

West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Office of the Project Manager

Teesta Canal Fall Hydel Project

Telephone : 0353-2430155

E-Mail : tcfhp@wbasedcl.in

Administrative Building Township Complex

Phansidewa, Darjeeling, PIN-734 434

CIN: U40109WB2007SGC113473

NIT No.: PM/TCFHP/HR&A/E-17/2023-24/42

Date: 17/07/23

Notice Inviting Tender

Sealed tenders on item-wise rate are invited from the bona-fide, resourceful and experienced GST registered Vendors of WBSEDCL/WBSETCL/PWD/other Government organizations/Government undertaking etc. having appropriate credentials for the following works.

Name of the work
Refilling & Servicing of portable type Fire Extinguishers at Admin Building, O&M Division-I/II/III, TCFHP, WBSEDCL

Specification of Material, Quantity and Estimated Value:

Sl No	Item Description	Capacity	PS I	PS II	PS III	ADMIN BUILDING	Inspection Bungalow	Total
01	CO2 Type Fire Extinguisher	3.0 kg	22 Nos	18 Nos	25 Nos	6 Nos	2 Nos	73 Nos
02	CO2 Type Fire Extinguisher	22.5 kg	03 Nos	02 Nos	3 Nos	-	-	08 Nos
03	DCP Type Fire Extinguisher	5.0 kg	18 Nos	16 Nos	16 Nos	-	-	50 Nos
04	DCP Type Fire Extinguisher	10.0 kg	-	-	-	6 Nos	3 Nos	09 Nos
05	DCP Type Fire Extinguisher	25.0 kg	-	02 Nos	02 Nos	-	-	04 Nos
06	ABC Type Fire Extinguisher	2.0 kg	03 Nos	-	-	-	-	03 Nos
07	Foam Type Fire Extinguisher	9.0 Kg	15 Nos	13 Nos	15 Nos	-	-	43 Nos
08	Foam Type Fire Extinguisher	45.0 kg	02 Nos	01 Nos	03 Nos	-	-	06 Nos

Instructions to Bidders (IB):

IB-1. The tenderers shall keep the tender documents in a properly sealed cover. This cover shall be addressed to the Project Manager, TCFHP, Phansidewa Township complex, WBSEDCL, Dist:-Darjeeling and shall contain the name of work, tender Notice no and shall be super scribed as "TENDER". This cover shall also bear the name and address of the tenderers.

Registered Office : "Vidyut Bhavan", Bidhannagar, Block - DJ, Sector - II, Kolkata - 700 091

Telephones : 033 2359 1930 to 1940, Fax : 033 2359 1954

website: www.wbasedcl.in

- IB-2.** If the envelope is not sealed or marked as indicated above, the WBSEDCL would not be responsible for the misplacement or premature opening of the tender.
- IB-3.** The tenderer will have to quote their rates item-wise (in figure as well as in words) strictly. If there is discrepancy in figure and word the amount stated in word shall prevail. If the percentage rate column is left blank, the bid shall be rejected.
- IB-4.** The envelope must accompany self-attested copies of followings.
- Trade License
 - Valid GST registration certificate if any & GSTR 3B return of last 6(Six) months if applicable.
 - PAN card
 - ITR of last two years
 - Successfully completed refilling of similar works of single contract of atleast 50% in last 7(Seven) years.
- Originals shall have to be produced for verification on demand.
- If any unsatisfactory performance report has been recorded for the last 3 (three) years in WBSEDCL/WBSETCL/PWD/other Government organizations/Government undertaking etc.the applicant will not be eligible for participation in the tender.
- IB-5.** Price indicated in the schedule of prices deemed to include all the levies/duties/taxes and all other incidentals payable as per statute excluding GST. Relevant GST rule shall be applicable for the work and shall be paid extra.
- IB-6.** All corrections in the tender should be initiated by the tenderer before submission of the tender. All pages of the tender document must be signed with company's seal by the tenderer. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing, will be liable for rejection.
- IB-7.** The tender by a partnership firm must be furnished with full names of all partners and be signed with partnership name, followed by the signature (s), designation(s) of the authorized partner(s) or other authorized representative(s).
- IB-8.** Before the deadline for submission of tenders, WBSEDCL may modify the bidding documents by issuing addenda/corrigenda. Any corrigendum thus issued shall be part of the bidding documents and shall be communicated in writing or by cable/mail to all participants of the tender.
- IB-9.** Formation of any Cartel, may lead to the cancellation of tenders with penal measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
- IB-10. Cost of Bidding:** The bidder shall bear all cost associated with the preparation and submission of their bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- IB-11.** Bids will be received up to **11:00 hrs. on 24.07.2023** and will be opened on the same day at **15.00 hrs.**
- IB-12.** WBSEDCL, who do not bind itself to accept the lowest tender, reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders the reason for WBSEDCL's action.
- IB-13.** The tender shall be typed or written in indelible ink and shall be signed by a person/persons duly authorized by the tenderer. The proof of authorization shall be furnished in the form of a written power-of-attorney/ or Resolution of the Board of Directors of the Company which shall accompany the bid.
- IB-14.** Any other details may be had from the Manager (HR&A), Administrative Building, TCFHP. Phone no. 0353-2430168, Mob: 8900794039.
- IB-15.** Tender without earnest money (**2.5% of Quoted Amount**) shall be summarily rejected. Earnest money shall have to be deposited in the form of demand draft/Pay order/Bankers

Cheque on any Scheduled Commercial Bank payable at 'Siliguri' & drawn in favour of " West Bengal State Electricity Distribution Company Limited, A/c no 30149574213." Exemption from deposition of earnest money shall not be allowed under any circumstances.

IB-16. Terms & Conditions:

- a. **Scope of Work:** The Materials are to be delivered, installed & completed at the site as per direction of the Controlling Officer of the work or his/her representatives.


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07	Foam Type Fire Extinguisher	9.0 Kg	15 Nos	13 Nos	15 Nos	-	-
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- b. **Work Sites:** The above mentioned Fire Extinguishers are to be delivered and installed to the following places in following quantity.
- c. **Agency's staff at Site:** The Agency shall provide an authorized representative duly approved by the Controlling Officer.
- d. **Care of works:** From the commencement to the completion of the works, the Agency shall take full responsibility for the care thereof and in case of any damage & loss of any article belonging to the Company from the part of the Agency, the Agency shall bear the total cost. The Agency shall take every practicable precaution not to damage or to cause injury to any adjoining or other properties or to any persons. However even if any damages or to cause injury occurs, the Agency shall be responsible in meeting the necessary claims and demands as may be required.
- e. **Workmanship:** You must engage the best workmanship and/or in the best manner to the satisfaction of the Controlling Officer of the work.
- f. **Quality of Article:** The article is to be of good quality, guaranteed for at least 01 (one) year from the installation. If any defect found at the time of delivery/installation, the same should be replaced by your own cost.
- g. **Company's Right to Terminate Contract:** If the Agency neglects to proceed with the work with due diligence, the company shall have right to terminate the LOI/LOA after giving notice in writing to the Agency.
- h. **Statutory Deductions:** Income Tax and STDS on GST will be deducted from the bill as per statutory obligation.

- i. **Payment:** Payment will be released against submission of bill duly certificated by the controlling officer with duplicate pre-receipted challan on satisfactory completion of the work.
- j. **Penalty:** The materials should be delivered within the stipulated period failing which penalty shall be imposed @ 0.5% (five percent) per week for first 10 weeks and thereafter 1% per week subject to maximum of 10% of the ex-work price.

IB-17. Risk Purchase: In the event of your failure to execute the work timely and/or to the satisfaction of **WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED**, the Work Order may be terminated prematurely and the balance work may be got done through any other agency at your risk and cost.

IB-18. Liquidated Damage: Supply and delivery (physical delivery of Equipment / Materials at the place of delivery in accordance with the Delivery Instruction) /erection/construction of the Equipment / Materials as well as execution of the entire work should be as per the delivery schedule/schedule of completion of work. If the Equipment / Materials/ erection/ construction are not delivered/work is not completed within stipulated period as per schedule, WBSEDCL reserves the right to repudiate the Order (LOA). But the Purchaser may, at his discretion, extend the delivery schedule/execution schedule subject to imposition of liquidated damages at half percent (0.5%) of the Contract price for per week of delay or part thereof for first 10 (ten) weeks and @ 01% of value per week beyond 10 weeks subject to a maximum of 10% of the contract price /Ordered value and accept the Equipment / Materials beyond the stipulated period. Liquidated damages, if any, shall be recovered from the outstanding bills / performance guarantee. Total contract price shall imply the contract prices of all the schedules of works taken together. The purchaser may, without prejudice to any other method of recovery, deduct the amount of such damages from any moneys due or to become due to the agency/contractor. The payment or deduction of such damages shall not relieve the agency/contractor from his obligation to complete the works or from any of his other obligations and liabilities under the contract.


12.7.2023
(S. K. Ambashta)
Addl. Chief Engineer & Project Manager
TCFHP, WBSEDCL