

# **West Bengal State Electricity Distribution Company Limited**

(A Govt. of West Bengal Enterprise)

## **Office Of The Regional Manager :: PaschimMidnapore Region**

Administrative Building (2nd Floor)

Power House Complex::Burdge Town

P.O.-Mldnapore:: Dist.- PaschimMedinipur

### **NOTICE INVITING e-TENDER**

Memo No. : RM/PMRO/Electrical/e-tender/25-26/2628

Date: 17.12.2025

**Subject:** Supply, loading at factory, transportation of LT Distribution Kiosk for 100 KVA Transformer (SMC/FRP) Structure to Kharagpur Divisional Store under Kharagpur Division WBSEDCL, including guaranteed obligation of complete supply of materials in conformity to the technical specification enclosed herewith, for ongoing Maintenance work for safety, SI Work under Kharagpur Division.

The Regional Manager, Paschim Medinipur Region Office, WBSEDCL invites e-Tender (on Item Rate Template) from genuine bonafide, experienced & resourceful manufacturers / Distributors for supply, delivery of the following items:

Tender Value :	Rs. 926420.00 (Rupees Nine lakh Twenty-Six thousand Four Hundred and Twenty only)
Earnest Money (Rs.) :	Rs. 23161.00 (Rupees Twenty-Three Thousand One Hundred and Sixty-One only)

SI No	Material Description	Unit	Quantity	Delivery Location	Delivery Time
1	LT Distribution Kiosk for 100 KVA Transformer (SMC/FRP) Structure.	Nos	110	The supply of the material will be directly at Kharagpur Divisional Store under Kharagpur Division WBSEDCL	20 days from the issuance of P.O

**Scope:** - The scope of work in brief shall include Supply, loading at factory, transportation of LT Distribution Kiosk for 100 KVA Transformer (SMC/FRP) Structure to Kharagpur Divisional Store under Kharagpur Division WBSEDCL, including guaranteed obligation of complete supply of materials in conformity to the technical specification enclosed herewith, for ongoing Maintenance work for safety, SI Work under Kharagpur Division.

1. Intending Bidders shall login to the e-Procurement portal of Government of West Bengal <https://wbtenders.gov.in> using his login Id and password
2. Earnest Money Deposit (EMD) in e-tendering process will be collected and refunded in online mode via dedicated bank account maintained at corporate level instead of depositing DD/Pay Order to the tender inviting authority.
3. E-tender portal is maintained by NIC and payment gateway facility available in e-tender portal is maintained by ICICI Bank.
4. Facility for collecting EMD via offline mode has been discontinued in e-tender portal as per order.
5. As per the procedure defined for online collection in e-tender process, EMD amount deposited by bidders is initially held in a pool account of Government of West Bengal maintained by ICICI. Only the amount corresponding to successful bid will be transferred to WBSEDCL Bank Account after completion of tendering process on awarding Award of Contract (AOC). EMD for unsuccessful bids will be returned to bidders automatically from NIC portal after completion of tendering process.
6. For technically rejected bids, EMD amount will be automatically returned to bidders after the

bid is technically rejected in e-tender portal.

7. Payment status of bids submitted against NIT's will be available in MIS reports provided in e-tender portal maintained by NIC.
8. Successful bidder (s) shall have to create vendor id through WBSEDCL web portal vendor corner, if not created earlier.
9. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:

- a. Net-banking through Payment Gateway

b. RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

c. Submission of EMD through BG: For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

#### 10. Date and Time Schedule:

Sl No	Particulars	Date and Time
1	Date of Publication of Tender)	13.01.2026
2	Documents download start date	13.01.2026
3	Pre- Bid meeting date	13.01.2026 at 11.00 hrs
4	Bid submission starting date	13.01.2026 at 14.00 hrs
6	Last date of submission of BID of tendered item	20.01.2026 at 12.00 hrs
7	Techno-commercial bid opening date at the office of the Regional Manager, Paschim Medinipur Region	27.01.2026 at 11.00 hrs
8	Opening of Financial Bid for technically qualified bidders at the Office of the Regional Manager, Paschim Medinipur Region, WBSEDCL.	To be intimated later.
9	Validity of offer	180 days w.e.f the date of opening of financial bid.
10	Financial Bid	Rate shall be quoted in item rates in the BOQ.
11	Online Bid Submission	The Bidders are required to submit the Technical and Financial Bid documents through only ONLINE i.e. uploading the documents complete in all respect by maintaining the Online Bid submission procedure through the Website <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a>
	This procedure will be followed	<ul style="list-style-type: none"><li>• Names of the technically qualified bidders as per the bid criteria after verification with original &amp; evaluation will be displayed in the e-portal &amp; this office notice board.</li><li>• The financial bid documents of the technically qualified bidders will only be opened.</li><li>• List of Financial comparison chart of bidders will be published on the next day after opening. WBSEDCL reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever.</li><li>• To keep the Construction in good condition during the</li></ul>

	<p>Maintenance Period after the completion of the construction work if any additional/ excess work is required over the stipulated quantity in the schedule for routine maintenance work, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.</p> <ul style="list-style-type: none"> <li>• The intending bidders are requested to inspect the work site, drawings, Technical specifications which are available at the office of Tender inviting authority before quoting their rates.</li> </ul>
--	---

11. WBSEDCL reserves its right to take decision keeping its financial interest. The provisions of Vendor Rating & Holiday Listing, will be applicable as per Revised Purchase Policy of WBSEDCL which is available in Website: [www.wbSEDCL.in](http://www.wbSEDCL.in)

12. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.

13. The quoted rates should be inclusive of all taxes & duties, freight and incidental charges with loading and unloading charge. The rate quoted by the contractor i.r.o. each item is inclusive of all such taxes, cess and others as stated above excluding GST. Applicable GST will be paid as per.

14. Any evidence of unfair Trade practices including overcharging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders. Any bidder against whom FIR/ Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process,

15. The quantities provided in the schedule are provisional only, which may vary upto any extent or may be deleted altogether. The quoted rate of each item shall remain Firm. The company reserves the right to alter, amend, and omit or otherwise vary the quantities as may be necessary but such variation will be limited to ± 25% (plus or minus twenty five percent) of the contract price. Payment shall be made as per actual execution.

16. Documents in support of supply of the tendered items to WBSEDCL, in earlier occasions as mentioned below:

Value not less than 80% (eighty percent) of the tendered amount in a single contract in the jurisdiction of West Bengal State not beyond 8 years date of NIT.

Or Value not less than 50% (fifty percent) of the tendered amount in two contracts (cumulatively) in the jurisdiction of West Bengal State not beyond 8 years date of NIT.

Or Value not less than 40% (forty percent) of the tendered amount in three contracts (cumulatively) in the jurisdiction of West Bengal State not beyond 8 years date of NIT.

- a) ISO Certification is required.
- b) TYPE Test certificates of the materials from NABL accredited laboratories needs to be submitted.
- c) No agent is allowed to participate in the Tender. Only manufacturers or authorized distributors are allowed to participate in the bidding process.

17. One Sample of the material is to be submitted at the Paschim Medinipur Regional office, physically strictly as per Drawing and the 'Date & Time Schedule' on or before Technical Bid opening Date 27.01.2026 at 11.00 am failing which the Bid will not be accepted and the tender committee will reserve the right to cancel the bid. The tag with the sample should contain the name of the sample along with the Brand name, name of the manufacturing company as well as the name of the vendor/bidder; for a valid tender, the sample has to be approved by the Regional Sample Approval Committee. The Financial Bid of the bidders, whose samples aren't approved, will not be opened for Financial Evaluation & henceforth they will be deemed disqualified. Rejected Samples can be taken away by the respective vendors. After LOA is awarded, the awardees can adjust the sample with the delivered material lot.

**18. Specification of materials: LT Distribution Kiosk for 100 KVA Transformer (SMC/FRP) Structure to Kharagpur Divisional Store under Kharagpur Division WBSEDCL having Make: Syntex/MACEDON/Raychem/EPP or relevant ISO Standard will only be allowed.** This Distribution Boxes should be Weather & Moisture Proof with Spring loaded/Bolt & Nut type Bus Bar system and should be able to carry a current according to specified capacity.

Current Ratings: The maximum current rating should be (600-800) A.

Voltage Ratings: The maximum voltage withstand capacity should be 600V.

(Others measurement & applicable standard ISO mentioned in the technical specification)

**19.** The Bidder, at his own responsibility and risk to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT, before submitting offer with full satisfaction. The costs for visiting the working site shall be at the bidder own expense.

**20.** The Bidder must provide sample of material for evaluation for technical bid- opening failing which the Bid will not be accepted. The tender committee will reserve the right to cancel the Bid.

**21.** The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, no cost of Bidding shall be reimbursable by the Tender Inviting Authority. The Tender Inviting Authority reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

**22.** Payment of supply materials will be depended on availability of fund. Intending bidders may consider this criterion while submission of tender and quoting their rate through online.

**23.** No Conditional Bid / Incomplete Tender will be accepted under any circumstances.

**24.** The intending bidder(s) required to quote the rate in item rate BOQ to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances.

**25.** At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.

**26.** The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

## **27. Commercial & Financial:**

- a) The average annual turnover of the bidder during last three years shall not be less than 30% of the estimated cost.
- b) Working capital in the year, proceeding the year of bid submission shall not be less than 30% of the estimated cost.
- c) In case documents certifying credit facility from a scheduled bank is submitted, the requirement given in cl 27.0 (b) shall be judged by adding available credit facility and working capital taken together.
- d) (Financial Capability proof certificate from bankers, prior one year from date of Publication of NIT).

## **28 The Bidder must include following documents to substantiate the qualifying requirement such as:**

- a) Monetary value of similar work performed by the bidder in last five years (copy of order and completion certificate to be enclosed).
- b) Annual Audited Financial Report for last 3 (three) financial years to be

submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures (Form 3CA and Form 3CB) for last five years.

c) Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party's concerned and the disputed amount.

29 Photocopy of following documents:

- i) ESI with valid certificate.
- ii) PAN Card.
- iii) GSTIN Registration No. with valid certificate.
- iv) P.F Registration No. along with challan.
- v) SAC CODE & HCM CODE where applicable

30 Photocopies of all documents should be self-authenticated.

- i) Notwithstanding anything stated above, the owner (WBSEDCL) reserves the right to assess the capacity and capability of the bidder to execute the work, should the circumstances warrant such assessment in the overall interest of the owner.
- ii) Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have,
- iii) Made misleading or false representation in the forms, statements and attachments submitted in proof of the qualifying requirements and/or
- iv) Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completions, litigation history or financial failure.
- v) One Self declaration will have to be uploaded online mentioning the correctness of the documents uploaded along with this tender.

31 Pre-Bid Meeting:

- i) Pre bid meeting will be held on 13.01.2026 at 11.00 A.M. at the Conference Room of Administrative Building, WBSEDCL, Power House Complex, Burdge Town, Midnapore, Dist: Paschim Medinipur.
- ii) Any change in date shall be available in website of [www.wbtenders.gov.in](http://www.wbtenders.gov.in).
- iii) Non-attendance at the Pre-bid meeting will not be a cause for disqualification of bidders.
- iv) If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering authority on or before 13.01.2026. The clarification given in the pre-bid discussion shall be final and binding on the bidder, being a part of the original Bid Documents.

**Note:**

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason(s) whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.
4. No interest shall be payable for Bid Guarantee/EMD.
5. Any extraneous conditions will be treated as non-responsive.
6. The Bids must be submitted in prescribed proforma only, where indicated i.e. Annexures, BOQ and Rate.
9. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons.
10. The bidder is expected to examine carefully all instructions, conditions, forms, schedules, terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
11. Return of Earnest Money of the unsuccessful tenderer(s) :  
The Earnest Money will be returned by this office immediately after opening of Financial Bid except lowest bidder.

**All bids in the range of -20% to -80% of the estimated cost shall furnish an Additional Performance Security in the form of Bank Guarantee (Annexure-VII) from any scheduled Bank, which shall be equal to 10% of the Tendered amount.**

11. **Earnest Money (EMD) :** Earnest Money Deposit shall be submitted through online mode through the e- Tendering portal (<https://wbtenders.gov.in>). All offline instruments like Bank Draft, Pay Order etc. will be stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBSEDCL as per norms.

**A)** The bidder shall deposit the requisite earnest money through **online mode only** (*Bank Name-ICICI Bank Ltd., A/C No.-193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd., Account Type –Current, IFSC Code-ICIC0001934, MICR Code-700229096, ICICI BANK LTD., BLOCK-A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA-700156.*) Following payment options are available for online payment of EMD, for the intending bidders,

- i. Net-banking through Payment Gateway.
- ii. **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
- iii. **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. **Partial payment through online mode and remaining submission through BG is not allowed.**

#### **B) GENERAL INSTRUCTIONS FOR ONLINE PAYMENT OF EMD :**

- i. The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- ii. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- iii. In case actual EMD as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the **total actual EMD amount** is to be paid only through NEFT/RTGS mode (challan mode).
- iv. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

#### **C) REFUND OF EMD AMOUNT:**

- i. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- ii. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- iii. The bank account used for payment of EMD by bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- iv. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz., 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

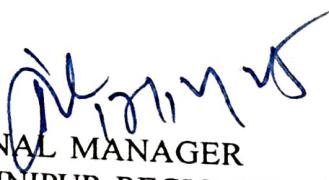


REGIONAL MANAGER  
PASCHIM MEDINIPUR REGIONAL OFFICE

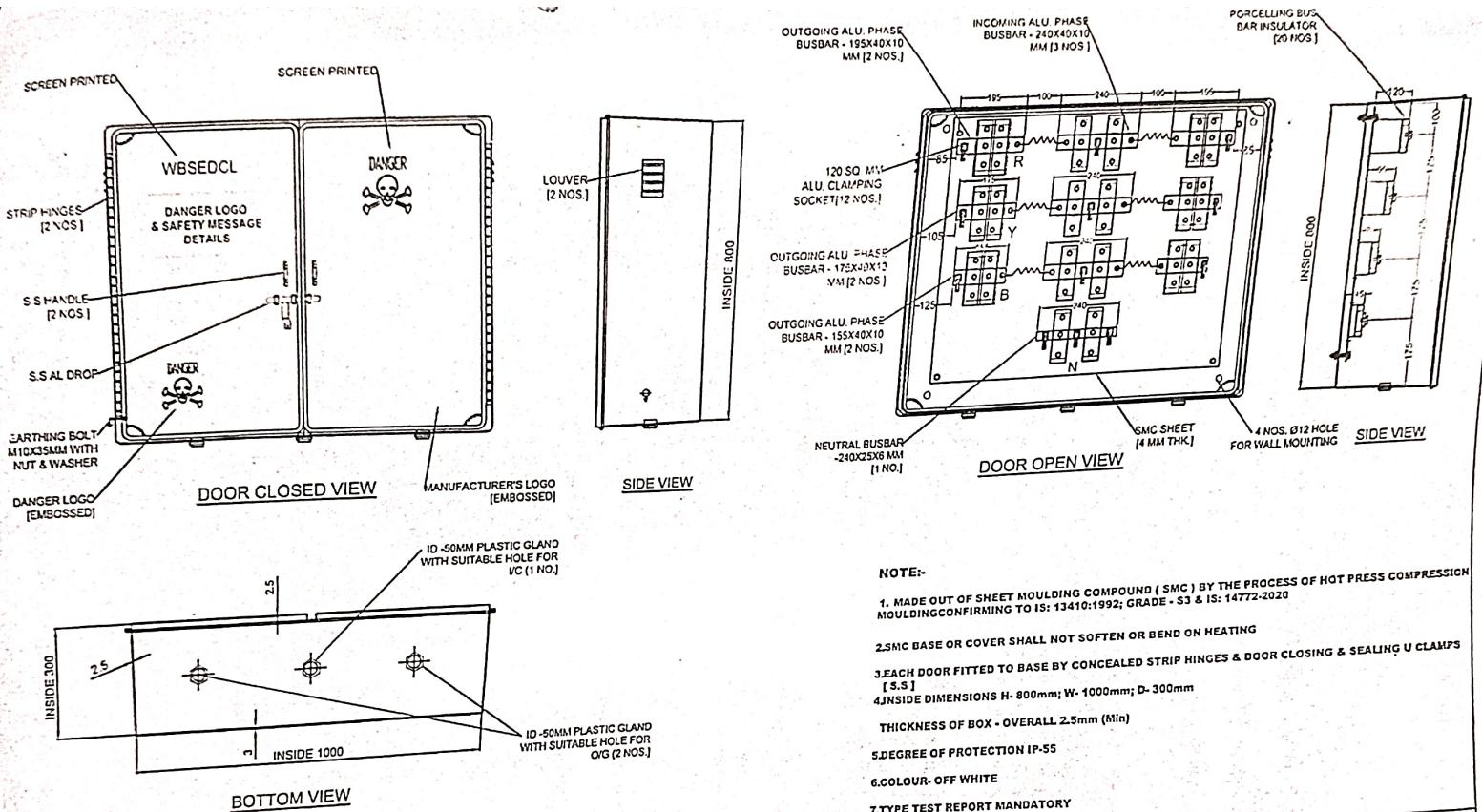
Memo. No: - RM/PMRO/Electrical/e-Tender/25-26/2628(j-v) Dated : 17.12.2025

Copy forwarded for kind information and necessary action to :-

1. The Zonal Manager, Midnapore Zone, WBSEDCL,.
2. The Divisional Manager, Kharagpur Division, WBSEDCL, Paschim Medinipur..
3. The Manager (F&A) / Manager (HR&A), Paschim Medinipur Regional Office, WBSEDCL, Paschim Medinipur They are requested to please be present during the opening of tenders on the scheduled date & time.
4. Asstt. Manager (F&A), Kharagpur Division, WBSEDCL, Paschim Medinipur.
5. The D.(E). (Project-1), Paschim Medinipur Regional Office, WBSEDCL, Paschim Medinipur.
6. Notice Board for wide circulation.



REGIONAL MANAGER  
PASCHIM MEDINIPUR REGIONAL OFFICE



Divisional Engineer (E)  
Paschim Medinipur Region Office  
W.B.S.E.D.C.L

## **ANNEXURE – VI**

### **Format of Letter of Bid**

**LETTER HEAD OF BIDDER (AS ENROLLED ONLINE ON e-Tendering PORTAL OF NIC)**

**To**  
**The Tender Committee**

**Sub: Letter of Bid for the work .....**

**Ref: 1. NIT No:..... Dated:.....**

**2. Tender Id No:.....**

**Dear Sir,**

We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

This Bid and your subsequent Letter of Acceptance/ Work Order shall constitute a binding contract between us.

We hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

**Signature of the Bidder**

## ANNEXURE – V

### SAMPLE FORMAT FOR SELF DECLARATION MENTIONING CORRECTNESS OF THE DOCUMENTS (On Company's letter pad)

I, Sri....., S/o Sri....., aged..... Years, Residing

at....., Proprietor/Partner/Director of ....., do hereby

solemnly affirm and declare in connection with "( NAME OF THE WORK )" as follows:

- 1) That I, the undersigned, do certify that all the information furnished & statements made along with the bid documents are true and correct to the best of my knowledge and belief.
- 2) Any departure whatsoever in any form will be considered as breach of contract. In such situation the Department at his liberty may withhold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, authority's decision will be final and binding.
- 3) The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.

*(Bidders Signature & Name with Seal)*

Place:

Date: