



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Siliguri Zonal Office

Administrative Building 2nd Mile, Sevoke Road, Siliguri, Darjeeling, West Bengal -734001

Phone No. 0353-2542747: Fax No. 0353-2541401

www.wbsedcl.in / zm.siliguri@wbsedcl.in

NOTICE INVITING TENDER

NIT No.: ZM/SLG/e-Tender/2023-24/20

Date: 05.10.2023

Online item rate e-Tender in two part for the under mentioned work is invited by the Zonal Manager, Zonal Office, Siliguri from resourceful experienced and reliable transport contractors(Truck Owners) in order to arrive at a Biennial Rate Contract for road Transportation of electrical equipment/materials, including loading, unloading and proper stacking at the hill Division.

Schedule of Dates for e-Tendering:

Sl. No.	Activity	Date & Time
1	Publishing Date	13.10.2023 at 16.00 Hrs.
2	Document Download start date	13.10.2023 at 16.00 Hrs.
3	Date of Pre Bid Meeting	16.10.2022 at 11.30 Hrs.
4	Bid submission start date through e - Portal	18.10.2022 at 11.30 Hrs.
5	Bid submission end date	07.11.2022 up to 14.00 Hrs.
6	Technical Bid opening date	09.11.2022 at 12.00 Hrs.
7	Financial Bid opening date	The date & time will be intimated after evaluation of Technical Proposal

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in> for the tender.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders".

Terms & conditions of the Tender Notice:

1. Earnest Money amounting Rs. 70,340/- (Rupee Seventy thousand Three Hundred Forty only) is to be deposited for transportation of all materials / equipment. Earnest Money deposit shall be submitted through following online payment modes.

- **Net Banking** through Payment Gateway.
- **RTGS / NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre – filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of reasonable time to enable the RTGS/NEFT process to be completed.

2. General Instructions for Online Payment:

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement to be updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.



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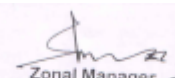
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- In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case **the total actual EMD amount** is to be paid only through NEFT/RTGS mode (challan mode).
- **The bank** account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

3. Refund/Settlement of EMD Amount:

- For unsuccessful bidders EMD amount submitted against the NIT shall be refunded automatically, after completion of empanelment process against the NIT, through an automated process, by NIC portal on receipt of updated status of any bid.
 - The Earnest Money Deposit of the successful bidders will be converted to **Permanent Security Deposit. The Permanent Security Deposit** will be refunded to empanelled vendors after expiry of "Total Empanelment Period".
 - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of "Total Empanelment Period". All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
 - For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.
4. The tenderer may submit their pre-Bid query within the stipulated date and time through e-mail at zm.siliguri@wbasedcl.in. WBSEDCL shall upload its clarification(s) in the Tender portal prior to the start date of Bid submission. Bidders are requested to go through the clarification(s) prior to submission of their Bid(s)
 5. The bidder shall submit **along with the offer** necessary documents in support of their experience, credential etc. and their Annual Turnover of the last three completed financial years in support of their financial capabilities.
 6. No agent is allowed to participate in the Tender. Original **Vehicle Owners** will only be allowed in the tender.
 7. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013, will be applicable.
 8. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
 9. Any evidence of unfair Trade Practices including over charging, price fixing, cartel formation etc. as defined in various statutes, will automatically disqualify the bidders.
 10. WBSEDCL is not bound to accept the lowest bid and reserves the right to cancel any or all the bids unilaterally.
 11. Any bidder against whom FIR/Complaint has been lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
 12. A new contract will be initially awarded for a period of 2 (two) years, with the option for a further 1 (one)-year extension based on satisfactory performance and agreed-upon rates.
 13. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.
 14. Any further information along with WBSEDCL's Revised Purchase Policy may be had from the website: www.wbasedcl.in and the following office:

Zonal Manager
Zonal Office, Siliguri, WBSEDCL
Administrative Building, 1st Floor,
Power House Campus,
2nd Mile, Sevoke Road, Siliguri,
District- Darjeeling, Pin-73400.


Zonal Manager
Zonal Office, Siliguri, WBSEDCL



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INSTRUCTIONS TO BIDDER

1. SCOPE OF WORK :

The Tender is invited to arrive at a biennial Rate Contract for Road Transportation of electrical equipment/materials, including loading, unloading and proper stacking from Zonal store, Siliguri to different stores/ sites of Hill Divisions, WBSEDCL as stated here under

Brief Description of Materials to be transported	Loading, unloading & stacking of materials & Road Transportation thereof From - To	Estimated value of work for two years (approx.) Rs.
Materials: Steel & Equipment, Transformers, CT, PT, Meter, Lightning Arrestor, cable, conductor & Hardware fittings, electrical equipment / materials etc. as per specification	Siliguri Zonal Stores including all other stores of WBSEDCL at hill areas To Different Stores/Sites/Projects of the Company in hill areas including loading, unloading, counting & proper stacking	Rs. 35,17,000/-

2. ELIGIBILITY CRITERIA:

The Bidder should be:

- Truck owner for qualifying for truck category.
- Should have executed at least two separate jobs during any of the two years of the last seven financial years under WBSEDCL/ WBSETCL/WBPDCL/ other Govt. Department.
- Annual Turnover during any of the year viz. 2020-21, 2021-22, 2022-23 should be more than Rs. 10 lakhs.

3. DOCUMENTS TO BE SUBMITTED :

- Copies of blue books /smart cards of vehicle owned (self-attested), document in support of valid Insurance coverage, Road Tax & Pollution free Certificate.
- Copies of Transport Orders, Copies of signed Challans in support of work already executed from users at least for two separate jobs during any of the two years of the last seven financial years under WBSEDCL/ WBSETCL/WBPDCL/ other Govt. Department.
- Statements on Annual turnover for last three financial years (2020-21, 2021-22, 2022-23), duly certified by a Chartered Accountant.
- Professional Tax Registration Certificate/Registration No.(P. Tax Registration Certificate/ Enrollment Certificate as applicable), current professional tax payment certificate along with payment challan
- Photo Copy of PAN CARD (self-attested)
- Income Tax Return for last three Assessment Years i.e.2022-23, 2021-22, 2020-21
- GST Registration Certificate/No with up to date return/challan for last three months, [Monthly/Quarterly applicable].
- Solvency certificate from any schedule bank of India.

Relevant particulars in support of the above should be uploaded in the respective folders of the-bid.

4. GENERAL GUIDANCE FOR E-TENDERING:

Instructions/ Guidelines for electronic submission of the tenders have been mentioned below for assisting the bidders to participate in e-Tendering.

5. REGISTRATION OF BIDDER:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the e-Procurement system, through logging on to <https://wbtenders.gov.in>.



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6. **DIGITAL SIGNATURE CERTIFICATE (DSC):**

Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders.

7. The bidder can search and download NIT & Tender Documents electronically from the website mentioned in Clause 5 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

8. **VALIDITY OF TENDER AND OFFER:**

The offer against tender should remain valid for a minimum period of 180 days from the next day of opening of the tender. However, WBSEDCL, may, on the merit of case, request extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.

9. **EARNEST MONEY** :

Earnest Money amounting Rs. 70,340/- (Rupee Seventy thousand Three Hundred Forty only) is to be deposited for transportation of all materials / equipment.

9.1. Earnest Money deposit shall be submitted through following online payment modes.

- **Net Banking** through Payment Gateway.
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10. **GENERAL INSTRUCTIONS FOR ONLINE PAYMENT:**

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
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- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

11. **REFUND/SETTLEMENT OF EMD AMOUNT:**

- For unsuccessful bidders EMD amount submitted against the NIT shall be refunded automatically, after completion of empanelment process against the NIT, through an automated process, by NIC portal on receipt of updated status of any bid.
- The Earnest Money Deposit of the successful bidders will be converted to **Permanent Security Deposit**. The **Permanent Security Deposit** will be refunded to empanelled vendors after expiry of "Total Empanelment Period".
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of "Total Empanelment Period". All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.



12. **SUBMISSION OF TENDERS:**

12.1 **General process of submission**

Tenders are to be submitted online through the website <https://wbtenders.gov.in>. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Bidders are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders - one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid.

The bidder needs to download the Forms, fill up the particulars in the designated Cell and upload the same in the designated location of Technical Bid. He needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Bidders should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

12.2 **Technical Proposal**

The Technical Proposal shall contain scanned copies and/or declarations in the following standardized formats in two covers (folders).

A. Statutory Cover

a) To be submitted in "Drafts" folder

i. Earnest Money Deposit (EMD):

As prescribe before about payment options in the NIT.

b) To be submitted in "Annexure" folder

i) Application for Tender (Vide Annexure-I)_

ii) Price Schedule in Un-Priced Condition (Vide Annexure-II)

c) To be submitted in "NIT" folder

i. Notice Inviting Tender (NIT)

ii. Addenda/Corrigenda: if any.

Note: Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.

d) To be submitted in "Forms" folder

i. Schedule of Bid (Vide Form-I),

ii. Declaration sheet (Vide Form-II).

iii. Deviation Sheet (vide Form-III).

iv. Check List (Vide Form-IV).

v. Summary statement (Vide Form- V) of Annual Turnover for a period of the last three financial years(i.e 2020-21, 2021-22, 2022-23) , certified by the Auditor appointed under Companies Act'2013. In case the bidder is not a company, Turnover certificate of Tax Auditor may be submitted.

vi. Statement of Orders executed during the last seven financial years. (Form-VI).

vii. Details of Vehicles (Form-VII).

viii. Proforma for undertaking to be submitted by the Bidders (Vide Form-VIII).

ix. Format of letter of Bid .(Vide Form -IX)

(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder)

Note: Tenders will be summarily rejected if any item in the statutory cover is missing.



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B. Non-Statutory Cover (My Document)

i. Certificates:

- 1) PAN Card and Income Tax Return for last three Assessment Years i.e. 2022-23, 2021-22, 2020-21.
- 2) Professional Tax Registration Certificate/Registration No. (P. Tax Registration Certificate/ Enrollment Certificate as applicable), current professional tax payment certificate along with payment challan.
- 3) GST Registration Certificate/No with up to date return/challan for last three months, [Monthly/Quarterly as applicable]
- 4) Solvency Certificate from any scheduled Bank of RBI (Reserve Bank of India).

ii. Financial information:

Audited Accounts and Audit Report for the financial years 2020-21, 2021-22, 2022-23.

iii. Credential:

- a) Copies of blue books /Smart cards of vehicle owned (self attested), document in support of Insurance coverage, road tax & pollution free certificate.
- b) Copies of Transport Orders, Copies of signed Challans in support of work already Executed from users at least for two separate works of any two years of the last seven financial years under WBSEDCL/ WBSETCL/WBPDCL/ other Govt. Department.

Note : Failure of submission of any one of the above mentioned documents will render the tender liable to summarily rejection.

12.3 Financial Proposal

The financial proposal should contain the following documents in one cover (folder).

Bill of Quantities (BOQ)

The bidder is to quote the rate online through computer in the space marked for quoting rate in the BOQ. *(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder)*. The Bidders willing to work in Hill Area as per (Item SI No. 1 to 21). Rate should be quoted excluding GST.

Quoting rate in inappropriate space shall make the bid liable for rejection.

- 13. (i) INSPECTION OF LOCATION:** Bidders are requested to inspect the locations of our specified stores as well as materials at their cost and satisfy themselves about the conditions of approach roads to different destinations as well as nature of work and working condition of each before submitting the quotations for the work. No complaint will be entertained after words by the Company in respect of road conditions, working conditions, availability of labor etc. in the issuing/or destination stores. In no case the Company will be regarded as principal employer of the laborers engaged by the contractors.

(ii) The transporters are supposed to load, unload and stack materials by their own labor force. The Company will not be responsible for any inflated labor rate which they may have to incur in the event they utilize local laborers. The Company will not be responsible for bonus, P.F. and other demands of the laborers engaged by the contractors, in no case the Company will be regarded as principal employer of the laborers engaged by the transport contractor.

14. PRE-BID QUERY

Intending Bidders' should send their Pre-Bid queries through e-mail at Mail ID zm.siliguri@wbasedcl.in. WBSEDCL shall examine those queries and necessary clarifications, if any, shall be up loaded in our website www.wbasedcl.in. The Bidder(s) are advised to go through the Pre-Bid clarifications as above, prior to submission of their Bid(s).



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15. BASIS OF QUOTATION

The bidders shall quote rates separately for (a) loading, unloading and stacking (b) road transportation charge in respect of each category of materials / equipment's specified in Annexure-II. The bidder shall quote Tonne per/ KM rate (i.e. transportation charge for carrying 1 M/T. for a distance of 1 KM) or unit-KM rate (i.e. transportation charge for carrying one equipment, say one transformer for distance of 1 KM) as required by the Company.

The bidders shall quote the rates for the distance slab 1 to 30 Kms. If the distance run by the vehicle exceeds 30 Kms the rates quoted by the bidders will be reduced in different distance, slabs automatically on the principle of telescopic rates. If the distance exceeds 30 Kms but remains within 50 Kms., the rate quoted by the bidders will automatically come down by 20% of the rates quoted for the distance slab 1 to 30 Kms and transportation charge for the entire distance up to 50 Kms will be calculated on the reduced rate. Similarly the rate for 1-30 Kms will come down by 40% beyond 50 Kms but up to 100 Kms, by 55% beyond 100 Kms but up to 200 Kms by 62.5% beyond 200 Kms but upto 300 Kms by 65% beyond 300 Kms but upto 400 Kms and by 72.5% beyond 400 Kms. The Company, however will allow protection of the charge of the previous distance slab if the transportation charge for any distance in the next slab is less than that of the previous distance slab. If the rate quoted is say Rs.4.00 per tonne KM for the distance slab of 1 to 30 Kms., the rate will be Rs.3.20 per tonne KM for the distance up to 50 Kms, Rs.2.40 for the distance up to 100 Kms, Rs.1.80 for the distance up to 200 Kms, Rs. 1.50 for the distance up to 300 Kms, Rs.1.40 for the distance up to 400 Kms and Rs.1.10 for the distance above 400 Kms. The above is explained below with the help of illustrations.

ILLUSTRATION:

(1) Let it be assumed that the distance run by the truck is 20 Kms weight of the material is 5 M/T and the tonne Km rate is Rs. 4.00. The Transporter will get Rs.(4 x 8 x 20) or Rs.640.00 for transportation (excluding loading, unloading and counting). Loading unloading and stacking charge will be added with it, irrespective of the actual distance.

(2) Let it be assumed that the tonne-KM rate is Rs.4.00 for the distance slab 1 to 30 Kms and a truck Carries 8 M/T at a distance of 45 km. Here the rate for transportation (excluding loading, unloading, counting and stacking) will come down to 80% of Rs.4.00 i.e. Rs.3.20 per tonne-KM. So the transportation charge will be Rs.3.20 x 8 x 45) or Rs.1152.00. Loading, unloading and stacking charges will be added with it, irrespective of the actual distance.

(3) Let it be assumed that the Unit-KM rate for one unit of material is Rs.16.00 for the distance slab 1 to 30 Kms and the distance run by the truck is 100 km. The transportation rate will come down to 60% of Rs.16.00 i.e. to Rs.9.60 per unit per km. The transportation charge (excluding loading, unloading, stacking and counting) will be Rs.,960.00 for one unit of material and Rs.1920.00 for 2 units of material. Loading, unloading and stacking charge will be added with it irrespective of actual distance.

Lowest acceptable rate (to be decided by WBSEDCL) may be offered to all techno commercially qualified transporter for execution of work during the tenure of contract period.

16. GENERAL INSTRUCTIONS:

Rates are to be quoted strictly on the basis indicated in the schedules attached here to. Bidders quoting rates on other basis will be rejected. For any doubt or mis-understanding of any clause of this specification, our DCE(E)/ SE(E)/ DE(E) Siliguri Zone may please be contacted for clarification.

17. DISTRIBUTION OF WORK:

The Company reserves the right to distribute the order to more than one party and to accept/reject any or all the bidders without assigning any reasons what-so-ever and does not bind itself to accept the lowest offer.

18. PRE-REQUISITION

All bidders shall ensure that all pre-requisites as mentioned in the Tender Notice and Tender specifications are duly fulfilled by them and if there be any deficiency towards non-submission of any document, the WBSEDCL reserves the right to cancel the Tender unilaterally.

19. FORMATION OF CARTEL & PENAL MEASURES:

- a. Any evidence of unfair trade practices, including overcharging, rate fixing, cartel etc. as defined in various statutes, will automatically disqualify the parties with forfeiture of EMD
- b. Repeated occurrence of such evidence of above bidders may also be viewed seriously by the WBSEDCL authority and penal measures as deem fit would be imposed on such bidders.



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GENERAL CONDITIONS OF CONTRACT FOR TRANSPORTATION OF EQUIPMENT / MATERIALS

1. SCOPE OF WORK :

The Tender is invited to arrive at a biennial Rate Contract Road Transportation of electrical equipment/materials, including loading, unloading and proper stacking from different stores to different stores/ sites of WBSEDCL at hill areas.

2. TRANSPORTATION OF STEEL MATERIALS :

A) Weighment Of Steel Sections and Others:

Steel materials prior to delivery at our stores are required to be weighted on a Government approved weigh-bridge close to the destination stores, in presence of our Stores representative. The weighment charge is initially required to be paid by the contractors and the same will be reimbursed by the Company at the time of payment of the transport bill. The transporters will get the transportation charge for three times the distance between the destination stores and the weigh-bridge, provided the weigh-bridge is situated at a place which is more than the distance of the destination stores. If the weigh-bridge is situated enroute i.e. before the destination stores, the transporters will be entitled to get the distance between destination stores and the weigh-bridge for once only. In case of issuance of steel sections and other materials, if weighment is necessary in both the ends, then the transporter will get the reimbursement of both the weighment charges.

B) Cutting Charge Of Long Length Steel Items:

Normally no cutting of any long length steel material is allowed by the Company. In special cases the consignee officers may allow cutting of long length steel materials in writing for which the cutting charge as per sq.cm of sectional area of accepted Rate.

3. DETENTION CHARGES:

The Company will not pay any detention charge of vehicle unless the detention is certified by any officer not below the rank of A.E. / Jr. Manager (S). If a loaded truck is placed in a store before 1 P.M. on a full working day and the same is not released on the same day for no fault of the transporter, he will get detention charges. If the Truck is placed before 1 P.M. detention charge for 1(One) day will be payable if the same as not released on the next day. To ascertain the exact time of entry of the vehicle into the stores premises, the time recorded at the Security Officer will be taken to be the final evidence. The detention charges will be payable at the rates allowed by DVC/CESC. Other Govt. Depts. Every attempt should be made by the transporter to inform, at least over phone to the receiving stores towards the arrival of any consignments well in advance to witness over the weighment.

Incoming and outgoing of materials/equipment shall have to be considered within the working hours only and for holidays with prior intimation/permission.

4. PERMISSIBLE TOLERANCE LIMIT IN ACCEPTING STEEL MATERIAL ON SECTIONAL WEIGHT AND ON WEIGH BRIDGE WEIGHT :-

In case of weighment of the same consignment in different weigh bridges variation of $\pm 0.5\%$ may be allowed.

5. VARIATION OF TRANSPORT RATES ONLY, (DUE TO INCREASE OR DECREASE OF ONLY P.O.L. PRICE) AND WILL BE AUTOMATICALLY TAKEN CARE OF THROUGH THE PRESCRIBED FORMULA AS FOLLOWS :-

Formula: $R1 = RO (0.73 + 0.27 \times DI/DO)$

Where R1 = Revised transportation rates

RO = Transportation rate as per order

DI = Rate of Diesel (after increase/decrease in diesel price)

DO = Base rate of diesel as on Bid opening date (to be mentioned in order)

No increase/decrease will be considered, if the effect of such change of oil price resulted (+/-) 3% below the level of transportation charges and no effect will be considered on loading, unloading and stacking charges.

6. ATTENDING PROGRAMME MEETING: The work will be awarded on rate contract basis for a period of two years. Successful bidders will have to place their vehicles as per lifting programme fixed by the Officers-in-charge or by any other Store-in-charge of the Company of the respective stores. In urgent cases the contractors may have to place their vehicles within a few hours on receipt of intimation in writing or verbally.

7. DAMAGE: The Transporters will be responsible for damage / loss of any material while in their custody or in transit or at the time of loading, unloading, stacking etc. and shall compensate the Company in full on demand.

8. THEFT DURING TRANSIT :- In case of theft of WBSEDCL's materials while in their custody, the Company have the right to deduct the cost of materials plus 23.5% (prevailing) Store handling charges and or to debar from the contract in case of or repetitions of such activities, after giving due warning.

9. LIQUIDATED DAMAGE :

- (A) If the transporter fails to take up the work on the programmed date or fails to complete the work within the stipulated period, the Company reserves the right to get the work done by some other contractor and the extra expenditure thus incurred shall be recovered from the defaulting contractor. The Company also reserves the right to cancel the order for delay in execution of work. The materials has to be delivered within:- (i) one day (i.e next day after issuance) for a distance of 100 Kms or part thereof, (ii) next two days for any distance between 101 Kms to 200 Kms, (iii) next three days for any distance from 201 Kms to 300 Kms and (iv) next five days for any distance between 301 Kms to 800 Kms. as per schedule date of the programme given to the transporter. Liquidated damage @ $\frac{1}{2}\%$ applicable GST value plus of the transportation work per week or part thereof shall be recovered from the outstanding bills / Security Deposit subject to a maximum of 5% value plus applicable GST of the work. For the purpose of Liquidated Damage, value of transportation means the charge for



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transportation but does not include the, Re-weighment charges, cutting charges and incidental charges for lifting of steel materials.

If a transporter fails to stack the materials after unloading, 10% of the transportation charge or the actual expenses incurred by the Stores for Stacking whichever is higher, shall be deducted from his bills. If such failures recur more than three times a year, the Company may debar him from the rate contract work.

- (B) The transporters shall have to carry/materials/equipment both for long and short distance and they should attend the programme meeting held at Zonal Store, WBSEDCL in each week to receive the programme from the Concerned officer (s)/ or through e-mail. Failure or refusal to attend the programme meeting at Stores on three consecutive programmed date without reasonable excuse, will tantamount to breach of contract and the Company will have the right to cancel the order placed with them or to impose penalty in following manner. This will also applicable on other zonal stores.

50% of the total transportation charges, excluding the charges of loading, unloading and stacking charges, will be deducted from the last transportation bills of individual consignment received by this office, executed on the penultimate month of refuse to attend the programming meeting.

In addition to the above, the Company will have the option to withhold the payment of the defaulting contractors for a period of three or six months, as the case may be, considering the performance of the contractor in the Company.

10. **PAYING AUTHORITY:** Sr. Manager (F&A)/ Manager (F &A) attached to the respective office placing transportation order shall be the paying authority.

11. **MODE OF PAYMENT :**

When the materials are transported from Stores Units of the WBSEDCL through S.T.N. to any other Divisional/Sub-Divisional Stores/Unit, the transporter should submit their bills in duplicate to the consignor/Issuing Stores along with the original signed challan for certification with Service acceptance no thorough ERP system and onward transmission to the Sr. Manager (F&A)/ Manager (F &A), of the respective zone for payment.

Payment will be made, within 45 working days in all the above cases, by the respective authority against the transport bills received by the paying authority against the transport bills received by paying office and found in order in all respect.

12. **PERFORMANCE GUARANTEE BOND:**

The successful bidder/s should be prepared to submit performance guarantee bond of Rs. 50,000/- (Rupees fifty thousand) in the shape of a Bank Guarantee. Necessary format in this regard will be supplied by this office, at the time of placement of orders. Performance Guarantee Bond is to be submitted within 30 days from the date of issue of the order.

13. **ADDITIONAL PAYMENT:**

The company shall pay an extra transportation charge @10 % (ten percent) only due to imposition of restriction towards movement of vehicle during specially day light hours. The amount shall be payable for

- i) Transportation of materials to/from located in the Siliguri Metropolitan area.

14. **REIMBURSEMENT OF TOLL TAX:**

The Company will also reimburse the Toll Tax charge against production of original receipt, issued by the Toll tax plaza authority/ Payment through fast-tag. The reimbursement will be made through transport bill.

15. **LEGAL JURISDICTION:**

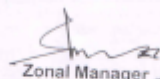
If any dispute or difference arises with respect to complete the transportation work of the equipment/materials pertaining to this order or any other terms and conditions of the order including its execution, such dispute/difference shall be subject to settlement under the jurisdiction of Courts in Kolkata only.

16. **FORCE MAJEURE:**

The transporter shall be under no liability if he is prevented from carrying out any of his obligations by reason of war, invasion, act of foreign country, hostilities (whether war declared or not), riots, civil commotion, mutiny, insurrection, rebellion, revolution, accident, earthquake, fires, floods Govt. orders and/or restrictions (except power supply restriction) delay or inability to obtain materials due to import or other statutory restriction and other cause beyond the reasonable control of the supplier. However, such force majeure circumstances are to be intimated immediately and to be established subsequently with proper documents/proofs to the entire satisfaction of the company.

17. **WORKMEN'S COMPENSATION FOR ACCIDENT OR INJURY TO ANY WORKMEN.**

WBSEDCL shall not be liable for damage or compensation payable as per provision of law in respect of consequence of any accident or injury to any workmen or other person in the employment of the contractor or any member of public,. Contractor shall have to pay all claims, demand, proceedings costs, charge any expenses whatsoever in respect thereof or in relation there to.


Zonal Manager
Zonal Office, Siliguri, WBSEDCL



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Annexure-I

APPLICATION FOR TENDER

To
The Zonal Manager,
Zonal Office Siliguri,
WBSEDCL Administrative Building,
2nd Mile, Sevoke Road, Siliguri,
Darjeeling-734 001

Tender No: -

Dear Sir,

Having examined the Statutory, Non-statutory & NIT documents, I/we hereby like to state that I/we willfully accept all your conditions and offer to road transportation of electrical / Materials including loading, Unloading & Proper stacking as per Tender No..... stated above. I/We be responsible for damage / Loss of any materials while in our custody or in transit or at the time of loading unloading and stacking etc. and shall compensate the company in full on demand to the satisfaction of the purchaser in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 2023

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of Firm): _____

(In block capitals or typed)

Office address:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

.....
SIGNATURE OF THE TENDERER WITH OFFICE SEAL.

Price Schedule in Un-Priced Condition

NUMBER	TEXT
1	Steel Tubular Pole (upto 11 mtr. Long)
1.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Pole)
1.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
2	M.S.angles, channels, M.S.Plates, G.C.sheets, Flats, Steel wire, Rods in coil, G.P. sheets B.Q.Plates, M.S. Rounds, Tor steel, Steel wire etc.(upto 6 meters length)
2.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per MT)
2.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHERSTORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per MT Per Km.)
3	G.I.wire, steel wire, Earth spike, stay wire, stay sets, hardware fittings, clamps, PVC wire, Nuts & bolts, spares in crates or cases, all types of assorted materials namely P.V.modules, lamps dies, tools, weighing machine, G.I.Pin etc.
3.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per MT)
3.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per MT Per Km.)
4	All sorts of PVC, U.G.XLPE, LTAB & HTAB cables, Control Cables AAC,AAAC,ACSR & other conductor drums, Lightning arrestors upto 33 KV, Link switches, all types of Porcelain Pin/Post Insulators etc.(weighing upto 1 M/T each)
4.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per MT)
4.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per MT Per Km.)
5	All types of 11KV Polymer Insulator[100 nos. will be treated as 1(One) Unit]
5.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
5.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
6	All types of 33KV Polymer Insulator[100 nos. will be treated as 1(One) Unit]
6.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
6.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
7	All sorts of PVC & U.G.Cables, ,XLPE,LTAB/HTAB cables, control cables, AAC, AAAC,ACSR & other conductor drums, Isolators link switches, etc. (weighing above 1 M/T but upto 4 M/T each) except trailer consignment.
7.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per MT)
7.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per MT Per Km.)
8	All sort of cables (XLPE) and other drums (weighing above 4 M/T each)
8.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per MT)
8.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per MT Per Km.)
9	33 KV AIS / GIS PANNEL (Indoor)(Minimum Chargeable unit- At Acutal)
9.01	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit .)
9.02	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
10	11KV/12 KV Single Panel Switchgear,11 KV Switch Board And Circuit Breaker(Upto 33-36 KV) Outdoor Type OCB/VCB/11 KVA RMU 33 KV Panel Board Including SCADA Compatible Panel And 11 KV Capacitor Bank.
10.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
10.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
11	3 Ph. Capacitor Bank For O.D. Errection, Comprising Of SF-6 Breaker Reactor,33 KV CT & PT Lightning Arrestor, Neutral C.T. Mounting Panel Board and Structures Etc. As Applicable(If the above Equipments Required More than One Truck, each Truck Load will be treated as one Unit for the purpose of Calculation of rate of Loading, Unloading etc. and Transportation Cost)Transit Insurance, if required, will be done by the Transporter and subsequently the Company will reimburse the Premium at actual on production of Original documents.
11.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)

11.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
12	Distribution Transformer upto 25 KVA 33 KV CT, 33 KV PT, Battery Charger and 11 KV CT, PT combined units.
12.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
12.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
13	Distribution Transformers above 25 KVA but upto 100 KVA
13.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
13.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
14	Distribution transformer 160 KVA to 315 KVA (Oil Type)/ 315 KV Dry Type)
14.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
14.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHERSTORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
15	100 KVA Station Service Transformers, 100 KVA/0.415 KVA Indoor Type Transformer and battery
15.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
15.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHERSTORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
16	100 KVA(33/4KV) Earthing Cum Station Service Transformers
16.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
16.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
17	Distribution transformer 630 KVA (Dry Type) / 630 KVA (Oil Type) to 1000 KVA
17.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
17.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
18	Mixed consignments of different items namely all type of steel materials upto 6 mtr., Conductors and transformers upto 100 KVA, hardware fittings, clamps polycon, PVC wires, Transformer Oil in drums, Auto re-closure and sectionaliser and other kinds of materials having weight upto 1 M/T each and length upto 6 mtr., and any other materials not covered in any category(excluding the materials under item no. (7,8,9,11,14,15,16,17,18) (If two or more categories of materials of different rates and mixed to form a trip of mixed consignment, the Company will give protection that the amount payable on a trip of mixed consignment at the rate of item '44' is not less than the amount which the transporter can get by carrying less than 8 M/T of a particular category of materials having higher rates) (save & except item no. 45, 46, 47)
18.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per MT)
18.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHER STORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per MT Per Km.)
19	Transformer and other oil in drums or Barrel
19.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Drum/Barrel)
19.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHERSTORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Drum/Barrel Per Km.)
20	Single Phase /Three Phase Energy Meter with Pilfer proof box/ Only Pilfer proof box: a) 900 x 350 x 250 mm- 25 Nos. will be considered as 1 unit. b) 400 x 300 x 200 mm- 75 Nos. will be consider as 1 unit.c) 250 x 200 x 100 mm- 375 Nos. will be consider as 1 unit.d) 510 x 410 x 260 mm - 35 Nos. will be consider as 1 unit.e) 640 x 440 x 260 mm - 25 Nos. will be consider as 1 unit.
20.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
20.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHERSTORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)
21	TPGO ISOLATOR 11 KV 400A/200A, 33KV 400A TPGO ISOLATOR (ROCKING TYPE), 33 KV 400A CR TYPE ISOLATOR WITHOUT ES (HL/LL), 33 KV/400A CR TYPE ISOLATOR WITH ES (HL)
21.1	RATE TO BE QUOTED FOR LOADING, UNLOADING, COUNTING & STACKING (Rs. Per Unit)
21.2	RATE TO BE QUOTED FOR TRANSPORTATION FROM ONE STORE TO ANOTHERSTORE FOR DISTANCE SLAB 1 to 30 KMS. (Rs. Per Unit Per Km.)



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Form - I

SCHEDULE OF BIDS

NIT NO: _____ dated _____

1	Name of the Bidder with office address. Tel. no./Fax no./email address	
2	Address of office and Tel no/Fax no/ Email address with the name of contact person	
3	GST Registration No.	
4	GST rate, if applicable	
5	Whether agreed to:	
	a) Terms of payment	
	b) Security deposit clause	
	c) Liquidated damage clause	
6	Offer valid up to	180 days from the next date of opening of Tender.
7	The price should be Firm.	The Prices are variable as per Price variation formula with base mentioned in NIT.
8	If any deviation, please mention in deviation sheet enclosed (deviations mentioned elsewhere will not be considered)	YES/NO

.....
SIGNATURE OF THE TENDERER WITH OFFICE SEAL



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

FORM - II

(LETTER HEAD OF BIDDER)

DECLARATION SHEET

NIT No: - dated

I certify that all the information pertaining to this offer are correct and are true representation of the materials covered by our Formal proposal number dated I hereby certify that I am duly authorized representative of the transporter.

Transporter's Name: -

Authorized Representative's Signature: -

Transporter's Intent: -

The transporter hereby agrees to fully comply with the requirements and intent of this tender

.....
Signature of Authorized Representative

Specific exception to specifications
General & Supplementary conditions
If any, tabulate & signed below



West Bengal State Electricity Distribution Company Ltd.

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FORM - III

DEVIATION SHEET

NIT NO: _____ dated _____

1. If the proposal has got any deviation from the Technical Specification, the tenderer shall tabulate those deviations here clause by clause.

Sl. No.	Clause No.	Description	Deviation offered	Remarks

2. If the proposal has got any deviation from the requirement of the commercial terms specified, tenderer shall tabulate those deviations here clause by clause.

Sl. No.	Clause No.	Description	Deviation offered	Remarks

Signature with Seal and Designation

NOTE: When there is no deviation this sheet is to be submitted with the offer duly signed with an endorsement indicating "No Deviation". Deviations not indicated here will not be taken into consideration.



Form –IV

CHECK LIST

NIT NO: _____ **dated** _____

Tenderers are required to upload the scan copy of all the documents, required as per tender specification and NIT and verify before submission of Tender and also upload the Check list in the following format, duly digitally signed.

Sl. No.	Scanned Copy of Documents to be uploaded	Name of folder	To be submitted in cover	Submitted (Y/N)
1.	Earnest Money Deposit (Scanned Copy)	Drafts	Statutory cover (Techno-commercial Proposal)	
2.	Notice Inviting Tender	NIT	Statutory cover (Techno-commercial Proposal)	
3.	Addenda / corrigenda, if published	NIT	Statutory cover (Techno-commercial proposal)	
4.	Application for Tender (Annexure- I)	Annexure	Statutory cover (Techno-commercial proposal)	
5.	Price schedule in un-priced condition (Annexure- II)	Annexure	Statutory cover (Techno-commercial proposal)	
6.	Schedule of bids duly filled in (Form-I)	Forms	Statutory cover (Techno-commercial proposal)	
7.	Declaration Sheet (Form-II)	Forms	Statutory cover (Techno-commercial proposal)	
8.	Deviation Sheet (Form-III)	Forms	Statutory cover (Techno-commercial proposal)	
9.	Check List (Form-IV)	Forms	Statutory cover (Techno-commercial proposal)	
10.	Summary statement (Vide Form- V) of Annual Turnover for a period of the last three financial years(i.e 2020-21, 2021-22, 2022-23) , certified by the Auditor appointed under Companies Act'2013	Forms	Statutory cover (Techno-commercial proposal)	
11.	Statement of Orders executed during the last seven financial years. (Form-VI)	Forms	Statutory cover (Techno-commercial proposal)	
12.	Details of Vehicles (Form-VII).	Forms	Statutory cover (Techno-commercial proposal)	
13.	Performa for undertaking to be submitted by the Bidders (Form-VIII)	Forms	Statutory cover (Techno-commercial proposal)	
14.	Format of Letter of Bid (Form-IX)	Forms	Statutory cover (Techno-commercial proposal)	
15.	PAN card, IT return of last three Assessment Years i.e.2022-23, 2021-22, 2020-21	Certificates	Non-statutory cover (Techno-commercial proposal)	
15.	Professional Tax Registration Certificate/Registration No. (P. Tax Registration Certificate/ Enrollment Certificate as applicable), current professional tax payment certificate along with payment challan, GST Registration Certificate/No with up to date return/challan for last three months, [Monthly/Quarterly as applicable].	Certificates	Non-statutory cover (Techno-commercial proposal)	
16.	If there is no Professional Tax in any state, a declaration should be given.	Certificates	Non-statutory cover (Techno-commercial proposal)	
17.	Audited Accounts and Audit report for the year 2020-21, 2021-22, 2022-23	Financial Info	Non-statutory cover (Techno-commercial proposal)	
18.	Copy of Transport orders/ Challan in respect of work executed, Copy of Blue book/ Smart card etc.	Credential	Non-statutory cover ((Techno-commercial proposal)	
19.	Bill of Quantities.	BOQ	Financial cover (Financial proposal)	

Signature with Designation & Seal



CERTIFICATE REGARDING SUMMARY STATEMENT OF YEARLY TURNOVER

NIT NO: _____ dated _____

This is to certify that the following statement is the summary of the audited Balance Sheet arrived in favor of for the 03 (three) consecutive years or for such period since inception of the Firm, if it was set in less than such three year's period.

Sl. No.	Financial		Remarks
	Financial Year	Turnover Rounded Up to Rs. In lakh (Two Digit After Decimal)	
1.	2020-21		
2.	2021-22		
3.	2022-23		
Total			

Average Turnover (In Rupees):-

Note:

1. Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
2. Average turnover for 3 years is to be obtained by dividing the total turnover by 3.0. If the Firm was set up in less than 3 year's period, consider the turnover for the period from inception to the Year 2021-22. It may be either 1.0 or 2.0. Average turnover is to be obtained by dividing the total turnover by 1.0 or 2.0, as the case may be.
3. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

.....

SIGNATURE OF THE TENDERER WITH OFFICE SEAL



(A Govt. of West Bengal Enterprise)
West Bengal State Electricity Distribution Company Ltd.

FORM- VI

Statement of Orders executed during the last seven financial years.

NIT NO: _____ dated _____

Sl No.	Items transported	Financial year	Order No. And date	Name of the order issuing authority	Quantity transported	Challan/ SRV Nos as proof of delivery (scanned copy of documents to be submitted)	Remarks

.....

SIGNATURE OF THE TENDERER WITH OFFICE SEAL



(A Govt. of West Bengal Enterprise)
West Bengal State Electricity Distribution Company Ltd.

FORM- VII

DETAILS OF VEHICLE OWNED BY THE TRANSPORTER

NIT NO: _____ **dated** _____

Vehicle no. (Registration No.)	Name of the owner	Make & Model	Carrying capacity (MT)	Pollution control valid up to(date)	Road Tax cleared up to (date)	Insurance cleared up to (date)



PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE BIDDER

NIT NO: _____ dated _____

(For genuineness of the information furnished on-line and authenticity of the documents produced before Tender inviting Authority for verification in support of his eligibility)

I -----, Partner/Legal Attorney/ Accredited Representative of M/s -----, solemnly declare that:

1. We are submitting Tender for the ----- against Tender Notice No. NIT NO: _____ dated _____.
2. None of the Partners of our firm is relative of employee of WBSEDCL.
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.
4. All documents/ credentials submitted along with this Tender are genuine, authentic, true and valid.
5. If any information and document submitted is found to be false/ incorrect any time, WBSEDCL may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning / delisting of our firm and all partners of the firm etc.

Signature of the Tenderer with Seal

Dated-----

FORMAT OF LETTER OF BID

LETTER HEAD OF BIDDER (AS ENROLLED ONLINE ON e-Tendering PORTAL OF NIC)

To
The Tender inviting Authority,

Sub: Letter of Bid for the Supply & delivery

Ref: i) NIT NO: _____

ii) Tender Id No: _____

Dear Sir,

We offer for Transportation of materials and equipment as per specification, terms and conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

We hereby confirm our acceptance of all terms and conditions of the NIT document unconditionally.

Signature of the Tenderer with Seal

Dated-----