



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Cooch Behar Regional Office

Administrative Building, 1stFloor, Power House Campus, Cooch Behar 736101

Tele- Fax: 03582-224820

Email Id: rm.coochbehar@wbasedcl.in

Memo no: RM/CRO/Elec./e-Tender/25-26/ 604

Dated: 15/10/25

NOTICE INVITING e-TENDER

NIT No.: RM/CRO/Elec./e-Tender/25-26/18

Dated: 15.10.2025

Tender is invited by the Regional Manager, Cooch Behar Region, WBSEDCL, Administrative Building, 1stFloor, Power House Campus, Cooch Behar 736101 through electronic tendering (e-tendering) from manufacturers/Distributors for items as per schedule detailed below:

Supply and delivery of Described below Item:

Sl No.	Description of Item	Unit	Qty	Estimated Cost(Excluding GST)	Earnest Money	Completion Time	Name & Address of the Concerned Office
I	LT DIST.BOX 3PH CON.WH ST.STRAP & BUCKLE (Make: RMC/EPP/LAN)	Nos.	1000	Rs. 998000.00	Rs. 19960.00	30 days(From the date of Issuance of Purchase Order)	Cooch Behar Region, WBSEDCL Administrative Building, 1 st Floor, Power House Campus, Cooch Behar 736101

Scope: - The materials are to be procured for Cooch Behar Region. The supply of the materials will be directly at Cooch Behar Divisional Store. Necessary Challan, E-Way Bills are to be provided at Cooch Behar Divisional Store.

Delivery Address: Cooch Behar Divisional Store, Power House Campus, N.N Road, Power house Chowpothy, Cooch Behar 736101

Fore-filling of tender, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).



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- Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently and duly digitally signed by the prospective bidder through the website <https://wbtenders.gov.in>.
- Technical Document and Financial Bid should be submitted online on or before the 'Date & Time Schedule' stated in Serial Number (13).
- The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL DOCUMENT is found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.

Terms & conditions of the Tender Notice :

1. Eligibility criteria for participation in the tender:
Bonafide, experienced & resourceful Original Equipment Manufacturers/ Authorized Distributors who have successfully supplied same or similar nature of Electrical items to Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. and also have satisfying credential criteria as specified in Sl no. 3 of the Table (Submission of Tenders) of Section- A (INSTRUCTION TO BIDDERS). Bidders are required to upload scanned copy of the following documents against the eligibility criteria
Completion Certificate/Payment Certificate of the ordering authority i.f.o. the Bidder (Mandatory).
All intending Bidders are required to produce valid copies of current GST Registration certificates, Professional Tax (PT) receipt challan along with PAN Card / IT return.
2. Successful bidder(s) shall have to mandatorily create Vendor ID through WBSEDCL Web Portal Vendor Corner, if not created earlier.
3. The bidder should submit **along with the offer** necessary documents in support of their previous supply. Of the items of the tender to WBSEDCL in earlier. Occasions and financial capabilities to the extent of the estimated financial amount of their offer.
4. Original manufacturer/Distributors of the tendered item will be eligible in the tender and must submit Dealership certificate in PDF format.



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5. One Sample of Each Material is to be submitted at Cooch Behar Division physically strictly as per the 'Date & Time Schedule' stated in Serial Number (13). The tag with the sample should contain the name of the sample along with the Brand name, name of the manufacturing company as well as the name of the vendor/bidder; for a valid tender, sample has to be approved by the Divisional Authority (Sample Approval Committee). The Financial Bid of the bidders, whose samples aren't approved, will not be opened for Financial Evaluation & henceforth they will be deemed disqualified. Rejected Samples can be taken away by the respective vendors. After LOA is awarded, the awardees can adjust the sample with the delivered material lot.
6. **Validity of Bids:** Bids shall remain valid for a period not less than **120 (One hundred twenty) days** after date of opening of bids of the tender. Bids valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the bidder withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
7. The quoted rates should be inclusive of all taxes & duties (except GST), freight, incidental charges and any other charges up-to delivery of the Goods. The quoted rate should be excluding GST charges. GST will be paid as applicable.
8. The ordered materials should be delivered within 30 days from the date of issuance of the purchase order ; otherwise, penalty may be imposed as per rule of WBSEDCL for delay of delivery of ordered materials.
9. The necessary documents along with bill are to be submitted at Cooch Behar Divisional Office. The SRV will be issued from **Cooch Behar Divisional Store, WBSEDCL**.
10. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary up to +/-25%.
11. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.
12. **Delivery of material:** The materials as mentioned in schedule have to be delivered to the location of delivery as mentioned in the scope.

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13. Schedule of Key Dates & Time:

Sl.No.	Particulars	Date & Time
01.	Date of uploading of N.I.T and Tender Documents (online). [Publishing date]	17.10.2025 at 10:00 hrs
02.	Documents Sell/Download Start Date (Online)	17.10.2025 at 12.00hrs
03.	Bid Submission Upload Start Date (Online)	17.10.2025 at 13.00hrs
04.	Documents Sell/Download end Date (Online)	12.11.2025 up to at 11.00 hrs
05.	Bid Submission Upload End Date (Online)	12.11.2025 up to at 11.00 hrs
06.	Date for Opening of Technical Bid (Online) for the Bidders	14.11.2025 at 12.00 Hrs
07.	Start Date for Submission of Sample Physically (Refer to Clause 5 above)	17.10.2025 at 13.00 hrs
08.	End Date for Submission of Sample physically (Refer to Clause 5 above)	12.11.2025 up to at 11.00 hrs
09.	Date of Uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (Online)	To be intimated later
10	Date for Opening of Financial Bid (Online)	To be intimated later


15/10/25

(B. Das)

Regional Manager

Regional Office, Cooch Behar, WBSEDCL