

SECTION - A

NOTICE INVITING e-TENDER

NIT No.: WBSEDCL/CEH/Civil/e-Tender/2022-23/10

Date: 04/07/2022

The Chief Engineer (Hydel), Hydel Headquarters, WBSEDCL invites e-tender through online submission of Bid for the work as detailed in the table below:

| Sl. No. | Name of the work | Estimated Cost | Earnest Money Deposit (EMD) | Completion Time | Name of the concerned Office | Eligibility of contractor |
|---------|--|--|--|---|---|---|
| 1 | Thorough civil & electrical renovation, modification & face lifting of Hydel Headquarters building including Transit Rest Camp alongwith other allied works. | Total= Rs.1,19,15,576/- (Civil Work: Rs.91,84,980/- + Electrical Work: Rs. 27,30,596/-) | Rs. 2,38,312.00 (Rupees Two lakh thirty eight thousand three hundred twelve only) | 545 (five hundred forty five) calendar days | Office of the Chief Engineer (Hydel), Hydel Headquarters, Siliguri. | Bona-fide, experienced & resourceful contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of Central/State Govt. who have successfully completed composite and/or separately awarded similar works as follows- either three similar works each costing not less than 40% of the estimated cost or two similar works each costing not less than 50% of the estimated cost or one similar work costing not less than 80% of the estimated cost during last 7 (seven) years (i.e., upto 30.06.2022). |

Terms & Conditions of e-Tender:

- Intending bidders should download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).
- Both technical bid and financial bid are to be submitted concurrently duly digitally signed by the bidder through the website <https://wbtenders.gov.in> (Details of which has been narrated in Section-B 'Instruction to Bidders').

3. **Earnest Money Deposit (EMD)** shall be remitted separately either through online mode of e-Tendering portal (<https://wbtenders.gov.in>) or through offline submission of Bank Guarantee (BG) in full at the Office of the Chief Engineer (Hydel), Hydel Headquarters, WBSEDCL, 2nd Mile, Sevoke road, Siliguri in sealed cover as per schedule stated in Sl. No. 8. (Details of which has been narrated in Section-B 'Instruction to Bidders') which should be issued from any scheduled commercial bank as per annexed pro-forma as and the same should be documented and scanned copy of the aforesaid documents are to be uploaded through said website as per schedule stated in Sl. No. 8. (Details of which has been narrated in Section-B, 'Instruction to Bidders'). Partial payment through online mode and remaining submission through BG is not allowed.

4. **Eligibility criteria for participation in tender:**

The pre-qualification criteria will be subject to bidder's fulfillment of the qualification criteria set forth and stipulated hereunder and substantiated by authentic and relevant information and details. The bidders shall also have experience and proven track record in taking up and completion of the work of magnitude and nature similar to the instant proposed works (both Civil & Electrical) as mentioned hereunder-

(i) **Technical requirement:** All categories of intending bidders should have satisfactorily completed **similar works i.e., building works (renovation/ construction) both Civil & Electrical (composite and/or separately awarded) work** during last 7 (seven) years (i.e., up to 30.06.2022), under the authority of State/Central Government, State/Central Government Undertakings, Statutory Bodies constituted under the statute of Central/State Government. Value of work done in respect of civil & electrical works will be evaluated separately for both composite and/or separately awarded contracts. The criteria for similar completed works (both Civil & Electrical) will be as follows:

(a) **Three similar** completed works each costing not less than **40%** of the total estimated cost in a single contract,

OR

(b) **Two similar** completed works each costing not less than **50%** of the total estimated cost in a single contract,

OR

(c) **One similar** completed work costing not less than **80%** of the total estimated cost in a single contract.

Satisfactory completion certificate indicating estimated amount and/or ordered amount, value of work done and date of completion of the work and detailed communication address along with contact number and e-Mail Id. of the client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer or equivalent rank and above will be treated as valid credential. The bidder is to upload the LOA or execution order or P.O. in full alongwith the BOQ showing the full description of items in respect of the work for which completion certificate is being uploaded. Delay in completion of work if any, must be mentioned in completion certificate alongwith the reason.

(ii) **Statutory/Non statutory requirements:** All categories of prospective bidders (Firm/Entity) shall have to submit valid copies of the following documents (All the documents must be in the name of the firm/entity):-

(a) Valid Electrical Contractor's license issued by the licensing board, Govt. of West Bengal/other state/India under Act with valid Electrical supervisor's certificate of competency (SCC) part nos. 1, 2, 3, & 4 issued by the licensing board, Govt. of West Bengal/other state/India (current engagement of electrical supervisor at prospective bidders firm needs to be established),

(b) Professional Tax payment certificate alongwith payment challan,

- (c) E.P.F. Registration certificate / number,
- (d) GST Registration certificate (GSTIN),
- (e) Employees' State Insurance (ESI) registration certificate,
- (f) PAN Card,
- (g) Income Tax Return Acknowledgement for the Assessment Years 2021-22, 2020-21 & 2019-20,
- (h) valid up-to-date Trade License in respect of the prospective bidder, registration certificate of firms/entities- Proprietorship Firm (Valid Trade License), Partnership Firm (Valid Partnership Deed, Valid Trade License), Limited Company (Incorporation certificate i.e., M.O.A. & A.O.A., Valid Trade License), Co-operative Society (Society Registration copy, Valid Trade License).

N.B.: Any mou/temporary agreement/joint ventures/ consortium/any other arrangement to constitute an entity having no statutory registration certificates (Non-permanent Establishment) beyond the above entities (mentioned in clause-h above) for the purpose of applying as prospective bidder will not be considered as valid document.

- (iii) Performance as prime contractor applying as prospective bidders for execution of similar nature of work for last 7 years will only be considered.
- (iv) Information regarding any past and current litigation (if any) with WBSEDCL / WBSETCL/ Government / PSU in which the bidder is involved, the party's concerned and disputed amount must be furnished.
- (v) The bidder shall submit reports on the financial standing i. r. o. solvency of Bidder (Company/ Firm) as certified by bankers.
- (vi) The bidder shall submit Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom audit of accounts is mandatory (3CA/3CB and particulars are reported in the Form 3CD u/s 44AB of Income Tax Act'1961 are to be submitted).
- (vii) Net worth for the each of the last 03 (three) Financial Years (2018-19, 2019-20 and 2020-21) should be positive. Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year) and intangible assets.
- (viii) The bidder's Minimum Average Annual Turnover (MAAT) for last 03 (three) Financial Years (2018-19, 2019-20 and 2020-21) shall not be less than 30% of the estimated cost.
- (ix) The working capital of the bidder in the preceding year of bid submission shall not be less than 30% of the estimated cost.
- (x) Neither prospective Bidder nor any of the constituent partners had been barred to participate in any Tender by any Government Department / Semi-Govt. / Govt. Undertakings / Enterprises etc.

during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered a disqualification towards eligibility. (A declaration on Rs.100.00 Non Judicial Stamp duly notarized by Notary Public, in this respect has to be furnished by the prospective bidders).

- (xi) The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration on Rs.100.00 Non Judicial Stamp duly notarized by Notary Public, in this respect has to be furnished by the prospective bidders).

5. **Financial Offer:** The intending Bidders are required to quote the percentage rate online as per specified format/B.O.Q. The **financial offer** of the prospective bidder will be considered only if the **Technical bid** of the bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of qualified bidders of Technical Bid will be displayed in the website.

6. **Participation in the Tender:** The prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If any of the bidders found to have applied severally for a single job, all his offers will be rejected for that job. No agent is allowed to participate in the tender. Original contractor will only be allowed to participate in the tender.

7. **Bid Validity:** Bids shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of Earnest Money Deposit (EMD).

8. Date and Time Schedule:

| Sl. No. | Particulars | Date Time |
|---------|--|--|
| 1. | Date of uploading of N.I.T. & other Documents (Online) (Publishing Date) | 13.07.2022 at 14:00 Hrs. |
| 2. | Date of site visit | From 18.07.2022 to 20.07.2022 |
| 3. | Seek clarification start date | 18.07.2022 at 12:00 Hrs. |
| 4. | Seek clarification end date | 21.07.2022 upto 16:00 Hrs. |
| 5. | Date & Venue of Pre-bid meeting. | 26.07.2022 from 12:00 Hrs. to 16:00 Hrs. at Hydel Headquarters, WBSEDCL, Power House Complex, 2 nd Mile Sevoke Road, Siliguri, Dist.: Darjeeling-734001 |
| 6. | Bid Submission start date (Online) | 28.07.2022 at 15:00 Hrs. |
| 7. | Bid Submission closing date (Online) | 22.08.2022 upto 16:00 Hrs. |
| 8. | Last date of submission of Earnest Money Deposit etc. (online) | 22.08.2022 upto 16:00 Hrs. |
| 9. | Last date of submission of Earnest Money Deposit etc. {if EMD in the form of Bank Guarantee (BG) is opted} (offline) | 23.08.2022 upto 16:00 Hrs. |
| 10. | Technical Bid Opening Date (online) | 26.08.2022 at 15:00 Hrs. |
| 11. | Date of uploading list for Technically Qualified Bidder(Online) | To be intimated later |
| 12. | Financial Bid opening Date (Online) | To be intimated later |

9. **Site Visit:** The Bidder at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice Inviting e-Tender. The cost of visiting the site shall be at the Bidder's own expense.
10. **Cost of Bidding:** The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
11. **Mobilization advance:** No mobilization advance and secured advance will be allowed.
12. **Cancellation of Tender:** The WBSEDCL also reserves the right to cancel the Tender due to unavoidable circumstances and no claim in this respect will be entertained.
13. **Dis-qualification of Bidders:** Any canvassing in connection with the tender is strictly prohibited in the tender submitted by the Bidder. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder will not be allowed to participate in the tender and that application will be rejected as per the norms. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by the Bidder in support of eligibility criteria. If any document submitted by a Bidder is found incorrect / manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him as deemed fit as per the rule of law.
14. **Rejection of Bid:** The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever. No conditional bid and/or incomplete bid will be accepted under any circumstance.
15. **Amendment of the Bid Documents:** The tender inviting authority reserves the right to modify, amend or supplement the tender document. Any corrigendum, notification concerning this tender will be published in the e-tender portal <https://wbtenders.gov.in> and it will be treated as part and parcel of the tender. The bidders are, therefore, advised to follow the website for such corrigendum, notification etc.
16. The participating bidders may please note that the successful bidder shall have to execute and submit a **Contract Agreement** and an **Indemnity Bond** in the prescribed format before commencement of the work.
17. Prospective Bidders are advised to note carefully the minimum qualification criteria as mentioned in clause no. 4 above & in "Instructions to Bidders" stated in Section - "B" before tendering the bids. Other information as well as terms and conditions, which are not covered above, will be made available in 'Instruction to Bidders', 'General Conditions of Contract', 'Special Conditions of Contract' and 'Technical Specification' of this tender.

18. **Official Communication:** All the important correspondence must be done through declared authorized email id with original scanned copy of documents/letter in company's letter head/pad. However hard copies should be submitted in the office through post/by hand. Any further information related to this tender may be available from the following office:

Office of the Chief Engineer (Hydel), Hydel Headquarters,
West Bengal State Electricity Distribution Company Limited (WBSEDCL),
Power House Complex, 2nd Mile, Sevoke Road, Siliguri, Darjeeling- 734001, West Bengal

Website : www.wbsedcl.in
Contact Tel. nos. : 0353-2542160
Email id : cehwbsedcl@gmail.com

S. K. Deb

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CHIEF ENGINEER (HYDEL)