4.1 of Section A of "Instruction to Bidders" of NIT.

30. Bid evaluation will be conducted only on the basis of final documents uploaded by the bidders within last date and time of online submission. Under no circumstances the bidder will be given any further chance to upload any document (online) after opening of technical bid.

31. **Specification of materials:** All materials should be as per the drawing & specification given below
33 KV 'V' Bracket and 33 KV Top Adopter for 9 mtr. PCC Pole- DRG No: RE/PCC/28

32. All correspondences with regard to above shall be addressed to the following:

The Regional Manager

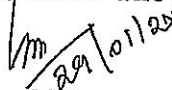
Malda Regional Office, WBSEDCL, 1st Floor Administrative Building,
Rabindra Avenue, Malda Pin 732101.

Memo No: RM/MRO/E-Tender/Dept./ 1236 (1-18)

Dated: 29.01.2025

Copy forwarded for information and necessary action to:

1. The E.D. (Dist.), Vidyut Bhavan, WBSEDCL, Kolkata-91.
2. The C.E. (Dist.-North), Vidyut Bhavan, WBSEDCL, Kolkata-91.
3. The Addl. C.E. & Zonal Manager, Malda Zone, WBSEDCL, Malda.
4. The SE & Regional Manager - Uttar / Dakshin Dinajpur Region: For Necessary Circulation in Notice Board please.
5. The S.E. & D.M., Malda / Chanchal/ Gazole Division, WBSEDCL, Malda - The Supervising Officer (also for Necessary Circulation in Notice Board please).
6. The Mgr. (F&A), Malda Regional Office, WBSEDCL, Malda - The Paying Authority.
7. The Mgr. (HR&A), Malda Regional Office, WBSEDCL, Malda.
8. The SE (E), Malda Regional Office, WBSEDCL, Malda.
9. The DE (Tech.) / AE (Tech.), Malda / Chanchal/ Gazole Division, WBSEDCL, Malda - The Site Officer.
10. The Notice Board, Malda Regional Office, WBSEDCL, Malda.


Regional Manager
Malda Regional Office,
WBSEDCL, Malda
(Tender Inviting Authority)

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Instructions to Bidders

A. General guidance for e-Tendering

Instructions/Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Vendors:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbtenders.gov.in> (the web portal). The contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC):

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e-Token.

3. The vendors can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Submission of Tenders:

Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

4.1 Technical proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

4.1.1 Non-Statutory/Technical Document Cover File Containing:

- a) Copy of Audit Reports / IT return for last 3 (three) financial years,
- b) PAN.
- c) GST registration certificate.
- d) Professional Tax Clearance Certificate/Professional Tax(PT) deposit receipt Challan for the last month (if applicable).
- e) Requisite Credential Certificate for delivery of similar nature of item(s) in any Govt. department having a magnitude of at least 80 % (Eighty percent) of the estimated amount of the work put to tender within last 5 (Five) financial years.
- f) Requisite Credential Certificate for delivery of similar nature of item(s) in any Govt. department having a magnitude of at least 50 % (Fifty percent) of the estimated amount of the work put to tender within last 5 (Five) financial years.
- g) Requisite Credential Certificate for delivery of similar nature of item(s) in any Govt. department having a magnitude of at least 40% (Forty percent) of the estimated amount of the work put to tender within last 5 (Five) financial years.

Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “**Submit None Statutory Documents**” to send the selected documents to Non Statutory folder. Next Click the tab “**Click to Encrypt and upload**” and then click the “**Technical**” Folder to upload the Technical Documents.

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	Category Name	Sub-category Description	Details
01.	Certificates	Certificates	<ul style="list-style-type: none"> a) PAN Card. b) Current Professional Tax (PT) submission Challan cleared up to last month. Application for such addressed to the competent authority may also be considered. c) GST Registration Certificate. d) TYPE TEST REPORT (NABL) in respect of the material satisfying the criteria mentioned in specification.
02.	Company Detail(s)	Company Detail	<ul style="list-style-type: none"> (a) Trade License (b) Certificate of incorporation of company (if applicable).
03.	Credentials	Credential	<ul style="list-style-type: none"> a) Documents in support of successful completion of delivery of the similar type of materials to WBSEDCL/Govt./Semi Govt./PSU, in earlier occasions within last 5(Five) financial years as mentioned below: <ul style="list-style-type: none"> 1. 1 No PO & Delivery Challan or Payment Certificate for delivery of similar type of Material having financial involvement of not less than 80% of the estimated value of the said item(s) i.e Rs. 3,65,165.00 OR 2. 2 No PO & Delivery Challan or Payment Certificate for delivery of similar type of Material having financial involvement of not less than 50% of the estimated value of the said item/item(s) i.e. Rs. 2,28,228.00. OR 3. 3 No PO & Delivery Challan or Payment Certificate for delivery of similar type of Material having financial involvement of not less than 40% of the estimated value of the said item/item(s). i.e Rs. 1,82,582.00 b) Documents in support of credential: Delivery Challan (System generated) or payment Certificate must be submitted.

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04.	Financial Information	Financial Information	a) Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom Audit of Accounts is mandatory. For whom Audit of Accounts is not mandatory, they shall submit copy of Income Tax Returns along with related enclosures (Form3CA and Form3CB) for last 3 years.[Non-statutory documents] b) Average annual turnover during last 3 years shall not be less than 30% of the estimated cost. c) Working capital in the year, preceding the year of bid submission shall not be less than 30% of the estimated cost. d) In case documents certifying credit facility from a scheduled bank is Submitted, the requirement given in clause (C) above shall be judged by adding available credit facility and working capital taken together
05.	Earnest Money	Earnest Money	Online payment gate way only. Payment acknowledgment receipt should be Uploaded with other requisite documents.

4.2 Financial proposal:

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ).The vendor is to quote the rate (Offering above / below / at par) online through Computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed.

5. Conditional and incomplete tender:

Conditional and incomplete tenders are liable to rejection.

6. Validity of Tender and Offer:

The offer against tender should remain valid for a minimum period of 180 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the Offer.

7. Opening and evaluation of tender:

7.1 Opening of Technical Proposal

- Technical proposals will be opened by the Tender Inviting Authority or his authorized Representative electronically from the website stated above, using their Digital Signature Certificate only for those bidders whose sample check is validated.
- Intending bidders may remain present if they so desire.

7.2 Techno-commercial Evaluation of Tender

- While evaluation, the Tender Inviting Authority or his authorized representative may summon the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- The summary list of bidders, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the Techno-commercially qualified bidders.

7.3 Opening and evaluation of Financial Proposal

- Financial proposals of the bidders declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.

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ii. After opening of the financial proposal the preliminary summary result containing interlaid, name of bidders and the rates quoted by them will be uploaded.

iii. The Tender Accepting Authority may ask any of the bidders to submit analysis to justify the rate quoted by that bidder.

8. Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.

9. Acceptance of Tender

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

10. Purchase Order

WBSEDCL will communicate acceptance of tender to the successful bidder by a Purchase Order. The successful bidder shall communicate the acceptance of the purchase order.

11. Concession

No price preference will be allowed to any bidder based on the size of the industry or its geographic location. Co-operative Society will not be considered with separate status.

12. Holiday Listing and Vendor Rating

Holiday Listing & Vendor Rating will be applicable according to the "Holiday Listing & Vendor Rating" policies of the Revised Purchase Policy, which is posted in website of WBSEDCL (www.wbasedcl.in). Performance of the bidders, who supplied materials/equipment to WBSEDCL previously, will be evaluated for their Vendor Rating according to the said Vendor Rating policy and their Vendor Rating will be taken into consideration at the time of evaluation of Technical and Financial Proposals of the tender.

13. Bid evaluation will be conducted only on the basis of final documents uploaded by the bidders within last date and time of online submission. Under no circumstances the bidder will be given any further chance to upload any document (online) after opening of technical bid.

Regd. office: Vidyut Bhawan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091.

Website: www.wbasedcl.in

CIN:U40109WB2007SGC113473



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Annexure1

Self Declaration

I/We on behalf of..... (Name of bidder agency) do hereby
Declare that I/We have quoted rate for supply of the mentioned materials for thee-tender id
NITNo.:03/Departmental (2024-25) Date: 28.01.2025

I/We also declare that I/We shall successfully complete the work in scheduled time maintaining the terms
& conditions of Warranty of NIT Clause no. 22 if ranked as L1 bidder of the tender.

Yours faithfully,

Signature of the authorized
Representative of the bidder agency
With official seal



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Annexure- 2

EXPERIENCE PROFILE

Name of the Firm:

LIST OF WORKS COMPLETED WHICH ARE SIMILAR IN NATURE AND EXECUTED DURING THE
LAST FIVE YEARS IN ANY GOVT. DEPARTMENT / GOVT. UNDERTAKING / STATUTORY BODY

Name of Employer	Name, Location & nature of work	Contract price in Indian Rs.	Work Order Date	Date of completion of work as per work order	Actual date of starting the work	Actual date of completion the work	Reasons for delay in completion (if any)

(Bidders Signature & Name with Seal)



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Annexure- 3

Format of Letter of Bid

LETTER HEAD OF BIDDER (AS ENROLLED ONLINE ON e-Tendering PORTAL
OF NIC)

To
The Tender Committee

Sub: Letter of Bid for the work
.....
..... Ref: 1. NIT
No:.....Dated:.....
.....

Dear Sir,
We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.
This Bid and your subsequent Letter of Acceptance/ Work Order shall constitute a binding contract between us.
We hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

Signature of the tenderer



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Annexure-4

PROFORMA OF BANK GUARANTEE FOREARNEST MONEY(BID Guarantee)

(To be stamped in accordance with Stamp Act)

Ref. No. :

Date :

To

The West Bengal State Electricity Distribution

Company Limited Vidyut Bhawan

DJ Block, Sector - II

Salt Lake, Kolkata - 700 091

Dear Sirs,

In accordance with your Notice Inviting eTender (NIeT) under your Specification No.____ M/s____having its Registered Head Office at____(hereinafter called the Bidder) wish to participate in the said Tender for____.

As an irrevocable Bank Guarantee against Bid Guarantee for an amount of____is required to be submitted by the Bidder as a condition precedent for participation in the said Tender, which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender Documents.

We, the____Bank at____having our Head Office at____(Address of Bank) guarantee and undertake to pay immediately on demand by West Bengal State Electricity Distribution Company Limited the amount of____(in words and figures) without any reservation, protest, demur and recourse. Any such demand made by said Purchaser shall be conclusive and binding on us irrespective of any dispute of difference raised by the Bidder.

This Guarantee shall be irrevocable and shall remain valid up to **_. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from M/s

_____on whose behalf this Guarantee is issued.

All rights of West Bengal State Electricity Distribution Company Limited under this Guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities there under unless WBSEDCL enforce a claim under this Guarantee against the Bank within three months from the above mentioned expiry date of validity or, from that of the extended date.

In witness whereof the Bank, through its authorized Officer, has set its hand and stamp on this _____ day of

_____20_____at_____. WITNESS:

(Signature)

(Signature)

(Name)

(Name)

(Official address)
Stamp)

(Designation with Bank

Attorney as per Power of Attorney No._____Date _____

** This date should be initially for one hundred eighty (180) days and may be extended from time to time.



Annexure-5

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE BIDDER

(For genuineness of the information furnished on-line and authenticity of the documents produced before Tender Committee for verification in support of his eligibility)

I, Partner /Legal Attorney /Accredited Representative of
M/s.

..... solemnly declare that:

- 1. We are submitting Tender for the job/supply of.....
- 2. None of the Partners of our firm in relative of employees of.....
- 3. All information furnished by us In respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.
- 4. All documents/Credentials submitted along with this Tender are genuine, authentic, true and valid.
- 5. If any information and document submitted is found to be false/incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/delisting of our firm and all partners of the firm etc.

Signature of the Tenderer

Dated.....



MANDATE FORM BY VENDOR FOR RTGS/ NEFT PAYMENTS
(TO BE FIELD IN BLOCK LETTER)

1. NAME OF THE VENDOR:
2. ERP VENDOR NO:
3. Vendor Type: Company / Partnership / Proprietorship / Self Help Grp / HUF/Others (To be specified)
4. ADDRESS:.....
.....
5. TELEPHONE NO. & FAX NO:.....
6. MOBILE PHONE:
7. Email:.....
8. P.A.N. NO. (MANDATORY):

--	--	--	--	--	--	--	--	--	--	--	--	--	--

9. GST REGISTRATION NO:

10. PARTICULARS OF BANK ACCOUNT (One cancelled Cheque is to be enclosed)
i) Name of Account Holder:
ii) BANK NAME:
iii) BRANCH NAME & ADDRESS:.....
iv) BANK BRANCH TELEPHONE NO:.....
v) Account type (whether SB or Current):.....
vi) ACCOUNT NO:

vii) BANK’S MICR CODE:

--	--	--	--	--	--	--	--	--	--	--	--	--	--

viii) BANK’S IFS CODE:

--	--	--	--	--	--	--	--	--	--	--	--	--

IX. DECLARATION OF THE PARTY:

--	--	--	--	--	--	--	--	--	--	--	--	--

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or Not Affected at all for reasons of incomplete and incorrect information, WBSEDCL will not be held responsible.

Date:

Signature of the Vendor

Annexure-7

Annexure

**FORMAT OF THE BANK GUARANTEE FOR ADDITIONAL
PERFORMANCE SECURITY DEPOSIT**

To

.....(Designation of Engineer-in-Charge)

.....(Office address of Engineer-in-Charge)

.....

WHEREAS (name and address of
Contractor) (hereafter called "the Contractor") has undertaken, in pursuance of
Contract No.

Dated to
execute (name of Contract and brief
description of Works) (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the
Contractor shall furnish you with a Bank Guarantee by a Scheduled Commercial
Bank for the sum specified therein for 'ADDITIONAL PERFORMANCE SECURITY
DEPOSIT' for compliance with his obligation in accordance with the Contract;

NOW WHEREAS we (indicate the name of
the bank and branch) have agreed to give the Contractor such a Bank
Guarantee.

NOW THEREFORE we (indicate the name of the
bank & branch) hereby affirm that we are the Guarantor and responsible to you
on behalf of the Contractor, upto a total of Rs.(amount of
guarantee)

File No. POW-13099/3/2018-SECTION(POWER)-Dept. of POWER

5

(in words). We undertake to pay you, upon your first written demand and without cavil of argument, a sum within the limits of

(amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We (indicate the name of the bank and branch) hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand.

We (indicate the name of the bank and branch) further agree to pay to you any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal.....the present absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We (indicate the name of the bank and branch) further agree that no change or addition to or other modification of the terms of the Contract or of the works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

We (indicate the name of the bank and branch) lastly undertake not to revoke this guarantee except with the previous consent of you in writing.

This Guarantee shall be valid upto..... It come into force with immediate effect and shall remain in force and valid for a period upto the time of completion of the work under the stated contract plus claim period of Six months for the Bank Guarantee. Notwithstanding anything mentioned above our liability against this guarantee is restricted to Rs..... (Rupees.....) and unless a claim in writing is lodged with us within the validity period i.e. upto..... of this guarantee all our liabilities under this guarantee shall cease to exist.

Signed and sealed this day of 2021..... at

SIGNED, SEALED AND DELIVERED

For and on behalf of the BANK

by:

(Signature)

(Name)

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45/2021

File No.POW-13099/3/2018-SECTION(POWER)-Dept. of POWER

(Designation)

(Code Number)

(Address)

NOTES: (1) The bank guarantee should contain the name designation and code number of the officer(s) signing the guarantee

The address, telephone number and other details of the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch.

