



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED  
(A Govt. of West Bengal Enterprise)  
NADIA REGIONAL OFFICE  
Power House Complex, Bejikhali More, Krishnanagar, Nadia – 741101  
582 E-mail : rm.nadia@wbasedcl.in

**NOTICE INVITING e-TENDER**

NIT No. : RM/Nadia/CIVIL /E-Tender/2023-24/ 03

Date **10.09.2023**

**SUBJECT: "Annual Repair & maintenance and tit-bit civil works at Krishnanagar Administrative Buildings including staff quarters inside the campus of Krishnanagar Power House complex in the district of Nadia.."**

The Regional Manager, Nadia Regional Office, WBSEDCL invites e-Tender only from the bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc.

Sl. No.	Name of the Work	Estimated Amount (Rs)	Earnest Money (Rs)	Period of Completion	Name & address of the Concerned Office
01.	Annual Repair & maintenance and tit-bit civil works at Krishnanagar Administrative Buildings including staff quarters inside the campus of Krishnanagar Power House complex in the district of Nadia..	Rs18,00,000.00( Eighteen Lakhs Only) excluding GST	@2% of the estimated cost	2(Two) Year from the date of Handover of Work Site	Nadia Regional Office, Power House Complex, Bejikhali More, Krishnanagar, Nadia – 741101

- (1) For e-filing of tender, intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
- (2) Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Tenderer through the website <https://wbtenders.gov.in>.
- (3) Technical Document and Financial Bid should be submitted online on or before as per the 'Date & Time Schedule' stated in Sl. No.-17.

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Registered Office: "Vidyut Bhavan", Bidhannagar, Block-D, Sector-II, Kolkata-91

Corporate Identity Number: U40109WB2007SGC113473

Website : [www.wbasedcl.in](http://www.wbasedcl.in)

**WBSEDCL**

**Regional Manager**  
**Nadia Regional Office**  
**W.B.S.E.D.C.L.**  
**Krishnanagar, Nadia**



- (a) Net-banking through payment Gateway
- (b) RTGS / NEFT Payment: On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed..
- (c) EMD amount must be paid in full through online mode only. No partial payment will be allowed.

#### General Instruction for Online Payment:

- The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- Status of NEFT/RTGS payment through challan for a bid may take time for bank settlement which is updated later. As such bidders opting to pay through NEFT/RTGS mode shall make payment well in advance 24 Hrs. to avoid any complicity.
- In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

#### Refund /Settlement of EMD Amount:

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- For successful bid(s), EMD will be refunded from WBSEDCL authority after completion/termination of tendering process and following due procedures.
- For any queries related to payment and refunds, bidders will have to communicate with ICICI Customer Support, viz. 033 4026 7512 / 13 since payment gateway facility used by E-tender portal, is maintained by ICICI.

#### Forfeiture of Earnest Money Deposit (EMD): Earnest money deposit / bid guarantee shall be forfeited in case of the following situations:

- (a) If during the period of validity, the bidder withdraws / modifies its bid as a whole or in part.
- (b) If the bidder deviates from any clarification/confirmation given by him subsequent to submission of his bid.
- (c) In the case of successful bid, if the bidder fails:
  - To accept LOA / Order unconditionally and sign contract.
  - To furnish contract performance bond as per standard proforma.

#### Successful bidder(s) shall have to mandatorily create Vendor ID through WBSEDCL Web Portal Vendor Corner, if not created earlier.

- 9 **Security Deposit:** Security deposit @ 3% of order value will have to be deposited with the Manager (F&A), Nadia Regional Office, which will be refunded in due course on completion of the tenure of contract. In respect of the successful Bidder, the Earnest Money after

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**Registered Office: "Vidyut Bhavan", Bidhannagar, Block-DJ, Sector-II, Kolkata-91**

Corporate Identity Number.: U40109WB2007SGC113473

Website: [www.wbsecl.in](http://www.wbsecl.in)

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*(Signature)*  
**Regional Manager**  
**Nadia Regional Office**  
**W.B.S.E.D.C.L.**  
**Krishnanagar, Nadia**



- (4) The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL DOCUMENT of the tenderer found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.
- (5) The bid so prepared by the bidder and all other correspondences and documents relating to the bid, exchanged between the bidder and WBSEDCL, shall be written in English language only.
- (6) **Eligibility Criteria: The bidder shall be liable to fulfill all eligibility criteria, as listed hereunder:**
- Technical Requirement :** Bonafide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. who have successfully completed a) Three similar works costing not less than the amount equal to 40 % of the estimated cost Or, b) Two similar works costing not less than the amount equal to 50 % of the estimated cost Or, c) One similar works costing not less than the amount equal to 80 % of the estimated cost during last 7 (seven) years.  
**Similar:- By similar nature of works , only credentials pertaining to repair and maintenance of building / boundary wall , RCC road etc. will be considerable.**
  - Commercial & Statutory Requirement:** The bidders shall be liable to produce valid copies of all financial and statutory documents pertaining to GST registration, Trade license, EPF Registration, ESI registration, PAN Card, Professional Tax Certificate/ Challan, IT acknowledgement/ return for last 3 years, other statutory documents etc. as listed in the table to be uploaded along with the bid for evaluation.
  - The bidders shall be liable to submit reports on the financial standing of the firm/company reflecting solvency of the bidder such as Audited Annual Financial Reports (last 3 years), Working Capital (minimum 30% of the Estimated Cost during the preceding year), Annual Turnover (minimum 30% of the Estimated Cost during the last 3 years) etc. for the period as applicable and listed in the table to be uploaded along with the bid for evaluation.
  - The bidder shall not be under blacklisting/ holiday listing by WBSEDCL at the time of placing of bids. A self-declaration may be furnished in this respect.

Bidders are advised to carefully go through the table of documents required for submission to ensure their minimum qualification criteria, failing which their eligibility shall not be considered.

- Validity of Bids:** Bids shall remain valid for a period not less than 180 (One hundred eighty) days after date of opening of bids of the tender. Bids valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the bidder withdraws, the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- Earnest Money Deposit (EMD) :** The bidder shall submit Earnest Money Deposit (EMD) @ 2% of the Estimated Cost, i.e., Rs. 36000.00 (Rupees Thirty Six Thousand only) shall have to be deposited through Online. The bidder shall select the tender to bid and initiate payment of EMD through any one of the following methods:

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WBSEDCL

*(Signature)*  
27/05/2018  
**Regional Manager**  
**Nadia Regional Office**  
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**Krishnanagar, Nadia**