



West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

WBSEDCL

Jaldhaka Hydel Project Office

Village: Paren, P.O. & P.S. – Jaldhaka Hydel Project, Kalimpong -734503
Telephone: 03552-296190, E-Mail: pmjhp.wbsedcl@rediffmail.com

Tender Notice No.: PM/JHP/Tender/HR&A/2021-22/20

Date: 16.07.2021.

Item Rate Sealed Tender with firm's own seal is hereby invited for the work, "Supply, Delivery and installation of computers with accessories at different locations situated at Stage-I/ Stage-II at Jhalung & at Paren Office, WBSEDCL, P.O. Jaldhaka Hydel Project, Dist. Kalimpong, Pin-734503" superscribing "Tender Notice No., short description of work and due date of opening" on the envelope. The specifications of the computers have been enumerated below.

Specification of Computers & Accessories:

| Sl No. | Items | Qty | Unit | Location |
|--------|---|-----|------|--|
| 1 | Core: i5, Generation: 10 th or 11 th , RAM: Inbuilt 4 GB, expandable upto 8 GB, HDD: 1 TB, Monitor: 20", OS: Windows 10 original, MS Office: Original, LAN port: inbuilt, USB port: 06 nos (Min 3.0) on board, Keyboard & Mouse: Wired. Make: Dell/HP preferably | 01 | Nos | Paren Office, JHP |
| 2 | Core: i3, Generation: 10 th or 11 th , RAM: Inbuilt 4 GB, expandable upto 8 GB, HDD: 1 TB, Monitor: 20", OS: Windows 10 original, MS Office: Original, LAN port: inbuilt, USB port: 06 nos (Min 3.0) on board, Keyboard & Mouse: Wired. Make: Dell/HP preferably | 07 | Nos | Paren Office, JHP, St-I Power House, JHP; St-II Power House, Jhalung, JHP; Jhalung Store, WBSEDCL, JHP |
| 3 | UPS: 1 KVA | 01 | Nos | Jhalung Store, WBSEDCL, JHP |
| 4 | Antivirus (Total Security), 10 PC, 3 Years (Preferably Quickheal) | 01 | Nos | In all the computers. |

Submission & opening of tenders: Tenders will be received at the office of the Project Manager, Jaldhaka Hydel Project up to 02.00 p.m. on 29.07.2021 and will be opened on the same day at 03.00 p.m. in presence of the attending tenderers or their authorised representative.

Delivery: The work is to be completed within 30 (thirty) days from the date of receipt of the order or within 40 days from the issue of this order whichever is earlier.

TERMS AND CONDITIONS:-

- Price:** The rates should be quoted on firm's own letter head and in words and in figures segregating GST charges stating HSN code and mentioning the applicable GST rate on different items.
- The envelope must accompany self-attested copies of the followings.
 - Trade License
 - Valid GST registration certificate
 - PAN card

Registered Office: "Vidyut Bhavan", Bidhan Nagar, Block – DJ, Sector – II, Kolkata – 700 091
Telephones: 033 2359 1930 to 1940, **Fax:** 033 2359 1954
CIN: U40109WB2007SGC113473, **Web:** www.wbsedcl.in

16/7/2021

d. Signed and sealed "Self-Declaration Form" (Annexure-I)

e. Certificate regarding Blacklisting. (Annexure-II)

Originals shall have to be produced for verification on demand.

If any unsatisfactory performance report has been recorded during last 3 (three) years in WBSEDCL / WBSETCL / any other Government organizations / Government Undertaking etc. then the tender of that bidder will not be eligible for participation in the tender.

- 3) The rate quoted by the bidder should be firm and net including all taxes and duties. No price escalation or revision of rates shall be considered during the period of contract.
- 4) The rate quoted should be inclusive of transportation and installation charges excluding GST but mentioning the rate of GST and its service code. GST for service will be paid extra.
- 5) **Performance Guarantee:** The above said item should be under onsite warranty cover for 1(one) year period.
- 6) WBSEDCL does not bind itself to accept the lowest tender, reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract without bearing any liability to the affected bidder or bidders. WBSEDCL is not bound to inform the affected bidder or bidders the reason for such action by WBSEDCL.
- 7) The tender sent by post will be rejected.
- 8) The tenderer should put their signature on all pages of the tender documents.
- 9) Any correction in quoted rate should be countersigned by the tenderer.
- 10) **Income Tax:** Income Tax will be deducted as per I. T. Act 1961 from the bill as statutory obligation.
- 11) **Payment:** 100% Payment shall be made after delivery of material and on successful installation against Submission of bills in duplicate with delivery challan to the controlling officer. Payment shall be made through bank account fund transfer. You shall have to submit your bank details along with your bill. Necessary bank charges, if any shall be borne by you. Initial place of delivery would be PM office, Jaldhaka Hydel Project.
- 12) **Company's Right to Terminate Contract:** If the Agency neglects to proceed with the work with due diligence, the company shall have right to terminate the Order after giving notice in writing to the Agency. If the Agency fails, after 14 (fourteen) days' of such notice, to proceed with the work in the manner notified, the company shall terminate the contract and take possession of the work and may engage other agency to complete the work at his risk and cost. Extra cost, if incurred to get the unfinished work done through other agency, will be realized from him, from his pending bills or from any other work with the Company. If the contract is terminated as above, the Agency shall have no claim for compensation against the Company for any loss or deterioration of any materials that he may have collected or engaged or entered into on account of the work.
- 13) **Liquidated Damages:** Penalty will be imposed in case of delay in delivery of materials after stipulated period @ ½ % (half percent) per week up to 10 weeks and @1% (one percent) per week thereafter for delay in supply or installation thereof subject to a maximum of 10% (ten percent) of the ordered value.
- 14) **Validity of offer:** The offer should remain valid for 120 (One hundred and twenty) days from the date of opening of the tender.
- 15) **Controlling and Supervising Officer:** The Assistant Manager (HR&A), Jaldhaka Hydel project.
- 16) **Paying Officer:** The Assistant Manager (F&A), Jaldhaka Hydel project.
- 17) **Settlement of Disputes:** All disputes concerning question of act arising under the contract shall be decided by the Owner/Company on receipt of written appeal by the contractor. Any dispute or differences arising out of or in connection with this contract shall be settled amicably to the extent possible and where settlement cannot be reached then such disputes shall be subject to settlement under the jurisdiction of Siliguri court.

- 18) If the Office happens to be closed on the last date of receipt/opening of tender, the next working day at the same time & venue shall be applicable for the said purpose.
- 19) The tender is to be submitted in the specified tender box kept at the office of the Jaldhaka Hydel Project Office, WBSEDCL at Paren, Jaldhaka, Dist: Kalimpong. Tenders received after due date and time shall not be entertained under any circumstances.
- 20) The WBSEDCL may ask the L1 bidder to produce the detailed price analysis for the quoted rate.
- 21) Tender not complete in all respect will liable to rejection without assigning any reason whatsoever.
- 22) Any other details may be had from the Assistant Manager (HR&A), Jaldhaka Hydel Project.
Mobile: 8900794021.

Enclo: Annexure-I & II.


(Dewesh Kumar)
A.C.E. & Project Manager
Jaldhaka Hydel Project

LETTER HEAD OF BIDDER

To
The Project Manager,
Jaldhaka Hydel Project, WBSEDCL,
Paren, Jaldhaka, Kalimpong-734503.

Sub: Self Declaration Certificate:

Ref: 1. Name of Work: Supply, Delivery and installation of computers with accessories at different locations situated at Stage-I/ Stage-II at Jhalung & at Paren Office, WBSEDCL, P.O. Jaldhaka Hydel Project, Dist. Kalimpong, Pin-734503

2. NIT No: _____ dated: _____

Dear Sir,

With reference to the above, I/We am/are offering our competitive bids for the work. I/We hereby reconfirm and declare that I/We have carefully read, understood & complying the above referred tender document including instructions, terms & conditions, specifications, quantities and all the contents stated therein.

I/We also confirm that the rates quoted for the brand & Model as mentioned in the NIT are inclusive of insurance(if any) and all incidental charges (Packing, Forwarding, Transportation, unloading/delivery) at Office of the respective consignee of WBSEDCL etc.

Date:

Place:

Seal



Bidder's Official Seal

Authorized Signatory

Name:

Designation:

Contact No:

Email ID:

ANNEXURE-II

(TO BE PROVIDED ON LETTER HEAD OF THE FIRM)

CERTIFICATE

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered/pending against the firm or its owner/partners anywhere in India.

I also certify that the above information is true and correct in any and every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Place:

Seal



Authorized Signatory

Name:

Designation:

Contact No:

Email ID:


16/7/2021