



WBSEDCL

**WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY
LIMITED**

(A GOVT. OF WEST BENGAL ENTERPRISE)

**OFFICE OF THE CHIEF ENGINEER : (SAFETY), CORPORATE SAFETY CELL
VIDYUT BHABAN (4TH FLOOR) : BIDHANNAGAR : BLOCK-DJ, SECTOR-II, KOLKATA-700
091**

**PHONE NO. 033-2359 7479 : / E-MAIL - CE.CORPSAFETYCELL@WBSEDCL.IN
CIN- U40109WB2007SGC113473, WEBSITE: WWW.WBSEDCL.IN GSTIN NO.19AAACW6953H1ZX**

NOTICE INVITING TENDER

N.I.T No -CSC/e-Tender/OS&A/2026-2027/01

Dated: 30.09.2026

e-Tender is invited by the Chief Engineer (Safety) Corporate Safety Cell, WBSEDCL, Vidyut Bhaban (5th Floor 'B' Block), Bidhannagar, Block-DJ, Sector-II, Kolkata - 700091 through electronic tendering (e-tendering) from Audit firms / Institutions / Organisations / Similar Establishments for the following task as detailed below.

Sl No	Description of item	Quantity (Nos)	Estimated Value (Rs.)	Remarks
1.	Conducting Safety Audit to safeguard the benefits of enhanced infrastructure achieved through AB Cable and UG Cable installation by identifying and eliminating potential vulnerabilities and mitigating the risk of untoward incidents in compliance with ISO 45001: 2018 (with all amendments).	(LS)	20.00 Lakhs (Twenty Lakhs)	Item wise scope of work has been mentioned in the BOQ.
Total			20.00 Lakh	

Earnest Money Deposit (EMD)

- All the bidders, need to submit 2.0% of the estimated value as EMD, i.e, Rs. 40,000/- (Forty Thousands)
- If the offer is submitted without or with inadequate Earnest Money as mentioned above, Bid will not be opened.

[Handwritten signatures and initials]

Schedule of Dates for e-Tendering:

Sl. No.	Activity	Date & Time
1	Tender Publishing	30.09.2026 12:30 Hrs.
2	Document Download	From: 30.09.2026 12:30 Hrs.
3	Pre-bid Meeting	08.10.2026 at 12:00 Hrs.
4	Bid submission	From: 12.10.2026 14:00 Hrs. Upto: 06.11.2026 14:00 Hrs.
5	Physical submission of EMD [If in the form of BG]	Upto: 13.11.2026 16:00 Hrs.
6	Technical Bid Opening	17.11.2026 14:30 Hrs.
7	Financial Bid Opening	To be intimated after evaluation of Technical Proposal

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing WBSEDCL in the search engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt of India (viz. nCode Solution, Safescript, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders".

Terms & conditions of the Tender Notice:

1. The tenderer or their duly authorized representative(s) are requested to attend the Pre-bid Meeting at the stipulated date and time.
2. The bidder shall select the tender to bid and initiate payment of EMD. **Earnest Money Deposit** amounting to 2.0 % (Two) of estimated value, as mentioned above shall be submitted along with the offer.
3. Payment options for paying EMD amount:
 - a) Through Online mode:
 - i) **Net-banking** through Payment Gateway.
 - ii) **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the



Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

b) Through Bank Guarantee (BG):

For submission of EMD through a BG along with SFMS copy, bidders will have to opt for "EMD Exemption" in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. BG should be drawn on any Scheduled Bank drawn as per the Proforma of Bank Guarantee for Earnest Money, given with this tender document vide Annexure-III initially valid for 6 (six) months from the due date of submission of tender and there shall be a claim period of another 3 (three) months, subject to further extension, if required, in favour of West Bengal State Electricity Distribution Company Limited payable at Kolkata.

Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

4. For submission of EMD / Security Deposit through BG, the particulars of the Banker of WBSEDCL are given below:

Beneficiary Name: West Bengal State Electricity Distribution Company Limited.

Bank Name: Punjab National Bank

Branch: Mayukh Bhavan

Bank A/c No.: 1096250031639

IFSC Code: PUNB0109620

WBSEDCL LEI NO: 335800XAI2LVH4RAVP09.

5. EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full.
Partial payment through online mode and remaining submission through BG is not allowed.

6. **General Instructions for Online Payment:**

The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.

Status of NEFT/RTGS payment through Challan for a bid may take time to be updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.

The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

7. **Refund/Settlement of EMD Amount:**

For unsuccessful bidders EMD amount submitted against the tender shall be refunded automatically (except EMD submitted in the form of BG), through an automated process, by NIC portal on receipt of updated status of any bid.

For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.



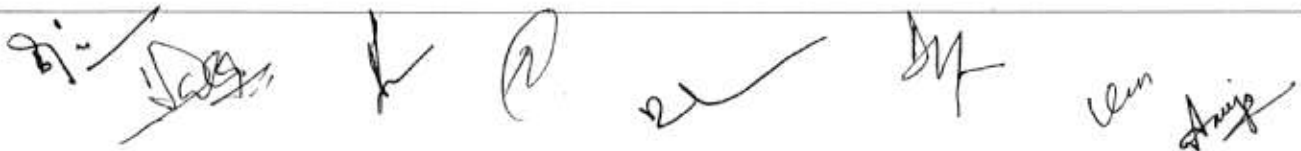
Earnest Money submitted shall be liable to forfeiture in case of the following reasons:

1. Revocation of Bid or alteration in quoted rates in Price Bid or any change in the terms and conditions of the bid after its opening without being asked by the Tender Inviting Authority.
2. If successful tenderer fail to accept Purchase Order issued within their offered validity period, not below 120 days.
3. For failure to submit specified Security Deposit or in the form of BG within time limit indicated in the P.O.

For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, **033-40267512** since payment gateway facility used by e-Tender portal is maintained by ICICI.

8. Successful bidder shall have to mandatorily create vendor id through WBSEDCL Vendor Corner, if not created earlier and update necessary statutory details along with bank account details. This is an essential step for accounting of EMD in SAP ERP system.
9. The bidder shall submit along with the offer necessary documents in support of their previous credentials and orders in support of their participation of the tender to WBSEDCL/Other Power Utilities/Other Govt. Departments/ any other power utilities in India in earlier occasions and financial capabilities to the extent of the estimated financial amount of their offer which may be referred to the point mentioned under Sl. No 2 of eligibility for participation at the Instruction to Bidder section.
10. No agent is allowed to participate in the Tender. Original Firm / Organisations / Institutions / Similar Establishments etc. will only be allowed in the tender.
11. WBSEDCL reserves its right to take decision keeping its interest in consideration.
12. If the offer is submitted without or with inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
13. The offer shall remain valid for a minimum period of 120 days from the next day of opening of the tender.
14. At the time of placing purchase order, the coverage mentioned in the Tender Document may vary up to $\pm 25\%$.
15. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.
16. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally without citing any reason whatsoever.
17. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL.
18. Any further information along with WBSEDCL's Revised Purchase Policy may be obtained from the website: www.wbsedcl.in and the following office:

*Office of the Chief Engineer (Safety),
West Bengal State Electricity Distribution Company Limited,
Vidyut Bhavan, 5th Floor,
Bidhannagar, Kolkata - 700091.
Phone No. 033-23197697*



INSTRUCTIONS TO BIDDERS

1. Key Dates:

The schedule of submission of bid, its opening etc. are furnished below. If any strike or Holiday falls on any of the scheduled date, then the next working day (between the mentioned working hours) shall be considered as scheduled date and schedule time.

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2. Eligibility for participation :

- Only the original firms, organisations, institutions, or establishments having the requisite capability, experience, and infrastructure to satisfactorily execute the scope of work specified under this tender shall be considered eligible to participate in the tender.
- The bidder shall have proven credentials demonstrating satisfactory performance of the tendered scope of work or similar works for WBSEDCL, other Power Utilities, or Government Departments during **the preceding seven (7) years starting from the last date of submission of bid**.
- The bidder shall have adequate financial capability to execute the tendered contract. For the financial eligibility of the bidder, pro-rata annualized value of the orders in the bidder's hand corresponding to the contract period of this tender along with the estimated value of the offer of the bidder should not exceed 150 % of their Average Annual Turnover of the last three completed financial years.

3. Variation of coverage of Scope Of Work:

At the time of placing purchase order, the quantity coverage under specified Scope of Work mentioned in the Tender Document may vary up to $\pm 25\%$.

4. General Guidance for e-Tendering:

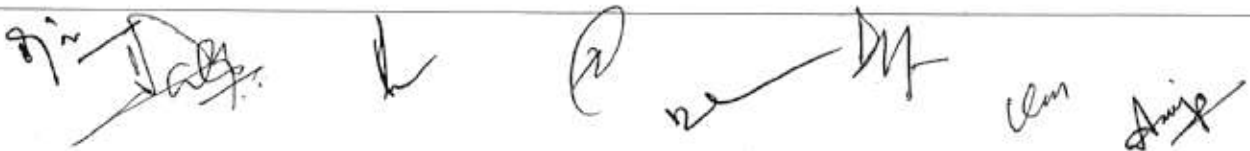
Instructions/ Guidelines for electronic submission of the tenders have been mentioned below for assisting the bidders to participate in e-Tendering.

5. Registration of Bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the e-Procurement system, through logging on to <https://wbtennders.gov.in>. The tender can be searched by typing WBSEDCL in WBSEDCL in the search engine provided in the website.

6. Digital Signature Certificate (DSC):

Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for



submission of tenders. The bidder can search and download NIT & Tender Documents electronically from the website using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

7. Submission of Tender Documents:

Tenders are to be submitted online through the website <https://wbtenders.gov.in>. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders - one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid.

The bidder needs to download the Forms /Annexures, fill up the particulars in the designated Cell and upload the same in the designated location of Technical Bid. He needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

8. Submission of Bid

The Technical Proposal shall contain scanned copies and/or declarations in the following standardised formats in two covers (folders).

a) To be submitted in "NIT" folder

- i. Notice Inviting Tender (NIT)
- ii. Addenda/Corrigenda: if published.

b) To be submitted in "EMD" folder

- i. Tender Fee: Not Applicable.
- ii. Earnest Money Deposit (EMD):
As prescribed before about payment options in the NIT.

c) To be submitted in "BOQ" folder

- i. Application for Tender (Vide Annexure -I)
- ii. Price Schedule in unpriced condition (Vide Annexure -II)

The bidder is to mention unit price in rupees and applicable percentage only in respect of GST as applicable, in the space marked for in the Annexure -II.

Note: Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.



and upload all the above digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.

Note: Tenders will be summarily rejected if any item in the statutory cover is missing.

(Documents)

- a) Participant Details:
- (i) Registration of the Company / Agency / Firm / Organisation / Institution.
 - (ii) Valid License under the prescribed rules as and where applicable.
 - (iii) Proof of execution of similar type of job in last 7 (Seven) Years in Govt. / Semi Govt. / PSU/ or any power sector utilities within India.
- b) The intending audit Firm/Institute/Organization etc shall have its offices in West Bengal. Audit Firm/Institute/Organization etc. operating from outside the State and not having its site office in West Bengal shall have to establish one camp / site office in Kolkata. All the participants shall have to give complete address of their office in West Bengal.
- c) The intending audit Firm/Institute/Organization etc. should have OSHAS certification.
- d) The Qualifications of the auditors:
- i) The auditor shall have at least a Degree in Engineering (Preferably in Electrical Engineering) from any institution recognised under AICTE.
 - ii) The auditor shall have successfully completed an Auditor Certification Course from a recognized and accredited organization, such as OSHA, BVQI, or an equivalent certification body.
 - iii) The auditor shall hold a valid professional membership with the National Safety Council (NSC), the Institution of Occupational Safety and Health (IOSH), or an equivalent recognized professional body.
 - iv) The auditor shall possess specialized training in Electrical System Safety from a recognized institution or training provider or shall have Diploma in Industrial Safety Training from any AICTE approved institution.
 - v) The auditor shall possess a minimum of five (5) years of post-qualification experience in conducting similar Electrical Safety Audits in Power Generation, Transmission, and/or Distribution systems.
- e) Authenticated documents:
- (i) PAN Card details.
 - (ii) Professional Tax (PT) submission Challan. Application for such addressed to the competent authority may also be considered.
 - (iii) GSTIN
 - (iv) Banker's Certificate to the Chief Engineer, Corporate Safety Cell, WBSEDCL or in a generalised format regarding financial capability issued within last one year from the date of opening of tender.
- f) Financial Information :
- Annual turnover for a period of the last five (05) financial years.
- g) Declaration :
- (i) List Details of Orders in hand prior to the publication of e-Tender.



(ii) The bidder shall submit the list details of orders in their hand, executed or to be executed within last ten (10) years from the date of submission of bid mentioning the order value, scope of work, status of execution.

(iii) Others: Any other documents found necessary.

Note: Bidders should be careful to submit all relevant documents during submission of bid to avoid disqualification.

9. Financial Proposal

The financial proposal should contain the following documents in one cover (folder). Bill of Quantities (BOQ)

The bidder is to quote the rate online through computer in the space marked for quoting rate in the BOQ. *(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder).*

Unit Price (in Rs.), CGST & SGST or IGST as applicable (in %), other statutory taxes, if applicable should be mentioned while quoting the rate online in the BOQ, as per relevant office orders of WBSEDCL.

10. Revision or Withdrawal:

Revision or withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority. Conditional and incomplete tenders are liable to summary rejection.

11. Acceptance of Tender

The lowest valid and responsive tender shall ordinarily be considered for acceptance. However, the Tender Accepting Authority shall not be bound to accept the lowest tender and reserves the right to accept or reject any or all tenders for valid reasons.

12. Purchase Order

WBSEDCL will communicate acceptance of tender to the successful bidder by a Purchase Order. The successful tenderer shall communicate the acceptance of the purchase order.

13. Concession

No price preference will be allowed to any tenderer based on the size of the industry or its geographic location. Co-operative Society will not be considered with separate status.

14. Holiday Listing and Vendor Rating

Holiday Listing & Vendor Rating will be applicable according to the "Holiday Listing & Vendor Rating" policies of the Revised Purchase Policy, which is posted in website of WBSEDCL (www.wbsedcl.in).



GENERAL CONDITIONS OF CONTRACT

1. Scope of Work:

Related to Underground Cable

[In and around Kolkata Zone]

1. Reviewing of laying practice of 33 kV & 11 kV UG Cables
 - a) through micro - tunnelling process.
 - b) through cut and cover process.
2. Reviewing of fault identification process in respect of 33 kV & 11 kV UG Cables.
3. Reviewing fault repairing procedures in respect of 33 kV & 11 kV UG Cables.
4. Reviewing Outdoor Cable Termination process adopted for 33 kV & 11 kV UG Cables.
5. Reviewing Indoor Cable Termination process adopted for 33 kV & 11 kV UG Cables.

Related to 11 kV HT AB Cable:

[In Elephant Corridors in Bankura, Jalpaiguri & Alipurduar]

1. Reviewing of stringing process adopted for HT AB Cable.
2. Reviewing of Fault identification process adopted for HT AB Cable.
3. Reviewing of Fault repairing process adopted for HT AB Cable.
4. Outdoor Cable Termination of HT AB Cable.
5. Indoor Cable Termination of HT AB Cable.

Related to LT AB Cable:

[Across all the 6 Zones throughout the jurisdiction of WBSEDCL]

1. Reviewing of stringing process adopted for LT AB Cable.
2. Reviewing of Fault identification process adopted for LT AB Cable.
3. Reviewing of Fault repairing process adopted for LT AB Cable.
4. Outdoor Cable Termination of LT AB Cable.
5. Indoor Cable Termination of LT AB Cable.

Related to Distribution Transformer(DTRs) and its allied network:

[50 number of DTRs spread across different districts of West Bengal]

Reviewing the process adopted for commissioning of Distribution Transformers.

Related to HT & LT AB Cable network:

1. Finding the root causes of potential vulnerabilities and development of different faults at AB Cable lines and systems.
2. Analysing the root causes of critical accidents endangering lives involving AB Cable network.
3. Reviewing the effectiveness of prevailing Earthing Arrangement in connection with DTRs, LT & HT AB Cable network.



2. Earnest Money:

Earnest money amounting Rs: 40000/- (Forty Thousand Only) shall be submitted through online mode or offline mode, if submitted through Bank Guarantee it shall be issued in favor of "WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED" payable at Kolkata on any scheduled bank approved by Reserve Bank of India, Earnest Money in any other form will not be accepted. Earnest money will be returned to the unsuccessful bidders after finalization of the winning bid. Earnest Money will be returned to the successful bidder after the receipt of Security Deposit as per the Security Deposit Clause, mentioned under General Conditions of Contract. Earnest money submitted is liable to be forfeited for failure of the tenderers to accept formal order placed within the validity period of their offer as stipulated in the Formal Order.

3. Security Deposit:

The security deposit for an amount 10% of the ordered value should be furnished within a period of 30 days from the date of issue of the order to the paying authority under intimation to this end. It should be in the form of Bank Guarantee (BG) issued by any Scheduled bank in India, approved by Reserve Bank of India, and preferably from its branch in Kolkata in which event it would be open to the WBSEDCL or its designated officer to prefer the claim for invocation / encashment of the concerned BG within 6 (Six) months from the expiry of the period of such guarantee.

The BG should remain valid up to the scheduled date of completion of the job. The said BG is required to re-validate (if required) up to the actual date of completion of the job keeping with the provision of claim period as stated above.

The Bank Guarantee should be executed in the line with enclosed pro-forma and on non-judicial stamp paper of Rs: 100 /. The security deposit is liable to be forfeited in case of non-compliance of, or failure to complete the job as per the terms and conditions of the contract between WBSEDCL and the selected audit agency or firms. The contract is liable to be cancelled for non – submission of the Security Deposit in time and the earnest money for the bidder shall also be forfeited. No claim shall be made against WBSEDCL in respect of interest on Security Deposit. No claim shall be made against WBSEDCL in respect of interest on Security Deposit.

4. Bid Prices:

The bidder would have to quote the prices in Indian Rupees only for the total scope of Work.

5. Bid Validity:

The bid shall remain valid for acceptance for a period of 180 days from the date of submission. WBSEDCL may request the bidders through written communication for extension for the validity period of their respective bids. Bidders who agree to such extension shall confirm through written communication to WBSEDCL the availability of their professional staff / team members originally identified for the assignment appropriate replacement of the key resources shall be proposed by the bidders and the same shall be duly evaluated for the final assessment and award of the contract. Further, in case of any changes in the cost proposed for the assignment the same shall be intimated to WBSEDCL and same shall be duly evaluated for final assessment and the award of contract. Bidders, who do not agree to the extension of the validity, have the right to refuse the request for the same to WBSEDCL. In such cases, where the bids for which such extension of period of validity were not agreed by the bidders, the same shall be considered invalid.

6. Bid Evaluation:

Evaluation of Technical Bid:

Evaluation of technical proposals submitted by the bidders will be initiated with the evaluation of documents to meet the qualification criteria. WBSEDCL shall examine and verify the supportive documents sought under the pre-qualification criteria. Any kind of false /fabricated evidences for



qualification, if found shall lead to the rejection of bid, as well as the bidder may be disqualified for participation in any future assignments in relation with WBSEDCL. The bidder shall meet all the stated qualifications criteria. In case of any bidder not being able to provide adequate evidence to establish the qualification criteria the respected bid shall stand rejected.

Evaluation of Financial Bids:

Thereafter financial bids shall be opened for the bidders who have technically qualified in the technical submission / presentation. The financial bid shall be opened in the presence of the bidders of their authorised representatives. The bidder who will be technically qualified and as well as quoted the lowest price will be considered for placement of order. Individual item wise lowest price will not be criterion to be the lowest bidder. Lowest bidder will be selected based on the total quoted price. Part lowest bidder or part order will not be considered for award of contract in this evaluation process. In case of any discrepancy in quoted price or in terms of any mismatch of figures and words, quote in words shall prevail.

7. Price:

Quoted price shall be net and firm till completion of the job.

8. Terms of Payment:

20% of the order value will be paid as interest bearing mobilisation advance on against submission of the bidders claim supported by the 110% of the claim value in the form of Bank Guarantee along with SFMS copy and the same will be valid till final execution of the order. After completion of the job the Successful bidder can submit its claim to the Controlling Officer of this contract for giving the effect of the payment. The mobilisation advance shall be adjustable against the final bills upon submission of the same by the bidder.

9. Paying Authority:

The Manager (F&A), Establishment Corporate, WBSEDCL will be the paying authority for this Formal Order / Award of Contract.

10. Supervising Authority:

The respective Regional Managers or any others technical officers of the concerned region shall act as a Supervising Officer for this Safety Audit. They have the authority to check, supervise and certify the reports and experimental data obtained at site in relation with this Audit.

11. Controlling Officer:

The Chief Engineer (Safety), Corporate Safety Cell, WBSEDCL shall be the controlling Officer for this job. Superintending Engineer, Corporate Safety Cell, WBSEDCL shall be the reporting officer for this job.

12. Nodal Office:

Sr. Manager (HR&A) Corporate Safety Cell will be the Nodal Officer to monitor this job. In the event of the interest of the work, WBSEDCL may nominate at any time other person or corporate body to act as Nodal Officer or Nodal Agency.

13. Insurance:

Transit Insurance and insurance of the successful bidder's resources such as computer or any other measuring or testing equipments and infrastructure used during storage / working at site shall be arranged by the successful bidders at its own cost. WBSEDCL shall not take any responsibility for any Purchase, rent, loss or damage of such hardware or software or any other equipments and infrastructure.

The bottom of the page features several handwritten signatures and initials in black ink. From left to right, there is a signature that appears to be 'S. K. Singh', followed by a single letter 'L', then a circled 'R', and finally two more signatures, one of which includes the word 'Amir' written below it.

14. Completion Time:

- The entire job has to be completed within 4 Months / 120 Days from the date of placement of order. The zero date will be counted from the date of issuance and acceptance of formal order and subsequent acceptance of Bank Guarantee at that time. The bidders are requested to provide clearly defined competitive timeline for the completion of the safety audit as per the standard code guidelines. Any addition / variation in the scope of work shall be compensated with extra days for the completion of that particular job.

15. Acceptance of Order:

WBSEDCL shall communicate for acceptance of tender to the successful bidder or its authorised representatives, by a formal order or award of contract. Successful bidder or its representatives shall communicate to WBSEDCL regarding the acceptance of the formal order.

16. Reservation:

WBSEDCL reserves the right to deviate any of the terms and conditions stated here in as and when necessary and reject any or all tenders without assigning any reasons what – so – ever and it is not binding on WBSEDCL to accept the lowest bid.

17. Liquidated Damage for Delay:

The time of submission of the final reports are to be treated as an essence of the contract and the WBSEDCL reserves the right to repudiate the contract, if the desired report is not offered within scheduled period. But the Chief Engineer (Safety), Corporate Safety Cell, WBSEDCL may at his discretion waive this condition and accept the reports with imposition of liquidated damage @ 0.143% of the contract value of the works for each calendar day of delay subject to a maximum of 10% of the contract work. Liquidated damage, if any, involved, shall be recovered from the outstanding bills/Bank Guarantee.

18. Risk Coverage:

The time of submission of reports as specified in the purchase order shall be deemed to be of the essence of the contract and if the Auditor fails to deliver or despatch any reports within the period prescribed for such submission in the said purchase order/contract, the purchaser shall be entitled to purchase such reports or if not available, the best and nearest available substitute elsewhere on the account and at the risk of the Auditor or to cancel the contract and the Auditor shall be liable to compensate for any loss or damage which the purchaser may sustain by reason of such failure on the part of the Auditor. WBSEDCL at its discretion may not issue subsequent order if earlier Order against earlier tender is not completely executed. If there is a failure to execute the contract fully, WBSEDCL reserves the right to invoke Bank Guarantee/forfeit Earnest Money deposit/ to the extent of loss so suffered by the WBSEDCL on risk purchase or otherwise, and may deduct the additional amount, if any, so incurred by the WBSEDCL from other claim / bill lying with the WBSEDCL or from any other contract.

19. Legal Jurisdiction:

If any dispute or discrepancies arises with respect to the order or any other terms and conditions of the order including its execution, such dispute/difference shall be subject to settlement under the jurisdiction of Kolkata Courts only.

20. Force Majeure:

The Auditor shall be under no liability if he is prevented from carrying out the task by any of his obligations i.e. by reason of war, invasion, act of foreign country, hostilities (whether war declared or not), riots, civil commotion, mutiny, insurrection, rebellion, revolution, accident, earthquake, fires, floods Govt. order and/or restrictions (except power supply restriction) delay or inability to submit final report beyond the reasonable control. However, such force majeure circumstances are to be intimated immediately and to be established subsequently with proper documents/proofs to the entire



intimated immediately and to be established subsequently with proper documents/proofs to the entire satisfaction of the ordering authority. The decision will be taken by the WBSEDCL authority if the cited reasons are justified and appropriate. The decision of WBSEDCL will be full and final.

21. GST:

The Purchase Order Price is exclusive of GST (as applicable) and the same will be paid extra, on production of original documentary evidence at the rate applicable at the time of final payment as per the contract. The GST will be paid as per the prevailing rate, unless any amendment in this regard is issued by the Ordering authority. TDS under GST will be applicable.

22. Cancellation or Termination of Order:

The time for effecting complete submission of the above reports indicated shall have to be treated as the essence of the contract. The Company reserves the right to repudiate the contract if the above period is not strictly adhered to. In the event of failure in effecting the desired time line of the contract the formal order will liable to be cancelled after serving the notice. In the event of termination of the contract WBSEDCL reserves the right to cancel the order without assigning any reasons thereof and the decision of WBSEDCL is the full and final.

23. Planning and Implementation:

Carrying out inspection at selective sites under WBSEDCL as per the requirement to fulfil the essence of the contract. Pre – implementing meeting between the Intending Audit Firm/Institute/Organization etc and WBSEDCL may be conducted to achieve the goal of this contract. Supervising and monitoring to be ensured to the workforce and tracking the project execution work based on the PERT Chart to be submitted by the Intending Audit Firm/Institute/Organization etc. to WBSEDCL prior to start the work.

24. Quality Monitoring:

Quality Assurance Plan (QAP) and Field Quality Plan (FQP) are to be submitted by the Intending Audit firm. Inspection, measurements, testing and the site work needs to be conducted in presence of the Site Authority of WBSEDCL to ensure the quality of work. Identification of the defects if any, executed at site required to be corrected and documented.

25. Contract Period:

Audit management team (AMT) shall submit the completion reports of major activities of respective contract with in a period of 120 days from the unanimously accepted 'Zero Date' of contract. Submission of Performance Bank Guarantee as per the prescribed format is the essential criterion to carry out the task. Zero Date shall be the date immediately after the unconditional acceptance of contract and submission of BG to the WBSEDCL authority.

26. MIS Update and Reporting Arrangements:

The Auditor shall prepare and submit fortnightly progress report during the assignment, detailing the progress of the work. Any anticipated or existing delays, deficiencies, constraints, forecasts, recommendations, or other relevant issues shall be brought to the notice of the WBSEDCL authority well in advance. The report shall also include details of the major activities undertaken and significant events during the reporting period, including monitoring, evaluation, and photographic/image documentation, wherever considered necessary. Such information shall be submitted to the concerned authority of WBSEDCL as supplementary documentation.

27. Contract Closure Activities:

Upon receipt of the completion notice from the auditor one conclusive meeting is to be conducted at the WBSEDCL Head Quarter in presence of auditing members and the representatives of WBSEDCL. WBSEDCL should have the facilities for re - inspection if the desired job results are not obtained

A series of handwritten signatures and initials in black ink, arranged horizontally across the bottom of the page. From left to right, they include a stylized signature, a signature that appears to be 'D.S.', a simple 'h' or 'L' mark, a circled '2', a signature that looks like 'DH', a signature that looks like 'm', a signature that looks like 'U.S.', and a signature that looks like 'Anup'.

under any circumstances. Auditor should maintain detailed records of relevant events, drawings and documents and minutes of the meetings and prepare completion report as per the recommended practice.

28. Other Activities:

Review and confirm that all relevant clearances and permits have been obtained prior commencement of works and all required signs / flags etc are in place at site during execution of work. Particularly ensure that all open pits if any excavations that are left overnight are secured from the access of humans and animals.

29. Safety Management Activities:

The auditor shall assist WBSEDCL in discharging its safety responsibilities and ensuring compliance with all applicable safety regulations, codes, and statutory requirements. The auditor shall provide recommendations on good safety practices relating to the design, construction, operation, and maintenance of the electrical network, wherever applicable. The auditor shall also develop a comprehensive Safety Management Checklist for the audit, to be used by the engaged personnel and WBSEDCL officials for the effective implementation, supervision, monitoring, and evaluation of safety compliance throughout the audit programme.

30. Equipments:

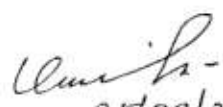
The qualified auditor shall arrange, at its own cost and responsibility, all testing equipment required for carrying out the inspection and testing activities as per the site requirements throughout the audit programme. WBSEDCL shall not be liable for any damage to, loss of, or transportation/carriage costs of such equipment. The auditor shall also be solely responsible for obtaining and maintaining adequate insurance coverage for the equipment, wherever considered necessary.

31. Client Support:

The selected auditor, if based outside the State of West Bengal, shall be entitled to reimbursement of to-and-fro airfare or railway fare, subject to the prescribed ceiling. Reimbursement shall be made on an actual basis upon submission of valid supporting bills. The cost of rail and road transportation for travel to various bases within the State of West Bengal, where the audit programme is to be conducted, shall be borne by WBSEDCL. Accommodation during site visits shall be provided and the cost will be borne by WBSEDCL at its Guest Houses/Inspection Bungalows (IBs), subject to availability and in accordance with the prevailing guidelines of WBSEDCL.

32. Submission of Audit Reports:

The firm shall prepare a comprehensive report based on their evaluation testing analysis regarding the scope of work as mentioned. Recommendations shortcomings gap analysis will be the major criterion for submission of details report. The report shall also include site photographs technical drawings and other documents as required to establish the technicalities as per the standard guidelines. The firm shall submit the report within the period of two weeks after the completion of work as specified earlier.


25/09/2026
Chief Engineer (Safety)
Corporate Safety Cell
WBSEDCL

