



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Hydel Headquarters

Fax : 0353-2540597
Telephone: 0353-2542156
e-mail: cehwbsedcl@rediffmail.com

Power House Complex,
2nd Mile Sevoke Road,
Siliguri, PIN - 734001.

TENDER NOTICE NO. CEH/HRA/.../2020-21

Dated: 22.02.2021

Sealed tenders are hereby invited by the Chief Engineer (Hydel), Hydel Head Quarter, Siliguri from the intending bidders for supplying 150 reams of A4 size Paper of 75 GSM to the Office of the Chief Engineer (Hydel), HHQ, Siliguri as per terms and conditions mentioned below.

Terms & Conditions:

1. **Name of Work** : Supply & Delivery of A4 Size Paper.
2. **Specification** : The A4 Size Paper should be of 75 GSM standard (Copy Power).
3. **Estimated Value** : 36,000 (Thirty Six Thousand) only.
4. **Quantity** : A4 Size Paper 150 Reams.
5. **Completion Time** : Within 30 days from the date of issue of work order.
6. **Place of Delivery** : Office of The Chief Engineer (Hydel), Hydel Head Quarter, 2nd Mile Sevoke Road, Siliguri. Pin-734001
7. **Validity of Tender** : 30 days from the date of opening of tender.
8. **Liquidated damage** : The L.D. will be imposed in case of any delay in delivery of material @ ½ % per week or part thereof subject to maximum 10% of the order value which shall be recovered from the bill.
9. **Payment** : Payment shall be made against receipt of triplicate tax invoice and challan after successfully supplying 150 reams of 75 GSM A4 size paper to the office of the C.E.(Hydel), Siliguri.
10. **Date of issuance of NIT** : 22.02.2021
11. **Last date of submission of Tender** : 02.03.2021 (Up to 2.00 P.M)
12. **Tender opening date** : 02.03.2021 (At 3.00 P.M)
13. **GST** : GSTIN certificate to be submitted along with the bid documents by the bidder (as applicable)
14. **Bank details** : Bank details to be submitted by bidders along with bid documents. Stating name of Bank, Branch, IFSC Code, A/c Name, A/c No.

Registered Office: "Vidyut Bhavan", Bidhannagar, Block-DJ, Sector-II, Kolkata-700 091
CIN No. U40109WB2007SGC113473, Website: www.wbsedcl.in



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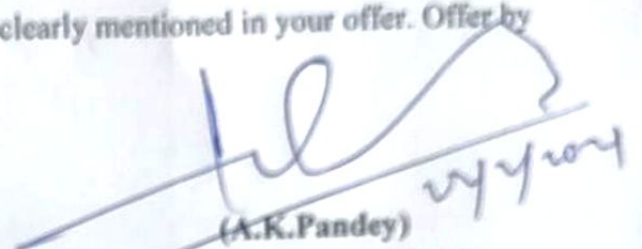
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15. WBSEDCL reserves the right to accept/reject any or all tender or to split the work amongst more than two bidders or to cancel the tender at any stage without assigning any reason whatsoever.
16. Any other terms and conditions if any should be clearly mentioned in your offer. Offer by Fax/e-mail will not be accepted.


(A.K. Pandey)
Chief Engineer (Hydel)
Hydel HQ