



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Zonal Office, Siliguri

Telephone: 0353-2542747
e-mail: zm.siliguri@wbsecl.in

Administrative Building
2nd Mile, Sevoke Road, Siliguri
Darjeeling, West Bengal - 734001

NOTICE INVITING TENDER

NIT no: ZM/SLG/Tender/2024-2025/37

Dated: 19.02.2025

Sealed percentage rate tender is invited (Submission in physical form) for the work as mentioned in Cl. No. 1 of this NIT by The Zonal Manager, Siliguri Zonal Office, WBSEDCL from experienced, bona-fide and financially sound firms/ contractors fulfilling the terms & conditions as mentioned below:

Name of the work	Estimated Amount (including 1% Cess & excluding GST)	Cost of Tender Document	Completion Time	Earnest Money Deposit (Rs.)
Renovation of Chamber of the Divisional Manager, Kalimpong Division with modification of existing Toilet Block at Kalimpong Administrative Building under Kalimpong Region of WBSEDCL	Rs.95,914.33/-	Rs.295/- (incl. GST) [Non - Refundable]	15 days from the date of Handover	Rs.1,919.00/-

Terms & conditions:

- Name of the Work:** Renovation of Chamber of the Divisional Manager, Kalimpong Division with modification of existing Toilet Block at Kalimpong Administrative Building under Kalimpong Region of WBSEDCL.
- Eligibility Criteria:** The Bidder must possess valid up to date (i) Trade Licence, (ii) PAN, (iii) GST registration certificate with (iv) latest GST Return (GSTR-3B), (v) EPFO & ESIC registration certificate and copy of the same (duly self-attested) shall be submitted along with the tender application.
- Key Dates:** The bid documents (Bid documents consisting of NIT copy and Annexure (Price Bid) will be issued to the eligible intending bidders by The Zonal Manager, Zonal Office, Siliguri, Darjeeling, WBSEDCL, upon submission of requisite fee for tender document of **Rs.295/-** (Non-refundable) [in form of CASH/DD of any Nationalised Bank of India of **Rs.295.00/-** in Favour of WBSEDCL, payable at Siliguri as Cost of Tender Documents] along with application for issue of Tender Documents with self-attested copy of valid up to date (i) Trade Licence, (ii) PAN, (iii) GST registration certificate with (iv) latest GST Return (GSTR-3B), (v) EPFO & ESIC registration certificate.
 - The last date of receiving of such application shall be up to **17:00 Hrs of 28.02.2025.**
 - The last date of issue of tender paper is up to **17:00 Hrs of 05.03.2025.**
 - The bid in sealed envelope must reach to The Zonal Manager, Zonal Office, Siliguri, Darjeeling, WBSEDCL, 2nd Mile, Sevoke Road, Siliguri 734 001 by **17:00 Hrs of 10.03.2025.**
 - The Bids will be opened at **11:00 Hrs of 11.03.2025.**



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- 4) **Submission of Bid:** The intending bidder shall submit the bid as per prescribed format in **Annexure - I** (Price Bid) along with self-attested copy of issued tender documents, copy of this NIT and DD of any Nationalised Bank of India of **Rs.1,919.00/-** in Favour of **WBSEDCL**, payable at **Siliguri** as Earnest Money Deposit (EMD). Tender submitted without EMD shall be rejected. At no circumstances, waiver of EMD shall be allowed.
- 5) **Validity of Bid:** The bid shall be valid for a period of 180 (One Hundred Eighty Days) from the date of opening of tender.
- 6) **Opening of Tender & Award of Contract:** Submitted bids shall be opened as per date and time schedule of this NIT. Submitted documents along with the bid as asked in Cl. No. 4 of this NIT are valid, thereafter lowest price in totality shall be the guiding factor to decide the successful bidder. The bidder whose bid will be accepted, will be notified by the authorised official through letter of award. The notification of award will constitute the formation of contract.
- 7) **Defective Material:** If in the opinion of the Engineer-in-Charge/ Controlling Officer, any of the materials brought to the site for use are not of the quality or kind specified in the contract and/ or are unfit for work, he shall be at liberty to order the removal of the said materials and the contractor shall remove the same within 24 (twenty four) hours after notice has been given to him, and if he fails to remove them within the time the Engineer may cause them to be removed anywhere at the risk of the contractor and any cost incurred in so doing shall be deducted from the dues to the contractor under the contract.
- 8) **Payment:** 100% payment of ordered value along with applicable GST shall be paid to you after successful completion of work and submission of tax invoice in triplicate with due certification from the controlling officer & supervising officer of the work.
- 9) **Completion:** The work shall be completed 15 days from the date of commencement of work.
- 10) **Earnest Money Deposit:** intending bidder(s) shall submit DD of any Nationalised Bank of India of **Rs.1,919.00/-** in Favour of **WBSEDCL**, payable at **Siliguri** as Earnest Money Deposit (EMD). Tender submitted without EMD fee shall be rejected. At no circumstances, waiver of EMD shall be allowed. After successful completion of tender formalities, the EMD of the unsuccessful bidders shall be refunded upon prayer for the same to the tendering authority. The prayer shall consist detailed description of the tender along with the Bank Account details, in which the amount to be refunded. In any case the tender if gets cancelled due to any unavoidable circumstances; the EMD of all the participants shall be refunded as per norms of WBSEDCL. However, the EMD money of the successful L1 bidder shall be converted in tune to the Security Deposit for the work, which shall be refunded as per clause no 11.
- 11) **Security Deposit:** Security Deposit @8.00% shall be deducted from the bill value along with which the EMD of 02% of contract price shall be converted in tune of total of 10% of contract price as Security deposit, which shall be refunded after satisfactory completion of defect/liability period of 06 (six) months or one full monsoon period (June-September), whichever is later, which shall be reckoned from date of completion of

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work. In case L1 bidder submit quotes higher than the estimated amount, additional Money to complete the tune of 2% EMD value shall be deposited within 07 days after finalisation of the tender.

- 12) **Deduction of Taxes and Cess for BOCWWC Act, 1996:** If it is obligatory under the provision of Income tax Act 1961 to deduct tax at source then the same will be deducted from the bills as applicable. The contractor is required to follow the Building and other Construction Worker's welfare Act, 1996. Registration of his establishment under section-7 of the Building and other Construction Worker's (Regulation and condition of service) Act, 1996 is to be made after the contract is awarded. 1% cess towards BOCWWC Act, 1996, will be deducted from its total amount of each bill. For this deductions certificate will be issued as per rules.
- 13) The bidder at the his/her own responsibility and risk is encouraged to visit and examine the site of works and its surrounding and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Bidder's own expense.
- 14) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
- 15) Conditional/Incomplete tender will not be accepted under any circumstances.
- 16) Tenders received after due date and time will not be considered under any circumstances
- 17) The price will be firm and no escalation in price will be considered under any circumstances.
- 18) The applicable goods & service tax will be paid as per GST statute.
- 19) If the Office happens to be closed on the last date of receipt of documents /opening of tender, the next working day at the same time & venue shall be applicable for the said purpose.
- 20) The Regional Manager, Region Office, Kalimpong, WBSEDCL shall be the Controlling Officer.
- 21) The Assistant Manager (F&A), Divisional Office, Kalimpong, WBSEDCL shall be the Paying Officer.
- 22) The Manager (HR&A), Region Office, Kalimpong, WBSEDCL shall be the Nodal Officer.
- 23) The Assistant Engineer (Civil), Zonal Office, Siliguri, WBSEDCL shall be the Technical Controlling Officer.
- 24) The Junior Engineer (Civil) Gr-I, Region Office, Kalimpong, WBSEDCL shall be the Supervising Officer.
- 25) The WBSEDCL does not bind itself to accept the lowest bidder and reserve the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.
- 26) The WBSEDCL reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
- 27) **Liquidated Damages (LD):** If the contractor fails to complete the work successfully within the time specified in the contractor any extension thereof, the company shall recover from the contractor as liquidated damages a sum of half percent (0.5%) of the contract value of works for each calendar week of delay or part



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thereof of delay subjected to Force Majeure. The total recovery against liquidated damage shall not exceed ten percent (10%) of the contract value of the work.

28) **Extension of Time:** An extension of time without imposition of liquidated damage, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him was not due to his fault.

(S. Bera)
Addl. C. E. & Zonal Manager
Siliguri Zonal Office
W.B.S.E.D.C.L.