



West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Project Office: Jaldhaka Hydel Project

WBSEDCL

Telephone: 03552-265213

E-Mail : pmjhp.wbsedcl@rediffmail.com

Village: Paren

P.O. – Jaldhaka Hydel Project

Kalimpong, PIN-734503

NIT No: WBSEDCL/PM/JHP/HR/TENDER/23-24/ 23

Dated: 09/08/2023

Sealed **Item Rate** tender is hereby invited by the Project Manager, Jaldhaka Hydel Project, WBSEDCL, Paren, Kalimpong-734503 from intending bidders for Supply & Delivery of Soap & Duster for different establishment of Jaldhaka Hydel Project Office, Paren, Kalimpong -734503 as per terms & conditions as mentioned below:

Sl no.	Description of materials	Quantity in reams
1	Duster	347
2	Lifebuoy	524
3	Lux	154

Terms & Conditions:

1. Eligibility criteria: The intending bidders must submit the self-attested copies of the following documents with the application for issue of tender documents.
 - a. GST Registration Certificate,
 - b. PAN Card
 - c. License in respect of prospective bidder such as Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License), Ltd. Company (Incorporation Certificate, Trade License), CO-Operative Society (Society Registration copy, Trade License).
2. Tender is to be submitted on firm's original letter head in sealed cover addressed to the Project Manager, Jaldhaka Hydel Project, WBSEDCL, Paren, Kalimpong-734503 and shall be superscribed with the Tender notice no., name of the work/materials and name and address of the firm submitting the tender.
3. If the envelope is not sealed or marked as indicated above, the WBSEDCL would not be responsible for the misplacement or premature opening of the tender.
4. The tenderer will have to quote rate items wise (in figure as well as in words) strictly as per attached form. If there is discrepancy in figure and word the amount state in word shall prevail the quotation/bidding page must contain the reference of the NIT and description of NIT.
5. The tender shall be signed by the authorised signatory of the firm with seal of the firm. All correction in the tender should be initiated by tenderer before submission of the tender.
6. The tender shall be typed or written in indelible ink and shall be signed by a person/person's duly authorised by the tenderer. The proof of authorization shall be furnished in the form of a written power-of-attorney/ or resolution of the Board of Directors of the company which shall accompany the bid.
7. Before the deadline for submission of tenders, WBSEDCL may modify the terms of NIT by issuing corrigendum. Any corrigendum thus issue shall be part of NIT and shall be communicated through possible means of communication.

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Telephones: 033 2359 1930 to 1940, Fax: 033 2359 1954

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8. Formation of any Cartel may led to the cancellation of tender with penal measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
9. The WBSEDCL may at its discretion ask any bidder to produce the detailed price analysis for the quoted rate.
10. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing will be liable for rejection.
11. The WBSEDCL may at its discretion ask any bidder to produce the detailed price analysis for the quoted rate.
12. **Tender is to be submitted within 14:00 Hrs of 28.08.2023 and will be opened on 15.00 Hrs on same day in presence of attending tenderers.**
13. Tender received after due date and time will not be considered under any circumstances.
14. The tenderer shall clearly mention the HSN code and GST if applicable in the tender. Bank details are to be submitted by the bidder with the sealed tender.
15. Authenticated valid copies of GSTIN certificate, PAN No, Trade License are to be submitted with the tender.
16. Liquidated Damages: If the agency fail to supply the materials within the time prescribed herein or extended time for completion, then the agency shall pay the liquidated damages for such amounting to half percentage (0.50%) of the contract price as liquidated damages for such delay for every week till Ten Weeks or part thereof which shall elapse between the time prescribed or extended time as the case may be and the date of supply of the materials. After 10 weeks 1% per week LD to be levied of the contract price. The LD amount would not exceed 10% of order value. The company may, without prejudice to any, all other method of recovery deduct the amount of such damages from any money in their hand due or which may become due to the agency. The payment or deduction of such damages shall not relieve the agency from the obligation to complete the supply of the materials or from any other of his obligation and liabilities under the contract.
17. WBSEDCL's right to terminate the order/contract; if the agency fail to supply the materials within the time prescribed herein or extended time for supply, then notice will be issued to the agency seeking reasons for failure to supply the materials within the prescribed time. If the agency fails to respond or furnish satisfactory reasons against the said notice, the order placed on the agency will be terminated and the agency may be subjected to holiday listing as per company's policy.
18. Delivery place: The materials are to be delivered at Project Office, Jaldhaka Hydel Project, WBSEDCL, Paren, Kalimpong -734503.
19. Consignee/Controlling Officer: The Asstt Manager (HR&A), Jaldhaka Hydel Project, WBSEDCL, Paren, Kalimpong -734503.
20. Paying Authority: The Asstt Manager (F&A), Jaldhaka Hydel Project, WBSEDCL, Paren, Kalimpong - 734503.
21. Payment: 97% payment shall be made against the tax invoice to be submitted by the agency in triplicate along with challan duly signed by official receiving the materials in support of delivery of materials after successful completion of the supply of materials. Statutory deductions

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- deductions are applicable. Rest 3% would be kept as Security Deposit and it would be released only after successfully completion of defect liability period. Payment would be released after due certification of the controlling officer of the work.
22. Any other details may be had from the Asstt. Manager (HR&A), Project Office, Jaldhaka Hydel Office, Paren, Kalimpong- 734503. E-mail: hra.jhp@wbasedcl.in Mobile No: 8900794028.
23. Communication Address: The Project Manager Project Office, Jaldhaka Hydel project, Paren, Kalimpong-734503.
24. The intending bidder shall clearly understand that whatever may be the outcome of the present invitation of tender, the WBSEDCL is not liable for any cost of bidding incurred by any tenderer at any stage of tender.
25. The WBSEDCL reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
26. Conditional/Incomplete tender will not be accepted under any circumstances.
27. If the office happens to be closed on the last date of receipt of application, issue of bid documents and/or on the date of receipt/opening of tender, the next working day (except Saturday) at the time & venue shall be applicable for the said purpose.
28. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to accept or reject any or all tender(s) or to split the supply of materials to more than one agency without assigning any reason whatsoever.
29. Warranty: The delivered material should follow the quality and features of the specification mentioned in the NIT. If the agency does not supply quality material, WBSEDCL reserves the right of cancellation of the order.
30. Force Majeure:
- The Contractor shall not be liable to pay any liquidated damage for delay / failure to perform the contract for reasons of force majeure such as acts of God, acts of the public enemy, acts of Governments, fire, flood, epidemics, quarantine restriction, strikes, freight embargos and provided that the contractor shall within 10(ten) days from the beginning of such delay notify the Company in writing of the cause of delay. The Company shall verify the facts and grant such extension as found to be justified without imposing liquidated damage.
 - The department shall not be responsible or liable to pay any compensation for any interruption in your work at the site due to strike, lockout, riot, earthquake, flood, cyclone or civil commotion or any other force of accident due to any reason beyond control. The department shall not be held responsible to or liable to pay for any interruption in your work at the site arising out of resistance from the local public due to any resistance towards work.
31. Defect Liability Period: 6 Months after delivery of materials.


CE & Project Manager
Jaldhaka Hydel Project

(To be submitted in Firm's Original Letter head)

PROFORMA OF PRICE BID

NAME OF WORK: Supply & Delivery of Soap & Duster for different establishment of Jaldhaka Hydel Project, WBSEDCL, Kalimpong.

NIT No: _____

Date: _____

Sl/No	Item Description	Qty	Unit	HSN Code	Item wise rate (Excluding GST)	GST Rate (..... %)	Amount (Exclusive of GST)
1	Lux International 75 Grms	154	Nos				
2	Lifebouy 125 Grams	524	Nos				
3	Duster (36"X36")	347	Nos				
Gross Total(Inclusive of GST)							

Total Amount (In Words): _____

I/We hereby agree to Supply & Deliver the materials as per specification, term of NIT and as per above rate tendered by me/us.

(Signature of Bidder with Seal)