



# West Bengal State Electricity Distribution Company Limited

(A West Bengal Government Enterprise)

Office of the Divisional Manager: Behala Division, WBSEDCL

Vill-Udayrampur; PO: Kanyanagar; P.S: Bishnupur

District: South 24 Parganas, Pin 743503

Email-id: dm.behala@wbasedcl.in

## NOTICE INVITING E-TENDER

NIT No: DM/BLD/TECH/NIT/2025-26/ **2475** Date: **17-2-26**

The Divisional Manager, Behala Division, WBSEDCL invites e-tender for the work detailed in the table below.

(Submission of Bid through Online mode only).

Sl. No.	Description of Materials	Materials Code	Unit	Qty	Earnest Money	Delivery time.
1.	Supply and delivery of Ins. Pierce Con.(ABC) 50-70 Sqmm ( <b>Make-RAYCHEM/TYCO/ENSTRO</b> ) <i>As per specification of WBSEDCL</i>	504026741	Nos.	3500	@2.5% of the estimated cost to be submitted online.	Tentatively within 30 days from issuance of formal Order( <b>As per Drawing and Specification</b> )
<b>Estimated Tender Value is Rs. 3,47,375/-(Without GST)</b>						

- (1) For e-filling of tender, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).
- (2) Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently and duly digitally signed by the prospective bidder through the website <https://wbtenders.gov.in>.
- (3) Technical Document and Financial Bid should be submitted online on or before the 'Date & Time Schedule' stated in Serial Number (8).
- (4) The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL DOCUMENT is found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.
- (5) The bid so prepared by the bidder and all other correspondences and documents relating to the bid, exchanged by the bidder and WBSEDCL, shall be written in English Language only.
- (6) **Eligibility criteria for participation in the tender:**
  - (i) Original Manufacturers/Authorized Distributors of the tendered item will be eligible in the tender. *The make should be RAYCHEM/TYCO/ENSTRO.* Bid specific authorization certificate from the OEM is to be submitted by the bidder along with credentials documents.
  - (ii) The bidders must be bonafide, experienced & resourceful Original Equipment Manufacturers/ Authorized Distributors who have successfully supplied same or similar nature of Electrical items to Government, Semi-Government, Government Undertaking Organizations, Government Enterprises etc. & also have satisfying credentials criteria as specified in serial

No: 03 of the table (Submission of tenders) of Section- A(INSTRUCTION TO BIDDERS). Bidders are required to upload scanned copy of the following documents against the eligibility criteria

- I. Completion certificate/ payment certificate of the ordering authority i.f.o the Bidder/ OEM(Mandatory).
- II. Performance certificate against the above (if any).
- III. Payment certificate against the above (if any).

- (iii) The Bidders are required to produce valid copies of current G.S.T. registration certificate, professional tax (P.T.) receipt challan, PAN card, income tax acknowledgement / return as well as EPF, ESI & certificate of compliance of statutory obligations (to be documented through e-filing).
- (iv) Successful bidder(s) shall have to mandatorily create vendor id through WBSEDCL Web Portal Vendor Corner, if not created earlier.
- (v) The Bidders shall submit reports on the financial standing reflecting solvency of bidder (company / firm) as certified by bankers, audited annual reports on accounts with auditor's certificate, Tax audit report for last three financial years, as applicable.

(7) **Responsibility of Bidders:**

- It shall be the sole responsibility of Bidders to determine and to satisfy themselves by such means as they consider necessary or desirable for all matters pertaining to this contract including, in particular, all factors that may affect the cost, duration and execution of the work.
- It must be understood and agreed that such factors have properly been investigated and considered while submitting the bid. Any claim, whatsoever, including those for financial adjustments to the contract, once awarded under these documents will not be entertained by WBSEDCL. Neither any change in time schedule of the contract nor any financial adjustments, arising thereof, shall be permitted by WBSEDCL, which are based on the lack of such clear information of its effect.
- WBSEDCL will not assume any responsibility regarding information gathered, interpretations or conclusions made by the bidder or regarding information, interpretation or deductions the bidder may derive from the data furnished by WBSEDCL . Verbal agreement or conversation with any officer, employee of WBSEDCL either before or after the execution of the contracts, shall not affect or modify any of the terms or obligations contained in the contract.
- The bid shall include all the information as per bid document. The bidder is expected to examine carefully all instruction, conditions, forms, schedules, terms, Annexure, specifications etc. in the bidding documents. Failure to comply with the requirement of bid submission will be at the bidders own risk. Bids, which are determined to be not substantially responsive to the requirements of the bidding documents, will be rejected.
- The bidder shall bear all the costs associated with the preparation and submission of bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- In order to avoid any problem arising out of network error or server error, bidders are advised to submit the bid, well in advance of the last date and time of submission of the bid. WBSEDCL shall not be held responsible for any failure of Bid submission due to snag arising out of network failure.

- (8) **Validity of Bids:** Bids shall remain valid for a period not less than **120 (One hundred twenty) days** after date of opening of bids of the tender. Bids valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the bidder withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

(9) The quoted rates should be inclusive of all taxes & duties (except GST), freight , incidental charges & any other charges upto delivery of the goods. The quoted rates should be excluding GST charges. GST will be paid as applicable.

(10) Other information as well as terms & conditions, which are not covered above, will be available in Instruction to Bidders, General Conditions of Contract of this tender & revised Purchase Policy of WBSEDCL.

(11) **Schedule of Key Dates& Time:**

Sl. No.	Particulars	Date & Time
01.	Date of uploading of N.I.T and Tender Documents (online). [Publishing date]	24.02.2026 after 10.00 Hrs
02.	Documents Download Start date (online).	24.02.2026 after 10.00 Hrs
03.	Pre-bid Meeting	25.02.2026 after 11.00 Hrs
04.	Bid Submission Start date (online)	25.02.2026 up to 12.00 Hrs
05.	Bid Submission End date (online)	11.03.2026 up to 15.00 Hrs
06.	Technical bid opening date (online)	16.03.2026 after 10.00 Hrs
07.	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be intimated later.
08.	Financial Bid opening date (online).	To be intimated later.

(12) **Earnest Money Deposit (EMD):**

The amount of Earnest Money Deposit (EMD) shall be deposited **through Online** as prescribed in the NIT. The bidder shall select the tender to bid and initiate payment of EMD.

(a) Following payment options are available for paying EMD amount through

**Online mode:**

- **Net-banking through payment Gateway.**
- **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

(b) **General Instruction for Online Payment:**

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- Status of NEFT/RTGS payment through challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

(c) **Refund /Settlement of EMD Amount:**

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.

- For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
  - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
  - For any queries related to payment and refunds, bidders will have to communicate with ICICI Customer Support, viz. 033 40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.
- (d) Successful bidder(s) shall have to mandatorily **create Vendor ID through WBSEDCL Web Portal Vendor Corner**, if not created earlier.
- (e) **Forfeiture of Earnest Money Deposit (EMD):** Earnest money deposit /bid guarantee shall be forfeited incase of the following situations:
- If during the period of validity, the bidder withdraws/modifies its bid as a whole or in part.
  - If the bidder deviates from any clarification/confirmation given by him sub-sequent to submission of his bid.
  - In the case of successful bid, if the bidder fails:
    - To accept LOA /Order unconditionally and sign contract.
    - To furnish contract performance bond as per standard proforma.
  - WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing as effective from 01.09.2012 & the subsequent amendment effective from 18.03.2013 will be applicable.
  - If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection & Earnest Money deposit will be forfeited.
- (13) **Right to reject Bids:**
- WBSEDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of the Order, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL's action.
  - Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes will automatically disqualify the bidders.
  - Any bidder against whom FIR/ Complain is lodged with police by WBSEDCL/other utility/ Govt. , Semi-Govt. or Govt. undertaking department shall not be eligible to participate in the bidding process.
- (14) **Warranty period:** Warranty period of supplied material should be 1year from the date of delivery of the said materials. In case of any adverse report from Store or defects found in site, materials have to be replaced or it would affect the vendor rating.
- (15) **Controlling Officer:** The **Divisional Manager, Behala Division**, WBSEDCL shall act as Controlling Officer.
- (16) **Consignee:** The **Store-in-Charge Behala Division**, WBSEDCL shall act as consignee.
- (17) **Paying Authority:** The **Assistant Manager (F&A), Behala Division**, WBSEDCL shall be the Paying Authority.
- (18) **Mobilization Advance:** No mobilization advance or secured advance will be allowed.
- (19) **Delivery Clause:-:**
- The tendered items will be delivered by the supplier at **Behala Divisional Store**, on receiving Dispatch Instruction / Verbal Intimation from the Controlling Officer after successful inspection of the sample. The delivery should be made as per the Terms and Conditions of the Contract.
- (20) **Liquidated damage for delay in Delivery:**

The time of delivery (successful offer of inspection) of the equipment/ materials are to be treated as an essence of the contract & the WBSEDCL reserves the right to repudiate the contract, if the equipment/materials are not physically delivered within the stipulated period as prescribed. But WBSEDCL may at its discretion waive this condition & accept the materials with imposition of liquidated damage @1/2% of the value of the materials beyond the schedule delivery period for each week of delay subject to maximum of 5% of the particular lot & accept the goods beyond the stipulated period.

(21). The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.

(22). Any further information along with WBSEDCL's revised Purchased Policy may be had from the website: [www.wbsedcl.in](http://www.wbsedcl.in) & the following office:

*Office of the Chief Engineer(Procurement & Contracts),  
West Bengal State Electricity Distribution Company Limited,  
VidyutBhavan (4<sup>th</sup> Floor),  
Bidhannagar, Kolkata-700091.  
Phone No: 033-2319-7563*

(23) **Repeat Order:** The Company may procure the material by placing repeat order maximum up to limit of 50% of the value of the original order on successful performance of the contract at the existing rates, Terms and condition.

(24) Work Order & Payment of work will depend on availability of fund. Intending bidders may consider this criteria while submission of tender and quoting their rate through online.

(25) No Conditional Bid / Incomplete Tender will be accepted under any circumstances.

(26) The intending bidder(s) are required to quote the rate (percentage above/below/at par) over the total estimated cost put to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances and to consider the following costs and criteria & conditions.

(27) At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process is/are incorrect / manufactured / fabricated / misleading, that bid will be considered as nonresponsive and outright rejected with forfeiture of Earnest Money Deposit and action will be taken as per stipulations of Information Technology Act & Rules and other admissible law, as in force.

(28) Before issuance of Letter of Acceptance / Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favor of the bidder under any circumstances and action will be taken accordingly. If any bidder fails to produce the original hard copies of the document like Successful Completion Certificate and any other documents on demand of the department within a specified time frame or if any deviation is detected in the original copies from the uploaded soft copies, it may be treated as submission of false documents by the bidder and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

(29) The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

(30) The WBSSEDCL shall not bind itself to accept the lowest tender and reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to the Award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for WBSSEDCL (Tender Accepting Authority)'s action.

(31). **LOSS AND DAMAGE OF MATERIALS:**The contractor shall be responsible for safe custody of all materials until the possession is officially taken over by the Company. For any loss including theft/pilferage/damage during the period of transportation, storage, erection, jointing, reinstatement etc. the same shall be made good by the contractor at his own cost and arrangement.

(32). **Additional Performance Security which shall be equal to 10% of the tendered amount must be furnished by the successful bidder if the accepted bid value is 80% or less of the estimate put to tender(L1 bid in the range of -20% to -80%). The additional Performance Security shall be submitted in the form of Bank Guarantee from any scheduled bank valid for a period of 1 (one) year, as per specified format marked 'Annexure - A' enclosed with this NIT,before issuance of the Work Order. This is in compliance of the terms of Memorandum No. 4608-F(Y) dated 18.07.2018 of the Finance department, Government of West Bengal.**

**Annexure I**

**Self Declaration**

I/We on behalf of ..... (Name of bidder agency) do hereby declare that I/We have quoted rate for supply of the mentioned materials for the e-tender id \_\_\_\_\_ dt: \_\_\_\_\_

I/We also declare that I/We shall successfully complete the work in scheduled time maintaining the terms & conditions of Warranty of NIT Clause if ranked as L1 bidder of the tender.

Yours faithfully,

**Signature of authorized**

**Representative of the bidder agency with official seal**

**SECTION – A****INSTRUCTION TO BIDDERS****General Guidelines for e-Tendering**

Instructions/ Guidelines for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

**1. Registration of Contractor:**

Any intending bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbtenders.gov.in> (the web portal). The contractor shall click on the link for e-Tendering site as given on the web portal.

**2. Digital Signature certificate (DSC):**

Every intending bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount. Details are available in the website. DSC is given as a USB e-Token.

3. The intending bidder can search & download the Notice Inviting Tender(NIT) and tender documents electronically from the website, once he logs on using his Digital Signature Certificate. This is the only mode of collection of tender documents.

**4. Submission of Tenders:**

Tenders are to be submitted in online mode in the website in two folders at a time for each work, one as Technical Proposal & the other as Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded (virus free scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

In order to avoid any problem arising out of network error or server error, bidders are advised to submit the bid, well in advance of the last date and time of submission of the bid. WBSedCL shall not be held responsible for any failure of Bid submission due to snag arising out of network failure.

**4.1. Technical proposal:**

The Technical proposal should contain scanned copies of the following in one cover (folder).

4.1.1. Non Statutory / Technical Document Cover file containing Certificates, Company Detail(s), Credentials and Financial Information as given in the **Table-I** of this Clause.

**Note: Failure of submission of any of the above mentioned documents will render the tender to be rejected for both statutory & non statutory cover.**

**THE NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.**

**Table - I**

Sl. No.	Category Name	Sub-category Description	Details
01.	Certificates	Certificates	(a) PAN Card. (b) Copy of Income Tax Return for last 3 (three) financial years. (c) GST Registration Certificate. (d) Professional Tax Clearance Certificate for the last month.
02.	Company Detail(s)	Company Detail	Trade License Certificate of incorporation of company (if applicable).

03.	Credentials	Credential	<p>(a) Performance as a vendor for execution of similar nature of work of Government , Semi-Govt., Govt. undertaking Organizations, Govt. Enterprises etc. for last five years &amp; detail of work in hand.</p> <p>(b) Documents in support of supply of the tendered items to WBSEDCL/Government/Semi-Govt/PSU in earlier occasions within last 5 financial years as mentioned below.</p> <ul style="list-style-type: none"> <li>• 1no completion certificate or payment certificate of the said material having financial involvement of not less than 80% of the estimated value of the said item.</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• 2Nos completion certificate or payment certificate of the said materials having financial involvement of not less than 50% of the estimated value of the said item .</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• 3Nos completion certificates or payment certificates of the said material having financial involvement of not less than 40% of the estimated value of the said item.</li> </ul> <p>(c) Documents in support of credential: completion or payment certificate must be submitted.</p>
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Click the check boxes beside the necessary documents in the My Document list and then click the tab “**Submit Non-Statutory Documents**” to send the selected documents to Non-Statutory folder. Next Click the tab “**Click to Encrypt and upload**” and then click the “**Technical**” Folder to upload the Technical Documents.

#### 4.2. Financial proposal:

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The vendor is to quote the rate (Offering above / below / at par) online in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded scanned for virus and digitally signed by the vendor / bidder.

#### 5. Opening and evaluation of tender:

##### 5.1 Opening of Technical Proposal

- (i) Technical proposals will be opened by the Tender Inviting Authority or his authorized representative electronically from the website stated above, using their Digital SignatureCertificate.
- (ii) Technical proposals for those tenders where EMD have been received within due date will only be opened. Proposals corresponding to whichEMD has not been received, will not beopened and will stand rejected.
- (iii) Intending bidders may remain present, if they so desire.
- (iv) Cover (folder) for statutory documents will be opened firstand if found in order, cover (folder) for non-statutory Documents will be opened. If there is any deficiency in the statutory documents, the tender will summarily be rejected.
- (v) Decrypted (transformed into readable formats) documents of the statutory and non-statutorycovers will be downloaded for the purpose of evaluation.

##### 5.2. Techno-commercial Evaluation of Tender

- (i) During evaluation, the Tender Inviting Authority or his authorized representative may summon the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if those cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- (ii) The summary list of bidders, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the Techno-commercially qualified bidders.

### 5.3. Opening and evaluation of Financial Proposal

- (i) Financial proposals of the bidders declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the mentioned date.
- (ii) The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- (iii) After opening of the financial proposal the preliminary summary result containing *inter alia*, the name of bidders and the rates quoted by them will be uploaded.
- (iv) The Tender Accepting Authority may ask any of the bidders to submit analysis to justify the rate quoted by that bidder.
6. Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.



**Divisional Manager**  
**Behala Division**  
**WBSEDCL**

