

**West Bengal State Electricity Distribution Company Limited**  
(A Government of West Bengal Enterprise)



Birbhum Regional Office, Suri: Birbhum  
Suri Super Market Complex, 3rd Floor, Suri, Birbhum

Tele-Fax No: 03462-255383

E-mail address: rm.birbhum@wbasedcl.in

**NOTICE INVITING e-TENDER**

Memo No: RM/BRO/Civil/e-NIT/2025-26/2063 Dtd. 05.03.2026  
NIT No: RM/BRO/Civil/e-NIT/2025-26/19 Dtd. 05.03.2026

The SE & Regional Manager, Birbhum Regional Office, WBSEDCL, Suri, Dist-Birbhum invites e-Tender in two parts (Part-I: Techno-Commercial, Part-II-Financial) for the work detailed in the table below (Submission of Bid through online.)

Sl. No.	Description of works	Estimated Amount (Including Cess@1%) (Rs.) (Say)	Cost of Tender Document (Inclusive of GST@18%)	Period of completion (in months)	Earnest Money Deposit (EMD) (Rs.) (Say)
A.	Boring cum installation of submersible pump, fixing of Sofa set and table with chair set, fixing of sun control film over glass room and other allied civil works at Bolpur IB under Bolpur Division in the District of Birbhum.	Rs. 6,39,748.00/-	NA	01 (One) Month from the date of Handing over of site.	Rs. 12,795.00/- (Rupees Twelve Thousand Seven Hundred And Ninety Five Only In Words.)

- In the event of e-filling, intending bidder may download the tender documents from the website <http://www.wbtenders.gov.in> directly with the help of Digital Signature Certificate. Necessary cost of Earnest money may be remitted through online mode from any scheduled bank approved by RBI in favour of the W.B.S.E.D.C.L and also to be documented through e-filling.
- Both Technical Bid and Financial Bid are to be submitted concurrently under sealed cover duly digitally signed in the website <http://www.wbtenders.gov.in>.
- Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per date and time schedule stated below.
- The **Financial Offer** of the prospective bidder will be considered only if the **Technical Bid** of the bidder is found qualified by the department. The decision of the department will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- The bidder(s) is/are to deposit the receipt copy or transaction details of online payment mode against Earnest Money Deposit (E.M.D) and other relevant documents provided in the checklist and mentioned in the tender document physically at the office address mentioned above failing which the tender will be treated as cancelled.
- Eligibility Criteria for participation in the tender.
  - Bonafide, experienced, reliable, resourceful agencies of WBSEDCL/WBSETCL/WBPDCL/Central Govt./ State Govt./Semi-Govt./Undertaking Organization etc. having successfully completed similar nature of work during last 07 (Seven) years subjected to fulfillment of three similar completed works costing not less than the amount equal to 40% of the estimated amount or 02 (Two) similar completed works of estimated amount not less than the amount equal to 50% of the estimated cost or 01 (one) similar completed work costing not less than the amount equal to 80% of the estimated cost are only eligible to participate in the tender. Completion Certificate indicating Estimated

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Amount, Value of work-done, bank solvency certificate, Date of completion of the work and details communicational address along with contact number of the client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer or equivalent rank and above will be treated as valid credential.

[Non-statutory documents]

b. Bidders having valid PAN, GST registration Certificate (GST Return, if available), ESI registration if applicable, EPF registration certificate, Profession Tax deposit challans for last 06 months, Average annual turnover during last 03(Three) assessment years, working capital in the year, Annual Audited Financial Report for last 03(Three) assessment years along with copy of IT returns in Form 3 CA and Form 3CB for last 03(Three) assessment years are to be accompanied with the technical bid documents.

[Non-statutory documents]

c. Information regarding any past and current litigation with WBSEDCL/WBSETCL/ Govt /PSU in which the bidder is involved, the party's concerned and disputed amount.(A declaration in this respect through affidavit along with self declarations corresponding to Form-IX,X,XI,XII & XIII has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non responsive and cancelled accordingly.)

c. Registered labour Co-operative Societies are required to furnish valid Bye law, current Audit report, Minutes of last A.G.M., valid certificate from A.R.C.S along with other relevant supporting papers.

[Non-statutory documents]

d. Income tax Acknowledgment Receipt for the last 03(Three) Assessment years, P.T. Deposit challan, PAN Card, GST Registration Certificate (GST Return, if available) are to be accompanied with the technical bid documents.

[Non-statutory documents]

e. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 05(Five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non responsive.)

f. In case of Proprietorship, Partnership Firms and Company, Tax Audit Report are to be furnished along with the Balance Sheet with profit and loss account and all the documents along with the schedules forming the part of Balance Sheet and profit & loss account should be in favour of applicant. No other name along with applicant's name in such enclosure will be entertained.

[Non-statutory documents]

g. The prospective bidders should own or arrange through lease hold registered agreement, the required plant and machinery. Conclusive proof of ownership in favour of owner or leaser of plant and machinery in working condition shall have to be submitted.

[Non-statutory documents]

h. Registered Partnership Deed for partnership firm only along with power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

i. Joint ventures will not be allowed.

j. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a job, all his applications will be rejected for that job without assigning thereof.

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7. Running payment for the work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of the running bill is 50(Fifty) lakhs or 20% of the tendered amount whichever is less. Provisions in Clause(S) 7, 8 & 9 contained in W.B Form No. 2911(ii) so far as they relate to quantum and frequency of payment is to be treated as superseded.

8. **No mobilization advance and secured advance will be allowed.**

9. Constructional labour Welfare Cess @ 1% (One percent) of cost of construction will be deducted from every bill of the selected agency, which is not included in the rate of items provided in the P.W.D Schedule Of rates and added later on.

10. Bid shall remain valid for a period not less than 180 (One Hundred And Eighty) days from the date of opening of financial bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited without assigning any reason thereof.

11. If the Office happens to be closed on the last date of the submission of hard copies of credential certificates and other important documents including receipt copy of online mode transaction against earnest money as mentioned in the tender document of the Technical bid & Financial Bid as specified in the tender notice, the corresponding last date shall be deemed to be extended to the next working day (excluding Saturday) up to the same specified time & all other dates remaining unaltered.

12. **Earnest Money:** Earnest Money/ Bid guarantee amounting to 2% (Two Percent) of the estimated amount /Tender Amount have to be submitted in the form through online payment mode as followed.

- i) Net banking through payment gateway.
- ii) RTGS/NEFT Payment.
- iii) Submission of EMD through BG.

13. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice Inviting tender(N.I.T),before submitting offer. The cost of visiting the site shall be borne by the bidder.

14. The intending bidders shall clearly understand that whatever may be the outcome of the present invitation of bids, no cost of bidding shall be reimbursable by the Department. The Department reserves the right to accept or reject any offer without assigning any reason whatsoever as is not liable for any cost that might have been incurred by any bidder at any stage of bidding.

15. Prospective applicants are advised to note carefully the minimum qualification criteria mentioned in "Instructions to Bidders" stated in Section-"A" before putting up their bids/tenders for the works.

16. Conditional/Incomplete tender will not be accepted under any circumstances.

17. The intending bidder(s) are required to quote the rate online.

18. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper of any bidder is incorrect/manufactured/fabricated, that bidder would not be allowed to participate in the tender and the application of the said bidder will be rejected without any prejudice.

19. The department reserves the right to cancel the N.I.T due to unavoidable circumstances and without assigning any reason whatsoever, and no claim from any bidder, will be entertained in this respect.

20. Qualification criteria:

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The tender inviting and accepting authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- A) Financial capacity.
- B) Technical capability comprising of personnel & equipment capability.
- C) Experience/Credential.

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (A), (B) & (C) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, the eligibility of the bidder will be rejected at any stage without any prejudice.

21. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:

- A) N.I.T
- B) Special terms & Conditions.
- C) Technical Bid.
- D) Financial Bid.

**22. Receiving Of Earnest Money Deposit (EMD):-**

EMD in the form of online payment mode as mentioned earlier shall have to be uploaded (Scanned copies of the originals) along with bid documents on or before the date as mentioned above and other important documents with originals have to be submitted along with a forwarding letter to the Tender Inviting Authority on a Company Letter Head on or before the date as mentioned above. Amount of earnest money shall be 2.00% of the pro rata estimated value & tenderer shall not claim any interest on earnest money deposit. The earnest money will be collected and refunded in online mode through <https://wbtenders.gov.in> via dedicated bank account maintained at corporate level instead of depositing bank draft/pay order/Banker's cheque to the Tender Inviting Authority.

23. Price bid of a bidder will be considered only if his Techno-Commercial bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.

24. Conditional/incomplete tender will not be accepted under any circumstances.

**25. Return of EMD of the Unsuccessful tenderer(s):-**

The Earnest Money will be returned through online immediately after opening of Financial Bid except lowest bidder.

**N.B:**

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all bids received at its sole discretion without assigning any reasons whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.
4. No interest shall be payable for Bid Guarantee/EMD.
5. Any extraneous conditions will be treated as non-responsive.
6. Photocopies of all documents should be self authenticated.

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•Key Date and Time schedule:-

Sl. No.	Particulars	Date & Time
01.	Date of uploading/issue of NIT Documents (Publishing date)(Online)	06.03.2026 at 10:00 hrs
02.	Documents download/sale start date(Online)	06.03.2026 at 10:00 hrs
03.	Bid submission start date(Online)	06.03.2026 at 10:00 hrs
04.	Last date of submission of Technical bid and Financial bid.(Online)	18.03.2026 at 10:00 hrs
05.	Bid opening date for Technical Proposals. (Online)	23.03.2026 at 11:00 hrs
06.	Date for uploading list of technically qualified bidders(Online)	To be notified later.
07.	Date for Opening of Financial bid for technically qualified bidders	To be notified later.
08.	Validity of bid	180 days w.e.f. the date of opening of financial bid.
09.	Completion period of the work(s)	As mentioned above.
10.	Maintenance period or the defect liability period	06 (Six) months from the date of completion of the work.

Sd/-

(P. Sarkar)

SE & Regional Manager,  
Birbhum Regional Office, Suri  
WBSEDCL, Birbhum

Dtd. 05.03.2026

**Memo No:- RM/BRO/Civil/e-NIT/2025-26/ 2063(i-vi)**

Copy forwarded for kind information please to:-

1. The Chief Engineer (Dist-South), WBSEDCL, Vidyut Bhavan, Kol-91.
2. The ACE & Zonal Manager, Burdwan Zone, WBSEDCL, Burdwan.
3. The DE & Divisional Manager, Bolpur(D) Division, WBSEDCL, Birbhum.
4. The Manager (F&A), Birbhum Regional Office, WBSEDCL, Suri, Birbhum.
5. The Manager (HR&A), Birbhum Regional Office, WBSEDCL, Suri, Birbhum.
6. The Divisional Engineer (Civil), Birbhum Regional Office, WBSEDCL, Suri, Birbhum.
7. The Junior Engineer (Civil)(Grade-II), Birbhum Regional Office, WBSEDCL, Suri, Birbhum.

*Sarkar* 5.3.26  
(P. Sarkar)

SE & Regional Manager,  
Birbhum Regional Office, Suri  
WBSEDCL, Birbhum

**Regional Manager**  
**Birbhum Regional Office**  
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