



# West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

## Hydel Headquarters

Fax : 0353-2540597  
Telephone: 0353-2542156  
e-mail: cehwbsedcl@rediffmail.com

Power House Complex,  
2nd Mile Sevoke Road,  
Siliguri, PIN - 734001.

NIT NO. CEH/HRA/....11..../2020-21

Dated: 23/02/2021

### NOTICE INVITING TENDER

Sealed tenders with firms own seal are hereby invited for supply, delivery and installation of 07 Nos. PC & 3 Nos. Multi-Function Printer at the Office of the Chief Engineer (Hydel), WBSEDCL, Power House Complex, 2<sup>nd</sup> Mile, Sevoke Road, Siliguri. The specification of said PC has been appended below:

Sl. No.	Item Description	Rate Per Unit	HSN Code	GST %	Total Amount (Including All taxes and other Charges)
1.	<b>Computer</b> Details Specification mentions in Annex- I				(In Word)
2.	<b>Multi-Function Printer</b> Details Specification mentions in Annex-II				(In Word)

Tender will be received up to **2 P.M on 04.03.2021** and will be **opened on the same day at 3.00 p.m.** in presence of the attending tenderers or their authorized representative.

**The work is to be completed within 15 (Fifteen) days from the date of receipt of the order.**

#### Terms and Conditions:-

- 1) Rate should be quoted both in words and in figures, stating HSN code. The Agency shall have to submit valid copies of G.S.T Reg. No. and PAN No with the offer. The offer shall remain valid for 180 days from the date of opening of tender.
- 2) The rate quoted by the tenderer shall be firm & net. No price escalation or revision of rates shall be considered during the period.
- 3) The above said item should be under warranty cover of 03 (Three) Years validation.
- 4) Copy of Dealership Certificate/Distributor Certificate/Channel Partner Certificate with seal and signature is to be enclosed with the quotation.
- 5) Reference of Tender Notice with due date of Opening should be super scribed in the envelope.
- 6) Rate quoted should be inclusive of transportation and installation charges.
- 7) Tender send by post will be rejected.
- 8) The tenderer should put their signature with seal in all pages of the tender documents (Annexure I to IV). The received Tender without required document is invalid and shall not be considered for evaluation.
- 9) Any correction in quoted rate should be duly signed by the tenderer.
- 10) The tenderers are to submit the tender papers in the tender box at the office of the Chief Engineer (Hydel), HHQ. Tender received after due time shall not be entertained under any circumstances.





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- 11) Liquidity damages shall be imposed in case of delay for supply of materials @  $\frac{1}{2}$  % per week or part thereof subject to a maximum @10% of the order value.
- 12) 100% Payment will be made after delivery of material and on successful installation, against submission of bills along with delivery challan in duplicate duly certified by the Controlling Officer. Payment will be made through Bank.
- 13) **A. Controlling Officer :-** Chief Engineer (Hydel), Hydel H.Q., WBSEDCL  
**B. Paying Authority: -** Manager(F&A) & DDO, HHQ, WBSEDCL  
**C. Supervising Officer :-** Manager (HR&A), HHQ, WBSEDCL
- 14) The Company reserves the right to reject or accept any or all tenders without assigning any reason whatsoever.

Yours faithfully,

(Anil Kumar Pandey)

Chief Engineer, (Hydel)

Hydel HQ, Siliguri, WBSEDCL



**Annexure -I**  
**TECHNICAL SPECIFICATION - Desktop PC (7 Nos.)**

Sl. No.	Item Name	Specification	OEM & Model No. (***)
1	Desktop	Any Reputated brand ***	
2	Operating system	OEM Preloaded Windows 10 Pro 64	
3	Processor Name	Intel® Core™ i3-9100 with Intel® UHD Graphics 630 (3.6 GHz base frequency, up to 4.2 GHz with Intel® Turbo Boost Technology, 6 MB cache, 4 cores)	
4	Processor family	9th Generation Intel® Core™ i3 processor	
5	Memory	4 GB DDR4-2666 SDRAM (1 X 4 GB)	
6	Memory slots	2 DIMM	
7	Hard drive description	1 TB 7200 rpm SATA	
8	Storage type	HDD	
9	Graphics	Intel® UHD Graphics 630	
10	Pointing device	USB Wired Optical Mouse	
11	Keyboard	USB Business Slim Keyboard	
12	Network interface type	LAN	
13	Network interface	Integrated Realtek RTL8111HSH-CG GbE	
14	Warranty	3 year (3-3-3) limited warranty and service offering includes 3 years of parts, labor and on-site repai	
15	I/O Port location	Front	
16	Ports	1 headset connector; 4 USB 3.1 Gen 1	
17	I/O Port location	Rear	
18	Ports	1 audio-in; 1 audio-out; 1 HDMI 2.0; 1 power connector; 1 RJ-45; 1 VGA; 4 USB 2.0	
19	Expansion slots	1 M.2 2230; 1 PCIe x16; 2 PCIe x1; 1 PCI x1	
20	Audio	Realtek ALC3601 codec, combo microphone/headphone jack, line-in and line-out rear ports (3.5 mm), HD audio	
21	Display	19.5" LED wide screen TFT digital color monitor with Minimum Resolution 1024×768, Energy Star Rated	
22	Motherboard	OEM Motherboard with OEM logo embossed on Motherboard	
23	DVD Writer	External DVD Writer	

*[Signature]*  
23/02/2021

*[Signature]*  
Chief Engineer (Hydel)  
W.B.S.F.D.C.Ltd



## Annexure-II

### TECHNICAL SPECIFICATION - Multi Function Printer (3 Nos.)

SI No.	Item Name	Specification	OEM & Model No. (***)
1	Printer	Any Reputated brand ***	
2	Print speed, black	11-20	
3	Color output	Black and white	
4	Product type	Laser printers	
5	Family brand	LaserJet	
6	Functions	Print scan and copy	
7	Ports	1 Hi-Speed USB	
8	Connectivity, standard	Hi-Speed USB (compatible with USB 2.0 specifications)	
9	Display HP	2-in LCD, text	
10	Number of print cartridges	1 (black)	
11	Copy speed (black, normal quality, A4)	Up to 14 cpm	
12	Power supply type	Built-in power supply	
13	Print technology	Monochrome Laser	
14	Duplex printing	Manual (driver support provided)	
15	Warranty	1 Year Next Business Day Hardware Support	
16	Processor	Tensilica®	
17	Processor speed	230 MHz	
18	Scan Resolution, Hardware	Up to 1200 x 1200 dpi	
19	Memory	32 MB	
20	Media sizes supported	A4, A5, B5, C5, C6, DL, postcard	

*[Handwritten signature]*  
21/5/2022

*[Handwritten signature]*  
Chief Engineer (Hydel)  
W.B.S.E.D.C.Ltd



**Annexure III**

**CERTIFICATE**

**(to be provided on letter head of the firm)**

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

**Date:**

**Place:**

**Seal :**

**Bidder's Official  
Seal**

**Authorized Signatory**

**Name:**

**Designation:**

**Contact No.:**

Annexure - IV

To  
The Chief Engineer (Hydel)  
Hydel Head Quarters  
Power House Comple  
2<sup>nd</sup> Mile, Sevoke Road, Siliguri  
Pin-734001

Sub: Self Declaration Certificate.

Ref : NIT No..... dated.....  
(for Supply, Delivery, Installation & demonstration of Desktop Computers and  
Multi-Function Printer)

Dear Sir,

With reference to the above, I am/ We are offering our competitive bids for Supply, Delivery, Installation & demonstration of Desktop Computers, I / We hereby reconfirm and declare that I / We have carefully read, understood & complying the above referred tender document including instructions, terms & conditions, specifications, schedule of quantities and all the contents stated therein.

I / We also confirm that the rates quoted for the Brand & model as mentioned in **Annexure-I & II** by me / us are **inclusive Insurance ( if any) and all incidental charges ( Packing, Forwarding, Transportation, unloading/ delivery at Office of the respective consignee of WBSEDCL etc.**

Date:

Place:

Seal :



Authorized Signatory

Name:

Designation:

Contact No.:

Email ID: