



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Siliguri Zonal Office

Administrative Building 2nd Mile, Sevoke Road, Siliguri, Darjeeling, West Bengal -734001

Phone No. 0353-2542747; Fax No. 0353-2541401

www.wbsedcl.in / zm.siliguri@wbsedcl.in

NOTICE INVITING TENDER

NIT No.: ZM/SLG/e-Tender/2024-25/08

Date: 10.06.2024

Online item rate e-Tender in two part for the under mentioned work is invited by the Zonal Manager, Zonal Office, Siliguri from resourceful experienced and reliable transport contractors (Truck Owners) in order to arrive at a Biennial Rate Contract for road Transportation of electrical equipment/materials, including loading, unloading and proper stacking at the hill Division.

Schedule of Dates for e-Tendering:

Sl. No.	Activity	Date & Time
1	Publishing Date	20.06.2024 at 16.00 Hrs.
2	Document Download start date	20.06.2024 at 16.00 Hrs.
3	Date of Pre Bid Meeting	24.06.2024 at 11.30 Hrs.
4	Bid submission start date through e - Portal	26.06.2024 at 11.30 Hrs.
5	Bid submission end date	12.07.2024 up to 14.00 Hrs.
6	Technical Bid opening date	16.07.2024 at 15.00 Hrs.
7	Financial Bid opening date	The date & time will be intimated after evaluation of Technical Proposal

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in> for the tender.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders".

Terms & conditions of the Tender Notice:

1. Earnest Money amounting Rs. 70,340/- (Rupee Seventy thousand Three Hundred Forty only) is to be deposited for transportation of all materials / equipment. Earnest Money deposit shall be submitted through following online payment modes.

- **Net Banking** through Payment Gateway.
- **RTGS / NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of reasonable time to enable the RTGS/NEFT process to be completed.

2. General Instructions for Online Payment:

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement to be updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

- In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case **the total actual EMD amount** is to be paid only through NEFT/RTGS mode (challan mode).
- **The bank** account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

3. Refund/Settlement of EMD Amount:

- For unsuccessful bidders EMD amount submitted against the NIT shall be refunded automatically, after completion of empanelment process against the NIT, through an automated process, by NIC portal on receipt of updated status of any bid.
 - The Earnest Money Deposit of the successful bidders will be converted to **Permanent Security Deposit. The Permanent Security Deposit** will be refunded to empanelled vendors after expiry of "Total Empanelment Period".
 - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of "Total Empanelment Period". All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
 - For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.
4. The tenderer may submit their pre-Bid query within the stipulated date and time through e-mail at zm.siliguri@wbasedcl.in. WBSEDCL shall upload its clarification(s) in the Tender portal prior to the start date of Bid submission. Bidders are requested to go through the clarification(s) prior to submission of their Bid(s)
 5. The bidder shall submit **along with the offer** necessary documents in support of their experience, credential etc. and their Annual Turnover of the last three completed financial years in support of their financial capabilities.
 6. No agent is allowed to participate in the Tender. Original **Vehicle Owners** will only be allowed in the tender.
 7. WBSEDCL reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provisions of Vendor Rating & Holiday Listing, as effective from 01.09.2012 and the subsequent amendment effective from 18.03.2013, will be applicable.
 8. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
 9. Any evidence of unfair Trade Practices including over charging, price fixing, cartel formation etc. as defined in various statutes, will automatically disqualify the bidders.
 10. WBSEDCL is not bound to accept the lowest bid and reserves the right to cancel any or all the bids unilaterally.
 11. Any bidder against whom FIR/Complaint has been lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
 12. A new contract will be initially awarded for a period of 2 (two) years, with the option for a further 1 (one)-year extension based on satisfactory performance and agreed-upon rates.
 13. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.
 14. Any further information along with WBSEDCL's Revised Purchase Policy may be had from the website: www.wbasedcl.in and the following office:

Zonal Manager
Zonal Office, Siliguri, WBSEDCL
Administrative Building, 1st Floor,
Power House Campus,
2nd Mile, Sevoke Road, Siliguri,
District- Darjeeling, Pin-73400.

Zonal Manager
Zonal Office, Siliguri, WBSEDCL