



# West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

## Office of The Project Manager Rammam Hydel Project, St-II

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Administrative Building  
Dovan, P.O: Lodhomahat  
Darjeeling, PIN-734 201

**TENDER NOTICE NO: PM/RMM/HR&A/TENDER/2025-26/05**      **Date: 20-02-2026**

Sealed tenders are hereby invited by The Addl CE & Project Manager, Rammam Hydel Project, Stage - II, WBSEDCL, Lodhomahat, Darjeeling-734201 from bona-fide eligible, resourceful and experienced contractors for repairing of 2 nos defective UPS of 5 KVA Capacity under the jurisdiction of RAMMAM HYDEL PROJECT, STAGE-II, WBSEDCL, DARJEELING, PIN - 734201.

Notice Inviting Tender (NIT) will be made available offline at Notice Board of above office from 23-02-2026 at 14:00 hrs. The NIT will be received up to 05-03-2026 till 14:00 hrs, and will be opened on 05-03-2026 at 15:00 hrs in the presence of authorized representative of Tenderers (if any). **Tender description "REPAIRING OF 2 NOS 5 KVA UPS", Tender Notice no. and due date of opening of the tender should be prominently written on the envelope. Rates should be quoted in the prescribed format as furnished in Annexure - I.** No NIT will be issued in name of any Agency/Dealer.

The tenders will be guided by the following general terms and conditions:

### **GENERAL TERMS AND CONDITIONS:**

- 1. ELIGIBILITY CRITERIA:** The Bidder must possess minimum eligibility criteria as mentioned below:
  - a. Valid GST Registration Certificate
  - b. PAN Card
  - c. License in respect of prospective bidder such as Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License), Ltd. Company (Incorporation Certificate, Trade License).

### **2. SCOPE OF WORK:**

- 1) Repairing of 2 nos' defective 5 KVA UPS.  
Detailed technical specification is noted herewith: -  
Make - Su-Kam, Model: 5 KV/180 V IQ, Product: Online UPS,  
Serial No: 1) 501E0760040510180019 & 2)501E0760040510180030 respectively.
- 2) During repairing work Standard, compatible and reputed company make (with original documentation and warranty) materials are to be used. The detailed list of materials installed during repairing along with its specifications are to be provided.
- 3) Replaced materials are to be returned physically at this end along with list of the same is to be provided in writing for verification of the same.
- 4) Proper testing is to be undertaken.
- 5) Warranty of 6 months is to be provided from the date of repairing of the defective UPS.

3. **COMPLETION PERIOD:** The job has to be completed within 45 days from the date of issuance of order.
4. **TAXES & DUTIES:** Taxes & Duties, if any, are to be mentioned clearly and shall be reimbursed as per prevailing norms (GST shall be extra as per norms and IT @ 2% may be deducted, if required).
5. **PAYMENT:** After successful delivery of repaired materials payment shall be made through fund transfer against receipt of bill and challan in triplicate. The agency shall have to submit their bank account details in the offer. Bank charges if any shall be borne by the Agency.
6. **VALIDITY:** The Tender / Quoted Rates shall remain valid for 120 (One hundred & twenty) days from the date of opening.
7. **ESTIMATED AMOUNT:** Rs 52,000/- (Rupees Fifty-two thousand only), without GST.
8. **Earnest Money Deposit:** 2% of the Estimated Amount as mentioned in Clause No. 7 of General Terms and Conditions of the above referred Tender Notice is to be deposited through DD in favor of "WBSEDCL RHP" along with the bid. For the L1 bidder the amount will be refunded along with security deposit after successful completion of work and for the unsuccessful bidders the earnest money will be refunded after placement of final order.
9. **TENDER DOCUMENT FEES:** A non-refundable fee of Rs 295/- (including GST) in favour of "WBSEDCL RHP" is to be deposited through DD to the Manager (F&A), Ramma Hydel Project, ST-II for issuance of Tender Document.
10. **LIQUIDATED DAMAGES:** Liquidated damages @ 0.143% of the value of materials of the particular lot offered and/or delivered beyond the stipulated delivery period for each day of delay, subject to a maximum of 10 (ten) % of the value of the particular lot and accept the item beyond the stipulated period.
11. **RISK PURCHASE:** The time of delivery or stipulated in the purchase order shall be deemed to be the essence of the order and if you fail to repair and deliver the item within the period prescribed for such delivery as mentioned above, WBSEDCL shall be entitled to cancel the order and you shall be liable to compensate for any loss or damage which WBSEDCL may sustain by reason of such failure on your part.
12. **STATUTORY TAX & SETTLEMENT OF DISPUTES:** Income Tax and TDS together with GST will be deducted or paid as per norms from the Invoice. All disputes shall be settled amicably and where settlement cannot be reached then disputes shall be subjected to settlement under the jurisdiction of Darjeeling Court/ Calcutta High Court.
13. **CONTROLLING OFFICER:** The Addl CE & Project Manager, Rammam Hydel Project, St-II, WBSEDCL

- om the date of
14. **SUPERVISING OFFICER:** The Superintending Engineer (E) & Store In-Charge, Rammam Hydel Project, St-II, WBSEDCL
  15. **PAYING OFFICER:** The Manager (F&A). Rammam Hydel Project, St-II, WBSEDCL.
  16. **SAFETY:** Standard Safety guidelines as prescribed in WBSEDCL should be strictly adhered to during the course of execution of work.

Tender will be guided by the aforesaid general terms and conditions and any deviation must be clearly recorded in the tender.

WBSEDCL reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever and place order on more than one tenderer.

Yours faithfully,



(Sambhunath Modak)  
Addl CE & Project Manager  
Rammam Hydel Project, St-II  
WBSEDCL

Annexure - I

To  
The Addl CE & Project Manager  
Rammam Hydel Project, St-II,  
WBSEDCL, PO Lodhomahat  
Dist : Darjeeling

Sub : Submission of rate for **Repairing of 2 nos 5 KVA Capacity UPS** to be utilized under the jurisdiction of Rammam Hydel Project, St-II

Ref : **TENDER NOTICE NO: PM/RMM/HR&A/TENDER/2025-26/05** Date: **20.02.2026**

Sir,

Sl.No.	Description of Job	UOM	QUANTITY	RATE	AMOUNT
1	Repairing of 2 nos 5 KVA Capacity UPS along with providing Warranty for 6 months as mentioned in Sl.No.2 of General Terms and Conditions	NOS	02		
TOTAL					
GST					
TOTAL INCLUDING GST					

Agency Name : -

Address :

GST No:-

Contact No:-

Seal & Signature :-

N.B.:-\* Above rates will be firm for next 120 days.  
\*\* Valid license must be enclosed with the offer.  
\*\*\* GST certificate needs to be enclosed.