



**WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED**  
(A Govt. of West Bengal Enterprise)  
**PURBA MEDINIPUR REGIONAL OFFICE**  
**BIJLI BHABAN (3<sup>rd</sup> FLOOR)**  
**DAHARPUR, TAMLUK, PURBA MEDINIPUR**  
TEL: 03228-263266, FAX: 03228-263255

**NOTICE INVITING e-TENDER**

**NIT No.:-** DMTD/E-TENDER/PRATAPPUR /CABLE LAYING/2024-25/05 DT.05.07.2024

**NAME OF THE SCHEME:** - Schedule of Work Schedule of Work for Laying of 11KV 3X95 sq.mm. XLPE Cable for installation of 100 KVA DTR for sharing the load from existing DTR at Pratappur Vivekananda Nursery School under Pratappur Customer Care Centre Under Tamluk Division

1. The Divisional Manager, Tamluk Divisional Office, WBSEDCL invites e-Tender in Two-Part only from the bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. who is technically & commercially qualified as per mentioned Terms & Condition for the works details below: [Submission of Bid through online]

Sl. No.	Name of the work	Estimated Cost (Rs.)	Completion Time	Earnest Money (Rs.)	Name & address of the Concerned Office
1.	Schedule of Work Schedule of Work for Laying of 11KV 3X95 sq.mm. XLPE Cable for installation of 100 KVA DTR for sharing the load from existing DTR at Pratappur Vivekananda Nursery School under Pratappur Customer Care Centre Under Tamluk Division	330178.0 (Rs. Three Lakh Thirty Thousand & One Hundred and Seventy Eight only)	60 days	6604.00 (Six Thousand Six Hundred Four only)  ( In favour of - WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED" (Through On line Payment)	Office of the Divisional Manager, Tamluk, Bijali Bhavan(2 <sup>nd</sup> Floor), Daharpur,Tamluk , Purba Medinipur

Intending bidders desirous of participating in the tender are to log on to the website <https://wbstenders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search Engine provided in the website.

**2. Date & Time schedule:-**

Sl. No.	Particulars	Date & Time
01.	Date of uploading of NIT and Tender Documents (online). [Publishing date]	05.07.2024 after 18.00 Hrs
02.	Documents sell / download start date (online).	05.07.2024 (Date of Publications)
03.	Pre bid meeting Date	16.07.2024 at 11.00 AM
04.	Bid Submission upload start date (online)	16.07.2024 at 02.00 PM
05.	Bid Submission upload end date (online)	26.07.2024 up to 2.00 PM
06.	Date for opening of Technical bid (online) for the Bidders	01.08.2024 after 2.00 PM
07.	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	05.08.2024 after 11.00 AM
08.	Date for opening of Financial Bid (online).	07.08.2024 after 12.30 P.M.

If a Holiday falls on any of the aforesaid scheduled date, then scheduled date shall be considered on next working day.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the



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Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the Website stated above. This is the only mode of collection of tender documents.

3. **Terms & conditions of the Tender Notice :**

3.1 Intending Bidders should download the tender documents from the e-Procurement portal of Government of West Bengal <https://wbttenders.gov.in> directly with the help of Digital Signature Certificate. Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed through the website <https://wbttenders.gov.in>.

3.2 Technical Documents and Financial Bid should be submitted online on or before as per the 'Date & Time Schedule' stated in Sl. No. -06.

3.3 The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL DOCUMENT of the tenderer found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.

4. **Eligibility criteria for participation in the tender:** Bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises, Other Licensee of States, etc. who is technically qualified & have successfully completed similar nature of work having value not less than 80%/60%/40% (Eighty/Sixty/Forty percent) of the estimated cost in a Single/Two/Three contracts respectively during last 5 (Five) years.

4.1 Documents of Credential (in the form of work completion certificates and payment certificates) of executing similar nature of works.

4.2 All intending Bidders are required to upload valid copies of:

a. GST registration certificate

b. Copy of up-to-date GST return

c. PAN Card.

d. I.T Return for last three financial years (2020-21, 2021-2022, 2022-2023)

e. Professional tax deposit challan for last month

f. Trade license

g. Annual audited financial report with FORM -3CA, 3CB, 3CD for last three years

h. Company registration no (if bidder is company)

i. Copy of previous order of similar type jobs.

j. License of Electrical Contractor suitable for this Works.

k. Valid Electrical Supervisor Certificate suitable for works.

l. Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party is concerned and disputed amount, wherever applicable.

**All documents must be self-authenticated.**

5. No mobilization / secured advance will be allowed.

6. **Bid validation:** Bids shall remain valid for a period not less than 180(One hundred eighty) days after date of Bid opening of tender. Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the tenderer withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

7. **Earnest Money:** The amount of Earnest Money as given is to be submitted through ON LINE process.

- A bidder desirous of taking part in a tender invited by Offices of WBSEDCL shall login to the e-Procurement portal of Government of West Bengal <https://wbttenders.gov.in> using his login Id and password.

- The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:





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- Net-banking through Payment Gateway.

- **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidders will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

- **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload the scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

- EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. Partial payment through online mode and remaining submission through BG is not allowed.

- **General Instructions for Online Payment:**

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.

- Status of NEFT/RTGS payment through challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.

- In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).

- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

- **Refund/Settlement of EMD Amount:**

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of upload status of any bid.

- For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.

- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

- For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

- Successful bidder(s) shall have to mandatorily create vendor id through WBSEDCL Web Portal Vendor Code, if not created earlier.

8. **Security Deposit:** In respect of successful bidder, the Earnest Money after acceptance of Tender shall be converted as a part of the security deposit. The successful bidder who deposited Earnest Money, balance of necessary 3 % of security deposit shall be realized from the final bill amount. In all cases the amount of recovery of the final bill will be so adjusted as to make the total amount of security deposit equivalent to 3 % value of the contract value.

9. **Submission of Additional Performance Security :-** As per memorandum of Finance Department, Audit Branch, Govt. of West Bengal and Public Works Department, GoWB, any bid in the range of - 20% to - 80% of the estimated rate shall furnish an Additional Performance Security which shall be equal to 10% of the tendered amount. The Additional Performance Security shall be submitted in the form of a Bank Guarantee from any scheduled Bank as per prescribed format before the issuance of the Work Order.

10. **Specification of Work:** The work should conform to WBSEDCL's general conditions of contract, standard specification, approved drawing of the WBSEDCL satisfying relevant provisions of I.E. rules.

11. **Tools & Tackles:** You shall be equipped with reliable sets of tools and tackles in sufficient quantities so as to complete the work entrusted with you as expeditiously as possible.



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12. **Safe Custody of WBSEDCL's Property:** You shall be entirely responsible for all the materials issued to you for the works and the executed portion of work till it is officially taken over by the WBSEDCL. It is your responsibility to keep the policy alive throughout the desired period by timely and adequate payment of premium.
13. **Penalty for delay in Completion:**
  - 13.1 If the contractor fails to complete the work successfully within the time specified in the contract or any extension thereof, the company shall recover from the contractor as liquidated damages a sum of half percent (1/2%) of the contract value of works for each calendar week of delay or part thereof of delay subjected to Force Majeure.
  - 13.2 The total recovery against liquidated damage shall not exceed ten percent (10%) of the contract value of the work. An extension of time without imposition of liquidated damage, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him was not due to his fault.
14. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT, before submitting offer with full satisfaction. The costs for visiting the working site shall be at the bidder own expense.
15. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, the Tender Inviting Authority reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.
16. Payment will be depended on availability of fund. Intending bidders may consider this criteria while submission of tender and quoting their rate through online.
17. No Conditional Bid / Incomplete Tender will be accepted under any circumstances.
18. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.
19. Before issuance of Letter of Acceptance / Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.
20. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
21. The company shall no way be held responsible or liable for any accident, mishap of any worker during the execution of the work, any loss or damage cause to any equipment of WBSEDCL during execution shall have to be compensated in full as per direction of the Tender Inviting Authority.
22. Standard safety norms as prescribed in the rules and regulations of WBSEDCL have to be religiously followed.
23. Penalty of ½ % per week of delay or part thereof subject to maximum of 2.5 % of the ordered value will be charged on the bill for non-delivery of the service within time.
24. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the Revised Purchase Policy of WBSEDCL.
25. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.
26. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
27. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.





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28. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
29. The Divisional Manager, Tamluk Division, WBSEDCL shall act as Controlling Officer.
30. **PAYING AUTHORITY:** The Assistant Manager (F&A), Tamluk Division will be the paying authority.
31. **LOSS AND DAMAGE OF MATERIALS:** The contractor shall be responsible for safe custody of all materials until the installation is officially taken over by the Company. For any loss including theft/pilferage/damage during the period of transportation, storage, erection, jointing, reinstatement etc. the same shall be made good by the contractor at his own cost and arrangement.
32. The intending Bidder(s) required to quote the rate (on Item Rate Template) exclusive all taxes and put to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances (exclusive service tax). For Electrical Works the intending Bidder(s) are required to quote rates including cost of cement, sand, brick bats, brick ballast, all sort of M.S. and G.I. Nuts, Bolts, Studs and Washers of approved brand and quality, Cable socketing of Cables, Eye Bolts etc.
33. All correspondences with regard to above shall be the following address:-

The Divisional Manager,  
Tamluk Divisional Office, WBSEDCL  
Purba Medinipur District, Pin:721636  
Tender Inviting Authority (for WBSEDCL)

  
05/07/2024  
Name: - Prakash Jana  
Designation: - Divisional Manager  
Office: - Tamluk Division Office