



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A GOVT OF WEST BENGAL ENTERPRISE)

DIVISION OFFICE- JALPAIGURI

SJDA COMPOSITE COMPLEX: INDRA COLONY

P.O. - DENGUAJHAR, JALPAIGURI:735121.

E MAIL- jalpaiguri.div@gmail.com : TEL/FAX: 03561-257194 / 257366

Ref No. DM/JPG/ET- 04 /23-24/ 1054

Dated. 01/03/24

NOTICE INVITING TENDER

The Divisional Manager, Jalpaiguri Division Office, WBSEDCL invites e-Tender from genuine bonafide, experienced & resourceful contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of State/Central Govt. for under mentioned work as per specified terms, conditions and specifications (Submission of Bid through online).

Sl. No	Name of the work
01.	Erection & commissioning of 33 KV CR Panel, 33 KV VCB & CT (Equipment), Cable Laying, 3 rd Bus with renovation of switchyard (Structure) at Fatapukur 33/11 KV Sub-Station under Jalpaiguri Division.

Estimated Amount (Rs.)	Earnest Money (Rs.)	Completion Time	Name & address of the Concerned office
6,07,563.95 (approx. without GST)	12,151.28 (Twelve Thousand One Hundred Fifty One & Paisa Twenty Eight)	03(Three) months from date of issue of materials.	DIVISION OFFICE- JALPAIGURI SJDA COMPOSITE COMPLEX: INDRA COLONY P.O. - DENGUAJHAR, JALPAIGURI:735121.

In the event of e-filling, intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Earnest money deposit (EMD) **will be collected and refunded in online mode.**

- Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Tenderer through the website <https://wbtenders.gov.in>
- Technical Document and Other Statutory requirement should be submitted online on or before as per the "Date & Time Schedule" stated in table on Sl. No.-04.
- The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL DOCUMENT of the tenderer found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.



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4. Date & Time schedule:-

Sl.No	Particulars	Date & Time
01.	Date of uploading of N.I.T and Tender Documents (online). [Publishing date]	04.03.2024,10.00hrs
02.	Documents sell/download start date (online).	04.03.2024,10.00hrs
03.	Bid Submission upload start date (online).	04.03.2024,10.00hrs
04.	Bid Submission upload end date (online)	22.03.2024.14.00hrs
05.	Date for opening of Technical bid (online) for the Bidders	28.03.2024,15.00 hrs
06.	Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online).	To be intimated later,
07.	Date, for opening of Financial Bid (online).	To be intimated later.

(5) Technical Requirement:

The bidder must have successfully completed **similar works**(*defined above) for Electrical (composite and separate)work during last **05(Five)** years (i.e. upto 31.12.2023) under the authority of State/Central Government, State/Central Government undertaking, Statutory Bodies constituted under the statute of Central/State Government. Value of work done i.r.o Electrical works will be evaluated separately in case of composite works. The criteria for similar completed works will be as follows:

I. **Three similar** completed works each costing not less than the amount equal to **40%** of the estimated cost.

OR

II. **Two similar** completed works each costing not less than the amount equal to **50%** of the estimated cost.

OR

III. **One similar** completed work costing not less than the amount equal to **80%** of the estimated cost.

(*The bidder must have successfully erected, tested & commissioned switchyard structure(Electrical) including earth-mat in addition to similar type of civil structures in last 5 years(i.e. upto 31.12.2023) under the authority of State/Central Government, State/Central Government undertaking, Statutory Bodies constituted under the statute of Central/State Government)

Satisfactory Completion Certificate indicating estimated amount and/or Ordered Amount, Value of work-done and Date of completion of the work and detail communicational address along with contact details of the Client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer or equivalent rank and above will be treated as valid credential. The bidder is to upload the LOA/Execution Order/PO in full along with the BOQ showing the full description of items in



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respect of the work for which completion certificate is being uploaded. Delay in completion of work, if any, must be mentioned in completion certificate along with the reason.

(6) Statutory/Non-Statutory requirements:

All categories of prospective Bidders (Firm/Entity) shall have to submit valid copies of the following documents (All the documents must be in the name of the Firm/Entity applying as prospective bidders):

- I. Professional Tax Registration Certificate/Registration No.(P. Tax Registration Certificate/ Enrollment Certificate as applicable), current professional tax payment certificate along with payment challan.
- II. P.F. Registration Certificate/No. along with up to date challan of last month.
- III. GST Registration Certificate/No with up to date return/challan for last three months, [Monthly/Quarterly applicable].
- IV. E.S.I. Registration certificate/No.with up to date challan of last month.
- V. PAN Card and Income Tax Return for last three Assessment Years i.e.2023-24, 2022-23, 2021-22.
- VI. Valid Electrical Contractor's License issued by the Licensing Board, Government of West Bengal/India under Act with valid Electrical Supervisor's Certificate of Competency (SCC) Part No. 1,2,3,4,6A,6B,7A, 7B, 11& 12 issued by the Licensing Board, Government of West Bengal/India (current engagement of electrical Supervisor at prospective bidders firm needs to be established).
- VII. Valid up-to-date Trade License in respect of the prospective Bidder:
- VIII. Registration Certificates of Firms/ Entities,
 - a. Proprietorship Firm (Valid Trade License),
 - b. Partnership Firm (Valid Partnership Deed, Valid Trade License),
 - c. Ltd Company (Incorporation certificate i.e. MOA and AOA, Valid Trade License),
 - d. Co-operative Society (Society Registration copy, valid Trade License).

NB: Any MOU/Temporary Agreement/Joint Ventures/Consortium/ Any other arrangement to constitute an Entity having no statutory Registration Certificates (Non-Permanent Establishment) beyond the above entities [mentioned in VIII(a) to (d)] for the purpose of applying as prospective bidder will not be considered as valid document.

- IX. Performance as prime contractor applying as prospective bidder for execution of similar nature of work for last Five years will only be considered.
- X. Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt/PSU in which the bidder is involved, the party's concerned and disputed amount.
- XI. Neither prospective Bidder nor any of the constituent partners had been be barred to participate in any Tender by any Government Department/Semi-Govt/Govt Undertakings/ Enterprise etc. during the last 5 (five) years prior to the date of this NIT.

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Such debarring will be considered as disqualification towards eligibility. A declaration on Rs.100.00/- Non-Judicial Stamp duly notarized by Notary Public, in this respect has to be furnished by the prospective bidders.

- XII. The bidder shall submit reports on the financial standing i.r.o. solvency of Bidder (Company/ Firm) as certified by bankers, audited annual reports on accounts with auditors' certificate for company registered under Companies Act and Tax Audit Report for Partnership Firms for last three preceding Financial Years.
 - XIII. Networth for the each of the last 03(three) Financial Years should be positive. Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year) and intangible assets.
 - XIV. The bidder's Minimum Average Annual Turnover (MAAT) for last 03 (three) Financial Years shall not be less than 30% of the estimated cost per year.
 - XV. The working capital of the bidder in the preceding year of bid submission shall not be less than 30% of the estimated cost per year.
 - XVI. In case documents certifying credit facility from a scheduled bank is submitted, the requirement given in Clause No.XIV above, shall be judged by adding available credit facility and working capital taken together.
 - XVII. Annual Audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom audit of accounts is mandatory (3CA/3CB and particulars are reported in the Form 3CD u/s 44AB of Income Tax Act'1961 are to be submitted). For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures for last five years.
 - XVIII. **The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. A declaration on Rs.100.00/- Non-Judicial Stamp duly notarized by Notary Public, in this respect has to be furnished by the prospective bidders. (Non-statutory Documents)**
 - XIX. No conditional/incomplete/inadequate/wrong submission of Tender Documents and facts will be accepted under any circumstances and no further prayer for consideration will be entertained.
7. **Scope of works:** As per enclosed BOQ.
 8. **Performance Deposit:** Performance Deposit 10%. In Total 10% performance Deposit, 2% is the Earnest money of Estimated Labour value deposited by the agency at the time of e-filing of Tender. Only lowest bidder's earnest money will be accepted and rest bidder EMD will be refunded. Rest 8% is the security Money Deposit.
 9. **Guarantee:** 10% value of the order value will be kept deducted to constitute guarantee for 6(six) month of satisfactorily performance of the work.



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10. **Risk & Insurance:** WBSEDCL shall not be held responsible or liable for any accident, mishap of any worker during the execution of work, any loss or damaged caused to any equipment of the Board during execution shall have to be compensated in full as per direction of the Controlling/Supervising Officer.
11. **Tools & Tackles:** All tools & tackles required for the job shall have to be arranged by the contractor.
12. **Controlling/Supervising Officer:** Divisional Manager, Jalpaiguri Division will be the Controlling Officer and A. E. (Tech) /D.E(E) Jalpaiguri Division will be the Supervising Officer of the job.
13. WBSEDCL reserves the right to reject any or all tenders without any reasons.
14. **Labour License, EPF & MP Act etc.**
 - a) The Principal employer's certificate will be issued by the Board for the purpose of obtaining Labour License from the concerned Registering Officer under Contract Labour (Regulation and Abolition) Act, 1970.
Payment of compensation under Workmen's Act, 1923 and rules made there under by a contractor being the immediate employer who deploys worker for performance of job under contractual obligation with WBSEDCL, is statutory obligation.

Therefore, to ensure that all the arrangements for the compliance of provisions for payment of compensation under Workmen's Compensation Act, 1923 and its rules for employment is made by contractor being immediate employer.
 - b) "You shall have to follow all Central Govt. West Bengal Govt. and statutory Acts and Rules & Regulations"
 - c) "You shall be responsible for compliance of all statutory obligations under the Contract Labour (R&A) Act, 1970, Minimum Wages Act, 1948. Payment of Wages Act, 1936, Payment of Bonus Act, 1965 and also be responsible for payment of contributions (both employer's & employees) under the employees state Insurance Act, 1948(wherewithin Applicable) and employees' Provident Fund & Miscellaneous Provisions Act, 1952 in respect of your employees."
 - d) "The contractor will be solely responsible for any accident that may occur during the progress of the work and also for injury to person during execution of the work. In the event of any such accident, the Contractor will be responsible and must pay proper compensation for the same as per Workmen's & Compensation Act, 1923 (Wherein the Employees' State Insurance Act, 1948 is not applicable.)".
 - e) No Labour of minor aged shall be employed in the work.
 - f) Statutory minimum wages to all the categories of labour is to be paid as per Notification issued by the Appropriate Government from time to time.
15. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm, Society, Company, Registered Unemployed Engineers Co-operative Society/Registered Labour Co-operative Society. If found applied severally in a single job, all his offers will be rejected for that job.
16. **Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.**



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17. No mobilization/secured advance will be allowed.
18. **Mandatory BOQ columns to be filled By The Bidder :-**
 - Name of the Bidder/ Bidding Firm / Company.
 - Percentage (Excess/Less)
19. ***Bids shall remain valid for a period not less than 180 (One hundred eighty) days after date of financial Bid opening of tender.*** Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non- responsive. If the tenderer withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
20. **The bidder shall select the tender to bid and initiate payment of EMD. Following payment option are available for paying EMD amount through online mode:**
 - a) Net banking through Payment Gateway.
 - b) **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode. The e Procurement portal will show a pre filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e Procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
21. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT, before submitting offer with full satisfaction. The costs for visiting the working site shall be at the bidder's own expense.
22. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, no cost of Bidding shall be reimbursable by the Tender Inviting Authority. The Tender Inviting Authority reserves the right to accept or reject any/all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.
23. Work Order & Payment of work will be dependent on availability of fund. Intending bidders may consider these criteria during submission of tender and quoting their rate through online.
24. No Conditional Bid/Incomplete Tender will be accepted under any circumstances.
25. ***The intending bidder(s) are required to quote the rate in the BOQ along with GST & HSN/SAC Code (as space provided) over online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances.***



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26. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and will be outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.
27. The Tender Inviting Authority (WBSEDCL) does not bind itself to accept the lowest bidder and reserves the right to accept or reject, split any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at any stage of the Bidding. Tender inviting Authority (WBSEDCL) also reserves right to accept / cancel / withdraw the concerned NIT in full or part due to unavoidable Circumstances and no claim in this respect shall be entertained.
28. LIQUIDATED DAMAGES: Upon non completion of work within the stipulated time, a liquidated damage @ 0.5% per week of delay or part thereof should be imposed subject to a maximum of 5% of the total order value.
29. Before issuance of Letter of Acceptance / Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If any such document is found incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.

AS
10/1/2014

(A ROY)

DIVISIONAL MANAGER
JALPAIGURI DIVISION OFFICE

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Form-I - CERTIFICATE REGARDING SUMMARY STATEMENT OF YEARLY TURNOVER

This is to certify that the following statement is the summary of the audited

Balance Sheet arrived in favour of

.....For the 03 (three) consecutive years as mentioned below.

Sl.No.	Financial		Remarks
	Financial Year	Turnover Rounded Upto Two Digit After Decimal	
1.	2020-21		
2.	202-22		
3.	2022-23		
Total			

Average Turnover (In Rupees):

.....

SIGNATURE OF THE TENDERER WITH OFFICE SEAL

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Form- III - STATEMENT OF SIMILAR TYPE OF WORKS **(ELECTRICAL)EXECUTED DURING LAST 05 (Five) YEARS.**

Whether Completion/ Payment Certificate(s) submitted (Y/N)	Date of commencement, scheduled completion & actual completion	Executed value (Rs.)	Financial year	Name of Owner/ order issuing authority	Order No. and date(s)	Nature of the project to which the work is related	Name of the work executed	Sl. No.

Remarks, if any:

.....

SIGNATURE OF THE TENDERER WITH OFFICE SEAL



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ANNEXURE –I

(On Rs.100.00 Non-Judicial Notarized Stamp)

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE BIDDER

(For genuineness of the information furnished on-line and authenticity of the Documents produced before Tender Committee for verification in support of his eligibility)

I, _____, Partner/Legal Attorney/Accredited representative of M/S _____, solemnly declare that:

1. We are submitting Tender for the Work against Tender Notice No _____ dt.
2. None of the Partners of our firm is relative of employee of (Name of the Company).
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification in formation of this tender is complete, correct and true.
4. All documents/credentials submitted along with this Tender are genuine, authentic, true and valid.
5. If any information and document submitted is found to be false/incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/delisting of our firm and all partners of the firm etc.

Signature of the Bidder Dated _____



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ANNEXURE-II

Format of Letter of Bid

LETTER HEAD OF BIDDER (AS ENROLLED ONLINE ON e-tendering PORTAL OF NIC)

To

The Tender Committee

Sub: Letter of Bid for the work

.....

.....

.....

.....

Ref: 1. NIT

No. dated

2. Tender Id No.-

Dear Sir,

We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

This Bid and your subsequent Letter of Acceptance/Work Order shall constitute a binding contract between us.

We hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

Signature of the Bidder



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ANNEXURE-III

(LETTER HEAD OF BIDDER)

Dated: __

DECLARATION BY THE BIDDER

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein. I/We have also carefully gone through the 'Bill of Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed construction in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

I/We also agree to procure tools and plants, at my/our cost required for the work.

Signature of Bidder

Postal address of the Bidder

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Form-IV

(On Rs.100.00 Non-Judicial Notarized Stamp)

PROFORMA OF DECLARATION OF BLACK LISTING/HOLIDAY LISTING

In the case of a Proprietary Concern:

1. I hereby declare that neither I in my personal name or in the name of my Proprietary concern M/S_____ which is submitting the Tender nor any other concern in which I am proprietor nor any partnership firm in which I am involved as a managing partner have been placed on black list or holiday list during the last 5 (Five) years declared by WBSEDCL, WBSETCL or any central/ state power utility services, except as indicated below:

(Here give particulars of black listing or holiday listing, and in absence thereof state "NIL")

2. I hereby declare that neither I in my personal name or in the name of my Proprietary concern M/S_____ which is submitting the Tender nor any other concern in which I am proprietor nor any partnership firm in which I am involved as a managing partner have abandoned any work nor any of their contract have been rescinded during the last 5 (Five) years in WBSEDCL/WBSETCL/Govt./PSU/Other Govt. Dept. except as indicated below:

(Here give particulars of black listing or holiday listing, and in absence thereof state "NIL")

In the case of a Partnership Firm:

1. We hereby declare that neither we, M/S_____ submitting the Tender nor any partner involved in the management of the said firm either in his individual capacity or as proprietor or managing partner of any firm or concern have or has been placed on black list or holiday list declared by WBSEDCL, WBSETCL or any central/ state power utility services, except as indicated below:

(Here give particulars of black listing or holiday listing, and in absence thereof state "NIL")

2. We hereby declare that neither we, M/S_____ submitting the Tender nor any partner involved in the management of the said firm either in his individual capacity or as proprietor or managing partner of any firm or concern have abandoned any work nor any of their contract have been rescinded during the last 5 (Five) years in WBSEDCL/WBSETCL/Govt./PSU/Other Govt. Dept. except as indicated below:

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In the case of a Company:

1. We hereby declare that we have not been placed on any black list or holiday list declared by WBSEDCL, WBSETCL or any central/ state power utility services, except as indicated below:

(Here give particulars of black listing or holiday listing, and in absence thereof state "NIL")

2. We hereby declare that neither we have abandoned any work nor any of their contract have been rescinded during the last 5 (Five) years in WBSEDCL/WBSETCL/Govt./PSU/Other Govt. Dept. except as indicated below:

(Here give particulars of black listing or holiday listing, and in absence thereof state "NIL")

3. It is understood that if this declaration is found to be false in any particular WBSEDCL, WBSETCL or Administrative Ministry, shall have the right to reject my/our enlistment. Bid and if the bid has resulted in a contract, the contract is liable to be terminated.

Signature with date & seal of the Bidder