



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Hydel Headquarters

Fax : 0353-2540597
Telephone: 0353-2542156
e-mail: cehwbsedcl@rediffmail.com

Power House Complex,
2nd Mile Sevoke Road,
Siliguri, PIN - 734001.

TENDER NOTICE NO: CEH/HRA/TENDER/21-22/ 07

Dated: 02.11.2021

Sealed tenders are invited from bona-fide, resourceful contractors/agencies/vendors of WBSEDCL / WBSETCL/Public sector power utilities/other Govt. organization/Govt. undertaking etc. having experience in execution of similar nature of works for the work detailed hereunder:

Sl No	Particulars/Specification	Qty. (Nos.)
1	Refilling & Delivery including installation of ABC Store Pressure type Fire Extinguisher, Capacity-10 Kg.	14
2	Refilling & Delivery including installation of carbon-Di-Oxide type Fire Extinguisher, Capacity-4.5 Kg.	14

Name of the Work	Estimated Value
Refilling & Delivery including installation of 28 nos. existing different types of fire extinguishers installed at Hydel Head Quarters, Siliguri	Rs.37, 996/- (Rupees Thirty seven thousand nine hundred and ninety six) Only.

Instruction to Bidder:

- Tender paper for the work may be collected from the office of the undersigned between **10.00 a.m. to 2.00 p.m.** on any working day till 02.11.2021 (except Saturday).
- Rate should be quoted both in words and in figures excluding delivery charges and GST. HSN Code to be mentioned. GST as applicable will be paid extra.
- The rate quoted shall be firm and net. No price escalation or revision of rates shall be considered during the period.
- Reference of Tender Notice with due date of opening should be super scribed in the envelope supported with Trade license, Valid GST registration certificate, Pan card Professional tax registration certificate and payment challan.
- Tender documents will not be issued / received by post. Tender send by post will be rejected.
- The Intending Tenderer should put their signature with seal in all pages of the tender documents.
- Any correction in the quoted rate should be duly signed by the tenderer.
- The intending tenderers are to submit the sealed tender papers in the specified tender box at the Office of the Chief Engineer (H), HHQ; W.B.S.E.D.C.L. Tenders received after due date and time shall not be entertained under any circumstances.
- The WBSEDCL may at its discretion ask any bidder to produce the detailed price analysis for the quoted rate.



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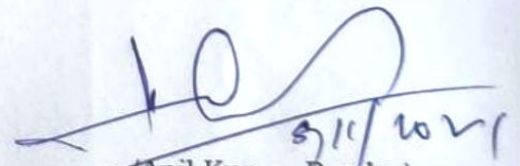
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- The tenderer will have to quote their rates in figure as well as in words strictly in the format furnished in the tender documents. If there is discrepancy in figure and word the amount stated in word shall prevail.
- All corrections in the tender should be signed by the tenderer before submission of the tender. All pages of the tender document must be signed with company's seal by the tenderer. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing, will be liable for rejection.
- The tender by a partnership firm must be furnished with full names of all partners and be signed with partnership name, followed by the signature(s), designation(s) of the authorized partner(s) or other authorized representative(s).
- The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever.
- Any other details may be had from the Manager (HR&A) at Office of the Chief Engineer (Hydel), HHQ, WBSEDCL, Siliguri. Mob No. 8900794006.

Schedule for key information of this tender:

i)	Last Date and time for collection of Tender Document	18 th November, 2021 from 10:30 a.m. to 2:00 p.m.
ii)	Last date and time for submission of bid document	26 th November, 2021 upto 02:00 p.m.
iii)	Date and time for opening of bid in presence of Bidders or their representative	26 th November, 2021 at 03:00 p.m.


(Anil Kumar Pandey)
CHIEF ENGINEER (HYDEL)



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Memo. No. CEH/HRA/2021-22/

Date: /11/2021

Copy forwarded for further information to:-

1. The Zonal Manager, Siliguri Zonal office, WBSEDCL, Power House Complex, Siliguri.-
Request for arranging towards display in notice Board, please.
2. The Regional Manager, Darjeeling Region, WBSEDCL, Power House Complex, Siliguri.
3. The ACE & PM, JHP/RHP/TCFHP, WBSEDCL. -**Request for arranging towards display in notice Board, please.**
4. The Addl. General Manager (F&A), HHQ, WBSEDCL. - This is in reference to his U/o
Note Dated 28.09.2021
5. The Divisional Engineer (E), Mini Micro Hydel Division, WBSEDCL, Siliguri-**Request for arranging towards display in notice Board, please.**
6. The Manager (HR&A), HHQ, WBSEDCL. **For uploading the NIT in the Company's website for wide circulation.**
7. The Manager (F&A), HHQ, WBSEDCL.
8. Notice Board.
9. Copy for case file.
10. Office Copy

8/11/2021
CHIEF ENGINEER (HYDEL)



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Terms & Conditions:

1. **Job Description:** The Refilling & Delivery of 28 nos. (ABC & CO2 type) existing fire extinguishers at Hydel Head Quarters, WBSEDCL, Siliguri. Mock drill for use of all types of Fire Extinguisher should be categorically done at the respective sites. After lifting of fire extinguisher for refilling, requisite no of spare valid fire extinguisher from your end should be installed at respective sites for meeting any exigencies.
2. **Price:** The price is to be quoted as per schedule and should be net and firm inclusive of all incidental charges. The Provision of taxes & duties, if any, shall be governed by prevailing Govt. rules.
3. **Completion period:** The work is to be completed within 30 (Thirty) days from the date of issuance of order.
4. **Liquidated Damages:** Supply and delivery (physical delivery of Equipment / Materials at the place of delivery in accordance with the Delivery Instruction) / erection/construction of the Equipment / Materials as well as execution of the entire work should be as per the delivery schedule/schedule of completion of work. If the Equipment / Materials/ erection/construction are not delivered/work is not completed within stipulated period as per schedule, WBSEDCL reserves the right to repudiate the Order (LOA). But the Purchaser may, at his discretion, extend the delivery schedule/execution schedule subject to imposition of liquidated damages at half percent (0.5%) of the Contract price for per week of delay or part thereof for first 10 (ten) weeks and @ 1% (one percent) of value per week beyond 10 (ten) weeks subject to a maximum of 10% of the contract price /Ordered value and accept the refilling work beyond the stipulated period. Liquidated damages, if any, shall be recovered from your bill.
5. **Tools & tackles:** The agency should arrange all tools & tackles required to execute the job.
6. **Payment:** 90% payment along with taxes and duties will be made after successful refilling & installation of existing Fire Extinguishers and against submission of your GST prescribed invoice in triplicate. The payment will be made through fund transfer. Necessary Bank charges will be borne by you. You need to provide your Bank A/C No, IFS Code, Name of the Bank & Branch and Cancelled Cheque.
7. **Security Money:** Security money shall be deducted from the bill at 10% (ten percent) of works as actually done. All security money shall be refunded, either in full or part as the case may be, after the expiry of warrantee period. This period of maintenance shall be counted from the date of completion of job.
8. **Statutory Deduction:** WBSEDCL shall deduct all the statutory taxes i.e. income tax, work contact tax, as applicable at source from the Invoice in accordance with the provision of statutory obligation as applicable.
9. **Validity period:** The entire rate should remain valid for a period of 90 days from the date of opening of tender.
10. **Guarantee Period:** The entire work shall have to be guaranteed for a period of one year from the date of completion of work. In case, there is any problem in operation of mentioned Fire Extinguisher, the same shall have to be corrected as per the requirement.



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11. **Extension of time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.

(a) Causes for Extension of Time for Completion:

The tenderer may claim an extension of the Time for Completion if the work is delayed due to any of the following causes:

- (i) Extra or additional work ordered in writing by WBSEDCL.
- (ii) Suspension of work ordered in writing.
- (iii) Delay by any other Contractor engaged by WBSEDCL, affecting this Contract.
- (iv) The WBSEDCL's Risks, if any when they constitute the sole reason for the delay in completion of Works.
- (v) Delay in hand over of site by WBSEDCL.
- (vi) Force Majeure.

The tenderer shall give notice to WBSEDCL of his intention to make a claim for an extension of time within 7 days of the occurrence of any of the above cause(s). The notice shall be followed as soon as possible by the claim with full supporting details.

13. **Force Majeure:**

- (i) Definition of Force Majeure

Force Majeure means any circumstances beyond the control of the parties, including but not limited to:

- (a) War and other hostilities, (whether war be declared or not), invasion, act of foreign enemies, requisition or embargo.
- (b) Rebellion, revolution, insurrection, military or usurped power and civil war.
- (c) ionizing radiation or contamination by radio activity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosives, or other hazardous properties of any explosive nuclear assembly or nuclear components thereof.
- (d) Riot, commotion or disorder.
- (e) Earthquake, Flood, Cyclone and such other natural disaster.

14. The tenderers may visit the site for getting an idea of detailed job involvement before quoting the rate.
15. The tenderers should contact the Manager (HR&A), Hydel HQ, WBSEDCL, Siliguri for any further information regarding the detailed job involvement prior to submission of tender. Mob no of Manager (HR&A): 8900794006.
16. The tenderers should put their signature with seal in all the pages of the tender documents.
17. The rate should be quoted in the enclosed Price Schedule. Annex. "A"



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18. The location of fire extinguishers are as follows:

Location & Item Description
<u>HHQ Ground Floor</u>
i. ABC type Capacity-10 Kg. - 4nos. ii. Carbon-Di-Oxide type- 3nos. (Capacity-4.5 Kg.)
<u>HHQ 1st Floor</u>
i. ABC type Capacity-10 Kg - 2nos. ii. Carbon-Di-Oxide type- 3nos. (Capacity-4.5 Kg.)
<u>HHQ 2nd Floor</u>
i. ABC type Capacity-10 Kg - 3nos. ii. Carbon-Di-Oxide type - 2nos. (Capacity-4.5 Kg.)
<u>HHQ Transit Rest Camp</u>
i. ABC type Capacity-10 Kg - 2nos. ii. Carbon-Di-Oxide type - 5nos. (Capacity-4.5 Kg.)
<u>HHQ Staircase</u>
i. ABC type Capacity-10 Kg - 3nos. ii. Carbon-Di-Oxide type - 1nos. (Capacity-4.5 Kg.)

19. **Safety Rules:** All the safety rules required for the works shall have to be followed strictly.
20. **Jurisdiction:** Any dispute arising with the department and the agency will be dealt exclusively within the jurisdiction of Courts of Darjeeling/Jalpaiguri District or Kolkata High Court.
21. **Labour rules:** All labour related work directly or indirectly, the agency should follow according to the provision of Contract Labour Regulations.
22. **Controlling Officer:** The Superintending Engineer (E), Hydel HQ, WBSEDCL, Siliguri
23. **Supervising Officer:** The Manager (HR&A), Hydel HQ, WBSEDCL, Siliguri
24. **Paying Officer:** The Manager (F&A), Hydel HQ, WBSEDCL, Siliguri.

Chief Engineer (Hydel)
Hydel H.Q



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Annexure-A

Price Schedule:

Sl No	Name of the Work	Item Description	Qty.(nos.)	Unit Rate to be quoted in fig. & Words.	Amount to be quoted in fig. & Words.
1.	Refilling & Delivery including installation of 28 nos. (ABC & CO2 type) existing fire extinguishers at Hydel Head Quarters, WBSEDCL, Siliguri.	ABC type Capacity- 10 Kg.	14		
		Carbon-Di-Oxide type Capacity- 4.5 Kg.	14		
Grand Total:					

#GST as applicable will be paid extra.

NB:

If there is any discrepancy between amount quoted in figure and amount quoted in words, the amount quoted in words will be taken into considered for the purpose of evaluation of the price.

If there is any discrepancy between unit rates and the total amount, the unit rate shall be considered for the purpose of evaluation of the price part.

Signature of Tenderer with Seal