



West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Project Office: Jaldhaka Hydel Project

WBSEDCL

Telephone: 03552-296190
E-Mail : pm.jhp@wbasedcl.in

Village: Paren
P.O. – Jaldhaka Hydel Project
Kalimpong, PIN-734503

NOTICE INVITING e-TENDER

NIT No.: WBSEDCL/PM/JHP/2025-26/ 18

Dt: 04/09/2025.

Sealed tender on percent basis is hereby invited by the Project Manager, Jaldhaka Hydel Project, WBSEDCL from experienced, bona-fide and financially sound firms/ contractors of State / Central Govt., State / Central Govt. Undertakings, Statutory Bodies constituted under the statute of Central / State Govt.

Sl no.	Name of Work	Estimated amount (in Rs.)	Earnest Money Deposited (in Rs)	Completion time	Name of the Office	Eligibility of Contractor
1	Annual Contract for day-to-day maintenance, supervision, guarding and Catering Services at Inspection Bungalow of Jaldhaka Hydel Project, WBSEDCL at Jhalung, JHP, Dist- Kalimpong.	Rs.23,68,301.45	Rs. 47,366.03	730 Days (Seven hundred Thirty) days from date of site hand over	JHP, WBSEDCL	Bonafide resourceful and experienced contractors of State / Central Govt., State / Central Govt. Undertaking, Statutory Bodies constituted under the statute of Central / State Govt. who have successfully completed Inspection Bungalow/Guest House work of value not less than 40% of the estimated cost in a single contract after 1st April' 2020 and having minimum 2(two) years of experience in catering work.

1. Tender Amount: **Rs. 23, 68,301.45** (Excluding GST & Cylinder Charges)
2. Intending bidder: A bidder desirous of taking part in a tender shall login to the e-procurement portal of Government of West Bengal <http://wbtenders.gov.in> using his login Id and password. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD through online mode.

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- **Net banking through Payment Gateway.**
- **RTGS/NEFT Payment:** On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS / NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS / NEFT process to be completed.
- 3. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbteners.gov.in>. (Details of which has been narrated in 'Instruction to Bidders') as per Schedule stated in Sl. No. 8.
- 4. Eligibility criteria for participation in tender:
 - a. All categories of intending Bidders who have satisfactorily completed at least one work of similar nature (Inspection Bungalow/Guesthouse) under the authority of State / Central Government, State/Central Government undertaking, Statutory Bodies constituted under the statute of Central / State Government of executed value not less than 40% of the estimated cost in a single contract on or after 1st April, 2020 and having minimum 2(two) years of experience in catering or similar type of work.. Completion Certificate indicating Estimated Amount, Value of work-done, date of completion of the work and detail communicational address along with contact number of the Client should be submitted by the Bidder. Completion Certificate from the concerned Statutory Body of Central / State Government will be treated as valid credential. [Non-statutory Documents]
 - b. All categories of prospective Bidders shall have to submit valid copies of up to date Professional Tax Certificate with PTPC No, P.F. Registration number with latest Payment challan, GST Registration certificate with its latest Payment challan, E. S. I. Registration no with latest payment challan, Valid Food license (from FSSAI or any other authority under the **Food Safety and Standards Act, 2006**), PAN Card and Income Tax Return for last two consecutive Financial Year 2023-2024 & 2024-2025 and Trade License. License in respect of the prospective Bidder such as Trade License for Proprietorship Firm; Partnership Deed & Trade License for Partnership Firm; Incorporation certificate & Trade License for Ltd Company; Society Registration copy and Trade License for Co-operative Society is to be submitted. [Non-statutory Documents]
 - c. Neither prospective Bidder nor any of the constituent partners had been debarred to participate in any Tender by any Government Department / Semi - Govt. / Govt. Undertakings / Enterprise etc. during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders). [Non-statutory Documents]
 - d. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders). [Non-statutory Documents]
- 5. The FINANCIAL OFFER of the prospective bidder will be considered only if the TECHNICAL BID of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. List of technical bidders will be uploaded in the website.
- 6. **No mobilization advance and secured advance will be allowed.**

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7. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of a firm or a Ltd. Company or a Co-Operative society etc. Multiple participations from one single identity are not allowed.

8. The Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the date of opening of Financial Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of earnest money deposit (EMD).

9. Date & Time schedule

Sl/no.	Particulars	Date & time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	11.09.25 at 11:00 hrs.
2	Documents download/sell start date (Online)	11.09.25 at 11:00 hrs.
3	Bid submission start date (On line)	11.09.25 at 11:00 hrs.
4	Documents download End Date.	24.09.25 at 11:00 hrs.
5	Bid Submission closing date (On line)	24.09.25 at 17:00 hrs.
6	Technical Bid opening date (Online)	09.10.25 at 11:00 hrs.
7	Financial Bid opening Date (Online)	To be intimated later

10. The Bidder at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Bidder's own expense.

11. The intending bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any bidder at any stage of bidding.

12. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section - 'A' before tendering the bids.

13. Exemption from deposition of earnest money (EMD) shall not be allowed under any circumstances.

14. Conditional / Incomplete tender will not be accepted under any circumstances.

15. The intending Bidders are required to quote the rate online.

16. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

17. The Canvassing in connection with the tender submitted is strictly prohibited.

18. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by a Bidder in support of eligibility criteria. If any document submitted by a Bidder is found to be incorrect / manufactured / fabricated or false at any stage, his Tender will be outrightly rejected and legal action will be taken against him.

19. The quoted rate, if accepted will be firm for the entire period of execution and escalation in price will not be considered under any circumstances.

20. The cost of cylinders shall be reimbursed only upon submission of valid original documents issued by the appropriate authority, subject to a maximum of three (3) cylinders per month. Furthermore, the use of electric heaters for cooking is strictly prohibited, and any violation of this rule shall attract severe disciplinary action.

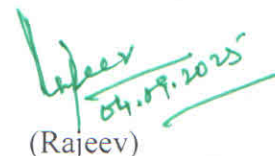


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21. The applicable Goods and Services Tax (GST) shall be paid extra as per the prevailing GST statutes.
22. After acceptance of the order or commencement of services, if the agency discontinues the work, with or without prior approval, the Tender Committee reserves the right to impose a severe penalty and/or debar/blacklist the agency by placing it on the holiday list.
23. **Communication Address:** Project Office, Jaldhaka Hydel Project, WBSEDCL, Paren, Kalimpong-734503. Phone no: 8900794028, e-mail ID: pm.jhp@wbasedcl.in.
24. If the Office remains closed on the scheduled last date for receipt of applications, issue of bid documents, and/or receipt/opening of tenders, the activities shall be carried out on the next working day (excluding Saturday) at the same time and venue.
25. WBSEDCL does not bind itself to accept the lowest bid and reserves the right to reject any or all tenders, or to split the work among more than one contractor, without assigning any reason whatsoever. WBSEDCL also reserves the right to cancel the NIT under unavoidable circumstances, and no claim in this regard shall be entertained.
26. **Additional Performance Security:** If the lowest bidder's bid found to be within the range of -20% to -80% of the estimated value, the bidder shall have to furnish an Additional Security amounting to 10% of the tendered amount. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of Work Order


(Rajeev)

Additional C.E. & Project Manager
Jaldhaka Hydel Project



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INSTRUCTION TO BIDDER

1. General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

2. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System of West Bengal, through logging onto <http://www.wbtenders.gov.in> (the web portal) the contractor is to click on the link for e-Tendering site as given on the web portal.

3. Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause 2 above. DSC is given as a USB e-Token.

4. Downloading of Tender documents:

The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

5. Mode of Participation in the work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm.

6. Submission of Tenders:

General process of submission: Tenders are to be submitted online to the website stated in Cl. 2 above, in two folders at a time, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using Digital Signature Certificate (DSC). The documents are to be uploaded in the form of virus scanned copy duly Digitally Signed. The uploaded Documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following in two covers (folders).

A-1. Statutory Cover

Containing three covers (folders) - (a) NIT (b) Draft & (c) Annexure / forms.

(a) **NIT folder** containing Downloaded and uploaded copies (Digitally Signed) of the following: - -

I. NIT.

II. General conditions of contract and specification for works

III. Additional terms and conditions, special conditions of contract if any

(b) **EMD folder:** - containing proof of online submission of Earnest money Deposit (EMD).

(c) **Annexure/Forms Folder** containing

I. Undertaking by the bidder (Annexure-I)

II. Letter of Bid for the work (Annexure-II)

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III. Declaration by the tenderer (Annexure-III).

IV. Declaration of De-barring/ Black Listing / Holiday Listing (Annexure-IV).

A-2. Non statutory cover containing

- Trade License, Professional Tax (PT) deposit receipt challan, P.F. Registration number with its last/latest challan, GST Registration details with its latest challan deposition slip, E.S.I. Registration certificate with its latest challan, Pan Card and Income Tax return for the Financial Year 2023-24 & 2024-25.
- Registration Certificate under Company Act (If any).
- Registered Deed of partnership Firm/ Article of Association & Memorandum.
- Power of Attorney (For Partnership Firm/ Private Limited Company, if any).
- Current Year no objection Certificate issued by the Assistant Register of Co-Op(S) (ARCS). Valid bye laws are to be submitted by the Registered labour Co-Op(S), Engineers' Co. - Opt. (S).
- Credential of at least one similar nature of work under State / Central Government, State / Central Government undertaking, Statutory Bodies constituted under the statute of Central / State Government of value not less than 50% of the estimated cost (for a period of three year for sl no- C & D only) in a single contract on or after 1st January, 2020. Scanned copy of Work Order and completion certificate, as stated in 3(i) of NIT.
- Registration certificate under Company Act (if any).

B. Financial Proposal (in one cover/folder)

It contains Bill of Quantities (BOQ). The rate to be quoted in the BOQ on "percentage basis" in the space marked for quoting rate (either excess, less or at par i.e., 0.00%). Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

Note: -Failure of submission of any of the above-mentioned documents (as stated in A and B) will render the tender liable to summarily rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGE IN THE FOLLOWING MANNER

'Click' the check boxes beside the necessary documents in the 'My Document' list and then 'click' the tab "Submit Non-Statutory Documents" to send the selected documents to non-Statutory folder. Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents (Statutory documents).

Sl no.	Category Name & Sub Category Description	Details
1	CERTIFICATES	1. Professional Tax Certificate with PTPC, 2. P.F. Registration number with last/latest Payment challan 3. GST Registration certificate with its latest Payment challan, 4. E.S.I. Registration certificate with its latest Payment challan. 5. Valid Food license, 6. PAN Number detail,

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		7. IT returns for financial year 2023-24 & 2024-25. 8. Trade License
2	Company Details	1. Society (Society Registration copy, Trade License). 2. Power of attorney. 3. Partnership Firm (Partnership Deed, Trade License). 4. Bye Laws. 5. Eligible list of Registered Unemployed Engineers Co-operative Society / Registered Labour Co-operative Society. 6. Current Audit Report. 7. Current N.O.C. from A.R.C.S. 8. Minutes of last A.G.M. 9. Proprietor(Trade License)
3	Credential - Work experience	Inspection Bungalow / Guest House of work done with completion certificate which is applicable for eligibility in this tender or as stated in Sl. 4(a) of NIT.

Technical Proposal

- Opening of Technical proposal: -Technical proposals will be opened by authorized representatives of WBSEDCL from the web site stated using their Digital Signature Certificate.
- Intending tenderers may remain present if they so desire.
- Cover (folder) statutory documents will be opened first & if found in order, cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the statutory documents the tender will be summarily rejected.
- Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the authorized representatives of WBSEDCL.
- Uploading of summary list of technically qualified tenderers.
 - Pursuant to scrutiny & decision of the authorized representatives of WBSEDCL the summary list of eligible tenderers & the serial number of works for which their proposal will be considered will be uploaded in the web portals.
 - While evaluation the authorized representatives of WBSEDCL may summon any of the tenderer & seek clarification / information or tenderer/s may be asked for producing original hard copy/s of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

B. Financial proposal

- The financial proposal should be one cover (folder) containing bill of quantities (BOQ) the contractor is to quote the rate (Percentage Excess/ Less/ At par (0.00%)) online in the space marked for quoting rate in the BOQ.
- Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

7. RESPONSIBILITY OF BIDDERS:

- WBSEDCL will not assume any responsibility regarding information gathered, interpretations or conclusions made by the bidder or regarding information, interruption

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or deductions the bidder may derive from the data furnished by the WBSEDCL. Verbal agreement or conversation with any officer, employee of WBSEDCL either before or after the execution of the contracts, shall not affect or modify any of the terms or obligations contained in the contract.

- b. It shall be the responsibility of the bidders to determine and to satisfy themselves by such means as they consider necessary or desirable as to all matters pertaining to this contract including in particular all factors that may affect the cost, duration and execution of the works. It must be understood and agreed that such factors have properly been investigated and considered while submitting the bid.
- c. Claim, whatsoever, including those for financial adjustment to the contract awarded under these specifications and documents will not be entertained by the purchaser. Neither any change in time schedule of contract nor any financial adjustments arising thereof shall be permitted by the purchaser, which are based on the back of such clear information of its effect on the cost of the contract to the bidder.
- d. The bidder is expected to examine carefully all instructions, conditions, forms, schedules terms, annexure, specifications and drawings in the bidding document. Failure to comply with the requirements of bid submission will be at the bidder's own risk. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, will be rejected.

8. **COST OF BIDDING**

The bidder shall bear all cost associated with the preparation and submission of their bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

9. **CLARIFICATION OF BIDDING DOCUMENT**

Should there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to WBSEDCL, marked to the Addl. Chief Engineer & Project Manager, Jaldhaka Hydel Project, WBSEDCL, Jaldhaka, Dist: Kalimpong within the date specified for this purpose. The clarification given in the pre-bid discussion shall be final and binding on the bidder.

10. **BID PRICES**

- a. The bidder shall quote their price in the appropriate format in percentage excess/at par/ less the estimated price.
- b. The quoted price should be firm. There will be no price variation during the pendency of the contract period or thereafter. Bidders are in no way allowed to get any escalation of price against this contract.
- c. Prices indicated in the schedule of prices deemed to include all the levies/ duties/ taxes / cess & all other incidentals payable as per statute. GST shall be paid extra as per statute.

11. **Earnest money**

- a. A bidder desirous of taking part in a tender invited by Officers of WBSEDCL shall login to the e-procurement portal of Government of West Bengal <http://wbtenders.gov.in> using his login Id and password.
- b. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD through online mode.
 - i. Net banking through Payment Gateway.

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- ii. **RTGS/NEFT Payment:** On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS / NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS / NEFT process to be completed.
- c. **General Instructions for Online Payment:**
- The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.
 - Status of NEFT / RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
 - In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
 - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- d. **Refund/ Settlement of EMD Amount:**
- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
 - For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
 - The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
 - For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033_40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.
- e. Successful bidder(s) shall have to mandatorily create vendor id through WBSEDCL Web Portal Vendor Corner, if not created earlier.

Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.

12. PROCESS TO BE CONFIDENTIAL

- 12.1 After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.
- 12.2 Any effort by a bidder to influence WBSEDCL or other connected in the process of examination, clarification, evaluation and comparison of bids, and in decisions concerning the award of contract, may result in the rejection of his/their bid.

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13. TIME SCHEDULE

The basic consideration and the essence of the contract shall be the strict adherence to the time schedule specified in the NIT.

14. EVALUATION AND COMPARISON OF BIDS

- 14.1 On examination of documents submitted under different covers, WBSEDCL will evaluate, compare & determine the bid to be substantially responsive at each step.
- 14.2 Evaluation of bid will include and will take into account:
 - 14.2.1 Cost of construction/erection including taxes & duties etc.
 - 14.2.2 The owner shall evaluate and compare only the bids determined to be substantially responsive.
 - 14.2.3 The bids shall be evaluated on the basis of total price for the entire scope of work covered under this bid document.
 - 14.2.4 Evaluated bid price of all bidders shall be compared among themselves to determine the lowest evaluated bid and as a result of this comparison, the lowest bid will be selected for award of contract.
 - 14.2.5 Conditional rebate, if any, offered by any bidder shall not be considered in Bid evaluation.

15. TAXES, DUTIES AND OTHER LEVIES

- a. The contractor shall be solely responsible for the taxes that may be levied on the contractor's persons or on earnings of any office employee and shall hold the purchaser indemnified and harmless against any claims that may be made against the purchaser. The purchaser does not take any responsibility what-so-ever regarding taxes under Indian Income Tax Act, for the contractor or his personnel. If it is obligatory under the provisions of Indian Income Tax Act, deduction of Income Tax at source shall be made by the purchaser. The successful bidder has to provide a self-declaration in the given format for applicability of Sec 206AB/206CCA of IT Act during submission of invoice to us.
- b. All other taxes/duties/levies/cess payable by the bidder except GST shall be included in the bid price and no claim whatsoever in this respect will be entertained by the owner.
- c. Only GST shall be paid extra as per statute.
- d. The contractor has to comply all statutory obligations related to GST Act, 2017 including regularly filling of GSTR- 1, GSTR-3B. The GSTIN of WBSEDCL is 19AAACW6953H1ZX.

16. LAWS GOVERNING CONTRACT

The contract shall be construed according to acts/laws in force in the country and shall be under the jurisdiction of Calcutta High Court.

17. LANGUAGE AND MEASURES

All documents pertain to the contract including specifications, schedule, notice, correspondences, operating and maintenance instructions, drawings or any other writings be written in English language. The metric system of measurement shall be used exclusively in this contract.

18. CORRUPT OR FRAUDULENT PRACTISE



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WBSEDCL expects that bidders/contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the owner defines for the purpose of this provision, the terms set forth below as follows:

18.1 **“Corrupt practice”** means the offering giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution, and

18.2 **“Fraudulent Practice”** means misrepresentation of facts in order to influence a procurement process of the execution of a contract to the detriment of the owner, and includes collusive practice among bidders (Prior to or after bid submission) designed to establish bid prices at artificial no-competitive levels and to deprive the owner of the benefits of free and open competition.

18.3 Will reject a proposal for award if the owner determines that the bidder recommended for award has engaged in corrupt or fraudulent practice in competing for the contract in question.

18.4 Will declare a Firm ineligible either indefinitely or for a stated period of time if owner any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.

19. CORRECTNESS AND SUFFICIENCY OF RATES QUOTED IN THE TENDER

The bidder shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for work and the rates and prices stated in the schedule of works. The rates and price quoted shall cover all obligation of the bidder under the contract and all materials, labour etc. necessary for proper completion and maintenance of the work.

20. Penalty for suppression / distortion of facts

If any Bidder fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tender committee will take action as deem fit against such defaulting Bidder.

The Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

21. AWARD OF CONTRACT

The Bidder who's Bid would be accepted will be notified by the authorized official through acceptance letter/Letter of award.

The notification of award will constitute the formation of the Contract.

The Agreement as per enclosed format in G.C.C. will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents.

22. AMENDMENT OF BIDDING DOCUMENTS

a. At any time prior to the deadline for submission of bids, WBSEDCL may, for any reason whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing amendments. Any such amendment shall be part of the bidding document.

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- b. Such amendment(s) will be published on the same website mentioned above. Owner will bear no responsibility or liability arising out of non-pursuance of the same in time or otherwise by the bidder. In order to afford prospective bidders reasonable time in which to take the amendment in to account in preparing their bids, the owner may, at its discretion, extend the deadline for submission of bids. Such amendments, clarification, etc. shall be binding on bidders and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bids.

24. Additional Performance Security:

If the lowest bidder's bid found to be within the range of -20% to -80% of the estimated value, the bidder shall have to furnish an Additional Security amounting to 10% of the tendered amount. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of Work Order.



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ANNEXURE –I

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE BIDDER

(For genuineness of the information furnished on-line and authenticity of the documents produced before Tender Committee for verification in support of his eligibility)

I, _____, Partner/Legal Attorney/
Accredited representative of M/S-----
_____, solemnly declare that:

1. We are submitting Tender for the Work-----

---against Tender Notice No. -----dt-----

2. None of the Partners of our firm is relative of employee of -----
----- WEST BENGAL STATE ELECTRICITY DISTRIBUTION
COMPANY LIMITED.
3. All information furnished by us in respect of fulfilment of eligibility criteria and qualification information of this Tender is complete, correct and true.
4. All documents/credentials submitted along with this Tender are genuine, authentic, true and valid.
5. If any information and document submitted is found to be false/incorrect at any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning/delisting of our firm and all partners of the firm etc.

Dated: _____

Signature of the Tenderer

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ANNEXURE-II

Format of Letter of Bid

LETTERS HEAD OF BIDDER (AS ENROLLED ONLINE ON e-tendering PORTAL OF NIC)

To
The Tender Committee

Sub: Letter of Bid for the work:

Ref: 1. NIT No: _ _ _ _ _

_ _ _ _ _ dated: _ _ _ _ _

2. Tender Id No: _ _ _ _ _

Dear Sir,

We offer to execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the EMD being submitted by us has been furnished on-line.

This Bid and your subsequent Letter of Acceptance/Work Order shall constitute a binding contract between us.

We hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

Dated: _ _ _ _ _

Signature of the Tenderer



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ANNEXURE-III

Dated: _____

DECLARATION BY THE TENDERER

I / We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I / We have carefully gone through the Notice Inviting e-Tender and other tender documents mentioned therein. I / We have also carefully gone through the 'Bill of Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed construction in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

I/We also agree to procure tools and plants, at my / our cost required for the work.

Signature of Tenderer

Postal address of the Tenderer



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ANNEXURE –IV

PROFORMA OF DECLARATION OF BLACK LISTING / HOLIDAY LISTING

In the case of a Proprietary Concern:

I hereby declare that neither I in my personal name or in the name of my Proprietary concern M/s.....
.....which is submitting the bid nor any other concern in which I am proprietor nor any partnership firm in which I am involved as a managing partner have been placed on black list or holiday list declared by WBSEDCL or any Central / State power utility services, except as indicated below:

• (.....)

(Here give particulars of blacklisting or holiday listing, and in absence thereof state “NIL”)

In the case of a partnership firm:

We hereby declare that neither we,
M/s.....
.....
.....

Who is Submitting the bid nor any partner involved in the management of the said firm either in his individual capacity or as proprietor or managing partner of any firm or concern have or has been placed on black list or holiday list declared by WBSEDCL or any Central / State power utility services, except as indicated below:

• (.....)

(Here give particulars of blacklisting or holiday listing, and in absence thereof state “NIL”)

In the case of a company:

We hereby declare that
we,.....
.....
.....

Have not been placed on any holiday list or black list declared by WBSEDCL or any Central / State power utility services, except as indicated below:

• (.....)

(Here give particulars of blacklisting or holiday listing, and in absence thereof state “NIL”)

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It is understood that if this declaration is found to be false in any particulars, WBSEDCL shall have the right to reject my/our bid and if the bid has resulted in a contract, the contract is liable to be terminated.

Signature with date & seal of the bidder.



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GENERAL CONDITIONS OF CONTRACT AND SPECIFICATION

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GENERAL CONDITIONS OF CONTRACT AND SPECIFICATION

1. DEFINITION OF TERMS:

In writing these General Conditions of Contract, Specification and Bill of quantity/bidding schedule (schedule of work) the following words shall have normally the meanings here-in-after indicated unless there is something in the subject matter of content inconsistent with such construction.

The **Company / purchaser / Owner / Department** shall mean the WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LTD, having its Office at Vidyut Bhavan, Block-DJ, Sector-II, Kolkata-700091.

The **Engineer-in-Charge / Controlling Officer** shall mean the Engineer designated by the Company for the purpose of this contract.

Company's representative shall mean any person or persons of consulting firm appointed and remunerated by the Company to supervise, inspect, test and examine workmanship and materials of the work under this scope.

The **Contractor** shall mean the bidder who will be awarded with the contract by the Company and shall include the contractor's executor's administrators, successors and permitted assignees.

The **'Sub-Contractor'** shall mean the person named in the Contract for any part of the works or any person to whom any part of the contract has been sublet by the contractor with the consent in writing of the Engineer-in-Charge and includes the legal representatives, successors and permitted assignees of such persons.

Equipment/materials shall mean and include all type of construction equipment & materials etc. required for true and satisfactory completion of the work under this contract.

Workmanship shall mean the method/manner in which the jobs of the different items, whether included in the schedule or not but are required for true & satisfactory completion of the work under this contract, are executed.

General conditions shall mean all the clauses of General conditions of the proposed contract stated hereinafter. The specification shall mean the specification annexed to or issued with the General Conditions and shall include the schedule and drawings attached thereto.

The terms **Services** shall mean all works to be undertaken by the contractor as laid down under the head "scope of contract" or elsewhere in the specification enclosed. When the words "approved", "subject to Approval", "As directed", "Accepted", "Permitted" etc. are used, the approval, judgment, direction etc. are understood to be a function of Company.

Month shall mean calendar month.

'Writing' shall include any manuscript, type written, printed or other statement reproduced in any visible form.

The work **'Site'** shall mean the site of proposed work as detailed in the specification or any other place where the work is to be executed under the contract.

'Date of Contract' shall mean the date on which notification of award of contract/letter of award/telex award has been issued.

'Zero Date' will be reckoned as the date of handing over of site.

2. SCOPE OF WORK: See under the heading Special terms and conditions.

3. Submission of Tender: Please refer to sl. no 6 of Instruction to Bidders.

4. Security Deposit:

The successful bidder shall have to submit initial security money amounting to 2% of the contract price after placement of Letter of acceptance/Letter of award within specified period. Balance of

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Security Deposit equivalent to 8% (Eight percent) of the amount shall be realized by recovering from the progressive bill. In all cases the amount of recovery of the Final Bill will be so adjusted as to make the total amount of Security Deposit equivalent to 10% (Ten percent) to the value of work so executed or as guidelines of the Government at that time.

The EMD of the successful bidder would be converted to ISD. In case the order value (L1 bid) does not matches the estimated amount, same would be adjusted either by payment of the remaining value by the contractor [In case L1 bid higher than estimated value] or by WBSEDCL [In case L1 bid lesser than estimated value] through RA bill.

The WBSEDCL reserves the right to ask for Performance Guarantee up to 10% of the tendered amount from the successful bidder.

5. Refund of Security Deposit:

Refund of Security deposit shall be subject to Company's right to deduct/appropriate its dues against the contractor under this contract or under any other contract. The Security Deposit for all type of bidders shall be refunded after satisfactory expiry of the defect liability guarantee period and certified as such by the controlling officer of the work. A written request by the contractor under following conditions:

- The defect liability period shall be considered as three months or release of final bill whichever is later.

6. Refund of Earnest Money:

The earnest money deposit (EMD) collected via online mode will be settled automatically from e-tender portal maintained by National Informatics Centre (NIC) wherein EMD for rejected or unsuccessful bids shall be refunded in the bank account of participating bidders directly from NIC portal.

7. Forfeiture of Earnest money/Bid guarantee:

Earnest money/Bid guarantee shall be forfeited in case of following:

7.1 If any bidder tends to submit any forged or falsely claimed documents.

7.2 If during the period of validity, the bidder withdraws/modifies its bid as a whole or in part.

7.3 If the bidder deviates from any clarification/confirmation given by him subsequent to submission of his bid.

7.4 In case of successful bidder, if the Bidder fails:

- **7.3.1** To accept LOI/LOA/Order unconditionally and sign contract.
- **7.3.2** To furnish the contract performance bond wherever applicable.

8. DEFECT LIABILITY PERIOD

8.1 The term 'defect liability period' shall mean the period of **Three (3) months** from the Date of completion, handing over and taking over of the work. If any defect is found within the defect liability period, the contractor shall be liable to rectify/replace the materials at their own cost and responsibility.

8.2 In case any defect of work is detected by the controlling officer within the period of six months, the defect liability period shall not normally extend beyond six months.

8.3 Defects/rectifications work so notified shall have to be attended and completed satisfactorily by the contractor within the period as may be fixed by the Controlling Officer. For failure to fulfil the specified obligations during this defect liability period, the contractor shall be liable to pay compensation as per the contract and the decision of controlling officer shall be final and binding. In this respect, the security deposit shall be governed by clause 5.0.

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8.4 After completion of defect liability period, and on completion of satisfactory rectification of defects, if any reported within the defect liability period, and on receipt of the application from the contractor the controlling Officer of the work will recommend release of security deposit.

9. MANNER OF EXECUTION OF CONTRACT AGREEMENT

9.1 The successful bidder has to submit acceptance of the LOI/order within 10 (ten) days from the date of issue of the Letter of Intent/Award/Order. The successful bidder shall be required to execute an Agreement on a non-judicial stamp paper of Rs 100/- with the company with all related documents for satisfactory execution of the work.

9.2 The agreement shall be signed on a date and time to be mutually agreed upon in the office of the controlling officer of the company and the same has to be signed by both the parties within 30 days from the date of acceptance of the order. Power of attorney of the authorized representative of the contractor who will sign the agreement on behalf of the contractor is to be submitted before signing of the agreement.

9.3 The agreement shall be signed in original and five photo copies. The original agreement shall be retained by the Company and a copy will be handed over to the contractor.

10. GENERAL REQUIREMENT

10.1 The contractor shall execute, complete and maintain the work as per direction of the Controlling Officer/Engineer-in-charge and to his satisfaction and shall comply with and adhere strictly to his instructions and directions.

10.2 Contractor to submit programme: Within 14 (fourteen) days from the date of issue of letter of intent/award/order, the contractor shall submit a programme showing the order, procedure and method in which he will carry the work.

10.3 Contractor's staff at site: The Contractor shall provide at site his authorized representative duly approved by the controlling officer (approval may be withdrawn for a person, if necessary). The contractor and/or his authorized representative is to be constantly on the work and shall give whole time supervision of the same. Such authorized agent or representative shall receive (on behalf of the contractor) direction and instructions from the Controlling Officer/Engineer-in-charge or his representatives.

10.4 Removal of persons employed at site: The Controlling Officer/Engineer-in-Charge shall be at liberty to ask the contractor to remove from the site any person, employed by the contractor in the execution of work, who in the opinion of the Controlling Officer/Engineer-in-Charge misconducts himself, is incompetent or negligent in the proper performance of his duties and such persons shall not be again employed upon the work without the permission of the Controlling Officer/Engineer-in-Charge.

10.5 Protection of work: The Contractor shall in connection with the work provide and maintain at his own cost all lights, guards, fencing and watching when and where necessary if required by the company or by any competent authority for the protection of the work or for the safety and convenience of the public or others.

10.6 Care of works: From Commencement to Completion of the work, the contractor shall take full responsibility for the care of permanent works, therefore and of all temporary works and in case of any damage, loss or injury to the works or to any part thereof or any temporary works due to any cause whatsoever shall at his own cost repair and make good the same so that on completion the works shall be in good order and condition in conformity in every respect with the requirement of the contract. The contractor shall take every practicable precaution not to damage or to cause injury to any adjoining other properties or to any persons. However even if any damage or injury occurs,

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the contractor shall be responsible in meeting the necessary claims and demands as may be required.

10.7 Workmen's Compensation for accident or injury to any workman: The Company shall not be liable for damages or compensation payable as per provision of law in respect of consequence of any accident or injury to any workmen or other person in the employment of the contractor. The contractor shall have to pay all claims, demands, preceding costs, charges and expenses whatsoever in respect thereof or in relation thereto. Insurance policy covering provisions for workmen's compensation for all the workmen to be engaged by the contractor is to be made by him.

10.8 Facilities for other Contractors: The Contractor shall afford all reasonable facilities for any other contractor employed by the company in execution on or near the site of any work not included in the contract.

11. Goods and Services Tax:

Goods and Services Tax shall be paid extra as per prevailing statute.

12. Labour License:

Contractor will have to obtain Labour Licence in respect of the above work as per Contract Labour (Regulation & Abolition) Act, 1970 as early as possible.

13. Over Time: The Employee shall work overtime, if required, and shall be compensated at the rates prescribed under applicable labour laws.

14. ESI: The Employer shall comply with the provisions of the Employees' State Insurance Act, 1948 and the rules framed thereunder. All eligible employees will be covered under ESI, and the employer shall deduct employee contributions from wages at 0.75% and deposit the same along with the employer's contribution i.e., 3.25%, with the ESI authorities within the prescribed time. Employees shall be entitled to avail benefits as per the provisions of the Act.

15. BONUS: The Employer shall pay statutory bonus to eligible employees in accordance with the Payment of Bonus Act, 1965, and rules made thereunder. Bonus shall be calculated on the basis of the prescribed percentage i.e. 8.33% of wages/salary or as otherwise applicable under law, and shall be disbursed within the stipulated time frame as required by law.

16. COMPLIANCE OF LABOUR LAWS:

The contractor shall comply all statutory labour laws to protect the laborers engaged by them. In this connection the contractor will be required to execute an indemnity bond (as per specimen enclosed as Annexure-B) after placement of letter of intent/award/order and before start of the work.

17. NIGHT AND HOLIDAY WORK:

If any work is to be carried out in three shifts and/or in Sundays & Holidays, prior written permission of the Controlling Officer shall have to be obtained.

18. Deductions of Provident Fund and remittance thereof i.r.o. contract labourers:

In respect of casual workers or workers engaged for any job for a very short duration or sporadic nature having no employer-employee relationship (for example Soil testing, repair of transformer etc. done by outer agency) and engaged in works which are neither preparatory, nor incidental, nor in any way connected with the main operation of the establishment, deduction of provident fund and

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remittance thereof in respect of the contract labours will not be applicable. However, it is further clarified that each contract labour's situation should be adopted in deciding the applicability of the Act and each case should be considered on its own merits.

19. Paying Authority:

The **Manager (F&A), JHP, WBSEDCL** shall be the paying authority. You have to raise and submit the tax invoices in triplicate. The necessary payment will be processed after due certification from the controlling officer of the work.

20. COMPLETION OF CONTRACT

All works under the contract must be completed as per period of completion mentioned in NIT which shall be reckoned from the date of placement of order/award and in consultation with the controlling officer. The work shall be deemed to have been completed on the actual date of completion of work and after clearing the site in all respect. It is to be noted that time is the essence of the contract and the contractor shall have to complete the work within the stipulated date/dates aforesaid or within the time as may be extended in writing by the controlling officer subject to the payment of liquidated damages, the company shall have the right, without prejudice to any other clauses, to terminate the contract forthwith and to take possession of balance work/materials and have the same allotted to any other agency and the contractor shall be liable to compensate the loss that may be occasioned to the Company on that account. Any letter in writing by The Controlling Officer shall be treated as conclusive on behalf of the Company.

21. EXTENSION OF TIME:

If the work is suspended due to reasons beyond the control of the contractor, the contractor shall immediately give notice in writing within 7 (seven) days to the controlling officer for each occasion. On receipt of such notice, the controlling officer may verify the matter and agree to extend the completion period as may be reasonable but without prejudice to other terms and conditions of the contract as the case may be if the reasons behind the suspension of work are found to be justified.

22. LIQUIDATED DAMAGES:

22.1 If the contractor fails to complete the work successfully within the time specified in the contract or any extension thereof, the contractor shall recover from the contractor as liquidated damages a sum of half percent (0.5%) of the contract value of works for each calendar week of delay or part thereof of delay subjected to Force Majeure. 0.5% up to 10 weeks, thereafter 1.0% per week.

22.2 The total recovery against liquidated damage shall not exceed ten percent (10%) of the contract value of the work.

An extension of time without imposition of liquidated damage, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him was not due to his fault.

23. COMPANY'S RIGHT TO TERMINATE THE CONTRACT:

If the contractor neglects or fails to proceed with the work proportionate to the schedule time of completion or fails to complete the work within scheduled time of completion or within extended time approved by the company, the company shall have the right to terminate the Letter of intent/award/order after giving notice in writing to the contractor. If the contractor fails, after 14 (fourteen) days of such notice, to proceed with the work in the manner notified, the company shall

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terminate the contract and call the contractor to take joint measurement along with the Engineer for finished portion of work. If the Contractor does not appear for a joint measurement, ex-party measurement taken by the company will be taken as final.

In that case, the company shall take possession of the work site and may engage other agency to complete the work. Extra cost, if incurred to get the unfinished work done through other agency, will be realized from him, from his pending bills and security deposit. If the contract is terminated as above, the contractor shall have no claim for compensation against the company for loss or deterioration of any of the materials that he may have collected or engaged and/or entered into on account of the work.

24. DEPARTMENTAL MATERIALS:

Departmental materials shall be issued to the contractor for the work as per requirement.

25. DEDUCTION OF TAXES:

If it is obligatory under the provision of Income Tax Act 1961 to deduct tax at source, so the same will be deducted from the bills as applicable.

For this deduction certificate will be issued as per rules.

26. FORCE MAJEURE:

The Contractor shall not be liable to pay any liquidated damage for delay/failure to perform the contract for reasons of force majeure such as acts of God, acts of public enemy, acts of Governments, fire, flood, epidemics, quarantine restriction, strikes, freight embargos and provided that the contractor shall within 10 (ten) days from the beginning of such delay notify the Company in writing of the cause of delay. The Company shall verify the facts and grant such extension as found to be justified without imposing liquidated damage.

The department shall not be responsible or liable to pay any compensation for any interruption in your work at the site due to strike, lockout, riot, earthquake, flood, cyclone or civil commotion or any other force of accident due to any reason beyond control. The department shall not be held responsible or liable to pay for any interruption in your work at the site arising out of resistance from the local public due to any resistance towards work.

27. SUB-LETTING OF CONTRACT:

The contractor shall not, without the written consent of the Company, assign or sublet his contract or any part thereof, other than for raw materials, or for any part of the work to be supplied there under, and such consent shall not relieve the contractor from any obligation, duty or responsibility under the contract. In the event of sub-letting contract or any part thereof is permitted, the contractor shall not assign his claim, payment under the contract and it is to be clearly understood that such permission does not establish any contractual relationship between the approved Sub-vendor and WBSEDCL of any of his liabilities and obligations under the contract.

28. LIABILITY OF ACCIDENTS AND DAMAGE:

The Contractor shall be responsible for the loss, damage or depreciation of the Company's materials supplied to him until the completed work is taken over by the Company. Until the completed work is taken over by the Company the contractor shall also be liable for and shall indemnify the Company in respect of all injury to person or damage to property resulting from the negligence of the contractor or his workmen or sub-contractor or from defective workmanship etc.

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29. LANGUAGE:

All documents pertaining to the contract including specifications, schedule notices, correspondences, operating and maintenance instruction or any other writings be written in English language.

30. SETTLEMENT OF DISPUTES:

All disputes concerning question of act arising under the contract shall be decided by the owner/company on receipt of written appeal by the contractor.

Any dispute or differences arising out of or in connection with this contract shall to the extent possible be settled amicably and where settlement cannot be reached then such disputes shall be subject to settlement under the jurisdiction of Calcutta High Court.

31. COMPLETION OF WORK:

Completion of the work means completion of the work in totality and acceptance/takeover of the same by the Company. Partial or phase wise completion will have no bearing towards consideration of guarantee/defect liability period.

32. CONTROLLING OFFICER:

The **Project Manager, JHP** shall be the Controlling Officer.

33. NODAL OFFICER:

The **Assistant Manager (HR & A), JHP** shall be the Nodal Officer for labour related compliances.

34. PAYMENT OFFICER: The **Manager (F&A), JHP** shall be the Payment Officer.

35. IDLE LABOUR/MACHINERY:

Whatever the reasons may be no claim for idle labour and machinery, additional establishment, cost of the contractor or any claim on this account of tools & plants would be entertained by the Company, under any circumstances.

36. SAFETY RULES:

Fire extinguishers shall be kept by the bidder at the place of works where there is risk of fire hazard. Adequate washing facilities shall be provided near the place of work.

When the work is done near any place where there is risk of drowning, all necessary equipment shall be provided and kept ready for use and all necessary steps taken for prompt rescue of any person in danger and adequate provisions shall be made for prompt first aid treatment of all injuries likely to be sustained during the course of work.

These safety provisions shall be brought to the notice of all concerned by displaying on a notice board at a prominent place at the work spot. The persons responsible for compliance of code shall be named by the bidder.

To ensure effective enforcement of the rules & regulations relating to safety precautions, the arrangement made by the bidder shall be open to inspection by the employer and WBSEDCL.

Notwithstanding the above clauses there is nothing in those to exempt the bidder from the operations of any other Act or Rule in force in the Republic of India.

All storage, handling & use of flammable liquids shall be under the supervision of qualified persons.

First aid arrangements with the degree of hazard and with no. of workers employed shall be maintained in a readily accessible place throughout the whole of working hours.

Reporting of Accident:

An accident, major or minor, must be reported immediately to WBSEDCL and the contractor will provide first aid to the injured person immediately. The injured person shall report to the First Aid

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Station along with the 'Injured on work' form as per appropriate proforma duly filled in quintuplicate and submit to the Medical Officer of the First Aid Station.

Serious Injuries:

In case of serious injuries, the following procedure shall be adopted by the contractor:

- To provide first aid at his own First Aid Station.
- To take the injured person to the hospital along with the 'Injured on work' form duly filled in.
- To report the accident to WBSEDCL.

Fatal Accident:

Fatal accidents must be reported immediately to WBSEDCL as well as to the Police.

Penalty:

Failure to observe the Safety Rules will make the contractor liable to penalty by way of suspension of work and termination of contract.

Adequate arrangement for proper lighting & guarding shall be made at the work site.

37. RISK PURCHASE:

In the event of failure of the contractor to execute the work timely and/or to the satisfaction of WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LTD., the Letter of Intent/Award/Order may be terminated prematurely and the balance work shall be got done through any other agency at risk and cost of the contractor.

38. DAMAGE TO WBSEDCL's PROPERTY:

Any damage to WBSEDCL's property due to mishandling etc. by you should be replaced/compensated by you at your own cost.

39. EXECUTION OF INDEMNITY BOND:

Before commencement of the actual execution of the works, contractors have to execute an indemnity bond as per annexed proforma in a non-Judicial stamp paper of Rs 100/- (Rupees one hundred only).

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West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)
Project Office: Jaldhaka Hydel Project

SCHEDULE OF WORK

For

Annual Contract for day-to-day supervision, maintenance, guarding and Catering Services at Inspection Bungalow of Jaldhaka Hydel Project, WBSEDCL at Jhalung, JHP, Dist.- Kalimpong (WB) PIN-734503 for a period of 2 (two) years.

Sl. No.	Detailed Description	Qty.	Unit	Rate	Amount
1	Providing services of half unskilled part-time worker for cleaning of bathrooms, water closets etc., two helpers (unskilled) for cleaning, washing, dusting, guarding, gardening etc., one helper (semi-skilled) for assisting in cooking and serving food, One Cook (semi-skilled) and one Caretaker-cum-manager (Skilled) for day-to-day running operation, maintenance, supervision, guarding and Catering Services at Inspection Bungalow / Guest House of Jaldhaka Hydel Project located at Jhalung, Jaldhaka in the District of Kalimpong throughout the month including Sundays and holidays as per terms, conditions and specification as laid down in the tender documents.				
a	Estb. Cost from Nov'2025 to Oct'2026	12	Month	96002.85	Rs. 11,52,034.17
b	Cylinder Cost from Nov'2025 to Oct'2026	12	Month	6900.00	Rs. 82,800.00
c	From Nov'2026 to Oct'2027	12	Month	101355.6065	Rs. 12,16,267.28
d	Cylinder Cost from Nov'2026 to Oct'2027	12	Month	6900.00	Rs. 82,800.00
					Rs. 25,33,901.45

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Additional Conditions of Contract: -

1. The work shall be inspected time to time by WBSEDCL representatives. The contractor shall provide all facilities for such inspection free of cost. Notwithstanding any inspection of site, WBSEDCL shall have the right to reject any work not conforming to the specification without being liable for any explanation or compensation. The authorised representative of WBSEDCL shall have the free access to the work site, contractor site and store.
2. During the execution of work, if any problem arises which is not covered by the specification, the contractor shall seek necessary clarification and instruction from WBSEDCL, such instruction shall be binding on the contractor and shall be observed in full.
3. The contractor shall make his own arrangement for labour, construction equipment, tools and tackles and construction materials, construction water, office / labour accommodation, water supply, sanitation etc.
4. The contractor shall take all precautions during execution, especially while excavating underground works, such as cables, pipe lines, drains etc. and provide all possible protection to these works and in case any materials got damaged, rebuilt them at his own cost.
5. All guarantees and test certificates obtained by the contractor during the execution of work shall be transferred to the WBSEDCL before issue of final payment.
6. The contractor shall provide all necessary storage at the site in specified areas for all the materials such as timber, cement, lime and such other materials which are likely to deteriorate by the action of Sun, winds, rain or other natural cause due to exposure in the open in such manner that all such materials shall be duly protected from damage by weather or any other cause. All such stores shall be cleared after completion of the work and the entire site shall be clean and free from debris. All materials shall be stacked in such a manner as to facilitate rapid and easy checking of such materials.
7. The cost of testing materials shall be borne by the contractor.
8. All works are to be carried out with due regard to the convenience of the occupants of the premises or road users and with close coordination with other contractors who may be working in the area. All arrangements/ programmes of work must be adjusted accordingly. All precautions must be taken to guard against chances of injury or accidents to other occupants, users and workers. The contractor must see that all damages to any property, which in the opinion of the controlling officer are due to work of the contractor, are promptly rectified as per direction and to his satisfaction. The construction work must be done in such a way as not to dislocate or disturb any sewerage system and other existing structures.
9. It must be clearly understood that WBSEDCL is indemnified by the contractor against payment of any compensation or award on account of any accident, injuries and damages and if any such payment has to be made by WBSEDCL under order of appropriate authorities, the same shall be recovered from the contractor.
10. Any services if affected by the work must be restored by the contractor on emergency basis at his own cost.
11. After completion of the work, the finishes shall be of high quality and of approved standard.

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12. No omission or ambiguities in the drawing or in the specification will relieve the contractor from responsibility for material and completeness of the work.
13. The contractor shall not off-load the contract or part thereof to any subcontractor without obtaining written permission from the controlling officer of the work. In the event of sub-letting of contract or part thereof. In the event sub-letting of contract is permitted, the fact that such permission has been accorded shall not establish any contractual relationship between approved sub-contractor and WBSEDCL of any of his liabilities and obligations under the contract.
14. A complete list of execution/ deviation from the tenderer's scope of work shall be clearly indicated. Similarly, if any departure, commission of substitution from stipulated specification is made. This fact should be clearly indicated in the offer with reasons. However, WBSEDCL shall have the absolute discretion to summarily reject such offers.
15. WBSEDCL's representative may during progress of work, order for re-execution of part or whole of the work executed, found not in accordance with the approved drawings / specifications/ instructions. No extra claims shall be entertained for re-execution or altering or such work
16. The contractor shall provide sufficient strong and stable staging as to ensure safety of the labourers and structures.
17. The contractor shall dismantle and remove the staging and other temporary structures like stores, offices, labour camps etc. on completion of work, clear and clean the site where such temporary facilities were built and restore the same to original condition.
18. Materials brought to the site shall not be removed from the site without the written consent of the WBSEDCL. The contractor shall submit well in advance for approval of samples, specimens as the WBSEDCL may demand from time to time. Any materials brought to the site and rejected by the WBSEDCL shall be removed by the contractor from the site of work immediately.
19. All materials including reinforcing steel, cement for concrete work, sanitary, plumbing and carpentry fittings shall be procured after approval of brand and make by WBSEDCL.
20. All bricks have to submerge in vats before put to use. Curing shall be done with proper care.
21. The contractor has to make arrangement for temporary cover to enable civil construction works to continue if interrupted due to rains during monsoon.
22. If necessary extra items beyond S.O.W. are executed the unit rate shall be as per the rates of PWD, West Bengal on the date of bid opening. Those items which are not covered under PWD rates shall be based on analysis of rate as applicable, on mutual agreement.
23. Bar chart showing all activities needs to be submitted before commencement of work.
24. Depth of the tube well, if any shall be complied with Public Health Engineering Directorate recommendations.
25. All drawings supplied with the bid documents are tentative/ for guidance only.
26. WBSEDCL shall not be liable under any circumstances for any accident/ untoward incidents, if happened during execution of works.

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27. The contractor shall submit test certificate from the appropriate authority for potableness of drinking water indicating presence of arsenic and other chemicals, if any.
 28. If specification of any items of work is not covered in the bid documents the same shall be guided from PWD schedule of rates.
 29. All dismantled departmental materials shall have to be returned to store/ disposed and stacked in a place (within 200m lead) provided by the purchaser without any extra cost to WBSEDCL.
 30. Mode of measurement shall be followed as described in PWDSOR, unless otherwise stated.



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ANNEXURE-A

Pro-forma for Contract Agreement

(To be executed on Non-Judicial Stamp Paper of Rs. 100/-)

Articles of agreement made on this -----day of ----- in the year -----between West Bengal State Electricity Distribution Company Limited (WBSEDCL), A statutory Body constituted by the Govt. of West Bengal having its head office at “Vidyut Bhavan”, Block-DJ, Sector-II, Salt Lake City, Kolkata-700091 hereinafter referred as the 'Company' (which expression shall unless excluded by or repugnant to the context be deemed to include its successors and assigns) of the ONE PART.

AND

-- hereinafter referred to as the 'CONTRACTOR' (Which expression shall unless excluded by or repugnant to the context be deemed to include his heirs, executors, administrators, representatives and assigns) of the OTHER PART.

WHEREAS the Company invited tenders vide Tender Notice No -----
----- (annexed hereto) for “-----
-----“

AND WHEREAS in pursuance of such invitation for tenders, the contractor submitted a tender vide no ----- dated -----, technical bid of which was opened on ----- and the Price-bid was opened on..... (The tender offer is in custody of the Company at present).

AND WHEREAS AFTER consideration of the tender submitted by the contractor with clarification(s), the Company accepted the said tender submitted by the contractor and placed Letter ----- of ----- Award ----- no -----

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.....
.....

Having PO No. dated:

NOW, THEREFORE, the Company and the contractor agree as follows:

1. The Contractor agrees to undertake the work of “-----

-----”
as per Letter of Award no -----dt ----- referred to above.
2. The Company agrees to pay the Contractor as per as per Letter of Award no -----
-----dt ----- referred to above.
3. Both the Contractor and the Company agree that for the purpose of jurisdiction in the court in regard to any dispute arising out of this agreement, this agreement shall be deemed to have been executed within the jurisdiction of the original side of the High Court, Kolkata.

IN WITNESS WHEREOF the parties have hereunder affixed their signature on the day, the month and year written as above.

SIGNED, SEALED AND DELIVERED

Contractor

Company



West Bengal State Electricity Distribution Company Ltd.

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1)

1)

..... Witness

Witness

2)

2)

.....

Witness

Witness



West Bengal State Electricity Distribution Company Ltd.

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ANNEXURE-B

SPECIMEN COPY OF INDEMNITY BOND

(To be executed on Non-Judicial Stamp Paper of Rs. 100/-)

BY THE PRESENT INDEMNITY BOND EXCUTED by me / us on this
.....Day of....., 22.....I/We
having Registered Office/ residing at
.....

(Hereinafter called "OBLIGOR/OBLIGORS" which expression shall mean and includes my/our
Successors legal representatives, assigns) do hereby binds myself / ourselves
and also our Company/ firm
..... after
having the power to bind so with the promise and undertaking in favour of the West Bengal State
Electricity Distribution Company Limited., a government Company within the meaning of sec.617
of the Indian Company's Act having registered office at Bidyut Bhavan, Block-DJ ,Sector-II, Salt
Lake City, Kolkata-700091 (hereinafter called as OBLIGEE, which expression shall mean and
include it's legal representative, administrators assigns.

WHEREAS OBLIGOR/OBLIGORS has /have been awarded to execute the job/works under Letter
of Award
no.....Dated.....
..... having PO No.issued by the OBLIGEE
after having observing necessary formalities the details of which is described in the schedule given
hereunder as per letter mentioned herein-above and whereas the said job/works will be/likely to be
done in places covered under Employees' State Insurance Act (ESI) and /or the Workmen
Compensation Act (W.C. Act) and /or other laws relating to the Labour Management and Welfare.

AND WHEREAS according to the condition of the contract the OBLIGOR/OBLIGORS is under
obligation to execute this Indemnity Bond before the commencement of actual execution and
OBLIGOR/OBLIGORS is/are aware that unless this Indemnity Bond is executed in accordance
with the condition of contract before the actual execution in accordance with law the OBLIGEE
shall have the power to deem that actual work has been started within the meaning of the contract
before the execution of this Indemnity Bond.

NOW THIS INDENTURE WITNESS THAT I / We the OBLIGOR/OBLIGORS do hereby
undertake.

1. THAT, the OBLIGEE shall not be held responsible for any type of accident which may take place during the course of work undertaken by the OBLIGOR / OBLIGORS.
2. THAT, the OBLIGOR/OBLIGORS will take/adopt all safety norms in respect of each and every workmen labour personnel according to the rules or to the satisfaction of the OBLIGEE in all cases.
3. THAT, the OBLIGOR/OBLIGORS undertakes to engage only those labour worker or any other personnel whether skilled or unskilled or any other person whether in technical

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management or non-managerial or any other capacity in the area covered under Employees' State Insurance Act, 1948 who has/have insurance coverage within the meaning of Employees State Insurance Act and further undertakes NOT to engage any person in the area covered under the Employees State Insurance Act, who does / do not has/have insurance coverage within the meaning of Employees State Insurance Act.

4. THAT, the OBLIGOR/OBLIGORS further undertakes to engage only those labour worker, or any other personnel, whether skilled or unskilled, whether in technical, managerial or non-managerial or any other capacity in the area NOT covered under Employees' State Insurance Act who has life insurance for the sum assured equivalent to the amount of Compensation under the Employees' Compensation Act in case of accidental death or inquiry and such insurance has been effected by the OBLIGOR/OBLIGORS.
5. THAT, the OBLIGOR/OBLIGORS undertakes / undertake to indemnify and keep harmless the OBLIGEE from all claims action proceedings and of risk damage danger to any person whether belonging to/or not belonging to OBLIGOR/OBLIGORS.
6. THAT, the OBLIGOR/OBLIGORS shall keep harmless the OBLIGEE from all claims compensation damages any proceedings in respect of any of its employee/workmen under the Workmen Compensation Act. Act or any other laws for the time being in force.
7. THAT, if during the course of execution of work as stated in the letter mentioned hereinabove issued by the OBLIGEE, it is found that the OBLIGOR/OBLIGORS has/have not complied with guidelines/formalities within the meaning of Employees' State Insurance Act or Workmen Compensation Act or any other laws relating to the Labour Welfare for the time being in force, and also has not observed the safety norms in accordance with the law to the satisfaction of the OBLIGEE, the OBLIGEE shall have the right to stop the execution of work/job and the period of such stoppage shall continue till adequate safety and other compliance mentioned hereinabove under the labour welfare legislation have been observed and such period of stoppage shall not be taken into account for the calculation of the total period of completion of work for which the OBLIGOR/OBLIGORS is responsible to complete the work/job and it will be deemed that discontinuance was due to default of OBLIGOR / OBLIGORS.
8. THAT, if at any time due to exigency, the OBLIGEE i.e. the West Bengal State Electricity Distribution Company Limited as the Principal Employer, becomes liable to pay any such compensation mentioned hereinabove, whether on failure of the OBLIGOR/OBLIGORS or for any other reason, the OBLIGEE shall have the right to recover the said amount from any amount receivable by OBLIGOR/OBLIGORS or any bank guarantee deposited or anything payable whether in connection with this contract or other contract by the OBLIGEE to the OBLIGOR/OBLIGORS.
9. THAT, the OBLIGOR/OBLIGORS is/are aware and accept that for the persistent or repeated violation of any condition mentioned in this Indemnity Bond, the OBLIGEE shall

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have right to terminate the contract of work issued by the OBLIGEE to OBLIGOR/OBLIGORS.

SIGNED AND DELIVERED
BY THE OBLIGOR/OBLIGORS

.....
Signature

WITNESS

1 Signature

Name, Designation

2. Signature

Name, Designation



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Annexure-C

FORMAT OF THE BANK GUARANTEE FOR ADDITIONAL PERFORMANCE SECURITY DEPOSIT

(To be executed in non-judicial stamp paper of Rs.100.00 in the name of the issuing bank)

To,
The Project Manager
Jaldhaka Hydel Project
Vill- Paren, P.o & P.S. Jaldhaka Hydel Project
Kalimpong- 734503

WHEREAS _____ (Name and address of the Contractor) (hereafter called "the Contractor") has undertaken, in pursuance of Contract of tender bearing No.(NleT No.) to execute the work of (Name of Contract and brief description of Works (hereinafter called "the Contract")).

AND WHEREAS it has been stipulated by you in the said Contract/ Tender that the Contractor shall furnish you with a Bank Guarantee by a Scheduled Commercial Bank for the sum specified therein for 'ADDITIONAL PERFORMANCE SECURITY DEPOSIT' for compliance with his obligation in accordance with the Contract.

NOW THEREFORE we _____ (indicate the name of the bank & branch) have agreed to give the Contractor such a Bank Guarantee.

NOW THEREFORE we _____ (indicate the name of the bank & branch) hereby affirm that we are the Guarantor and responsible to you on behalf of the Contractor, up to a total of **Rs.** (amount of guarantee) (in words). We undertake to pay you, upon your first written demand and without cavil of argument, a sum within the limits of



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Rs. (Amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We (indicate the name of the bank and branch) hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand.

We (indicate the name of the bank and branch) further agree to pay to you any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal..... the present absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We (indicate the name of the bank and branch) further agree that no change or addition to or other modification of the terms of the Contract or of the works to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

We..... (indicate the name of the bank and branch) lastly undertake not to revoke this guarantee except with the previous consent of you in writing.

This Guarantee shall be valid up to. It come into force with immediate effect and shall remain in force and valid for a period up to the defect liability period of the work under the stated contract/ tender plus claim period of three months' for the Bank Guarantee. Notwithstanding anything mentioned above our liability against this guarantee is restricted to Rs. (Rupees.....) and unless a claim in writing is lodged with us within the validity period i.e. up to..... of this guarantee all our liabilities under this guarantee shall cease to exist.



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Signed and sealed this day _____ of _____ 20____
at _____ .

SIGNED, SEALED AND DELIVERED

For and on behalf of the BANK

(Signature)

(Name)

by: (Designation)

(Code Number)

(Address)

NOTES: 1. The bank guarantee should contain the name designation and code number of the officer(s) signing the guarantee.

2. The address, telephone number and other details of the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch

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SPECIAL TERMS AND CONDITIONS

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SCOPE OF WORK:

1. You have to provide services of one caretaker (Skilled Category) for supervising the entire job related to day-to-day maintenance, supervision, guarding and Catering Services at Inspection Bungalow, one cook (semi-skilled category), one helper (Semi-skilled category) for assisting cooking, serving food and allied works, two nos. helper (Un-skilled category) for sweeping cleaning, washing, gardening, guarding and allied works and one sweeper for half day (Unskilled category). These persons will be responsible for the works mentioned hereunder:
 - a) **Caretaker:** He will responsible for supervising the works of cook, helpers, sweeper and other persons if any employed for carrying out the works as specified. He will be responsible for maintaining various registers, collection of bed charges and food charges as per rate and manner specified, display of rate chart of food stuff and bed charges at appropriate place, care and property of WBSEDCL, water supply, power and interruption free service and all other services required for faithful execution of day-to-day maintenance, supervision, upkeep-ment, guarding and catering services at Guest House/ Inspection Bungalow and allied works.
 - b) **Cook:** Cook will be responsible for day-to-day food processing in hygienic condition and as and when required maintaining the quality and quantity of food items as per standard specified with utilization of crockery and utensils of the company with due care,
 - c) **Helper to cook:** He will help in cooking, serving the food, attending guests, helping in room service etc,
 - d) **Helpers:** They will be responsible for dusting the furniture and fixtures, keeping rooms in clean & tidy condition, regular opening of doors and windows for fresh air circulation when rooms are not in use., washing and drying up all bed materials in sunlight, cleaning of all rooms, staircase, veranda, kitchen and dining hall, common rooms etc., guarding and gardening etc.
 - e) **Part time Sweeper:** He/She will be responsible for cleaning and maintaining the hygiene of toilets, bathrooms, drains, and other assigned areas. The duties also include proper disposal of waste and ensuring cleanliness in and around the premises.
2. Scope of work also includes:
 - a) Providing DTH services to the already installed TV sets in the AC from, & Sitting hall.
 - b) All rooms including common veranda, Dining hall, Kitchen, Drawing Rooms, Conference hall etc. are to be cleaned every day.
 - c) All rooms including common veranda, Dining hall, Kitchen, Drawing Rooms, Conference hall etc. are to be cleaned with Phenyl twice in a week.
 - d) All furniture are to be cleaned with dry cloth every day.
 - e) All bed materials VIZ Pillow, mattress, blankets, bedcovers etc. are to be dried up in sunlight once in every month. Naphthalene balls are to be placed at the storing place of these materials.
 - f) Bed sheet, Pillow covers, towels etc. are to be cleaned & ironed properly after every use. Cost of Washing and Ironing are to be borne by the agency.
 - g) Refrigerators are to be handled with due care. Cleaning of the same is to be done in regular manner.
 - h) All toilets are to be cleaned regularly with disinfectants. Naphthalene balls are to be placed at every basin and other places where required.
 - j) Sanitation pipes of all bath rooms are to be cleaned properly.
 - k) Water supply lines connected to I. B. are to be maintained properly to avoid any interruption of water supply.



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- l) Floor of Dining hall and kitchen are to be kept neat and clean and should be washed regularly with phenyl/ detergent.
- m) Curtains are to be washed once in a month.
- n) Watering of the plants within I. B. premises are to be done twice in a day.
- o) Quality and quantity of food items are to be maintained strictly as per standard.
- p) Preparation of foodstuff should be made from approved quality of oil and spices and consists of fine quality of rice, flour, fresh livestock and vegetables.
- q) If required, round the clock services are to be provided.
- r) Drinking Water from already installed Aquaguard / safe drinking water is to be supplied by you to the visiting employees/guests as and when required.
- s) TV sets are to be kept in clean & tidy condition with all its accessories and covered when not in use.
- t) Day-to-day serving of food-stuff to the Boarders & officials of WBSEDCL are to be made as per prescribed fixed rate of food-stuff.
- u) Bed charges and food-stuff charges are to be displayed appropriately in the I. B.
- v) Crockery's and utensils of the company shall have to be handled with due care.
- w) Supervision of the entire services/jobs is to be carried out by deploying personnel as specified in the tender document.

The proposed contract comprises of Execution, completion and maintenance of the work during the contract period including defect liability period, as required. It includes provision of all labour, material and everything else whether temporary or permanent nature required for such execution, completion and maintenance so far as the necessity of providing the same is specified in or responsible to be inferred from the contract. The different items of work have been elaborated in the schedule of work.

3. Maintenance of Registers: the agency shall have to maintain following registers properly:

I. Visitors' register:

- a) **At the time of boarding:** All details i.e., name of visitor with full address, name of organization, place of posting, date and time of occupation, room no, number of beds occupied, A.C. or Non A.C. rooms, Rate per day, signature of boarder are to be entered properly in the visitors' register.
- b) **At the time of departure:** The amount realized on account of bed charges, along with the date and time of departure and the signature of the boarder, shall be entered in the register. The agency shall place its registers regarding other collections or charges, if any, before the Controlling Officer or his authorized representative in the first week of every month without fail. The correctness of such registers shall be as directed by the Controlling Officer or his authorized representative.

II. Register for utensils: Maintenance of existing register is to be continued. The lost or damaged items shall have to be indicated in the register during verification. The same should be informed to the controlling officer immediately in writing.

III. Register for furniture & other materials: For recording details of furniture, bed sheet, towels, curtains, pillow covers, blankets, mattress, mosquito nets etc. The stock of furniture and fixtures is to be verified afresh and those are to be entered in the Register with signature of the controlling officer. If any of the items (Other than consumables) is found lost during examination or during the contract period, the amount of the same will be realized from your monthly bill. The existing register may be continued for this purpose. The lost or damaged items shall have to

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be indicated in the register during verification. The same should be informed to the Controlling Officer immediately in writing.

- 4. Supervision of Work:** Successful Tenderer shall have to arrange required personnel for supervision of entire job and to manage day-to-day catering & boarding services. He has to submit names and address of the workmen to be engaged for the job to the controlling officer of the work.
- 5. Accommodation at Guest House / Inspection Bungalow:** Only persons/officials authorized by the controlling officer or his authorized representative shall be allowed to stay in Guest House/Inspection Bungalow. No other person shall be allowed to stay.
- 6. Collection of Boarding Charges:** The agency shall have to collect necessary boarding charges as per rate(s) approved for the visitors/boarders for their stay at Guest House/Inspection Bungalow. The collected amount of the particular month shall be deposited in 1st week of the following month to the Manager (F&A), JHP through Controlling officer of the work. Charges for supply and distribution of foodstuff are to be collected by the agency as per prescribed fixed rate of Foodstuff. No claim of food charges will be entertained by the WBSEDCL at any time during the entire period of contract for any reason whatsoever.
- 7. Timings:**
 - Morning tea: 6:30AM to 8:00AM.
 - Breakfast: 7:30AM to 9:00AM.
 - Lunch: 12:30PM to 14:30 PM.
 - Snacks & Tea: 5:00PM to 7:00 PM.
 - Dinner: 8:00 PM to 10:00 PM.
- 8. Cooking medium and spices:**
 - a) Fresh and good quality mustard and refined oil available in the market may be used for cooking purpose.
 - b) Cookme/ Everest/ Sunrise/ MDM etc. brands of spices should be used for cooking purpose of veg. and non-veg. meals. Fuel: The agency has to arrange commercial LPG for cooking purposes. Necessary arrangement including safety & security is to be provided. The contractor has to submit necessary document to establish that he has obtained commercial LPG connection for this purpose and cooking is done with commercial LPG only. An amount of Rs 4500/ (Rupees four thousand five hundred) per month shall be deducted if the agency fails to submit the required document.
- 9. Fuel:** The agency has to arrange commercial LPG for cooking purposes. Necessary arrangement including safety & security is to be provided. The contractor has to submit necessary document to establish that he has obtained commercial LPG connection for this purpose and cooking is done with commercial LPG only.
- 10. Hygiene & Cleanness:** The agency should keep clean the Kitchen, dining table and dining area every time. Two times sweeping on floor of kitchen every day and Washing of Dining area every day is mandatory.

FIXED RATE OF FOOD STUFF

for

INSPECTION BUNGALOW, JALDHAKA HYDEL PROJECT, KALIMPONG-734503

Period of effect since 01.11.2025 to 31.10.2027

Sl. No.	Description	Unit	Rate (in Rs) 01.11.25 to 31.10.26	Rate (in Rs) 01.11.26 to 31.10.27
1	Tea of good quality	Cup	8	9
2	Coffee	Cup	12	12
3	Omelette / Boiled egg (Single)	Plate	12	12
4	Omelette / Boiled egg (Double)	Plate	20	22
5	Veg Pakora (8 pieces in a plate)	Plate	35	40
6	Biscuits (Cream Cracker/Britannia/Goodday)	Plate	2.5	2.5
7	Breakfast (4 piece bread slice with butter), Omelette/boiled egg (single) or 4 pc roti and Aloo dum/sabji/ghoogni	Plate	35	35
8	Breakfast (4 pc Parotha and Aloodum/sabji/ghoogni)	Plate	40	40
9	Breakfast (6 piece Luchi & Aloodum/sabji)	Plate	40	40
10	Standard Vegetarian Meal (Rice, chapatti, salad, dal, two nos of seasonal vegetable, bhajee, Papad, Achar)	Plate	70	73
11	Standard Non-Vegetarian Meal (Rice, chapatti, Egg (One) curry, salad, dal, one seasonal vegetable, bhajee, Papad, Achar)	Plate	75	78
12	Standard Non-Vegetarian Meal (Rice, chapatti, Fish curry (weighing not less than 80 gm), salad, dal, one no of seasonal vegetable, bhajee, Papad, Achar)	Plate	90	95
13	Standard Non-Vegetarian Meal (Rice, chapatti, chicken curry (weighing not less than 100gm), salad, dal, one no. of seasonal vegetable, bhajee, Papad, Achar)	Plate	90	95
14	Standard Non-Vegetarian Meal (Rice, chapatti, Mutton curry (weighing not less than 100 gm), salad, dal, one no. of seasonal vegetable, bhajee, Papad, Achar)	Plate	120	125
15	Sweets	Plate	15	15
16	Cold drinks/mineral water	Bottle	Printed price	Printed price
17	VIP breakfast (corn flex/Poha with milk 250ml or Luchi with Sabji/Aloo dum or 2 pcs Aloo paratha/8 pcs. sliced Bread with butter & jam and boiled egg one)	Plate	95	100
18	VIP meal (veg) as per order	Plate	165	170
19	VIP Meal (Non-Veg) as per order	Plate	255	265

Registered Office: "Vidyut Bhavan", Bidhannagar, Block – DJ, Sector – II, Kolkata – 700 091

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