



West Bengal State Electricity Distribution Company Ltd.
(A Govt. of West Bengal Enterprise)

Jaldhaka Hydel: Project office

Village: Paren, P.O. & P.S. – Jaldhaka Hydel Project, Kalimpong -734503
E-Mail: pm.jhp@wbsedcl.in

NOTICE INVITING TENDER

NIT. No.: WBSedcl/PM/JHP/E&M/2026-27/ 315/20

Date: 14/08/2026

The Project Manager, Jaldhaka Hydel Project, WBSedcl invites tender on item rate basis for the works detailed below from bonafide, resourceful and experienced contractors of any State / Central Govt., State / Central Govt. Undertaking, Statutory Bodies constituted under the statute of Central / State Govt. as per following terms & conditions:

Terms & Conditions:

- 1. Name of Work:** "Servicing of Split type ACs installed at Stage-II Power House, Jaldhaka Hydel Project, WBSedcl, Dist. Kalimpong, PIN - 734503"
- 2. Description of ACs:** The details of installed ACs are tabulated below:

DETAILS OF AC INSTALLED AT STAGE-II POWER HOUSE, JHP							
SL NO	DESCRIPTION	MAKE	MODEL/YEAR	CAPACITY	WATTAGE	STAR	LOCATION
1	Split type AC	Voltas	4501946/2014	2.0 Ton	2033 W	2	MCR
2	Split type AC	Voltas	4501773/2015	2.0 Ton	2033 W	2	
3	Split type AC	Voltas	4501773/2015	2.0 Ton	2033 W	2	
4	Split type AC	Voltas	4501773/2015	2.0 Ton	2033 W	2	
5	Split type AC	Voltas	4501773/2015	2.0 Ton	2033 W	2	PLCC Room
6	Split type AC	Voltas	4501773/2015	2.0 Ton	2033 W	2	Computer Room

- 3. Scope of Work:** The detailed Scope of Work is tabulated below

SL NO	DESCRIPTION OF WORK	QTY	UoM
1	Servicing of AC	6	Job
2	Gas filling of AC	6	Job
3	Supply, delivery fitting fixing of Fan Motor	1	Job
4	Supply, delivery fitting fixing of Fan Blades	1	Job
5	Supply, delivery fitting fixing of Fan Capacitor	1	Job

- 4. Estimated value:** Rs. 39,868/- (Rupees Thirty Nine Thousand Eight Hundred and Sixty Eight only) excluding of GST. GST shall be paid extra as per prevailing norms.

5. **Submission of bid:** The bidder shall positively submit their bids within **15.09.2026** in tender box or by hand/Indian post. Tender via other means will not be accepted. In case, the schedule date fall/declared holiday than the next working day will be considered.
6. **Completion of work/delivery of materials:**
- The material shall have to be delivered/work shall have to be completed within **45 (Forty Five) days** from the next date of issuance of Order.
 - Dispatch clearance** will be issued to the contractor after completion of work as per scope of work.
 - E-way bill:** E-way bill if required shall be generated by the contractor as per prevailing norms and the same are to be submitted to the controlling officer of this work in due course.
 - The material shall be delivered at WBSEDCL Store at Jhalung, Jaldhaka Hydel Project, Dist. Kalimpong, PIN - 734503 (WB)
7. Intending bidders may download the tender documents from the website www.wbsedcl.in or make copy from Notice board or submit a written request for issuance of tender document.
8. Only soft (PDF) copy will be provided to the prospective bidder, hence Tender Cost /Tender Fees are abolished for Tendering. All participating bidders are therefore exempted from payment of Tender Fees.
9. **Submission of Offer:** Tenders are to be submitted in two parts, one is Technical part and the other is financial part. The bidder shall carefully go through the documents before submission of tender. The bidder shall scribe Name of work, NIT No. and schedule date of opening on all envelopes meant for technical and financial part and encloses these two parts in third envelope and sealed properly. The third envelope should scribe Name of work, NIT No. and schedule date of opening on third envelope. All envelopes shall be duly sealed and properly addressed to the tender inviting authority.
- Technical part:** Technical part should contain signed copies of the following:
 - GST certificate.
 - PAN card.
 - License in respect of prospective bidder viz. Proprietorship firm (Trade License)/Partnership Firm (partnership deed, trade license), Ltd. company (Incorporation certificate/ Trade License), Co-operative society (Society registration copy , trade license)
 - Financial part:** Financial bid is to be submitted as per prescribed proforma.
10. **Bid Validity:** Bids shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled.
11. **Amendment of the Bid Documents:** The tender inviting authority reserves the right to modify, amend or supplement the tender document. Any corrigendum, notification concerning this tender will be published and will be treated as part and parcel of the tender. The bidders are, therefore, advised to follow the website for such corrigendum, notification etc.
12. **Cancellation of Tender:** WBSEDCL also reserves the right to cancel the Tender due to unavoidable circumstances and no claim in this respect will be entertained.
13. **Rejection of Bid:** WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor

without assigning any reason whatsoever. No conditional bid and/or incomplete bid will be accepted under any circumstance.

14. Security Deposit:

- a. For the due performance of the Contract, the Contractor shall, within 10 days from the receipt of Letter of Award (LOA), deposit security money for an amount equal to 10 % (Ten percent) of the Contract price.
- b. In case of non-submission of security deposit, equivalent sum of security deposit will be deducted from the claimed/submitted bill/Tax invoice.
- c. **Additional Performance Security:** If the lowest bidder's bid is found to be within the range of -20% to - 50% of the estimated value, the bidder shall have to furnish an Additional Performance Security amounting to 10% of the tendered amount and for the range of -50% to -80% of the estimated value, the bidder shall have to furnish an Additional Performance Security amounting to 20% of the tendered amount within 30 (Thirty) days from the date of issuance of P.O./ Order. The Additional Performance Security shall have validity for entire defect liability period and with a claim period of another 3(three) months. Tenderer shall not claim any interest on Additional Performance Security. Additional Performance Security may be extended or revised as per the request of purchaser.
- d. **Release of security deposit:** After completion of defect liability period, and on completion of satisfactory rectification of defects, if no any defects reported within the defect liability period and on receipt of the application from the contractor, the Controlling Officer of the work will recommend for release of security deposit.

15. Inspection & Testing:

- a. WBSEDCL may depute engineer at his own cost to inspect the materials before dispatch. Dispatch clearance (if necessary) will be issued to the contractor after inspection and testing of materials if desired by WBSEDCL.
- b. The contractor shall arrange and provide all necessary facilities along with necessary manpower for inspection, testing at his own cost. The testing equipment must have valid calibration certificate and the same will be produced on demand.
- c. E-way bill (if required) shall be generated by the contractor as per prevailing norms and the same are to be submitted to the Controlling Officer of the work in due course.
- d. The contractor shall inform in (Seven) 07 days advance regarding readiness of materials for inspection. The materials which are rejected after inspection shall have to be replaced by the contractor and subject to re-inspection. The contractor shall pay full cost of re-inspection.

- 16. Payment:** 100 (hundred) % of the ordered value along with full taxes and duties shall be paid subjected to submission of security deposit as mentioned above (Refer Clause 14.) along with submission of delivery challan and Tax Invoice in-triplicate.

17. Defect Liability Period:

- a. The term "defect liability period" shall mean the period of 12 (twelve) months from the date of taking over of site after erection & painting work. If any defect is found within the defect liability period, the contractor shall be liable to rectify the defects/ replace the material at their own cost and responsibility. Defects/rectification work

so notified shall have to be attended and completed satisfactorily within the specified date or as deemed fit by the Controlling Officer.

- b. For faithful & due fulfillment of all obligations, this defect liability period shall be covered by Security Deposit submitted by the contractor.

18. Liquidated Damages:

- a. If the contractor fails to complete the work within the time specified in the Contract or any extension thereof, the Company shall recover from the contractor as liquidated damages a sum of 0.143% of the contract value of works for each day of delay subjected to a maximum of 10% of the contract value. An extension of time without imposition of liquidated damage may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by the contractor was not due to his fault
- b. An extension of time without imposition of liquidated damage, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him was not due to his fault.

19. Force Majeure:

- a. The Contractor shall not be liable to pay any liquidated damage for delay/failure to perform the contract for reasons of force majeure such as acts of God, acts of the public enemy, acts of Governments, fire, flood, epidemics, quarantine restriction, strikes, freight embargos and provided that the contractor shall within 10(ten) days from the beginning of such delay notify the Company in writing of the cause of delay.
- b. The WBSEDCL shall verify the facts and grant such extension as found to be justified without imposing liquidated damage.
- c. The department shall not be responsible or liable to pay any compensation for any interruption in your work at the site due to strike, lockout, riot earthquake, flood, cyclone or civil commotion or any other force of accident due to any reason beyond control. The department shall not be held responsible to or liable to pay for any interruption in your work at the site arising out of resistance from the local public due to any resistance towards work.

- 20. Settlement of disputes:** All disputes concerning question of act arising under the contract shall be decided by the owner/company on receipt of written appeal by the contractor. Any dispute or differences arising out of or in connection with this contract shall to the extent possible be settled amicably and where settlement cannot be reached then such disputes shall be subject to settlement under the jurisdiction of Calcutta High Court.

- 21. Cancellation/ Terminating of the Order:** In case the contractor discontinues the work within the contract period, the Company reserves the right to get the work done by any other contractor and realise any damages and losses to the company from contractor's bills. The order may be cancelled/ terminated at any point of time during the contractual period by the company without assigning any reasons whatsoever by serving 7 days' notice for unsatisfactory performance as may be observed by the Controlling Officer.

22. **Overall Controlling Officer:** The Project Manager, JHP, WBSEDCL.
23. **Technical Controlling Officer:** The Superintending Engineer (E), JHP, WBSEDCL.
24. **Supervising Officer:** The Divisional Engineer (E), Stage-II Power House, JHP, WBSEDCL or the authorised officer of controlling officer.
25. **Paying Officer:** The Manager (F&A), JHP, WBSEDCL shall be the paying authority.
26. **Official Communication:** All the important correspondence must be done through declared authorized email id with original scanned copy of documents/letter in company's letter head/pad. However hard copies should be submitted in the office through post/by hand. Any further information related to this tender may be available from the following office:

Office of the Project Manager,
West Bengal State Electricity Distribution Company Limited (WBSEDCL),
Village: Paren, P.O. & P.S. – Jaldhaka Hydel Project, Kalimpong -734503
Telephone: 03552-29, E-Mail: pm.jhp@wbasedcl.in
Website : www.wbasedcl.in
Contact Tel. nos. 8900794018
Contact person: Divisional Engineer (Elect.) & In-charge, Stage-II P/H


(S. Banik)
Project Manager,
Jaldhaka Hydel Project

PROFORMA OF PRICE BID

Name of the Work: "Servicing of Split type ACs installed at Stage-II Power House, Jaldhaka Hydel Project, WBSEDCL, Dist. Kalimpong, PIN - 734503"				
NIT No: WBSEDCL/PM/JHP/E&M/2026-27/20				Date: 14/08/2026
Sl. No.	Description of Item/Work	Qty	UoM	Offered Rate (Rs.) (Exclusive of GST)
1	Servicing of AC	6	Job	
2	Gas filling of AC	6	Job	
3	Supply, delivery fitting fixing of Fan Motor	1	Job	
4	Supply, delivery fitting fixing of Fan Blades	1	Job	
5	Supply, delivery fitting fixing of Fan Capacitor	1	Job	
Gross total (exclusive of GST)				
SAC/HSN Code:				
GST applicable @..... and GST amount accordingly				
Total amount in words:				

I/We hereby agree to supply the material as per specification, terms and conditions mentioned in NIT and as per above rate tendered by me/us.

Signature of the bidder with seal