

WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Government of West Bengal Enterprise)

(WBSEDCL)

INVITATION OF e-TENDER FOR

Round the Clock Comprehensive Annual Maintenance Contract (CAMC) for Infrastructure Work at SCADA/DMS and Comprehensive Facility Management Service (FMS) of Non-SCADA items at Asansol SCADA Control Centre under Burdwan (D) Zone at Apcar Garden (within the premises of Asansol Customer Care Center-II), BNR more, Asansol-713304, Dist:- Paschim Burdwan, West Bengal for two (2) years.

Tender Notice No. ZM/BDN/SCADA/25-26/508

dated:11/06/2025



**Office of the Zonal Manager
Burdwan (D) Zone, WBSEDCL
Administrative Building, 2nd Floor, Power House Complex,
Purba Bardhaman-713101.
E-mail:bdnzm.wbsedcl@gmail.com**

WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Government of West Bengal Enterprise)

(WBSEDCL)

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Section I



WBSEDCL

WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
(A GOVT. OF WEST BENGAL ENTERPRISE)
BURDWAN ZONAL OFFICE
2ND FLOOR, NEW ADMINISTRATIVE BUILDING, BURDWAN POWERHOUSE
COMPLEX, BURDWAN, DIST.PURBA BARDHAMAN PIN:-713101.

NOTICE INVITING e-TENDER

Tender Notice No. **ZM/BDN/SCADA/25-26/508**

dated:11/06/2025

Item-rate e-Tender in two part for the under mentioned work is invited by the Zonal Manager, Burdwan (D) Zone, Purba Bardhaman from eligible, bonafide, resourceful and experienced Statutory Bodies constituted under the statute of Central Govt, State/ Central Government owned Enterprises/undertakings, Reputed Private company (ies) registered and incorporated in India as per Companies Act, 1956 for under mentioned work as per specified terms, conditions and specifications:-

Sl. No.	Name of Work	Earnest Money (Rs.)	Estimated Amount (Rs.) (excluding GST)	Completion Time
1	Round the Clock Comprehensive Annual Maintenance Contract (CAMC) for Infrastructure Work at SCADA/DMS Control Centre	31400.00	1256000.00	2 (Two) years from the date of issuance of the LoA
2	Round the Clock Facility Management Service(FMS) of Non-SCADA items at SCADA/DMS Control Centre	55200.00	2208000.00	2 (Two) years from the date of issuance of the LoA
3	Total	86600.00	3464000.00	

Intending bidder should download the tender documents from the website <http://www.wbtenders.gov> with the help of Digital Signature Certificate (DSC), without any cost. The bidder shall select the tender to bid and initiate payment of EMD. The amount of Earnest Money Deposit (EMD) as mentioned above shall be deposited by the bidder electronically: online - through his net banking enabled bank account maintained at any bank or offline through any bank by generating NEFT/ RTGS challan from the e-tendering portal. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.

KEY DATES

Sl No	Activity	Date & time
A	Date of uploading of NIT & other Documents (Publishing Date & time)	12.06.25 at 16:00 hrs
B	Documents download start date	12.06.25 at 16:00 Hrs
C	Date of Pre-bid Meeting	18.06.25 at 12:00 Hrs
D	Bid submission starting date	20.06.25 at 16:00 Hrs
E	Last date & time of submission of bids	04.07.25 at 16:00 Hrs
F	Techno-commercial bid opening date	08.07.25 at 14:00 Hrs
G	Price bid opening date for techno-commercially qualified bidder(s)	Will be intimated letter

- If the above mentioned office happens to be closed on the date of Pre-Bid meeting the next working day at the same time and venue shall be applicable for the Pre-Bid meeting.

Section II

INVITATION FOR BID

1. INTRODUCTION:-

West Bengal State Electricity Distribution Company Limited (WBSEDCL), A Govt. of West Bengal Enterprise is a major power utility of the state with consumer strength over 1 Crores, 5 zones, 21 regional offices, 77 distribution divisions and 536 customer care centers make up the backbone to the power distribution system of the state. From the objective of reducing Aggregate Technical and Commercial (AT&C) losses and supply of quality power, SCADA system has been installed and commissioned at Asansol, Apcar Garden (within the premises of Asansol Customer Care Center-II), BNR more, Asansol-713304, Dist:- Paschim Burdwan, West Bengal under Burdwan (D) Zone, WBSEDCL. The SCADA center is covered mainly by the hardware components partnering to SCADA center enclosed in Annexure- A followings rooms/areas: -

- a) Server Room, b) UPS and Power Supply Room, c) Battery Room, d) NMS cum Development Room, e) Control Room, f) BMS Room

Facility Management Services in this SCADA Center is required.

2. SERVICE-LEVEL AGREEMENT (SLA)

SLA means the level of service expecting from the selected bidder, laying out the metrics by which service is measured, as well as penalties if service levels not be achieved.

3. SCOPE OF SERVICE & DURATION OF SERVICE:-

- A.** Round the Clock Comprehensive Annual Maintenance Contract (AMC) for Infrastructure Work at Asansol SCADA/DMS Control Center under Burdwan (D) Zone, WBSEDCL located at Apcar Garden (within the premises of Asansol Customer Care Center-II), BNR more, Asansol-713304, Dist:- Paschim Burdwan, West Bengal for two (2) years. AMC involves comprehensive maintenance and repairs of all hardware and/or software for the said systems [Annexure- A], including free of charge replacement of parts if any, modules, sub-modules, assemblies, sub-assemblies, spares, weekly cleaning of filters etc. to make the system operational. Also the 6KVA UPS / WLD Panel / Novec Gas Panel batteries may be replaced by either same spec or higher spec if required.
- B.** Round the Clock Comprehensive Facility Management Service (FMS) of Non-SCADA items at Asansol SCADA Control Centre under Burdwan (D) Zone, WBSEDCL located at Apcar Garden (within the premises of Asansol Customer Care Center-II), BNR more, Asansol-713304, Dist:- Paschim Burdwan, West Bengal for two(2) years. The main NON- SCADA items are as follows: -
- (i) Electrical power system of Asansol SCADA Control center including the UPS system and earthing systems.
 - (ii) Smoke detection / VESDA SYSTEM.
 - (iii) Fire suppression system / NOVEC 1230 Gas and portable fire extinguisher.
 - (iv) CCTV camera and access control system.
 - (v) Rodent repellent system.
 - (vi) Water leakage detection.

The scope of work under this contract shall also include all such works which are not specially mentioned in the Bid Document, as a whole, but are necessary for Facility Management Service.

4. **AMC /FMS & SERVICE LEVEL REQUIREMENTS**

The services to be rendered under the AMC/FMS shall be guided as per the Service Level requirements mentioned herein.

CAMC involves comprehensive maintenance and repairs of all hardware and/or software for the said systems, including free of charge replacement of parts, if any, modules, sub-modules, assemblies, sub-assemblies, spares, weekly cleaning of filters etc. to make the system operational. The SLA requirements shall have to be adhered to during the AMC period.

The purpose of this SLA is to clearly define the levels of service to be provided by bidder to WBSEDCL for the duration of this contract or until this SLA has been amended.

SLA given below is indicative and WBSEDCL reserves the right to change the SLA as and when required during the contract period.

During the contract period, uptime of 99.5% on quarterly basis for all Components covered under CAMC will be required. All the equipments mentioned in Annexure-A shall be covered under AMC.

i) **SLA Duration**

Timings: Round the Clock

Period: Two (2) years from the date of placement of Comprehensive AMC.

ii) **SLA Matrix**

The Contractor shall provide comprehensive AMC as per the SLA matrix given below:

Sl. No.	Process/ Incident Description	Clock Type	Priority details		Liquidated Damage/ Penalty
			Prio rity	Business working hours/days proposed	
1	Problem in non-IT critical equipment of Asansol SCADA control Center. (Fire Alarm System, Access Control System, Main/common Power feeders (Major Electrical failure, Main LT Panel, PAC, DG set, UPS with battery bank, ATS, LT Panels, sensors.)	Business Hours	P1	4 hours	0.5% of the AMC charge/quarter for every hour beyond stipulated time (4 hours) or part thereof of delay until resolved subject to a maximum of 10% of the AMC Value/Quarter excluding man power cost.
2	Problem in non-IT critical equipment of Asansol SCADA Control Center.(all equipment other than sl no)	Business Day	P2	24 Hrs	0.5% of the AMC charge/quarter for every hour beyond stipulated time (24 Hrs) or part thereof of delay until resolved, subject to a maximum of 10% of the AMC Value/Quarter excluding man power cost.
3	Man power attendance of Asansol SCADA control Center	Business Day	P3	Business days	100% presence of manpower in 24x7x365 needs to be ensured at SCADA Control Center. 2% of the manpower cost/ Per day or part thereof will be deducted as LD amount for any absence of the man power subject to maximum of 10% of the manpower cost/quarter.

SLA Manpower Requirements

Contractor shall deploy round the clock suitably qualified and control Centre operation experienced sufficient manpower to meet out the SLA at Asansol SCADA/ DMS Control Center Facilities. Minimum manpower required to be deployed are as under :-

Supervisor / Technical Support Staff: Minimum Three - One in each shift with one as reliever all the time at Asansol SCADA/DMS Control Centre Facilities

Contractor will appoint as many team members, over and above the manpower specified, as deemed fit by them, to meet out the time Schedule and SLA requirements. WBSEDCL would not be liable to pay any additional cost for this.

Contractor will always maintain above minimum manpower at site throughout the period of the contract.

- a. **Liquidated Damage/ Penalty Deduction:** -In case of LD/Penalty imposed if any, the amount calculated from the above SLA table shall be deducted/adjusted from any pending bills or from Performance Bank Guarantee of the bidder. In case of termination of LOA as per termination clause, WBSEDCL will engage third party for the maintenance of items and related service. The difference in cost of CAMC for engagement of third party will be deducted from outstanding bill /BG lying / to be lying with WBSEDCL.
- b. **Liquidated Damage shall not be deducted more than 10% of the Contract value for CAMC amount and for FMS amount respectively per quarter i.e not exceeded 10% of CAMC amount per quarter and 10% FMS amount per quarter for each quarter.**
- c. Bidder shall provide service as defined in Scope of Work, in accordance with the other clauses of the tender document.
- d. The SLA will be measured on Quarterly basis.
- e. Service related calls will be logged by WBSEDCL officials/selected CAMC bidder in CA Helpdesk/ E-mail. Details of the calls to be registered in the CA Helpdesk/ E mail.
- f. **Downtime Calculation:** The recording of downtime shall commence at the time of registering the call in CA Help Desk/ or Via E-mail for any downtime situation for the equipment. Downtime shall end when the problem is rectified. Down time will not be considered for Pre-scheduled preventive maintenance and health checks (Scheduled Downtime).
- g. **Breach of SLA:** In case the Supplier does not meet the service levels mentioned as mentioned above for three (3) continuous times WBSEDCL will treat it as a case of breach of SLA. The following steps will be taken in such a case: -
 - i) WBSEDCL will issues a show cause notice to the Bidder.
 - ii) Bidder should reply to the notice within three working days.
 - iii) If WBSEDCL authorities are not satisfied with the reply, WBSEDCL will initiate termination process as mentioned in the "Cancellation/ Termination of Order" Clause.

Exclusions: - Bidder will be exempted from any delays or slippages on SLA parameters due to any reason from WBSEDCL's side. Any such delays will be notified immediately to WBSEDCL.

5. ELIGIBILITY CRITERIA OF THE BIDDER:-

Bidders must fulfil the Mandatory Conditions mentioned in the Annexure –VIII shall be considered as eligible for bidding. The bidder shall provide documentary evidence satisfactory & acceptable to WBSEDCL to establish that they have the requisite credential, capability and experience to handle the contract and meet requirements of all the Mandatory Conditions indicated in ANNEXURE-VIII. **No sub-vending will be allowed during the whole contract period.**

6. OTHER STATUTORY REQUIREMENTS:-

The Bidder shall furnish the following documents-

- a) Audited Annual Statement of Accounts with I.T Return for last three financial years (2021-22,2022-23,2023-24) & PAN Card.

- b) Professional Tax Payment Certificate for the year 2024-25.
- c) P.F. and ESI Registration certificate and challan for the month of December 2024
- d) GSTIN Registration Certificate
- e) Up-to-date Trade License.
- f) Information regarding any past and current litigation with WBSEDCL / WBSETCL / Govt /PSU in which the bidder is involved and disputed amount.
- g) List of key personnel and other details.

7. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

8. Earnest Money: - Earnest Money Deposit shall be submitted through online mode through the e-Tendering portal (<https://wbtenders.gov.in>). All offline instruments like Bank Draft, Pay Order etc. will be stopped for e-Tender procurement.

The Bidder shall deposit the requisite earnest money through online mode only (Bank Name- ICICI BANK LTD, A/C No. 193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd., Account Type – Current, IFSC Code – ICIC0001934, MICR Code-700229096, ICICI Bank Ltd., Block-A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA-700156). Following payment options are available for online payment of EMD, for the intending bidders:-

i) Net-banking through Payment Gateway.

ii) RTGS/NEFT Payment: On selection of RTGS/NEFT as the payment mode, the e- procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidders will come back to e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

9. In case of unsuccessful/rejected bids, the EMD shall be refunded directly from the e- Tendering portal. However, for successful bids, the EMD will be refunded by WBSEDCL as per norms, the bidder shall submit along with the offer necessary documents in support of credential (related to the tender) towards financial capabilities to the extent of the estimated financial capacity of the bidder.

10. WBSEDCL reserves its right to take decision keeping its financial interest. The provisions of Purchase Policy along with the Works Policy of WBSEDCL with subsequent amendment will be applicable.

11. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.

12. The offer against tender should remain valid for a minimum period of 180 days from the date of opening of Price bid. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.

13. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.

14. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.

15. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL or blacklisted by any unit of WBSEDCL or any Govt. dept. / Autonomous bodies / Govt. PSU / Govt. Institutes from business shall not be eligible to participate in the bidding process.

16. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the

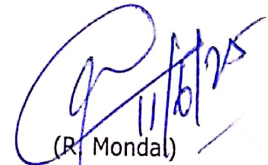
Revised Purchase Policy and Works Policy of WBSEDCL.

17. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.

18. Conditional / Incomplete tender will not be accepted under any circumstances.

NOTE:

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason (s) whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.
4. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
5. Tender submitted after expiry of scheduled date and time shall not be considered.
6. The Bidding Documents are not transferable under any circumstances.
7. No interest shall be payable for Bid Guarantee.
8. Any extraneous conditions will be treated as non-responsive.
9. The Bids must be submitted in prescribed proforma only.
10. Formation of any Cartel, may lead to the cancellation of tenders with period measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
11. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
12. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
13. The document uploaded by the bidders should be legible otherwise the bid will be rejected without any prejudice.
14. Bid evaluation will be conducted only on the basis of final documents uploaded by the bidders within last date and time of online bid submission. Under no circumstances the bidder will be given any further chance to upload any document (online) after opening of technical bid.
15. In case the quoted rate by the bidders is in the range of (-) 20% to (-) 80% of the estimated amount, the contractor shall furnish an Additional Performance Security in the format given in Annexure - "VIA" which shall be equal to 10 % of the tendered amount. (As per memo no: 82(5)-POW-13099/3/2018-SECTIONS (POWER) dated 05.07.2021 of Govt. of West Bengal, Department of Power). The Additional Performance Security shall be submitted in the form of Bank Guarantee from any Scheduled Commercial Bank as per enclosed format before placement of award of contract.



(R. Mondal)
Addl. CE & Zonal Manager,
Burdwan (D) Zone, WBSEDCL

Section III

INSTRUCTION TO BIDDERS

1. GENERAL GUIDANCE FOR e-TENDERING:

1. Registration of Bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <http://www.wbtenders.gov.in> (the web portal) the contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature Certificate (DSC):

i. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

ii. The bidder can search & download NIT & bid document electronically once he logs on to the said website using the Digital Signature Certificate. This is the only mode of collection of bid document.

iii. Submission of Tenders:

a. General process of submission: Tenders are to be submitted online to the website <http://www.wbtenders.gov.in> in two folders at a time, one in Techno-commercial Proposal & the other in Financial Proposal before the prescribed date & time as per schedule stated in 'KEY DATES' of 'Section-I' using Digital Signature Certificate (DSC). The documents are to be uploaded in the form of virus scanned copy duly digitally signed. The uploaded documents will get encrypted (transformed into non readable formats).

The bidder shall have to go through all the "Annexure" enclosed in this bid document and submit the filled in proforma of the appropriate/relevant annexure with the bid document putting the signature with seal of the Company before uploading the tender viz. Annexure-I (proforma of letter of undertakings), Annexure-II (PROFORMA FOR EVIDENCE OF ACCESS TO OR AVAILABILITY OF CREDIT /FACILITIES (TO BE GIVEN BY BANKER OF BIDDER)), Annexure-III (Proforma of declaration of Black Listing/Holiday Listing) etc.

The bidder needs to download the BOQ, fill up the rate in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Bidders should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

- b. The bidders will have to quote their rates against the service as mentioned in the BOQ.
- c. The quoted price should be firm. There will be no price variation during the pendency of the contract period or thereafter. Bidders are in no way allowed to get any escalation of price against this contract.
- d. Prices indicated in the schedule of prices deemed to include all the levies/duties/taxes/Cess & all other incidentals payable as per statute excluding GST. Relevant GST rule is applicable for the work and shall be paid extra.
- e. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing, will be liable to rejection.
- f. Before the deadline for submission of tenders, WBSEDCL may modify the bidding documents by issuing addenda. Any addendum thus issued shall be part of the bidding documents and shall be communicated through respective website.

- g. Bids shall be submitted online within the stipulated deadline. WBSEDCL may at its discretion, extend the deadline of bid submission by issuing an amendment. In that case all rights and obligations of WBSEDCL and the bidders previously subject to the original deadline shall thereafter be subject to the new deadline as extended.
- h. Tender shall not be allowed to be submitted after the deadline given in the NIT due to any reason whatsoever.
- i. The entire bid document including BOQ and Technical Specification should be read altogether while quoting the rate.
- j. The rates and prices quoted shall cover all obligation of the bidder under the contract and all materials etc. necessary for the proper completion and maintenance of the work. In this case, Rate should be quoted considering Transportation of materials.

1. DOCUMENTS TO BE UPLOADED:

The techno-commercial bid shall contain scanned copies of the following documents

(A) Statutory Documents:

- a) Letter of Undertaking (Annexure-I)
- b) Bank Solvency Certificate (Annexure- II)
- c) Holiday Listing (Annexure-III)
- d) Bidder Details (Annexure-IV)
- e) Bid Proposal (Annexure-VII)
- f) Mandatory Condition (Annexure-VIII)
- g) Certificate regarding Summary Statement of Yearly Turnover (Annexure-IX)
- h) STATEMENT OF ORDERS EXECUTED DURING THREE FINANCIAL YEARS (2021-22,2022-23,2023-24) (Annexure-X)
- i) EMD Deposit acknowledgement.
- j) NIT with any corrigendum by signing each and every page by the authorized representative of the bidder.

(B) Non-Statutory Documents:

- a) Professional Tax (PT) Payment Certificate for the year 2024-25
- c) P.F. and ESI Registration certificate and challan for the month of December 2024
- d) GST Registration no. to be enclosed.
- e) Pan Card.
- f) Up-to-date Trade License.
- g) Income Tax return for the Financial Year 2021-22, 2022-23, 2023-24.
- h) Annual turnover of the bidder Financial Year 2021-22, 2022-23, 2023-24.
- i) The prospective bidder needs to submit valid copies of audited financial statement appointed under Companies Act, 2014 in this regard of last three Financial Years (i.e. 2021-22, 2022-23, 2023-24.
- j) Registration Certificate under Company Act (If any).
- k) Registered Deed of partnership Firm/ Clause of Association & Memorandum.
- l) Power of Attorney (For Partnership Firm/ Private Limited Company, if any).
- m) Self-attested copies of orders with work completion certificates from Client to establish work experience as required in the NIT.

Failure to submit any of the above mentioned statutory as well non statutory documents will render the bidder liable to be rejected for techno-commercial bid.

The above should be arranged in the following manner:

Click the check boxes beside the necessary documents in the My Document list and then click the Tab 'Submit Non-Statutory Documents' to send the selected documents to Non-Statutory folder. Next, click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-category Description	Details
01.	Certificates	Certificates	a) PAN Card. b) GSTIN Certificate c) Professional Tax Payment Certificate for the year 2024-25 d) P.F. and ESI Registration certificate and challan for the month of December 2024
02	Other Important documents	OID	a) Information regarding any past and current litigation with WBSEDCL / WBSETCL /Govt / PSU in which the bidder is involved the party's concerned and disputed amount. b) List of key personnel. c) Properly filled up Annexure.
03.	Bidder Detail(s)	Bidder Detail	a) Trade License - for Proprietorship Firm b) Partnership Deed, Trade License -for Partnership Firm c) Incorporation certificate, Trade License - for Ltd Company,
04.	Credentials	Credential	a) Bank Solvency Certificate (Annexure-II) b) Documents fulfilling Mandatory Condition (Annexure-VIII) b) STATEMENT OF ORDERS EXECUTED DURING THREE FINANCIAL YEARS (2021-22, 2022-23, 2023-24) (Annexure-X). c) Certificate regarding Summary Statement of Yearly Turnover (Annexure-IX)
05.	Financial Information	Financial Information	a) Annual Audited Financial Report for the financial years 2021-22,2022-23,2023-24 to be submitted for verification. b) IT Return for the financial years 2021-22, 2022-23, 2023-24.

The bidder shall have to go through all the "Annexure" enclosed in this bid document and submit the filled in proforma of the appropriate/relevant annexure with the bid document putting the signature with seal of the Company before uploading the tender viz. Annexure-I (proforma of letter of undertakings), Annexure-III (Proforma of declaration of Black Listing/Holiday Listing), Annexure-VII(Bid Proposal) etc.

- Price bid should contain the priced "Bill of Quantities" (BoQ) in one folder. Bidder is to quote the rate on 'item rate basis' in the space marked for quoting rate in the BoQ.

2. QUOTING OF RATE:

- a) Price bid should contain the priced "Bill of Quantities" (BoQ) in one folder. Bidder is to quote the rate in the space marked for quoting rate in the BoQ.
- b) The quoted price should be firm. There will be no price variation during the pendency of the contract period or thereafter. Bidders are in no way allowed to get any escalation of price against this contract.
- c) Prices indicated in the schedule of prices deemed to include all the levies/duties/taxes/cess & all other incidentals payable as per statute excluding GST. Relevant GST rule is applicable for the work and shall be paid extra.
- d) If the rate is not quoted against any particular item of work, it will be construed that the item would be executed free of cost and the rates for other items of work are deemed to include its cost. Further if any error is found in multiplication of quoted unit rate with respective quantities and/or to derive any rate component and/or in summation to arrive at the total quoted price, the same shall be recalculated to arrive at the evaluated price by considering the quoted unit rate as firm. Bidders are in no way allowed to get any escalation of price against this contract.

3. VALIDITY OF BIDS:

Price bid of the tender shall be opened within a stipulated time limit from the date of opening of Techno-Commercial Bid, preferably within 30 (thirty) days.

The tender shall remain valid for a period of 180 (One hundred and Eighty) days from the date of opening of the Price bid. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further period of maximum 90 (ninety) days without any change in terms & conditions of the offer.

4. EARNEST MONEY DEPOSIT (EMD):

(B) The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:

- ✓ Net-banking through Payment Gateway.
- ✓ RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a prefilled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
- ✓ The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.
- ✓ Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- ✓ In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).

- ✓ The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

(C) Refund/ Settlement of EMD Amount:

- ✓ For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- ✓ For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- ✓ The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- ✓ For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz. 33-40267512/ 13 since payment gateway facility used by E-tender portal is maintained by ICICI.
- ✓ Successful bidder(s) shall have to mandatorily create vendor id through WBSEDCL Web Portal Vendor Corner if not created earlier.

The EMD shall be forfeited:

1. If any cartel is formed by the bidder.
2. If during the period of validity specified by the bidder, the bidder withdraws/modifies its bid as a whole or part.
3. If bidder deviates from any clarification/confirmation given by him subsequent to submission of his bid.
4. In case of successful bidder, if bidder fails to accept Order unconditionally.

5. PRE BID MEETING:

- a) A pre bid meeting shall be arranged by WBSEDCL in which all the bidders will be requested to attend.
- b) If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering authority.
- c) Nonattendance at the pre-bid discussion will not be a cause for disqualification of bidders.
- d) The clarification given in the pre bid discussion shall be final and binding on the bidder, being a part of the original Bid Document.
- e) Minutes of Pre-bid proceedings shall be uploaded in the portal.

6. BID WITHDRAWAL/MODIFICATION:

The bidder may modify or withdraw his bid after submission but within the deadline of bid submission, No bid shall be modified/ withdrawn after the deadline of bid submission. Modification /withdrawal of bid by any bidder after the deadline of bid submission shall result into forfeiture of EMD.

7. (A) TECHNO-COMMERCIAL BID OPENING:

- a) Technical proposals will be opened by authorized representatives of WBSEDCL from the web site stated using their Digital Signature Certificate.
- b) Intending bidders may remain present if they so desire.

- c) Cover (folder) statutory documents will be opened first and if found in order cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the statutory as well as non-statutory documents the tender will be summarily rejected.
- d) Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded and handed over to the authorized representatives of WBSEDCL.
- e) Uploading of summary list of technically qualified bidders:
 - i) Pursuant to scrutiny & decision of the authorized representatives of WBSEDCL the summary list of eligible bidders & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
 - ii) While evaluation the authorized representatives of WBSEDCL may summon any of the bidder & seek clarification / information or bidder/s may be asked for producing original hard copy/s of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

(B) OPENING OF FINANCIAL BID:

- a) Financial proposals of the bidders, declared technically eligible, will be opened electronically by the Tender Inviting Authority (authorized representative of WBSEDCL) from the web portal stated above on the prescribed date.
- b) After opening of the financial proposal, the preliminary summary result containing inter-alia, name of the bidder and the rates quoted by them will be uploaded.
- c) The bids will be evaluated on the basis of technical and financial proposal for the entire scope of work covered under this bid document.
- d) The bidder whose offer has been accepted will be finalized after the evaluation procedure and will be made available/uploaded in the website <https://wbtenders.gov.in>.
- e) Decision of Tender Inviting Authority will be final and bound to every bidder.
- f) The selected bidder will be asked to produce the documents like Indemnity Bond, Performance Security and any other document on demand of WBSEDCL within a specified timeframe.
- g) WBSEDCL has the right to reject the tender if the bidder unable/disagree to produce the same.
- h) Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.
- i) The Tender Accepting Authority may ask any of the bidders to submit analysis to justify the rate quoted by that bidder.

8. PROCESS TO BE CONFIDENTIAL:

- a) After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.
- b) Any effort by a bidder to influence WBSEDCL or other connected in the process of examination, clarification, evaluation and comparison of bids, and in decisions concerning the award of contract, may result in the rejection of his/their bid.
- c) Formation of any Cartel, may lead to the cancellation of tenders with penal measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anymore.

9. BIDDER'S SITE VISIT:

Before submitting the bid, the bidder is encouraged to visit and examine the site and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work. Such site visit shall be at the Bidder's own expense, risk and responsibility.

10. COST OF BIDDING:

The bidder shall bear all costs associated with the preparation and submission of his bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

11. DETERMINATION OF RESPONSIVENESS:

Prior to the detailed evaluation of bids, WBSEDCL will determine whether the bid is substantially responsive to the requirement of the bidding document.

For the purpose of this clause a substantially responsive bid is one which conforms to all the terms, conditions and specification of the bidding document, without material deviation, or reservations. WBSEDCL's determination of bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence.

If a bid is not substantially responsive to the requirements of the bidding document, it may be rejected by WBSEDCL and the same cannot subsequently be made responsive by the bidder by correction.

12. CORRECTION OF ERRORS:

If there be a discrepancy between the unit price and the total price that is obtained by multiplying the unit price & quantity, the unit price shall prevail and total price shall be corrected. If there be a discrepancy in figure and word the total amount stated in word shall prevail.

13. TIME SCHEDULE:

The basic consideration and the essence of the contract shall be the strict adherence to the time schedule specified in the bidding document.

14. EVALUATION AND COMPARISON OF BIDS:

On examination of documents submitted under different covers, WBSEDCL will evaluate and compare the bid, determined to be substantially responsive at each step.

WBSEDCL shall evaluate and compare only the bids determined to be substantially responsive.

The bids shall be evaluated on the basis of total price for the entire scope of work covered under this bid document.

Evaluated bid-price of all bidders shall be compared among themselves to determine the lowest evaluated bid and as a result of this comparison, the lowest bid will be selected for award of contract.

Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.

15. PROCEDURE OF EVALUATION:

Evaluation of tenders will be done in the following steps:

Step-1 Techno-Commercial Evaluation:

Only those bids meeting the requirements of previous step will be examined and assessed. In case, it is felt necessary by WBSEDCL that post bid discussion are required, the same will be carried out individually with each bidder. The bidders will be required to confirm compliance with all the conditions of bidding document.

Step-2 Opening and evaluation of financial proposal.

Financial proposal of techno-commercially qualified bidders will only be opened & compared among themselves to determine the lowest evaluated bid and as a result of this comparison, the lowest bid will be selected for award of contract.

16. RIGHT TO REJECT BIDS:

Lowest valid rate should normally be accepted.

However, WBSEDCL, does not bind itself to accept the lowest tender, reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL's action.

WBSEDCL reserves the right to split the work in parts at L1 rate and to add/delete any of the items, without assigning any reason whatsoever.

Tenders in which any of the particulars and prescribed information are missing or are incomplete in any respect and/or the prescribed conditions are not fulfilled are liable to be rejected. The Tender containing uncalled for remarks or any additional conditions are liable to be rejected.

Canvassing in connection with tenders is strictly prohibited and tenders submitted by the Bidders who resort to canvassing will be liable to rejection.

Formation of any Cartel, may lead to the cancellation of tenders with penal measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.

17. PLACEMENT OF ORDER

After approval of bid evaluation by WBSEDCL, WBSEDCL may, at its sole discretion, invite the successful bidder for a pre-award discussion. After such pre-award discussion and prior to the expiry of validity of bid of the successful bidder, WBSEDCL will notify the successful bidder of acceptance of their bid in writing by issuing a detailed Letter of Award (L.O.A.)/Order (mentioned as L.O.A./Order hereinafter and elsewhere in this bid document) in duplicate. The successful bidder sign and return one copy of the L.O.A./Order to WBSEDCL as an acknowledgement of unconditional acceptance of the same within 15 (Fifteen) days of issue of L.O.A./Order.

18. PERIOD OF THE CONTRACT

Two (2) years from the date of issuance of the contract. WBSEDCL may increase the period of contract for another one (1) year, depending upon the performance of previous years of the bidder, at the same rate and terms and conditions of the Letter of Award (LOA) placed on successful bidder.

19. TAXES, DUTIES AND OTHER LEVIES:

The Bidder shall be solely responsible for the taxes that may be levied on the Bidder's persons or on earnings of any office employee and shall hold WBSEDCL indemnified and harmless against any claims that may be made against WBSEDCL. The WBSEDCL does not

take any responsibility what-so-ever regarding taxes under Income Tax Act, for the contractor or his personnel. If it is obligatory under the provisions of Income Tax Act, deduction of Income Tax at source shall be made by WBSEDCL.

All other duties / levies payable (excluding GST) by the bidder shall be included in the bid price and no claim on this behalf will be entertained by WBSEDCL.

GST at specified rate shall be payable / allowable over & above the contract price to the selected bidder having GSTIN.

20. LAWS GOVERNING CONTRACT:

The contract shall be binding according to Acts/Laws in force in the country and shall be under the jurisdiction of Calcutta High Court only.

19. LANGUAGE AND MEASURES:

All documents pertain to the contract including specifications, schedule, notice, correspondences, operating and maintenance instructions, drawings or any other writings be written in English language. The metric system of measurement shall be used exclusively in this contract.

20. CORRESPONDENCE:

Any notice to the contractor under terms of the contract shall be served by valid email of the contractor or register post or by hand at the contractor's principal place of business. Any notice to WBSEDCL shall be served at the WBSEDCL's principal office in the same manner.

21. CORRUPT OR FRAUDULENT PRACTICE:

WBSEDCL expects that bidders/suppliers/contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, WBSEDCL defines for the purpose of this provision, the terms set forth below as follows:

"Corrupt Practice" means the offering giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution, and "Fraudulent Practice" means misrepresentation of facts in order to influence the procurement process of the execution of a contract to the detriment of WBSEDCL and includes collusive practice among bidders (Prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive WBSEDCL of the benefits of free and open competition.

Will reject a proposal for award if WBSEDCL determines that the bidder recommended for award has engaged in corrupt or fraudulent practice in competing for the contract in question.

Will declare a Firm ineligible either indefinitely or for a stated period of time if WBSEDCL determines any time that the firm has engaged in corrupt or fraudulent practices in competition for, or in executing the contract.

23. INSURANCE:

The bidder on awarding of contract shall arrange, secure and maintain all insurance as may be pertinent to the work and obligatory in terms of law in force to protect the interests of WBSEDCL against all perils. The form & the limit of such insurance together with underwriting in each case shall be acceptable to WBSEDCL. However, irrespective of such acceptance the responsibility to maintain adequate insurance coverage at all times during the period of contract shall be contractor's alone.

24. CURRENCY OF THE CONTRACT

The contract shall be denominated in Indian Rupee only (INR).

Note***- Contractor means the selected Bidder.

Section-IV

GENERAL CONDITIONS OF CONTRACT

1. SCOPE OF WORK:

- A. Round the Clock Comprehensive Annual Maintenance Contract (AMC) for Infrastructure Work at Asansol SCADA/DMS Control Center under Burdwan (D) Zone, WBSEDCL located at Apcar Garden (within the premises of Asansol Customer Care Center-II), BNR more, Asansol-713304, Dist:- Paschim Burdwan, West Bengal for two (2) years. AMC involves comprehensive maintenance and repairs of all hardware and/or software for the said systems [Annexure- A], including free of charge replacement of parts if any, modules, sub-modules, assemblies, sub-assemblies, spares, weekly cleaning of filters etc. to make the system operational. Also the 6KVA UPS / WLD Panel / Novec Gas Panel batteries may be replaced by either same spec or higher spec if required.
- B. Round the Clock Comprehensive Facility Management Service (FMS) of Non-SCADA items at Asansol SCADA Control Centre under Burdwan (D) Zone, WBSEDCL located at Apcar Garden (within the premises of Asansol Customer Care Center-II), BNR more, Asansol-713304, Dist:- Paschim Burdwan, West Bengal for two (2) years. The main NON- SCADA items are as follows: -
- (i) Electrical power system of Asansol SCADA Control center including the UPS system and earthing systems.
 - (ii) Smoke detection / VESDA SYSTEM.
 - (iii) Fire suppression system / NOVEC 1230 Gas and portable fire extinguisher.
 - (iv) CCTV camera and access control system.
 - (v) Rodent repellent system.
 - (vi) Water leakage detection.

The scope of work under this contract shall also include all such works which are not specially mentioned in the Bid Document, as a whole, but are necessary for Facility Management Service.

The services to be rendered under the AMC/FMS shall be guided as per the Service Level requirements mentioned in SLA matrix of Section-II of this bid document.

Detail scope of work is depicted below:

- a) Preventive Maintenance & replacement of faulty parts of Electrical System, Electrical Main Panel, Electrical ATS, Earthing System, Main LT Panel, PDU Panel, Electrical DB, including MCCB, MCB, Light set with replacement of Parts.
- b) Preventive Maintenance & replacement of faulty parts /modules of 1 no. Outdoor PTZ Camera, 9 nos. dome CCTV Camera, CCTV Monitor &NVR CCTV. Necessary software as well as Hardware parts must be maintained to run CCTV Cameras along with Monitor and NVR systems.
- c) Preventive Maintenance & replacement of faulty parts of Access Controlled System including Biometric System. Software for authorization of Access card must also be maintained along with necessary reports if required from time to time.
- d) Preventive Maintenance & replacement of faulty parts of HSSD/VESDA smoke detector Sensor, HSSD/VESDA smoke detector unit, Smoke detector unit, Integration of VESDA System with Access Controlled Doors and Air Conditioning System in case of any smoke and Fire Hazard.
- e) Preventive Maintenance & replacement of faulty parts of Precision A/C & Cassette A/C.
- f) Preventive Maintenance & replacement of faulty parts of Fire Alarm Panel, Gas release module with Hooter, fire suppression System with necessary filling of suitable gas-if situation demands.
- g) Preventive Maintenance & replacement of faulty parts of 6 KVA UPS including 16 nos. 12 Volt 18 Ah Battery.
- h) Some batteries installed in the control panel of the BMS room (2 batteries of 12V, 7 AH in Fire panel, 1 battery of 12V, 7 AH in WLD panel and 2 batteries of 12V, 7AH in Novec Gas panel)

- i) Preventive Maintenance & replacement of faulty parts of VHFO Digital Rodent & Rodent Transducer.
- j) **After replacement of faulty parts by good one and make the equipment functional, the faulty parts will be the property of the Vendor.**

Details of equipment under the coverage of AMC are in **ANNEXURE-"A"** (enclosed).

The scope of work under this contract shall also include all such works which are not specially mentioned in the Bid Document, as a whole, but are necessary for Annual Maintenance Contract.

2. PERFORMANCE SECURITY DEPOSIT:

For AMC & FMS service, as contract security, the successful bidder has to furnish a performance Guarantee in the form of Bank Guarantee on non-judicial stamp paper of Rs.100/- by any Schedule Bank in India, as per format enclosed (ANNEXURE-VI). The BG shall be submitted to the Zonal Manager, Burdwan (D) Zone, WBSEDCL, 2nd Floor of Administrative Building, Power House Complex, Burdwan-713103. As Performance BG, 10% of Contract Price to be submitted within 30 (Thirty) days from the date of issue of the LOA. Validity of BG will be Two(2) years 6 (Six) months from the date of LOA and claim period will be further Two(2) months.

Earnest money of the unsuccessful bidders shall be released immediately after finalization/placement of order and of the successful bidder shall be released after submission of Performance Bank Guarantee as per enclosed format and terms of contracts.

Bids in range of -20% to -80% of the estimated rate shall furnish an Additional Performance Security in the format given in the Annexure(VIA) which shall be equal to 10% of the tendered amount before placement of Award of Contract.

The Security Deposit is liable to be forfeited in case of non-compliance of order or failure to complete the order.

3. ACCEPTANCE OF THE CONTRACT:

The successful bidder has to submit acceptance of the order within 15 days from the date of issue of the order. The successful bidder sign and return one copy of the L.O.A./Order to WBSEDCL as an acknowledgement of unconditional acceptance of the same within 15 (Fifteen) days of issue of L.O.A./Order.

4. GENERAL REQUIREMENT:

The contractor shall execute and maintain the work as per direction of the Controlling Officer of the work or his representative.

Contractor's staff at site: The contractor shall provide at site his authorized representative duly approved by the Controlling Officer or his representative. The contractor and/or his authorized representative is to be constantly on the work shall receive (on behalf of the contractor) direction's and instructions from the Controlling Officer or his representative.

Removal of persons employed at site: The Controlling Officer shall be at liberty to ask the contractor to remove from the site any person, deployed by the contractor in the execution of the work, who in the opinion of the Controlling Officer misconducts himself or is incompetent or negligent in the proper performance of his duties and such persons shall not be again employed upon the work without the permission of the Controlling Officer.

Setting out: The contractor shall be responsible for the true and proper setting out of the work.

Care of work: During the service period of the work, the contractor shall take full responsibility for the care thereof and in case of any damage, loss or injury to work or to any part thereof or to any temporary work due to any cause whatsoever shall at his own cost repair and make good the same. The contractor shall take every practicable precaution not to damage or to cause injury to any adjoining or other properties or to any person.

However, even if any damage or injury occurs, the contractor shall be responsible in meeting the necessary claims and demands as may be required.

Employee's compensation for accident or injury to ant workmen: The Company shall not be liable for damages or compensation payable as per provision of law in respect or consequence of any accident or injury to any workmen or other person in the employment of the contractor. The contractor shall have to pay all claims, demands, preceding costs, charges and expenses whatsoever in respect thereof or in relation thereto. Insurance Policy covering provisions for workmen's compensation for all the workmen to be engaged by the contractor is to be made by him.

Facilities for other contractors: The contractor shall afford all reasonable facilities for any other contractor employed by the company in execution on or near the site of any work not included in the contract

5. LABOUR LICENSE:

Contractor will have to obtain Labour License in respect of the above work as per Contract Labour (Regulation & Abolition) Act, 1970 as early as possible.

6. COMPLIANCE OF LABOUR LAWS:

The contractor shall comply the Code of Wages 2019, Employee's Compensation Act, 1923 and related labour laws to protect the laborers engaged by them. In this connection the contractor will be required to execute an indemnity bond (as per specimen enclosed as Annexure-V) after placement of Letter of intent/order. Contract shall be governed under extant laws and changes made there to.

7. CONTROLLING OFFICER & SUPERVISING OFFICER:

1. Controlling Officer

The Additional Chief Engineer & Zonal Manager, Burdwan Zone, WBSEDCL, will be the overall Controlling Officer of the entire job.

2. Supervising Officer

The Superintending Engineer and In-Charge of Asansol SCADA Control Centre, Burdwan Zonal Office, WBSEDCL will be the Supervising Officer of the entire job.

3. Paying Officer

The Sr.Manager (F&A), Burdwan (D) Zone, WBSEDCL will be the Paying Officer for the job.

8. TERMS OF PAYMENT:

The bills shall be released within 30 (thirty) days of its submission on quarterly basis at the end of each quarter on proportionate basis in equivalence to service rendered at each quarter with respect to involvement of 2 years (24 months) against certification, duly signed by the Supervising officer.

The company reserves the right to recover/enforce recovery of any overpayments detected after payment as a result of post-payment audit or technical examination or by any other means, notwithstanding the fact that the amount of disputed claims, if any, of the contractor exceeds the amount of such overpayment and irrespective of the fact whether such disputed claims of the contractor are subject matter of arbitration or not the amount of such overpayments may be recovered from the subsequent bill, under the contract, failing that from contractor's claim under any other contract with the company or from the contractor's security deposit or from the amount retained or the contractor shall pay the amount of overpayment on demand

9. RISK PURCHASE:

In the event of the contractor's inability/non-response to accept and take up the work as per the order or to continue with the obligation of interruption free service, WBSEDCL reserves the right to terminate the contract with forfeiture of E.M.D./Security Deposit (whichever applicable) and deploy any separate contractor to render service for the residual portion of this contract. If the contract is terminated in the above manner, the Contractor shall have no claim for compensation against the Owner. The Owner shall have the right to engage any other Contractor to complete the work and any extra cost incurred by the Owner to get the work completed in all respect will be realized from the pending bill(s) and/or E.M.D. and/or Retention Money and/or Security Deposit and/or any Bank Guarantee(s) of the original Contractor for this contract or any other contract under WBSEDCL.

10. CANCELLATION/ TERMINATION OF ORDER:

WBSEDCL shall have the right to repudiate the contract under the following causes and may also lead to cancellation of LOA:-

- a. Non acceptance of the LOA.
- b. Non submission of Performance BG within time.
- c. If failed to perform the CAMC work and FMS work as per contract.
- d. For breach of SLA as mentioned in the "Breach of SLA" clause.
- e. Failure to obey the safety rules may also lead to terminate the contract.
- f. In each above cases 15 days termination notice shall be issued prior to termination of LOA with the rights to impose penal measures.
- g. In that case the Company may engage other contractors to provide the service. Additional involvement, if incurred to get the unfinished work done through other agency, will be realized from him, from his pending bills and security money. If the contract is terminated as above, the contractor shall have no claim for compensation.
- h. **WBSEDCL is planning to replace/upgrade the SCADA system in near future where the SCADA center will operate as Divisional Operating Center. In that case, the service may not be required at any point of time beyond a period of one (1) year from the date of LOA. The same will be intimated at least one (1) month prior to termination of the contract.**

11. FORCE MAJEURE:

The Contractor shall not be liable to pay any liquidated damage for reasons of force majeure such as acts of God, acts of the public enemy, acts of Governments, fire, flood, epidemics, quarantine restriction, strikes etc.

The Company shall not be responsible or liable to pay any compensation for any interruption in your work at the site due to strike, lockout, riot, earthquake, flood, cyclone or civil commotion or any other force of accident due to any reason beyond control. The Company shall not be held responsible to or liable to pay for any interruption in your work at the site arising out of resistance from the local public due to any resistance towards work. The incident of the Force Majeure shall have to be reported to the Controlling officer within 6 (six) hours from the occurrence of such Force Majeure.

12. SETTLEMENT OF DISPUTES:

Controlling Officer's decision is final in respect of all matters.

If, in the opinion of the contractor, a decision made by the Controlling Officer is not in accordance with the meaning and intent of the contract, the contractor may file with the Controlling Officer, within 7 (seven) days after receipt of the decision, a written objection to the decision. Failure to file an objection within the allotted time will be considered as an acceptance of the Controlling Officer's decision and the decision shall become final and binding.

Any dispute or differences arising out of or in connection with this contract shall to the extent possible be settled amicably. However, the Calcutta High Court shall have exclusive jurisdiction in all matters arising under the Contract including settlement of disputes.

13. GST:

GST shall be allowed over and above the quoted amount at the prevailing rate & applicable value.

14. SAFETY RULES:

To ensure effective enforcement of the rules & regulations relating to safety precautions, the arrangement as made by WBSEDCL shall have to be properly managed.

Notwithstanding the above clauses there is nothing in those to exempt the bidder from the operations of any other Act or Rule in force in the Republic of India.

All storage, handling & use of flammable liquids, if required shall be under the supervision of responsible persons.

First aid arrangements should be provided by the Agency which shall be monitored and supervised throughout the working hours. Replacements, whenever required shall be intimated in advance to the Controlling Officer

a) Reporting of Accident:

All accidents, major or minor, must be reported immediately to WBSEDCL and the contractor will provide first aid to the injured person immediately. The injured person shall report to the First Aid Station along with the 'Injured on work' form as per appropriate proforma, duly filled in quintuplicate and submit to the Medical Officer of the First Aid Station.

b) Serious Injuries:

In case of serious injuries, the following procedure shall be adopted by the contractor:

- To provide first aid at his own First Aid Station
- To take the injured person to the hospital along with the 'Injured on work' form duly filled in
- To report the accident to WBSEDCL
- Fatal Accident- Fatal accidents must be reported immediately to WBSEDCL as well as to the Police.

c) Penal Action:

Failure to obey the Safety Rules will make the contractor liable to penal action by way of suspension of work and termination of contract.

15. SUBMISSION OF PERFORMANCE BANK GUARANTEE AND INDEMNITY BOND:

The successful bidder shall have to submit Performance Bank Guarantee and Indemnity Bond to WBSEDCL on non-judicial stamp paper of appropriate value in prescribed format as annexed with this bid within 30 (Thirty) days of the issuance of the LOA.

Section-V

ANNEXURE

PROFORMA OF LETTER OF UNDERTAKINGS (To be submitted by the Bidder along with his Bid) (To be executed on non-Judicial stamp paper of requisite value)

Ref.....

Date.....

To

Dear Sir,

1. I/We* have read and examined the Bidding Documents vide no:-
..... dated relating to the following:-

- a) Notice Inviting Tender
- b) "Invitation to Bid" (INV), "Instruction to Bidders (ITB)", "General Conditions of Contract (GCC), Scope of work, and other conditions of contract.
2. Technical Specification.
- a) and relevant Drawings.
3. I/We* hereby submit our Bid and undertake to keep our Bid Valid for a period of 180 days from the date of opening price bid. I/We* hereby further undertake that during said period I/We* shall not vary alter or revoke my/our Bid.
This undertaking is in consideration of WBSEDCL, agreeing to open my/our* Bid and consider and evaluate the same for the purpose of award of Work in terms of provisions of clause entitled "Award of Contract" under Section "Instruction to Bidders (ITB)" in the Bidding Documents. Should this Bid be accepted, I/We* also agree to abide by and fulfill all the terms and conditions of provisions of the above mentioned Bidding Documents.

Signature along with Seal of Co.....
(Duly authorized to sign the Tender on behalf of the Contractors)
Name.....
Designation
Name of Co.....
(IN BLOCK LETTERS)

WITNESS

Signature.....
Date.....
Name & Address.
Telegraphic Address.
Telephone No. Fax No.....
E-mail.....

Annexure- II**PROFORMA FOR EVIDENCE OF ACCESS TO OR AVAILABILITY OF CREDIT /FACILITIES (TO BE GIVEN BY BANKER OF BIDDER)****BANK SOLVENCY CERTIFICATE**

This is to certify that M/s. (FULL NAME AND ADDRESS) who are submitting their Bid toagainst their tender specification vide Ref. No..... and date..... is our customer for the past.....years.

Their financial transactions with our bank have been satisfactory. They enjoy the following fund based and non fund based limits including, guarantees, L/C and other credit facilities with us against which the extent of utilization as on date is also indicated below:

SI.No.	TYPE OF FACILITY	SANCTIONED ON DATE	UTILIZATION AS ON DATE

This letter is issued at the request of M/s.....

Sd/-

Name of Bank.....

Name of authorized Signatory.....

Designation

Phone No.....

Address.....

SEAL OF THE BANK

PROFORMA OF DECLARATION OF BLACK LISTING / HOLIDAY LISTING

In the case of a Proprietary Concern:

I hereby declare that neither I in my personal name or in the name of my Proprietary concern M/s which is submitting the application for enlistment nor any other concern in which I am proprietor nor any partnership firm in which I am involved as a managing Partner have been placed on black list or holiday list declared by WBSEDCL, WBSETCL or any central/state power utility services, except as indicated below:

(Here give particulars of blacklisting or holiday listing, and in absence thereof state "NIL")

In the case of a Partnership Firm:

We hereby declare that neither we, M/s.....submitting the application for enlistment nor any partner involved in the management of the said firm either in his individual capacity or as proprietor or managing partner of any firm or concern have or has been placed on black list or holiday list declared by WBSEDCL, WBSETCL or any central/state power utility services except as indicated below:

(Here give particulars of blacklisting or holiday listing, and in absence thereof state "NIL")

In the case of a Company:

We hereby declare that we have not been placed on any holiday list or black list declared by WBSEDCL, WBSETCL or any central/state power utility services, except as indicated below:

(Here give particulars of blacklisting or holiday listing, and in absence thereof state "NIL")

It is understood that if this declaration is found to be false in any particular WBSEDCL, WBSETCL or is Administrative Ministry, shall have the right to reject my/our enlistment/bid and if the bid has resulted in a contract, the contract is liable to be terminated.

Signature with date & seal of the Bidder

Annexure-IV

BIDDER DETAILS

1.	Name of the tenderer with office address Tel No./Fax no./Email address	:			
2.	Address of Kolkata office and Tel no./Fax no./ E-mail address with the name of contact person	:			
3.	Contact Person with Telephone No., Mobile No., E-mail ID and FAX No. of the Bidder	:			
4.	Name & Designation of Authorized signatory	:			
5.	Signature of the Authorized Signatory	:			
6.	GST registration No.	:			
7.	Earnest Money (Amount) submitted	:	8.	Category of organisation	
9.	PAN Card No	:	10.	Company Registration No.	
11.	Whether agreed to (YES/NO):				
	a) Terms of Payment	:	c)	Risk purchase clause	
	b) Earnest Money clause	:	d)	Liquidated damage clause	
12.	Offer valid upto	:	180 days from the date of opening of Technical Part of the Tender.		
13.	The price should be Firm.	:	The Prices Are Firm.		
14.	Whether the bidder has submitted a) GST certificate b) Copy of PAN Card c) Company Registration certificate d) Relevant valid ISO Certification 9001:2015 & 14001:2015 e) PF Registration No. & valid up to (a copy should be enclosed)				

(Signature and Seal of Bidder)

Dated-----

SPECIMEN COPY OF INDEMNITY BOND

(To be executed on Non judicial Stamp Paper of a Rs.100/-)

BY THE PRESENT INDEMNITY BOND EXECUTED by me/us on thisDay of20..... I/We having Registered Office/residing at

..... (herein after called "OBLIGOR/ OBLIGORS" which expression shall mean and includes my/our successors legal representatives, assigns) do hereby binds myself /ourselves and also our company/firm

after having the power to bind so with the promise and undertaking in favour of the West Bengal State Electricity Distribution Company Limited, a government undertaking company within the meaning of sec. 617 of the Company's Act, 1956 having registered office at Bidyut Bhavan, Block-DJ, Sector-II, Salt Lake City, Kolkata - 700091 (hereinafter called as OBLIGEE, which expression shall mean and include it's legal representative, administrators assigns).

Whereas OBLIGOR/OBLIGORS has/have been awarded to execute the job/works under letter no.....dated issued by the OBLIGEE after having observing necessary formalities, the details of which is described in the schedule given hereunder as per letter mentioned herein-above and whereas the said job/works will be/likely to be done in places covered under Employees' State Insurance Act (ESI) and/or the Employee Compensation Act, 1923 (W. C. Act) and/or other laws relating to the Labour Management and Welfare.

And whereas according to the condition of the contract the OBLIGOR/ OBLIGORS is/are under obligation to execute this Indemnity Bond before the commencement of actual execution and OBLIGOR/ OBLIGORS is/are aware that unless this Indemnity Bond is executed in accordance with the condition of contract before the actual execution in accordance with law the OBLIGEE shall have the power to deem that actual work has been started within the meaning of the contract before the execution of this Indemnity Bond.

Now this indenture witnesses that I/we the OBLIGOR/OBLIGORS do hereby undertake:-

1. THAT the OBLIGEE shall not be held responsible for any type of accident which may take place during the course of work undertaken by the OBLIGOR/OBLIGORS.
2. THAT the OBLIGOR/OBLIGORS will take/adopt all safety norms in respect of each and every workmen labour personnel according to the rules or to the satisfaction of the OBLIGEE in all cases.
3. THAT the OBLIGOR/OBLIGORS undertakes/undertake to engage only those labour worker or any other personnel whether skilled or unskilled or any other person whether in technical management or non-managerial or any other capacity in the area covered under Employee' State Insurance Act, 1948 who has/have insurance coverage within the meaning of Employees' State Insurance Act and further undertakes NOT to engage any person in the area covered under Employees State Insurance Act., who does / do not has / have insurance coverage within the meaning of Employees' State Insurance Act, 1948.
4. That the OBLIGOR/OBLIGORS further undertakes/undertake to engage only those labour, worker, or any other personnel, whether skilled or unskilled, whether in technical, managerial or non-managerial or any other capacity in the area NOT covered under Employees' State Insurance Act 1948, who has life insurance for the sum assured equivalent to the amount of Compensation under the Employees Compensation Act in case of accidental death or inquiry and such insurance has been effected by the OBLIGOR / OBLIGORS.
5. THAT the OBLIGOR/OBLIGORS undertakes/undertake to Indemnify and keep harmless the OBLIGEE from all claims, action, proceedings and of risk, damage, danger to any person whether belonging to/or not belonging to OBLIGOR / OBLIGORS.
6. THAT the OBLIGOR/OBLIGORS shall keep harmless the OBLIGEE from all claims, compensation, damages, any proceedings in respect of any of its employee/workmen under the Employee Compensation Act. Act or any other laws for the time being in force.
7. THAT, if during the course of execution of work as stated in the letter mentioned hereinabove issued by the OBLIGEE, it is found that the OBLIGOR/OBLIGORS has/have not complied with guidelines/formalities within the meaning of Employees' State Insurance Act or Employee Compensation Act or any other laws relating to the Labour Welfare for the time being in force, and also has not observed the safety norms in accordance with the law to the satisfaction of the OBLIGEE, the OBLIGEE shall have the right to stop the execution of work/job and the period of such stoppage shall continue till adequate safety and other compliance mentioned hereinabove under the labour welfare legislation

have been observed and such period of stoppage shall not be taken into account for the calculation of the total period of completion of work for which the OBLIGOR/OBLIGORS is responsible to complete the work/job and it will be deemed that discontinuance was due to default of OBLIGOR/OBLIGORS.

8. THAT, if at any time, due to exigency, the OBLIGEE i.e. the West Bengal State. Electricity Distribution Company Limited as the Principal Employer, becomes liable to pay any such compensation mentioned hereinabove, whether on failure of the OBLIGOR/ OBLIGORS or for any other reason, the OBLIGEE shall have the right to recover the said amount from any amount receivable by OBLIGOR/OBLIGORS or any bank guarantee deposited or anything payable whether in connection with this contract or other contract by the OBLIGEE to the OBLIGOR/OBLIGORS.
9. THAT the OBLIGOR/OBLIGATOR is/are aware and accept that for the persistent or repeated violation of any condition mentioned in this Indemnity Bond, the OBLIGEE shall have right to terminate the contract of work issued by the OBLIGEE to OBLIGOR/OBLIGATOR.

SIGNED AND DELIVERED BY
THE OBLIGOR/OBLIGORS

.....
.....

Signature

WITNESS:

1) Name, Designation

.....
.....

Signature

2) Name, Designation

.....
.....

Signature

PROFORMA FOR BANK GUARANTEE FOR CONTRACT PERFORMANCE

(To be stamped in accordance with Stamp Act)

Bank Guarantee No. _____

Ref No. _____

Date: _____

To

The West Bengal State Electricity Distribution Company Limited,
Vidyut Bhavan, Salt Lake,
DJ Block, Sector-II,
Kolkata -700 091 (India).

Dear Sir,

In consideration of West Bengal State Electricity Distribution Company Limited (hereinafter referred to as WBSEDCL) which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns having awarded to M/s _____ with its Registered/Head Office at _____ (hereinafter referred to as the 'Contractor') which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns, a Contract by issue of Order No. _____ dated _____ valued at _____ for _____ (Scope of Contract) and the Contractor having agreed to provide a Contract Performance Guarantee for the faithful performance of the Service to *-----%(percent) of the value of the Contract value vide Order No. Date(reference of original order), against Contract to WBSEDCL.

We _____ (Name and Address) having its Head Office at _____ hereinafter referred to as the 'Bank') which expression shall, unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns do hereby guarantee and undertake to pay WBSEDCL, on demand any and all moneys payable by the Contract to the extent of _____ as aforesaid at any time upto (day/month/year) without any demur, reservation, contest recourse or protest and or without any reference to the Contractor. Any such demand made by WBSEDCL on the Bank shall be conclusive and binding notwithstanding any difference between WBSEDCL and the Contractor or any dispute pending before any before any Court, Tribunal or any other Authority. The Bank undertakes not to revoke this guarantee during its currency without previous consent of WBSEDCL and further agrees that the guarantee herein contained shall continue to be enforceable till the WBSEDCL discharges this guarantee.

WBSEDCL shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time extend the time for performance of the Contract by the Contractor. WBSEDCL, shall have the fullest liberty, without affecting this guarantee to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Contractor and to exercise the same at any time and any manner, and either to enforce or to forbear to enforce any covenants, contained or implied in the Contract between WBSEDCL and the Contractor or any other course of remedy or security available to WBSEDCL. The Bank shall not be released of its obligations under this presents by any exercise by WBSEDCL of its liberty with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of WBSEDCL or any other indulgence shown by WBSEDCL or by any other matter or thing whatsoever which under the law would but for this provisions have the effect of relieving the Bank.

The Bank also agrees that WBSEDCL at its option shall be entitled to enforce this guarantee against the Bank as a Principal debtor, in the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee that WBSEDCL may have in relation to the contractor's liabilities.

Notwithstanding anything contained herein above our liability under this guarantee is restricted to _____ and shall remain in force up to and including _____ and shall be extended from time to time for such period, as may be desired by M/s. _____ to whose behalf this guarantee has been given.

All rights of WBSEDCL under this guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities there under unless the WBSEDCL enforce a claim under this guarantee against the Bank within three months from the above mentioned date or from the extended date.

Dated this _____ day of _____ 2025 at _____

Witness :

(Signature)

(Signature)

(Name)

(Name)

(Official address)

(Designation with Bank Stamp)

Attorney as per Power of

Attorney No. _____

Date

FORMAT OF THE BANK GUARANTEE FOR ADDITIONAL PERFORMANCE SECURITY DEPOSIT

(To be stamped in accordance with Stamp Act)

To,

WHEREAS _____ (Name and address of the Contractor) (hereafter called "the Contractor") has undertaken, in pursuance of Contract No. _____ Dated _____ to execute _____ (name of Contract and brief description of Works (hereinafter called "the Contract")).

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a Scheduled Commercial Bank for the sum specified therein for 'ADDITIONAL PERFORMANCE SECURITY DEPOSIT' for compliance with his obligation in accordance with the Contract.

NOW THEREFORE we _____ (indicate the name of the bank & branch) have agreed to give the Contractor such a Bank Guarantee.

NOW THEREFORE we _____ (indicate the name of the bank & branch) hereby affirm that we are the Guarantor and responsible to you on behalf of the Contractor, up to a total of Rs. _____ (amount of guarantee) _____ (in words). We undertake to pay you, upon your first written demand and without cavil of argument, a sum within the limits of _____ (amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We _____ (indicate the name of the bank and branch) hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand.

We _____ (indicate the name of the bank and branch) further agree to pay to you any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal _____ the present absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We _____ (indicate the name of the bank and branch) further agree that no change or addition to or other modification of the terms of the Contract or of the works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

We _____ (indicate the name of the bank and branch) lastly undertake not to revoke this guarantee except with the previous consent of you in writing.

This Guarantee shall be valid up to _____ it come into force with immediate effect and shall remain in force and valid for a period upto the time of end of validity period for the stated contract plus claim period of three months' for the Bank Guarantee. Notwithstanding anything mentioned above our liability against this guarantee is restricted to Rs. _____ (Rupees____) and unless a claim in writing is lodged With us within the validity period i.e. up to _____ of this guarantee all our liabilities under this guarantee shall cease to exist.

Signed and sealed this day _____ of _____ 2025 _____
at _____.

SIGNED, SEALED AND DELIVERED

For and on behalf of the BANK

by:

(Signature)
(Name)

(Designation)
(Code Number)
(Address)

NOTES:

1. The bank guarantee should contain the name designation and code number of the officer(s) signing the guarantee.
2. The address, telephone number and other details of the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch.

BID PROPOSAL

From

Bidder's Name and Address :
Contact person :
Designation :
Telephone No.(Land Line & mobile) :
Fax :
Tender Reference :

To
The Zonal Manager
Burdwan (D) Zone, 2nd floor
Administrative Building,
Power House Complex
Burdwan-713101

Sub. : Invitation to bid for Comprehensive Annual Maintenance Contract (CAMC) of Critical & Non-Critical Non-IT Infrastructure including FMS support at Asansol Scada Center, WBSEDCL for the period of 2 years

Dear Sir,

1. We the undersigned Bidder/(s), having read and examined in details the specifications and other documents of the subject Tender, do hereby propose to execute the contract as per specification as set forth in your Bid-Documents.

2. **PRICES AND VALIDITY :**

2.1. The rate of Annual Maintenance contract service is FIRM during the entire period of the Contract and not subject to any price adjustment as per in line with the Bidding Documents. All prices and other terms and conditions of this proposal are valid for a period of 180 (one hundred eighty) days from the date of opening of the price bids. We further declare that prices stated in our proposal are in accordance with your bidding.

2.2. All duties & taxes and other Levies, if any, applicable on transaction from us to you payable extra by you against production of documentary evidence to be submitted by us.

3. **BID GUARANTEE :**

We have enclosed a Transaction slip/ Challan (generated in e-tender portal wbtenders.gov.in during submission of Bid Guarantee) as a proof of submission of Bid Guarantee in online mode for an amount of Rs.....

4. **DEVIATIONS :**

We declare that contract shall be executed strictly in accordance with the specifications and documents except for the deviations, all of which have been detailed out exhaustively in our deviation schedules, in volume irrespective of whatever has been stated to the contrary anywhere else in our proposal.

Further, we agree that additional conditions, deviations, if any, found in the proposal documents other than those stated in our Deviation Schedules, save that pertaining to any rebates offered, shall not be given effect to.

5. CONTRACT PERFORMANCE GUARANTEE:

We further agree that if our proposal is accepted, we shall provide a Contract Performance Guarantee of value, equivalent to 10 percent (TEN) of the Contract Price as stipulated in Bid document in the form of Bank Guarantee (Please specify the form of guarantee) in your favor within 30 (Thirty) days from the date of placement of Letter of Award.

Dated.....this.....day of.....2025

Thanking you, we remain,

Yours faithfully,

Date _____

Place _____

(Signature) _____

(Printed Name) _____

(Designation) _____

(Common Seal) _____

Business Address:

Name & Address of Authorized Signatory:

Mandatory Condition

Sl No.	Requisite Credential	Requisite Supporting document	Submitted Yes/No
1	Average Annual Turn Over for the three financial years i.e. 2021-22, 2022-23, 2023-24 must be at least 1 Crore.	Provide the turnover in a separate sheet (as per Annexure-IX) with Auditor's signature along with following supporting document duly attested i. Audited Balance Sheet for the 3 years as mentioned. ii. PL Account for the 3 years as mentioned.	
2	Financial Capability to handle a single Project of Rs. 50 Lakhs.	i) Banker's certificate regarding financial capability issued for financial years 2021-22, 2022-23, 2023-24.	
3	Must have capability to provide Comprehensive Annual Maintenance Service as mentioned in the NIT. The Bidder must have a Toll Free Number / contact no for service support where user shall log complaints. The Bidder should have office facility available in Kolkata, West Bengal.	i. Valid ISO Certification 9001:2015 & 14001:2015 ii. Centralized Electronic Call log-in facility along with Toll Free phone no/ contact no. iii. Address of Kolkata Office.	
4	Must have experience of at least two similar projects showing experience in AMC & FMS Service for similar Hardware and having a minimum value of Rs. 50 Lakhs (Rupees Thirty Lakhs only) in India during the last 03 years in Government/ Semi Government / PSU/ Reputed Private Establishments.	i. Statement of orders executed during last Three financial years (Vide Annexure-X) i.e for financial years 2021-22, 2022-23, 2023-24. ii. Work orders mentioning order reference from Ordering Authority to be enclosed.(Contact details to be provided for official use, if required)	
5	Should be a partner of the OEMs (Jackson/ Vertiv/ Siemens) or should have back-end agreement with the Major OEMs (Jackson/ Vertiv/ Siemens) for entire contract period of 3 years	MAF/ OEM certification. Or self-declaration of the bidder stating OEM's parts/spares/ support will be provided as and when required during entire contract period of 3 years	
6	Vendor should agree to repair / replace the defective equipments / materials under this NIT with equipments / materials of Equivalent or higher specification of same make. The replaced equipment / material should run in WBSEDCL's existing running system without any trouble.	Should submit Self Declaration.	
7	The bidder should have its own Engineers for direct support. The bidder should assign Engineers for providing round the clock service at Asansol SCADA/DMS Control Center during the whole contract period.	i) List of Engineers details to be enclosed. ii) List of engineers with Detailed CV to be enclosed for the engineers who will be assigned to work at Asansol Scada/DMS Control Center.	

Sl No.	Requisite Credential	Requisite Supporting document	Submitted Yes/No
8	Bidder must Comply with all statutory obligations.	Provide the following required nos. in a separate sheet (as per Annexure-IIA) duly attested with following supporting documents. i. Copy of PAN Card ii. GST certificate iii. Registration no of the company iv. Valid ISO Certification 9001:2015 & 14001:2015	
9	The bidder shall have a registered office in Kolkata and having operations in India for the last three years.	A documentary proof with complete address details and contact person details and Certificate of Incorporation.	
10	The vendor shall maintain sufficient spare of equipments in spare-bank located at Kolkata/ West Bengal at his own cost for a total contract period.	Self declaration.	
11	Must comply to the Conflict of Interest clause as mentioned in the tender.	Self declaration	

Certificate regarding Summary Statement of Yearly Turnover

This is to certify that the following statement is the summary of the audit report /tax audit report arrived in favour of for the any three consecutive years or for such period since inception of the Firm, if it was set in less than such three year's period.

Sl. No.	Financial		Remarks
	Year	Turnover rounded up to two digits after decimal (Rs. In Lakh)	
2.	2021-22		
3.	2022-23		
4.	2023-24		
Total			

Average Turnover:

Note:

1. Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
2. Average turnover for 3 years is to be obtained by dividing the total turnover by 3.

(Signature with Designation & Seal)

Dated-----

STATEMENT OF ORDERS EXECUTED DURING THREE FINANCIAL YEARS (2021-22, 2022-23, 2023-24).

Sl. No.	Work Description	Financial year	Order No. and date	Name order issuing authority	Order Value in Rs.	Scanned Copy of Completion of the order submitted (YES/NO)	Remarks

NB: Minimum 2 Nos of orders must be of AMC & FMS service for similar equipments.

.....
(SIGNATURE OF THE TENDERER WITH OFFICE SEAL)

Dated-----

DETAIL LIST OF EQUIPMENTS COVERED UNDER COMPREHENSIVE AMC

ANNEXURE-A

Sr. No.	Equipment Description	Rating	Make	Model No.	Serial No.	Quantity	Remarks
WBSEDCL - Asansol Site							
#	<u>Comfort AC</u>						
1	Hi-wall type Splite AC 1	1.5 TR	Hitachi	RAU524AVD	SE160B07617	1	
2	Hi-wall type Splite AC 2	1.5 TR	Hitachi	RAU524AVD	SE160B07626	1	
3	Hi-wall type Splite AC 3	1.5 TR	Hitachi	RAU524AVD	SE160B07615	1	
4	Hi-wall type Splite AC 4	1.5 TR	Hitachi	RAU524AVD	SE160B07630	1	
5	Hi-wall type Splite AC 5	1.5 TR	Hitachi	RAU524AVD	SE160B07631	1	
6	Hi-wall type Splite AC 6	1.5 TR	Hitachi	RAU524AVD	SE160B78541	1	
7	Hi-wall type Splite AC 7	1.5 TR	Hitachi	RAU524AVD	SE160B78534	1	
8	Hi-wall type Splite AC 8	1.5 TR	Hitachi	RAU524AVD	SE160B07629	1	
9	Hi-wall type Splite AC 9	1.5 TR	Hitachi	RAU524AVD	SE160B78537	1	
10	Hi-wall type Splite AC 10	1.5 TR	Hitachi	RAU524AVD	SE160B78539	1	
11	Hi-wall type Splite AC 11	1.5 TR	Hitachi	RAU524AVD	SE160B07604	1	
12	Hi-wall type Splite AC 12	1.5 TR	Hitachi	RAU524AVD	SE160B78540	1	
13	Hi-wall type Splite AC 13	1.5 TR	Hitachi	RAU524AVD	SE160B78358	1	
14	Hi-wall type Splite AC 14	1.5 TR	Hitachi	RAU524AVD	SE160B07627	1	
15	Hi-wall type Splite AC 15	1.5 TR	Hitachi	RAU524AVD	SE160B78535	1	
16	Hi-wall type Splite AC 16	1.5 TR	Hitachi	RAU524AVD	SE160B07625	1	
17	Hi-wall type Splite AC 17	1.5 TR	Hitachi	RAU524AVD	SE160B07621	1	
#	<u>Precesion AC</u>						
18	PAC UNIT 1	6 TR	Emerson	PeX120EC	15534EDS0120D 691	1	
19	PAC UNIT 2	6 TR	Emerson	PeX120EC	15534EDS0120D 692	1	
#	<u>UPS & Battery</u>						
20	UPS	6 KVA	Emerson	522700 630030	160106AS5941	1	
21	Battery Bank	12V, 18AH	Rocket			16	
#	<u>Electrical Panels</u>						
22	LT Panels (with 4 pcs L&T MCCB 200A, DN2-SEO)	250 Amp	Electro Allide		NA	1	
23	4 POLE PAC DB	100 AMP	L&T		NA	2	
24	4 POLE LDB	40AMP	L&T		NA	2	
25	4 POLE CAC DB	100 AMP	L&T		NA	2	
26	4 POLE PDB	63AMP	L&T		NA	2	
27	2 POLE UPS DB	32 AMP	L&T			1	
#	<u>Diesel Generator</u>						
28	DG Set	100 KVA	Cummins	6BTAA5.9-G13 Coolpac	P84279580	1	
29	DG AMF Panel	100 KVA	Jakson		1042680A001	1	
#	<u>Access Control</u>						
30	Access System Software WINPACK		Honeywell	WIN- PAK XE 4.0		1	
31	Reader		Honeywell			7	
	Magnetic Lock Double Door	12/24 VDC	BEL			4	
32				600D-LED	6DL15-47094 ,6DL15-47095	1	
33				600D-LED	6DL15-47090 ,6DL15-47091	1	
34				600D-LED	6DL15-47082 ,6DL15-47083	1	
35				600D-LED	6DL15-47086 ,6DL15-47087	1	

Sr. No.	Equipment Description	Rating	Make	Model No.	Serial No.	Quantity	Remarks
WBSEDCL – Asansol Site							
Door Control Unit							
36	CONTROL ROOM		Honeywell		001F5507CBCF	1	
37	SERVER ROOM		Honeywell		01F55270204	1	
38	POWER ROOM		Honeywell		001F5527020B	1	
39	MAIN ENT.		Honeywell		001F552701FD	1	
40	Biometric		Bioscrypt		4G40515080197	1	
41	Emergency Realised switch					4	
42	BMS Desktop		HP	Window 7	INA523XJBP	1	
#	<u>CCTV</u>						
43	PTZ Camera		Honeywell			1	
44	Dome Camera		Honeywell			9	
45	CCTV NVR with 16 TB HDD		Honeywell	HDNVR116	15032650170	1	
46							
47	Cisco Switch 28 Port POE		Cisco	SG30028P	DNI182804RN	1	
48	Switch unmanaged 8 Port		D-Link		QSL1F9000218	1	
#	<u>Fire Detection & Alarm</u>						
49	VESDA		FAAST	Micra100/25		1	
50	Fire Alarm system		EST	S300-3KAM		1	
51	Multi/Smoke Detector		EST			35	
52	Control Module		EST			2	
53	Hooter		EST			2	
54	MCP		EST			2	
#	<u>Fire Suppression</u>						
55	GBFSS Panel		Ravel	RE120GR		1	
56	NOVEC	69KG	Sinorix	1230 System		1	
57	Released Switch		Ravel			1	
58	Abort Switch		Ravel			1	
59	Hooter		Agni Device Pvt Ltd	AD502		1	
#	<u>Water Leakage Detection</u>						
60	WLD System		DSC	PK5500	EN50131-1	1	
61	WLD HOOTER		LOCAL			1	
#	<u>Rodent Repellent</u>						
62	Rodent Repellent Panel		Maser Electronics	VHFO Digital LP24		1	
63							
#	<u>Fire Extinguisher</u>						
64	ABC type Fire Extinguisher 1	4 KG	FIRE SHIELD	CA-4	CA-1104	1	
65	ABC type Fire Extinguisher 2	4 KG	FIRE SHIELD	CA-4	CA-1107	1	
66	ABC type Fire Extinguisher 3	4 KG	FIRE SHIELD	CA-4	CA-1105	1	
67	ABC type Fire Extinguisher 4	4 KG	FIRE SHIELD	CA-4	CA-1106	1	
68	ABC type Fire Extinguisher 5	4 KG	FIRE SHIELD	CA-4	CA-1101	1	