



# WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Govt. of West Bengal Enterprise)

## Mini- Micro Hydel Division

Administrative Building, 2<sup>nd</sup> Floor, Dowhill Road,

P.O. Kurseong, Dist. Darjeeling, Pin-734203.

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Memo. No. DE (E)/MMHD/EM/  
To

Date: / /2020

TENDER NOTICE NO. DE(E)/MMHD/EM/2019-20/20 Date: 06/03/2020

**Sub: Repairing/Servicing of battery chargers of all the 5 different Hydel Power Stations under Mini Micro Hydel Division, WBSEDCL, Kurseong.**

Dear Sir(s),

Sealed tenders with firm's own seal are invited for the following work under WBSEDCL:-

Sl. No	Description of Work	Earnest Money (Rs.)	Time of completion of the job
1.	<b>Repairing/Servicing of battery chargers of all the 5 different Hydel Power Stations under Mini Micro Hydel Division, WBSEDCL, Kurseong.</b>	2.50 % of the estimated amount i.e. <b>Rs.3300.00</b>	10(ten) weeks

The important dates are as follows:

1.	Last date of Issue of Tender Paper	23/03/2020 up to 01:00 pm.
2.	Last date of Receipt of Tender	23/03/2020 up to 02:00 pm.
3.	Date of opening of Tender	23/03/2020 at 02:30 pm.

The rate should be quoted both in figure and in words. The quoted rate should remain valid for a period of 120 days from the date of opening of the tender. Necessary tools, tackles and other accessories required for the work shall have to be arranged by the bidder. Other conditions of the NIT are attached hereto.

Tender documents containing price schedule may be had from the office of the undersigned on payment of Rs. 295.00/-[Rupees Two Hundred Ninety Five only inclusive of GST@18%. **The change in GST shall have to be taken care of at the time of submission of price of tender documents (non-refundable)**] on any working day (except Saturday) from 11:00 a.m. to 2:00 p.m. and on Saturday from 11:00 a.m. to 1:00 p.m.

The tender under sealed cover will be received at the office of the Divisional Engineer (Elect), MMHD, Kurseong as mentioned above. The tenders will be received up to 02:00 pm on 23/03/2020 and will be opened on the same day at 02:30 pm in presence of the attending tenderers. The name of the work, tender notice no. with date and date of opening should be super scribed on the envelope.

The Earnest money shall be submitted in the form of **crossed demand draft/bankers cheques** in favour of 'West Bengal State Electricity Distribution Company Limited' on any scheduled Nationalised bank in India and payable at Kurseong/Siliguri/Darjeeling (A/c No. 30152199473) failing which the bid shall be considered as non responsive and hence liable for rejection. Earnest Money Deposit shall be retained initially on all the bidders. Refund of Earnest Money Deposit of the unsuccessful bidders shall be made immediately after finalization /placement of order on submission of prayer letter with documentary evidence by the unsuccessful bidders. The Earnest money thus deposited will be converted as the initial security deposit for the successful bidder.

The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever. The WBSEDCL also reserves the right to split the work in parts among the bidders and/or to cancel the order, if placed, at any time giving 14 (fourteen) days' notice.

#### **Terms & Conditions:**

1. **Scope of Work:** Repairing/Servicing of battery chargers of all the 5 different Hydel Power Stations under Mini Micro Hydel Division, WBSEDCL, Kurseong as per the price schedule in ANNEXURE-A
2. **Price:** The total price is to be quoted as per schedule of work (Annexure-A attached) and should be net and firm inclusive of all incidental charges. The Provision of Taxes and Duties, if any, shall be governed by Govt. rules.
3. **Completion period:** Time is the essence of contract. The work is to be completed in all respect within 10(ten) weeks to be reckoned from the date of written intimation from the department to commence the work.
4. **Tools & tackles:** The agency should arrange all tools and tackles required to execute the job.
5. **Payment:** 100% (Hundred percent) payment shall be made through A/c payee cheque drawn on S.B.I., Kurseong on submission of bills in triplicate to the Controlling Officer after satisfactory completion of the work.
6. **Insurance:** Transit insurance shall have to be arranged by you. Charges for the same shall be paid extra as per actual. You shall have to submit the documentary evidence of the same at the time of submission of bill.
7. **Defective Materials:** If in the opinion of the Controlling Officer, any of the materials brought to the site for use are not of the quality of kind specified in the contract and /or are unfit for the works, he shall be at liberty to order the removal of the said materials and the contractor shall remove the same within 24 (twenty four) hours after notice has been given to him and if he fails to remove them within the time, the Controlling Officer may cause them to be removed anywhere at the risk of the Contractor and any cost incurred in doing so shall be deducted from the dues to the contractor under the contract.
8. **Safety of Materials:** The agency will be held responsible for any loss; damage caused to the material while carrying out the maintenance job and shall be liable to pay the amount of loss to be determined by joint inspection conducted by the representative of the store or Technical personnel of the department and the representative of the contractor.
9. **Extension of Time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.

#### **(a) Causes for Extension of Time for Completion:**

The Contractor may claim an extension of the Time for Completion if the work is delayed due to any of the following causes:

- (i) Extra or additional work ordered in writing by WBSEDCL.
- (ii) Suspension of work ordered in writing.
- (iii) Delay by any other Contractor engaged by WBSEDCL, affecting this Contract.
- (iv) The WBSEDCL's Risks, if any when they constitute the sole reason for the delay in completion of Works
- (v) Delay in hand over of site by WBSEDCL.
- (vi) Force Majeure.

The Contractor shall give notice to WBSEDCL of his intention to make a claim for an extension of time within 7 days of the occurrence of any of the above cause(s). The notice shall be followed as soon as possible by the claim with full supporting details.

10. **Liquidated Damage:** If the Contractor fail to complete the works within the time prescribed herein or extended time for completion, then the Contractor shall pay to the Company a sum amounting to half percent (1/2%) of the value of works as liquidated damages for such default for every week or part of a week which shall elapse between the time prescribed or extended time as the case may be and the date of completion of the works subject to a maximum of ten percent (10%) of the total contract price. The Company may, without prejudice to any, all other method of recovery-deduct the amount of such damages from any money in their hand due or which may

due to the contractor. The payment or deduction of such damages shall not relieve the contractor from obligation to complete the works or from any other of his obligations and liabilities under the contract.

#### **Force Majeure:**

##### **a) Definition of Force Majeure**

**Force Majeure** means any circumstances beyond the control of the parties, including but not limited to:

(a) War and other hostilities, (whether war be declared or not), invasion, act of foreign enemies, requisition or embargo.

(b) Rebellion, revolution, insurrection, military or usurped power and civil war.

(c) ionizing radiation or contamination by radio activity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosives, or other hazardous properties of any explosive nuclear assembly or nuclear components thereof.

(d) Riot, commotion or disorder, except where solely restricted to employees of the Contractor or of his sub-contractors.

(e) Earthquake, Flood, Cyclone and such other natural disaster affecting Contractor's work.

##### **(ii) Effect of Force Majeure**

Neither party shall be considered to be in default of in breach of his obligations under the Contract to the extent that performance of such obligations is prevented by any circumstances of Force Majeure which arise after the date of the Letter of Award or the date when the Contract becomes effective, whichever is the earlier.

##### **(iii) Notice of Occurrence**

If either party considers that any circumstances of Force Majeure have occurred which may affect performance of his obligations, he shall promptly notify the other party.

##### **(iv) Performance to Continue**

Upon the occurrence of any situation of Force Majeure, the Contractor shall endeavor to continue to perform his obligations under the Contract so far as reasonably practicable. The Contractor shall notify the Engineer-in-Charge of the steps he proposes to take including reasonable alternative means for performance which is not prevented by Force Majeure. The Contractor shall not take any such steps unless directed to do so by the Engineer-in-Charge.

- 12. Security Money :** The successful tenderer shall within 14 (fourteen) days of receipt of an intimation in writing to the effect that his tender is accepted by the Company, shall submit his acceptance in writing failing which the tender will automatically be treated as cancelled and earnest money will be forfeited. On receiving tenderer's acceptance for the work, the earnest money deposited with the tender will be automatically converted to form a part of security money. An additional sum of security money, if required, shall have to be deposited by the successful tenderer to constitute initial security money of 2.50 % (two point five zero percent) of ordered value. Further additional security money @ 7.50 % (seven point five zero percent) from final bill shall be deducted so that the total deduction together with 2.50 % (two point five zero percent) security money already taken shall constitute not less than 10.00% (ten percent) of the total value of works as actually done. All security money shall be refunded, either in full or part as the case may be, after 1 (One) year from the date of satisfactory completion of the work.
- 13. Labour Licence:** The agency shall have to furnish labour licence if on any day of the contract period no. of labours exceeds 09 (nine).
- 14.** The contractor shall be liable against all loss, expenses or claims in connection with the accident or injury to any labour employee during execution of the work. The department shall neither be held responsible nor be liable for any compensation for any accident to any of your employee during execution of work.
- 15.** Any dispute between WBSEDCL and the contractor which may arise during implementation of the subject contract, including the execution, the necessary judicial affairs and/or court case, shall be exclusively within the jurisdiction of the Kurseong/Darjeeling Court / Kolkata High Court only.
- 16.** In case the contractor discontinues the work within the contract period, the company reserves the right to get the work done by any other contractor and realize any damages and losses to the company from contractor's bills. The order may be cancelled / terminated at any point of time during the contractual period by the company without assigning any reasons whatsoever by serving 7 days' notice for unsatisfactory performance as may be observed by the Controlling Officer.
- 17.** The offer shall remain valid for 120 (one hundred twenty) days from the date of opening of the tender.

18. The Contractors should provide all safety tools and equipments to their working personnel required for job.
19. The bidder shall have PAN, PT clearance certificate and GST registration number, valid electrical Contractor's/Supervisor's licence, if applicable, in respect of his firm and required to be furnished as and when asked for during the process.
20. All necessary tools and tackles, materials conforming to the relevant IS Specifications to be required in connection with the work shall be arranged by the contractor at his risk and cost.
21. If during execution of the work if any damage is caused by the executing agency to any WBSEDCL's structure & equipment, such damage shall have to be repaired by them at their own cost and in proper manner as directed by the Controlling Officer.
22. Arrangement for proper accommodation, if necessary, shall have to be made & Medical Benefits to be extended to the site people by the agency at their cost.
23. The rate quoted by the contractor shall be firm and net. No price escalation or revision of rates shall be considered during the period of contract.
24. Tenders shall be complete in all respect and include all credentials and documentary evidence even though not specified in the specifications, schedules etc., but which are essential for the completion of the contract. The intending tenderers shall be responsible for properly co-ordinating the work and the offer should be complete in all respect.
25. The bidder shall include in his tender prices, all Taxes and Duties (except Goods & Service tax) applicable for execution of work. He shall obtain and pay for all permits, licenses, or other privileges necessary to complete the work. Income Tax & BOCW Cess as applicable shall be deducted from the every R/A & final bill. The provisions of Goods & Service Tax shall be governed by prevailing government laws.
26. **Instructions to the tenderers**
  - ) The Tenderers shall submit the tender documents in a sealed envelope with clear marking of "Tender Notice No." The envelope should be addressed to the Divisional Engineer (Electrical), Mini Micro Hydel Division, Administrative Building, 2<sup>nd</sup> floor, near Kurseong Municipality Office, Dowhill Road, Kurseong with the address of the tenderer.
  - i) If the envelope is not sealed or marked as indicated above, the WBSEDCL would not be responsible for misplacement or premature opening of the tender.
  - ii) The tenderers are advised to go through the "Special terms and conditions" & also inspect the site before submission of the tender.
  - v) Transfer of tender documents purchased by / issued to one tenderer to another is not permissible.
  - v) The tenderers are to submit the tender papers in the specified tender box at the office of the Divisional Engineer (Electrical), Mini Micro Hydel Division, WBSEDCL. Tender received after due time shall not be entertained under any circumstances.
  - vi) If the office happens to be closed on the last date of the receipt of the application for issue of the tender papers / receipt of the tender papers / opening of the tender papers as specified in the tender notice, the corresponding last date shall be deemed to be extended to the next working day (excluding Saturday) up to the same specified time with all other dates remaining unaltered.
  - vii) Rate to be quoted against each item of the said schedule of work both in figure & in words. For evaluation of the tenders, rates in totality will be considered.
  - viii) Any correction in quoted rate should be duly signed by the tenderer.
  - x) Tender to be submitted in tender documents / format etc. as supplied / sold by the WBSEDCL only.
  - y) The quantity put to tender estimate may vary up to any extent.
  - xi) Rates to be quoted should be inclusive of all materials, labour, transportation, taxes (Except Goods & Service tax), duties etc. all complete.
  - xii) Time is the essence of this contract. The time of completion mentioned in this NIT shall be considered as time of completion of all works. Liquidated damages clause as per Company's norms shall be effected in case of failure to complete the work within this time.
  - xiii) Tender sent by post shall be rejected.
  - xiv) The Company may at its discretion ask any bidder to produce the detailed price analysis for any or all items of the schedule of work, to demonstrate the internal consistency of those prices with the construction method and schedule proposed.
  - xv) Any evidence of unfair trade practices including overcharging, price fixing, cartelization etc. as defined in various statutes will automatically disqualify the bidders. Formation of any cartel may lead to the cancellation of tenders with penal measures as necessary and the WBSEDCL reserve the right to take sure unilateral decision without further notice to anyone.

**General Condition of Contract** as prevailing for electrical works under WBSEDCL shall be applicable as required.

WBSEDCL reserves the right to reject the whole or part of this tender at its discretion without showing any reason whatsoever.

**vii)** The tenderer should put their signature with seal in all the pages of the tender documents.

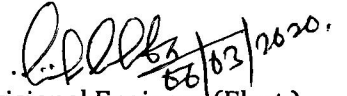
**viii)** The rate should be quoted in the enclosed Price Schedule.

**27. CONTROLLING OFFICER:** The Divisional Engineer (E), Mini Micro Hydel Division, WBSEDCL, Kurseong.

**28. SUPERVISING OFFICER:** Assistant Engineer (E), Mini Micro Hydel Division, WBSEDCL, Kurseong.

**29. PAYING OFFICER:** The Assistant Manager (F&A), Mini Micro Hydel Division, WBSEDCL, Kurseong.

Yours faithfully

  
Divisional Engineer (Elect.)  
MMHD, Kurseong

**Schedule of Work for "Repairing/Servicing of battery chargers of all the 5 different Hydel Power Stations under Mini Micro Hydel Division, WBSEDCL Kurseong."**

Sl. No.	Description of work	Details of battery charger	Rate (in Rs.)	Amount (in Rs.)
01.	Repairing/Servicing, Replacement of defective components and successfully running of battery charger panel at SHP.	Ultra Battery Charger 30V,10A		
02.	Repairing/Servicing, Replacement of defective components and successfully running of battery charger panel at SHP.	WEBEL Power Electronics Ltd. 30V, 75Ah Float cum Boost Battery Charger		
03.	Repairing/Servicing, Replacement of defective components and successfully running of battery charger panel at MKHP.	Dhawani Power System P Ltd. 110V ,150Ah, Float cum Boost battery Charger		
04.	Repairing/Servicing, Replacement of defective components and successfully running of battery charger panel at LRHP.	Chloride Power Systems & Solutions Ltd. 33.75V, 75Ah Automatic Float and Float cum Boost battery charger		
05.	Repairing/Servicing, Replacement of defective components and successfully running of battery charger panel at LRHP.	Amara Raja Power Systems Ltd. 30V, 80 Ah , Float cum Boost battery charger		
06.	Repairing/Servicing, Replacement of defective components and successfully running of battery charger panel at Fazi.	Calydine automatic Ltd. 33.75 V, 100Ah. Automatic Float and Float cum Boost battery charger.		
07.	Repairing/Servicing, Replacement of defective components and successfully running of battery charger panel at RHP.	WEBEL Power Electronics Ltd. 30V, 75Ah Float cum Boost battery Charger.		
08.	Repairing/Servicing, Replacement of defective components and successfully running of battery charger panel at RHP	Debikay make 30V, 100Ah Float cum Boost battery charger.		
<b>Total Amount</b>				
(GST shall be paid extra as per prevailing Government rule)				



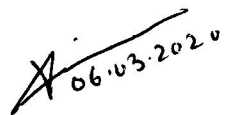
Total Amount (in words):


Signature:

Name:

Seal of the Agency:

Date:

  
06.03.2020  
Assistant Engineer (Elect.)  
Mini Micro Hydrl Division  
WBSEDCL, Kurseong

  
06/03/2020  
Divisional Engineer (Elect)  
Mini Micro Hydrl Division  
WBSEDCL, Kurseong