



WEST BENGAL STATE ELECTRICITY DIST. CO. LTD.
[A West Bengal Government Enterprise]
OFFICE OF THE DIVNL. ENGINEER & DIVNL. MANAGER
ASANSOL DIVISION
ADMINISTRATIVE BUILDING, KALYANPUR HOUSING ESTATE
ASANSOL -713305 , PASCHIM BURDWAN

CIN : U40109W82007SGC113473
Phone no.-8900797220

Website: www.wbsedcl.in
E-Mail: dm.asansol@wbsedcl.in

NOTICE INVITING E-TENDER

N.I.T. No.: DM/ASL/E-tender/2024-25/ 1343

Dt. 22.11.2024

The Divisional Manager, Asansol Division, WBSEDCL invites e-Tender only from the bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. (Submission of Bid through online) who have successfully completed delivery of similar nature of materials:-

Sl. no.	Description of materials	Unit, Unit Price	Qty. (nos)	Estimated Value(Rs.) (Without GST)	Earnest Money(Rs.)	Period of Completion after issuance of order
01.	Distribution Box for LT [Raychem, Tyco, Macedon]	Nos, Rs. 1100	450	495000/-	9900.00 (Ninety nine hundred only)	15(Fifteen Days)

Scope:- The materials are procured for Asansol Division; The supply of the materials will be directly at Asansol Divisional Store , Kanyapur, Senraleigh Road, Beside HLG Hospital, Asansol 713305. Necessary Challan, E-Way Bills are to be provided at Asansol Divisional Store.

Sl. No	Particulars	Date & Time
01	Date of uploading of N.I.T and Tender Documents (online). [Publishing Date)	29.11.2024 at 16.30 Hrs
02	Documents sell / download start date (online).	29.11.2024 at 16.30 Hrs
03	Bid Submission upload start date (online)	03.12.2024 at 11:00 Hrs
04	Documents sell/Download end date (online)	09.12.2024 at 15.00 Hrs
05	Bid Submission upload end date (online)	09.12.2024 at 16.00 Hrs
06	Last date of submission of Earnest Money Deposit (online)	09.12.2024 at 16.00 Hrs
07	Date for opening of Technical bid (online) for the Bidders	16.12.2024 at 14.00 Hrs
08	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be intimated later.
09	Date, for opening of Financial Bid (online).	To be intimated later.

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtendersgov.in> for the tender. The tender can be searched by typing WBSEDCL in the search Engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority(CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.



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Tenders are to be submitted online and intending bidders are to download the tender documents from the Website stated above. This is the only mode of collection of tender documents. Details of submission Procedure is given in “Instructions to Bidders”.

Terms & conditions of the Tender Notice:

1. **Earnest Money Deposit** amounting to **2%** (Two Percent) of the Estimated Cost. As mentioned above, shall be submitted individually along with the offer. Necessary earnest money may be remitted through online mode of opted for BG, it may be submitted physically at Asansol Division. The scan copy of BG is to be uploaded by selecting offline mode.
2. The bidder shall submit **along with the offer** necessary documents in support of their previous supply, of the items of the tender to WBSEDCL in earlier. Occasions and financial capabilities to the extent of the estimated financial amount of their offer.
3. No agent is allowed to participate in the Tender.
4. WBSEDCL reserves it's right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013 will be applicable.
5. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
6. **Inspection and Sample approval** - The successful bidder shall be intimated by the Controlling officer for submission of the sample for inspection and approval by the sample approval committee. The sample should be submitted at the own expense of the successful bidder within 7 (seven) days from the date of issue of such communication to the Divisional Manager, Asansol Division, WBSEDCL, Kalyanpur Housing Estate, Asansol, Pin – 713305, dist – Paschim Burdwan, West Bengal. Thereafter the sample will be inspected by officials appointed by the Divisional Manager, Asansol Division. If any material is found broken or damaged during inspection, that shall be considered as rejected. The decision of the sample approving authority shall be final in respect of approving the sample. If the sample is approved by the sample approving authority, then purchase order will be issued in favour of the successful bidder.
7. The offer shall remain valid for a minimum period of 120 days from the next day of opening of the Tender.
8. The quoted rates should be inclusive of all taxes & duties, freight and incidental charges. The quoted rate should be excluding GST charges. GST will be paid as applicable.
9. The ordered materials should be delivered & installed within 15 days from the date of PO, otherwise penalty may be imposed as per rule of WBSEDCL for delay of delivery of ordered materials.
10. The necessary documents along with bill are to be submitted at Asansol Divisional Office. The SRV will be issued from Asansol Divisional Store, WBSEDCL.
11. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary up to +/- 25%.
12. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes



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will automatically disqualify the bidders.

13. The company reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
14. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL/Other Utility/Govt. Semi Govt. or Govt. undertaking department shall not be eligible to participate in the bidding process.
15. Other information as well as terms and conditions, which are not covered above, will be available in instruction to bidders, General conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.
16. **TERMS OF PAYMENT:**
Payment of bill will be made within 45(forty five) days from the date of submission of bill against original receipted Challan/Invoice signed by the Store In-Charge attached to the respective stores along with SRV.

17. **WARRANTY PERIOD:** Warranty Period of supplied material will be one year from the date of delivery of said materials. In case of any adverse report worn store or defect found in site, materials have to be replaced or it would affect the vendor rating.

18. PAYING AUTHORITY:

Assistant Manager (F&A), Asansol Division, WBSEDCL, will be the Paying Authority.

19. CONSIGNEE:

The name of the consignee will be the Store-In-Charge, Asansol Divisional Store.

20. LIQUIDATED DAMAGE FOR DELAY IN DELIVERY:

The time of delivery (successful offer for inspection) of the equipment/materials are to be treated as an essence of the contract and the WBSEDCL reserves the right to repudiate the contract, if the equipment/materials are not physically delivered within stipulated period as per physical delivery clause. But WBSEDCL may at his discretion waive this condition and accept the material with imposition of liquidated damage @ 1/2% of the value of the materials beyond the schedule delivery period for each week or part there of delay subject to **maximum of 5% of the particular lot and accept the goods beyond the stipulated period.**

21. Any further information along with WBSEDCL's Revised Purchase Policy may be had from the Website: www.wbsedcl.in and the following office:

*Office of the Divisional Manager,
West Bengal State Electricity Distribution Company Limited,
Kalyanpur Housing Complex, Senraleigh Road,
Beside HLG Hospital, Asansol-713305.*



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22. Documents to be submitted in Technical bid-Please refer sl no.6.2 of “Instruction to Bidders” of NIT

23. The specifications of the item.

As per specification mentioned in BOQ.

1. Eligibility for participation:

- Necessary documentary evidence as detailed herein above shall have to be uploaded by the bidder to ascertain the commercial eligibility criteria. Only original manufacturers/Distributors of the tendered items will be eligible in the tender and must submit Dealership Certificate in PDF format.
- The bidders shall have CPRI/ERDA test certificates of the tendered items and must submit CPRI/ ERDA test certificates in PDF format.

2. General guidance for e-Tendering:

Instructions/Guidelines for electronic submission of the tenders have been mentioned below for assisting the bidders to participate in e-Tendering.

3. Registration of bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the e-Procurement system, through logging on to <https://wbtenders.gov.in>

4. Digital Signature certificate (DSC):

Each bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders.

5. The bidder can search and download NIT & Tender Documents electronically from the website mentioned in Clause 3 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.



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6. Submission of Tenders:

6.1 General process of submission

Tenders are to be submitted online through the website <https://wbtenders.gov.in>. All the Documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for, in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders-one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents (credentials, certificates, EMD Draft/PO) in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. The bidder needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid. The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

6.2. Document to be submitted

i. Company Details

ii. Certificates:

- 1) PAN Card details.
- 2) Current Professional Tax (PT) submission Challan, Application for such Addressed to the competent authority may also be considered.
- 3) GST registration certificate

iii. Financial Info :

Annual turnover for a period of the last three financial years.

iv. Credential:

- 1) Self Declaration certificate as per Annexure1.(mandatory format)
- 2) Others. Any other documents found necessary. Drawing of item to be supplied in detail containing Name of Company & Dimensions in SI system (in PDF format)
- 3) ISO Certified is required.
- 4) Type tests on indigenous equipment, for which testing facility is available in India, should have been conducted in any independent laboratories approved by Government or accredited by National Accreditation Body of the Country, like Central Power Research Institute(CPRI), Electrical Research and Development Association (ERDA)etc.
- 5) Type tests on indigenous equipment, for which testing facility is not available in India, should have been conducted in laboratory of foreign Country accredited by National Accreditation Body of that Country.
- 6) Type tests on imported equipment should have been conducted in an Indian laboratory or foreign laboratory accredited by National Accreditation Body of respective Country.



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THE NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Sl No	Category Name	Sub-category Description	Details
01.	Certificates	Certificates	a) PAN Card. b) Copy of Income Tax Return for last 3(three) financial years. c) GST Registration Certificate. d) Professional Tax Clearance Certificate for the last month.
02.	Company Detail(s)	Company Detail(s)	a) Trade License b) Certificate of incorporation of company (if applicable).
03.	Credentials	Credentials	a) Performance as prime contractor (having supervisor for this particular voltage level or higher) for execution of similar nature of works of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises or any power utility etc. for 5(five) years and details of work in hand. b) Documents of credential (in the form of successful work completion certificate/performance certificate containing the official memo number & date, order number, actual date of completion and final executed value of work with other relevant information along with copy of Final Order and/or Payment Certificate) of executing similar nature of works of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises or any power utility etc. in last five years of not less than i) 3 nos. works (similar nature of works) costing not less than 30% of the estimated cost , or ii) 2 nos. works (similar nature of works) costing not less than 40% of the estimated cost , or iii) 1 nos. works (similar nature of works) costing not less than 50% of the estimated cost .
04.	Financial Information	Financial Information	a) Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom Audit of Accounts is mandatory. For whom Audit of Accounts is not mandatory, they shall submit copy of Income Tax Returns along with related enclosures (Form 3CA and Form 3CB) for last 5 years. b) Average annual turnover during last 3 years shall not be less than 30% of the estimated cost. c) Working capital in the year, proceeding the year of bid submission shall not be less than 30% of the estimated cost. d) In case documents certifying credit facility from a scheduled bank is submitted, the requirement given in clause (c) above shall be judged by adding available credit facility and working capital taken together.

7. Conditional and incomplete tender:

Conditional and incomplete tenders are liable to summary rejection.



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8. Validity of Tender and Offer:

The offer against tender should remain valid for a minimum period of 120 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.

9. Opening and evaluation of tender:

9.1 Opening of Technical Proposal

- i. Technical proposals will be opened by the Tender Inviting Authority or his authorized Representative electronically from the website stated above, using their Digital Signature Certificate.
- ii. Technical proposals for those tenders whose original copies of BG towards tender Fee or EMD have been received will only be opened. Proposals corresponding to which original copy of BG towards tender fee or EMD has not been received, will not be opened and will stand rejected.
- iii. Intending tenderers may remain present if they so desire.

9.2 Techno-commercial Evaluation of Tender

- i. While evaluation, the Tender Inviting Authority or his authorized representative may summon the tenderers and seek clarification/ information or additional documents or original hardcopy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- ii. The summary list of tenderers, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the Techno-commercially qualified tenderers.

9.3 Opening and evaluation of Financial Proposal

- i. Financial proposals of the tenderers declared techno-commercially eligible will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii. After opening the financial proposal for preliminary summary result containing interlaid name of bidders and the rates quoted by them will be uploaded.
- iv. The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

10. Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.

11. Acceptance of Tender

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.

12. Purchase Order

WBSEDCL will communicate acceptance of Tender to the successful bidder by a Purchase Order. The successful tenderer shall communicate the acceptance of the purchase order.

13. Concession



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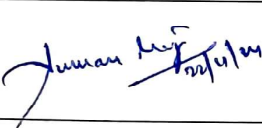
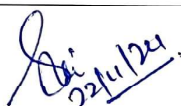
No price preference will be allowed to any tenderer based on the size of the industry or it's geographic location. Co-operative society will not be considered with separate status.

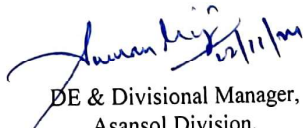
14. Holiday Listing and Vendor Rating

Holiday Listing & Vendor Rating will be applicable according to the “Holiday Listing and Vendor Rating” policies of the Revised Purchase Policy, which is posted in the website of WBSEDCL (www.wbsedcl.in). Performance of the bidders, who supplied materials equipment to WBSEDCL previously, will be evaluated for their Vendor Rating according to the said Vendor Rating policy and their Vendor Rating will be taken into consideration at the time of evaluation of Technical & Financial Proposals of the tender.

15. Return of Earnest Money of the unsuccessful tenderer(s)

For unsuccessful bidders, the Earnest Money as submitted against the tender shall be refunded automatically, through an automated process, by NIC portal after completion of tendering process. For successful bidders, the Earnest Money as submitted against the tender shall be refunded by WBSEDCL on following the due procedures. The Earnest Money of all tenderers other than the successful tenderer(s) may be refunded, after issuance of Purchase Order to the successful tenderer(s).

Tender Committee			
Tender Inviting Authority (Divisional Manager, Asansol Division)	Assistant Manager (Hr&A)	Assistant Manager (F&A)	Manager (E)
 22/11/24	 22/11/24	 22/11/24	 22/11/24


DE & Divisional Manager,
Asansol Division,
WBSEDCL



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Annexure 1

Self Declaration

I/We on behalf of(Name of the agency) do hereby declare that
I/We have quoted rate for supply of the mentioned materials for the e-tender id DM/ASL/E-tender/2024-25/1343 dated: 22.11.24

I/We also declare that I/We shall successfully complete the work in scheduled time maintaining the terms and conditions of Warranty of NIT Clause no. 17 if ranked as L1 bidder of the tender.

Yours faithfully,

Signature of authorized
Representative of the bidder agency
with official seal

