



**WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED**  
(A Govt. of West Bengal Enterprise)  
**Office of the Chief Engineer: Procurement & Contracts Department**  
**Bidyut Bhaban (4<sup>th</sup> Floor) : Bidhannagar : Block-DJ, Sector-II, Kolkata-700 091**  
Phone No. 033-23197-375/399; / e-mail -procurementdept@wbasedcl.in  
**CIN- U40109WB2007SGC113473, website: [www.wbasedcl.in](http://www.wbasedcl.in)**

**NOTICE INVITING TENDER**

**NIT No.- P-06/2026-27/DTR/RC/PC-IV**

Tenders are invited by the Chief Engineer, Procurement & Contracts Department, WBSEDCL, Vidhut Bhawan (4th Floor), Bidhannagar, Block-DJ, Sector-II, Kolkata-91 for Carrying out repair of damaged/defective Distribution Transformers of Stack/Wound Core Oil Type and Vacuum Pressure Impregnated (VPI) Dry Type on Rate Contract basis within the State of West Bengal, including supply of materials/spares as required for the said work, for a period of 2 (two) years with provision for further extension of 1 (one) year, subject to compliance with the terms and conditions of the contract.

| Sl. No.   | Description of Item   | Estimated cost of procurement/work for a period of two years (Rs. in Cr.)(excluding GST) (Approx.) |
|---|---|--|
| 1   | Rate contract for repairing of Damaged/ Defective Distribution Transformers of different Type & Capacity. | Rs.275 Cr.<br>(Two seventy five crore)   |
| <b>Tender Fee: NIL</b>  |   |  |
| Price: The price is Variable as per PV Formula based on IEEMA with base date of 01/04/2026.   |   |  |
| <b>Earnest Money Deposit:</b><br>1. Earnest Money cum Security Deposit amounting to Rs 5,00,000/- (Rupees Five lakh only) shall have to be deposited by the participating bidders applied for the category DTR rating of 160 KVA and below (excluding station service); the EMD amounting to Rs 6,00,000/- (Rupees Six lakh only) shall have to be deposited by the participating bidders applied for the category DTR KVA rating up to 630 KVA, including station service as indicated in terms of the tender (for each unit). If an offer is submitted with inadequate Earnest Money cum security deposit, as mentioned above, the bid will not be opened. <b>Promotional bidders are required to submit the EMD in the form of Bank Guarantee only. Other details are mentioned inside this NIT.</b> |   |  |

**Schedule of Dates for e-Tendering:**

| Sl. No. | Activity                     | Date & Time               |
|---------|------------------------------|---------------------------|
| 1       | Publishing Date              | 08.06.2026 at 11.00 Hrs   |
| 2       | Document Download Start Date | 08.06.2026 at 14.00 Hrs   |
| 3       | Date of Pre-Bid Meeting      | 15.06.2026 at 11:00 Hrs   |
| 4       | Bid Submission Start Date    | 17.06.2026 from 12.30 Hrs |

|   |  |  |
|---|--|--|
| 5 | <b>Bid Submission End Date</b>                               | 08.07.2026 up to 14:30 Hrs                             |
| 6 | <b>Last Date of Physical Submission of EMD (for BG only)</b> | 09.07.2026 up to 16.00 Hrs                             |
| 7 | <b>Technical Bid Opening Date</b>                            | 13.07.2026 at 11.00 Hrs                                |
| 8 | <b>Financial Bid Opening Date</b>                            | To be intimated after evaluation of Technical Proposal |

Intending bidders desirous of participating in the tender are to log on to the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing WBS EDC L in the search engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders".

**Terms & conditions of the Tender Notice:**

1. **Earnest Money cum Security Deposit (for each unit) individually along with the offer**

**Category A – Oil Type Transformers**

| Sub-Category | DTR Type   | Eligible Bidder Type           | Earnest Money Deposit |
|--------------|--|--------------------------------|-----------------------|
| 1            | Upto 160 KVA Oil Type Transformer – Stack Core (excluding S/S)                       | Existing Vendors / Promotional | ₹ 5 Lakh              |
| 2            | Upto 160 KVA Oil Type Transformer – Stack Core & Wound Core (excluding S/S)          | Existing Vendors / Promotional | ₹ 5 Lakh              |
| 3            | Upto 630 KVA Oil Type Transformer – Stack Core including S/S                         | Existing Vendors only          | ₹ 6 Lakh              |
| 4            | Upto 630 KVA Oil Type Transformer – Stack Core & Wound Core & Station Sation service | Existing Vendors only          | ₹ 6 Lakh              |

*[Signature]*  
 01/06/26  
 Superintending Engineer (E)  
 Procurement & Contract Deptt.  
**WBS EDC L**  
 Vidyt Bhavan, Kolkata-700091

## Category B — Dry Type Transformers

| Sub-Category | DTR Type                                 | Eligible Bidder Type   | Earnest Money Deposit |
|--------------|--|--|-----------------------|
| 1            | Upto 630 KVA Dry Type (VPI) Transformers | Existing Vendors enlisted under Category A (Sub-Category 3 or 4) / New Vendors | ₹ 6 Lakh              |

Earnest Money cum Security Deposit shall be either payment through online mode (Net-banking through Payment Gateway or RTGS/NEFT Payment) or in the form of Bank Guaranty (BG) Valid for five years from the date of opening of the tender with a claim period of another six months subject to further extension if required. **Demand Draft (DD)/ Banker's Cheque (BC) towards submission of EMD will not be accepted. Partial payment through online mode and remaining submission through BG is also not allowed.**

The Promotional bidders should submit the EMD cum SD amount as indicated above in the form of BG only, Earnest Money Deposit cum Security Deposit in any other form or amount will not be accepted for those new bidders.

If the offer is submitted with inadequate Earnest Money as mentioned above, the bid will not be opened.

A bidder chose to participate in only one sub-category of the tender. Participation in multiple sub-categories under Category A and Category B simultaneously is not permitted.


### 2. Following payment options are available for paying EMD amount through online mode:

i. Net-banking through Payment Gateway.

ii. **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode). Challan thus generated will contain the amount which has been mentioned in e-tender portal. However, for payment of actual amount calculated as per NIT, bidders shall strike through the amount in challan and manually put actual EMD amount while following due payment procedure at respective bank.

iii. **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will

  
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WBSEDCCL  
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WBSEDCCL  
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01/06/26

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|    | <p>have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Bank Guarantee(BG) should be drawn on any scheduled Bank drawn as per the proforma of Bank Guarantee for Earnest Money, given with this Tender Document vide Annexure-IV, with initially valid for five years from the date of opening of the tender with a claim period of another six months subject to further extension, if required, in favour of West Bengal State Electricity Distribution Company Limited payable at Kolkata.</p> <p><b>Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.</b></p>   |
| 3. | <p>For submission of EMD/ Security Deposit in the Form of BG, the particulars of the Banker of Procurement &amp; Contracts Department, WBSEDCL are given below:</p> <p><b>Bank Name: Punjab National Bank</b><br/> <b>Branch: Mayukh Bhavan</b><br/> <b>Cash Credit A/c No.: 1096250031709</b><br/> <b>IFSC Code: PUNB0109620</b><br/> <b>MICR Code: 700024307</b></p>  |
| 4. | <p>EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. <b><u>Partial payment through online mode and remaining submission through BG is not allowed.</u></b></p>   |
| 5. | <p><b>General Instructions for Online Payment:</b></p> <ol style="list-style-type: none"> <li>1. The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.</li> <li>2. Status of NEFT/RTGS payment through Challan for a bid may take time to be updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity. In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode). Challan thus generated will contain the amount which has been mentioned in e-tender portal. However, for payment of actual amount calculated as per NIT, bidders shall strike through the amount in challan and manually put actual EMD amount while following due payment procedure at respective bank.</li> <li>3. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.</li> </ol> |
| 6. | <p><b>Refund/Settlement of EMD Amount:</b></p> <ol style="list-style-type: none"> <li>1. For unsuccessful bidders EMD amount submitted against the tender shall be refunded automatically (except EMD submitted in the form of BG), through an automated process, by NIC portal on receipt of updated status of any bid. If the EMD has been submitted in the form of BG, the unsuccessful tenderer(s) is/are to apply for the same.</li> </ol>   |

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|     | <p>to the Chief Engineer (Procurement &amp; Contracts), WBSEDCL, giving the reference of the NIT No., date of tender, amount and mode of Earnest Money deposited-complete in all respect for return of the same.</p> <p>2. For successful bid(s), EMD will be refunded from WBSEDCL authority only after expiry of the entire rate contract period and following due procedures.</p> <p>3. The bank account used for payment of EMD by the bidders shall be maintained operative during the entire rate contract period. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.</p> <p>4. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.</p> |
| 7.  | Successful bidder(s) shall have to mandatorily <b>create vendor id through WBSEDCL Vendor Corner</b> , if not created earlier.   |
| 8.  | The tenderer or their duly authorized representative should attend the Pre-bid Meeting at the stipulated date and time.  |
| 9.  | The bidder shall submit along with the offer necessary documents in support of their previous Experiences of same type of repairing work in WBSEDCL/Other Power Utilities/Other Govt. Departments in earlier occasions and financial capabilities.   |
| 10. | No agent is allowed to participate in the Tender. Original repairers will only be allowed in the tender.   |
| 11. | WBSEDCL reserves the right to take appropriate decisions in consideration of its financial interests. The provisions relating to Holiday Listing shall be governed by the Revised Purchase Policy & Procedure 2025, available on the WBSEDCL website.”   |
| 12. | If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.   |
| 13. | The offer shall remain valid for a minimum period of minimum 180 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.  |
| 14. | Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.   |
| 15. | WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.   |
| 16. | Any bidder against whom FIR/Complaint presently/currently is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.  |
| 17. | Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender and the Revised Purchase Policy of WBSEDCL with latest amendment and Office Order No.- 2524, dated- 25/09/2025 of the Director (HR), WBSEDCL.  |
| 18. | Existing enlisted Vendors of WBSEDCL shall also apply afresh for future enlistments.   |
| 19. | Tenderers have to submit the following documents as <b>Pre-requisites</b> :<br>a) Copy of Area/ Layout of Workshop approved by Govt. Authority with self   |

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|     | <p>attestation.</p> <p>b) Proof of Ownership/ Land Deed/ Rent Receipt.</p> <p>c) Company incorporation documents (CIN, MOA, AOA, LLP, Private, Partnership, and Proprietorship etc.)</p> <p>d) Valid Trade Licence for the factory/repairing workshop issued by the Corporation/Municipality/ Panchayet or any other Govt. authorities.</p> <p>e) Valid Electrical Supervisory License issued by the Directorate of Electricity, Govt. of West Bengal.</p> <p>f) MSME (Udyam registration Certificate)/Large scale industry document.</p> <p>g) Fire license.</p> <p>h) Waste disposal procedures (declaration with self certification required).</p> <p>i) Latest Electric Bill of the factory/ repairing Workshop.</p> <p>j) Valid Pollution Certificate (Consent to operate) issued by WBPCB.</p> <p>k) Past Performance Certificate / Order Executed for the last three years.</p> <p>l) Valid GST Registration Certificate.</p> <p>m) Valid PAN /IT clearance Certificate.</p> <p>n) PT Clearance Certificate or Recent of P-Tax Challan.</p> <p>o) Annual Turnover for last three financial years in the form of audited statement of profit &amp; loss.</p> <p>p) Details of available Testing Equipments/ Instruments as required in Schedule of Bid/ Technical Specification.</p> <p>q) Details of available Plant &amp; Machinery as required in Schedule of Bid/ Technical Specification.</p> <p>r) Details of Tools &amp; Tackles as required in Schedule of Bid/ Technical Specification.</p> <p>s) Copies of Valid Calibration Certificate of Testing Equipments/ Instruments.</p> <p>t) Drinking Water, Washroom for male/female and First Aid arrangement declaration with self certification required).</p> <p>u) Source of power supply with supporting documents.</p> <p>v) Declaration Sheet.</p> <p>w) Deviation Sheet.</p> |
| 20. | All Tenderers shall ensure that all <b>pre-requisites</b> as mentioned above are duly fulfilled and submitted by them and if there be any deficiency regarding non-submission of any documents, WBSEDCL reserves the right to cancel the tender unilaterally.  |
| 21. | It is also to be noted that all necessary Certificate should remain valid during the process of Tender.  |
| 22. | It is to be mentioned that approachable road/ entrance to workshop/ factory should be kept maintained.   |
| 23. | The price should be quoted in percentages. The bidder may go through Annexure V for further reference.   |
| 24. | Any false statement/submission in the tender will lead to cancellation of tender without any further reference and the Earnest Money cum Security Deposit shall be forfeited.  |
| 25  | It is to mention that if any clarification is required or any conflict of interpretation arises regarding the implementation of the terms of the NIT/PO, the same shall be governed by or  |

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|     | superseded by the Revised Purchase Policy 2025 of WBSEDCL.  |
| 26. | <p>Any further information along with WBSEDCL's Revised Purchase Policy 2025 may be had from the website: <a href="http://www.wbsecl.in">www.wbsecl.in</a> and the following office :</p> <p>Office of the Chief Engineer (Procurement &amp; Contracts),<br/>West Bengal State Electricity Distribution Company Limited,<br/>Vidyut Bhawan, 4th Floor,<br/>Bidhannagar, Kolkata - 700091.<br/>Phone No. 033-23197-375/399</p> |

  
Superintending Engineer (E)  
Procurement & Contract Deptt.  
WBSEDCL  
Vidyut Bhawan, Kolkata-700091

**Instructions to Bidders:**

1.0

**Tender Participation Conditions — Category-wise****Subject: Conditions of Participation for DTR (Distribution Transformer)****Repairing Tender****1.1 Category-wise Participation****Category A — Oil Type Transformers**

| Sub-Category | DTR Type   | Eligible Bidder Type           | Earnest Money Deposit |
|--------------|--|--------------------------------|-----------------------|
| 1            | Upto 160 KVA Oil Type Transformer – Stack Core (excluding S/S)                       | Existing Vendors / Promotional | ₹ 5 Lakh              |
| 2            | Upto 160 KVA Oil Type Transformer – Stack Core & Wound Core (excluding S/S)          | Existing Vendors / Promotional | ₹ 5 Lakh              |
| 3            | Upto 630 KVA Oil Type Transformer – Stack Core including S/S                         | Existing Vendors only          | ₹ 6 Lakh              |
| 4            | Upto 630 KVA Oil Type Transformer – Stack Core & Wound Core & Station Sation service | Existing Vendors only          | ₹ 6 Lakh              |

**Category B — Dry Type Transformers**

| Sub-Category | DTR Type                                 | Eligible Bidder Type   | Earnest Money Deposit |
|--------------|--|--|-----------------------|
| 1            | Upto 630 KVA Dry Type (VPI) Transformers | Existing Vendors enlisted under Category A (Sub-Category 3 or 4) / New Vendors | ₹ 6 Lakh              |

**1.2 Point-wise Conditions of Participation****Category A — Conditions**

1. Sub-Category 1 (Upto 160 KVA, Stack Core): Participation is open to Existing Vendors, Promotional Vendors. The required Earnest Money Deposit (EMD) is ₹ 5 Lakh.
2. Sub-Category 2 (Upto 160 KVA, Stack Core & Wound Core): Participation is open to Existing Vendors and Promotional Vendors. The required EMD is ₹ 5 Lakh.
3. Sub-Category 3 (Upto 630 KVA, Stack Core & Station Service): Participation is restricted to Existing Vendors only. New and Promotional Vendors are not eligible. The required EMD is ₹ 6 Lakh.

4. Sub-Category 4 (Upto 630 KVA, Stack Core ,Wound Core & Staion Service): Participation is restricted to Existing Vendors only. New and Promotional Vendors are not eligible. The required EMD is ₹ 6 Lakh.

### **Category B — Conditions**

1. Sub-Category 1 (Upto 630 KVA, Dry Type VPI): Participation is open to:
- Existing Vendors who are already enlisted under Category A, Sub-Category 3 or 4, and
  - New Vendors applying for Category B directly, promotional vendors are not eligible.
2. The required EMD is ₹ 6 Lakh.

### **1.3 Classification of Bidders**

#### **1) Existing Vendor**

Existing bidders are those who are enlisted as per Office Order No. P&C/P-59/2023-24/DTR/RC/PC-IV/196 dated 23.08.2024 issued by CE, P&CD.

#### **2) New Vendor**

New vendors are Original Equipment Manufacturers (OEMs) or repairers who possess the required supply credentials for similar items supplied to Government Departments, Public Sector Undertakings (PSUs), or State Electricity Utilities within the last three years from the date of opening of the technical bid of this tender. The bidder must produce documentary evidence along with satisfactory performance certificates from the concerned organizations.

#### **3) Promotional Vendor**

Promotional vendors are Original Equipment Manufacturers (OEMs) or repairers who are not enlisted as per Office Order No. P&C/P-59/2023-24/DTR/RC/PC-IV/196 dated 23.08.2024 issued by CE, P&CD (Bidders who meet other techno-economic feasibility requirements as per the NIT may apply under the promotional category of Oil Type DTR, irrespective of their credentials).

### **1.4 Participation in Sub-Categories**

**A bidder chose to participate in only one sub-category of the tender. Participation in multiple sub-categories under Category A and Category B simultaneously is not permitted.**

#### **Example:1**

Suppose a promotional bidder applying for Sub-Category 1 of Category A (Oil Type Stack Core Transformer up to 160 kVA) cannot apply for Sub-Category 1 of Category B (Dry Type Transformer up to 630 kVA under new vendor). The bidder shall select either Sub-Category 1 of Category A (Oil Type Stack Core Transformer up to 160 kVA) or Sub-Category 1 of Category B (Dry Type Transformer up to 630 kVA) as per his convenience.

### **Example:2**

If any existing vendor enlisted under Sub-Category 3 of Category A wishes to renew his enlistment and is also eligible to apply for Sub-Category 1 of Category B, he shall apply only for Sub-Category 1 of Category B, subject to fulfillment of the required eligibility criteria. However, the bidder's participation shall be considered under Sub-Category 3 of Category A by default for this tender.

### **1.5 Overview**

- i) Original repairers / Manufactures of DTR will only be eligible in the tender.
- ii) Original Equipment Manufacturers (OEMs) or repairers who possess the required supply credentials for similar items supplied to Government Departments, Public Sector Undertakings (PSUs), or State Electricity Utilities within the last three years from the date of opening of the technical bid of this tender. The bidder must produce documentary evidence along with satisfactory performance certificates from the concerned organizations.
- iii) The performance certificate for the existing vendors is to be collected from all divisions for which they have received LOIs for the current rate contract and to be submitted at the time of submission of the bid.
- iv) **The price-bid of promotional bidder will not be opened and will not be considered for the purpose of evaluation of the instant tender.** The promotional vendor who have successfully qualified in the techno-commercial evaluation including factory inspection may appeal to the local distribution division of WBSEDCL for issuance of 05(Five) nos. defective transformers for repairing as a test case in order to ascertain their performance. The performance will be called satisfactory after completion of guarantee period of those repaired transformers. Those Promotional vendors will have to submit documentary evidence in line with the above for further enlistment as repairer in the existing Rate Contract subject to acceptance of existing rates of repairing.
- v) The new entrants who have successfully qualified in the techno-commercial evaluation including factory inspection and also given 05 Nos. defective DTR for repairing as a test case in order to ascertain their performances during the last tender i.e. NIT No.- P-59/2023-24/DTR/RC/PC-IV opened on 04.03.2024, should be considered as a regular/existing vendor in the upcoming tender upon submission of satisfactory performance report along with copy of order, challan, SRV etc. and also their price bid will be opened as regular/existing vendor after satisfactory techno-commercial evaluation.
- vi) **The factory inspection of the participants will be within discretion of WBSEDCL as in the case of regular/existing vendor.**
- vii) For all the cases, the performance certificates shall be recent one i.e. not earlier than six months from the date of opening of the tender.
- viii) Prior to submission of any offer against the tender, tenderers shall ensure that all pre-requisites as indicated in the Terms & conditions of the Tender Notice are fulfilled by

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|     | <p>them. They shall also be technically and financially capable to carry out same work, if finalized with them for which necessary documentary evidence shall have to be furnished along with the tender. Summary statement vide Form-VI of average annual turnover for a period of last three financial years certified by the Auditor appointed under Companies Act'2013 should be submitted for enlistment. The bidders applying for enlistment shall have adequate average annual turnover for a period of last three preceding financial years.</p> <p>ix) Tender submitted will be summarily rejected if above pre-requisites and performance certificates are not submitted along with the offer and Earnest Money submitted shall be forfeited.</p>  |
| 2.0 | <p><b>General guidance for e-Tendering :</b></p> <p>Instructions/Guidelines for electronic submission of the tenders have been mentioned below for assisting the bidders to participate in e-Tendering.</p>  |
| 3.0 | <p><b>Registration of bidder :</b></p> <p>Any bidder willing to take part in the process of e-Tendering will have to be enrolled &amp; registered with the e-Procurement system, through logging on to <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a>.</p>  |
| 4.0 | <p><b>Digital Signature certificate (DSC) :</b></p> <p>The Digital Signature Certificates (Class-II/III) both for signature and encryption shall have to be obtained by the users from certifying agency of service provider which is authorized by CCA (Controller of Certifying Authority) of Govt. of India. The bidders will have to obtain the Digital Signature Certificate from any certifying agency which is authorized by CCA (Controller of Certifying Authority) of Govt. of India traced up to the chain of trust to the root certificate of CCA.</p> <p>User ID and pass-word are strictly personal to each authorized user and non-transferable.</p>  |
| 5.0 | <p>The bidder can search and download NIT &amp; Tender Documents electronically from the website mentioned in Clause-4 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.</p>   |
| 6.0 | <p><b>Submission of Tenders :</b></p>  |
| 6.1 | <p><b>General process of submission:</b></p> <p>Tenders are to be submitted online through the website <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a>. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents as asked for in the tender through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders - one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid.</p> <p>The bidder needs to download the Form/Annexure, fill up the particulars in the designated Cell and upload the same in the designated location of Technical Bid. The bidder needs to download the BOQ, fill up the rates of items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.</p> <p>The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.</p> |

6.2

**Technical Proposal:**

The Technical Proposal shall contain scanned copies and/or declarations in the following standardized format in two covers (folders).

**A. Statutory Cover:**

**a) To be submitted in "Drafts" folder:**

i. **Tender Fee:** Not Applicable.

ii. **Earnest Money Deposit (EMD):**

As prescribed in the terms and conditions of the NIT.

**b) To be submitted in "Annexures" folder:**

i) Application for Tender (vide Annexure -I).

ii) Price Schedule in unpriced condition (vide Annexure -II).

iii) Authenticated/signed copy of Annexure -III to Annexure -IV.

The bidders have to mention the information in the form of "Yes/No" only in respect of "Rate Quoted/Offered for the Items" in the Annexure -II.

**c) To be submitted in "NIT" folder:**

i. Notice Inviting Tender (NIT).

ii. Addenda/Corrigenda: if published

iii. Authenticated/signed copy of minutes of pre-bid meeting.

Note: Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.

**d) To be submitted in "Forms" folder:**

**i. Schedule of Bids:**

The bidder needs to download the form for "Schedule of Bids" (Vide Form-I), fill up the particulars in the designated Cell and upload the same in the designated location of Technical Bid. Submission of incomplete "Schedule of Bids" will render the tender liable to summary rejection.

ii. Declaration Sheet (vide Form-II), Deviation Sheet (vide Form-III) and Check List (vide Form-IV),

iii. Guaranteed Technical Particulars The bidder needs to download the form for "Guaranteed Technical Particulars" (Vide Form-V), fill up the particulars in the designated Cell and upload the same in the designated location of Technical Bid. Submission of incomplete "Guaranteed Technical Particulars" will render the tender liable to summary rejection.

iv. Summary statement (Vide Form-VI) of average annual turnover for a period of the last three financial years, certified by the Auditor appointed under Companies Act, 2013. In case the bidder is not a company, certificate of Tax Auditor may be submitted. Statement of orders executed during last three financial years (Vide Form-VII).

v. List of Type Test Reports carried out within five years as on date of bid submission (if applicable, Vide Form-VIII).

vi. Other declarations (Vide Form-IX, X, XI, & XII) to be submitted duly filled in along with Bid document.

vii. Format of Letter of Bid (vide Form-XIII).

viii. Format for Plant and Machinery (vide Form-XIV), format for specification of heat chamber, equipments/instruments, manpower (vide Form-XV to Form-XVII)

ix. The Techno-commercial requirements and commercial requirements (vide Form-XVIII and Form-XIX)

  
Superintending Engineer (E)  
Procurement & Contract Deptt.  
WBSEDCL  
Vidyut Bhavan, Kolkata-700091

(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder).

**Note: Tenders will be summarily rejected if any item in the statutory cover is missing.**

**B. Non-Statutory Cover (My Document):**

**i. Company Details:**

Proof of Original Equipment Manufacturer/DTR Repairer.

**ii. Certificates:**

- 1) PAN Card details.
- 2) Current Professional Tax(PT)submissionChalan.Applicationforsuchaddressedtothecompetent authority may also be considered.
- 3) GSTIN registration certificate.
- 4) Fire license.
- 5) Land documents.
- 6) Banker's certificate regarding financial capability issued within last one year from the date of opening of tender.
- 7) MSME Certificate, if any.
- 8) Other document mentioned in **Terms & conditions of the Tender Notice of point no. 19**

**iii. Financial Info :**

Annual turnover for a period of the last three financial years.

**iv. Credential:**

Documents in support of similar type of repairing job under WBSEDCL / other Power Utilities / other Govt. Departments in earlier occasions within last three financial years as mentioned below:

- 1) Purchase Orders, Inspection Offer letter, Dispatch Instructions, Signed Challans etc. for completing the work against a particular contract.
- 2) Performance certificates i.r.o. same type of repairing job. The performance certificate for the existing vendors is to be collected from all divisions for which they have received LOIs for the current rate contract and to be submitted at the time of submission of the bid.

**v. Declaration :**

1) List of Orders in hand:

The bidder shall submit the list of orders in his hand mentioning the order value to be executed within one year from the date of submission of bid. **Stock position of DTR rating-wise as on bid submission date** mentioning order reference to be furnished by the existing enlisted vendors of WBSEDCL.

2) Others: Any other documents found necessary.

**Note : Failure of submission of any one of the above mentioned documents will render the tender liable to summary rejection.**

6.3

**Financial Proposal:**

The financial proposal should contain the following documents in one cover (folder).

**Bill of Quantities (BOQ)**

The bidder is to quote the rate(percentage) in online through computer in the space marked

|              | for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder). (for guidance please see Annexure V)   |                                      |                       |                      |                       |   |  |                                      |          |   |   |                                      |          |   |  |                       |          |
|--------------|---|--------------------------------------|-----------------------|----------------------|-----------------------|---|--|--------------------------------------|----------|---|---|--------------------------------------|----------|---|--|-----------------------|----------|
| 7.0          | <p><b>Submission of original copies of documents of Earnest Money Deposit (In case the bidder wants to choose EMD Exemption in e-tender portal and upload scanned copy of BG) :</b></p> <p>i. <b>Place of submission:</b> The original copies of the BG towards Earnest Money Deposit shall be submitted in the following office:<br/> Office of the Chief Engineer,<br/> Procurement &amp; Contracts Department,<br/> West Bengal State Electricity Distribution Company Limited,<br/> Bidyut Bhavan, 4<sup>th</sup> Floor, D-Block,<br/> Bidhannagar, Kolkata – 700091.</p> <p>ii. <b>Time of submission:</b> The original copies of BG towards EMD shall be submitted in a sealed envelope in the office as stated above within the date and time as specified in the NIT. If the bidder fails to submit the original copies within the due date and time his tender will not be opened and his bid will stand rejected.</p> |                                      |                       |                      |                       |   |  |                                      |          |   |   |                                      |          |   |  |                       |          |
| 8.0          | <p><b>Conditional and in complete tender :</b><br/> Conditional and incomplete tenders are liable to summary rejection.</p>   |                                      |                       |                      |                       |   |  |                                      |          |   |   |                                      |          |   |  |                       |          |
| 9.0          | <p><b>Validity of Tender and Offer :</b><br/> The offer against tender should remain valid for a minimum period of 180 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms &amp; conditions of the offer.</p>   |                                      |                       |                      |                       |   |  |                                      |          |   |   |                                      |          |   |  |                       |          |
| 10.0         | <p><b>Earnest Money Deposit (EMD) :</b></p> <p><b>a) Earnest Money cum Security Deposit (for each unit) individually along with the offer</b></p> <p><b>Category A – Oil Type Transformers</b></p> <table border="1"> <thead> <tr> <th>Sub-Category</th> <th>DTR Type</th> <th>Eligible Bidder Type</th> <th>Earnest Money Deposit</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Upto 160 KVA Oil Type Transformer – Stack Core (excluding S/S)</td> <td>Existing Vendors / New / Promotional</td> <td>₹ 5 Lakh</td> </tr> <tr> <td>2</td> <td>Upto 160 KVA Oil Type Transformer – Stack Core &amp; Wound Core (excluding S/S)</td> <td>Existing Vendors / New / Promotional</td> <td>₹ 5 Lakh</td> </tr> <tr> <td>3</td> <td>Upto 630 KVA Oil Type Transformer – Stack Core including S/S</td> <td>Existing Vendors only</td> <td>₹ 6 Lakh</td> </tr> </tbody> </table>  | Sub-Category                         | DTR Type              | Eligible Bidder Type | Earnest Money Deposit | 1 | Upto 160 KVA Oil Type Transformer – Stack Core (excluding S/S) | Existing Vendors / New / Promotional | ₹ 5 Lakh | 2 | Upto 160 KVA Oil Type Transformer – Stack Core & Wound Core (excluding S/S) | Existing Vendors / New / Promotional | ₹ 5 Lakh | 3 | Upto 630 KVA Oil Type Transformer – Stack Core including S/S | Existing Vendors only | ₹ 6 Lakh |
| Sub-Category | DTR Type  | Eligible Bidder Type                 | Earnest Money Deposit |                      |                       |   |  |                                      |          |   |   |                                      |          |   |  |                       |          |
| 1            | Upto 160 KVA Oil Type Transformer – Stack Core (excluding S/S)  | Existing Vendors / New / Promotional | ₹ 5 Lakh              |                      |                       |   |  |                                      |          |   |   |                                      |          |   |  |                       |          |
| 2            | Upto 160 KVA Oil Type Transformer – Stack Core & Wound Core (excluding S/S)   | Existing Vendors / New / Promotional | ₹ 5 Lakh              |                      |                       |   |  |                                      |          |   |   |                                      |          |   |  |                       |          |
| 3            | Upto 630 KVA Oil Type Transformer – Stack Core including S/S  | Existing Vendors only                | ₹ 6 Lakh              |                      |                       |   |  |                                      |          |   |   |                                      |          |   |  |                       |          |

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| 4 | Upto 630 KVA Oil Type Transformer – Stack Core & Wound Core & Station Sation service | Existing Vendors only | ₹ 6 Lakh |
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**Category B – Dry Type Transformers**

| Sub-Category | DTR Type                                 | Eligible Bidder Type   | Earnest Money Deposit |
|--------------|--|--|-----------------------|
| 1            | Upto 630 KVA Dry Type (VPI) Transformers | Existing Vendors enlisted under Category A (Sub-Category 3 or 4) / New Vendors | ₹ 6 Lakh              |

- b) Tenderers shall not claim any interest on Earnest Money Deposit.
- c) Earnest money will be refunded to the unsuccessful Tenderers after finalization of the tender and in case of successful Tenderers, EMD will be refunded only after expiry of the entire rate contract period.
- d) Earnest Money submitted will be liable to forfeiture,
- (i) If the successful tenderers fail to accept Purchase Order / LOI issued within the entire rate contract period.
- (ii) If any cartel is formed by the tenderer in their bids.

**11.0 Opening and evaluation of tender:**

**11.1 Opening of Technical Proposal:**

- i. Technical proposals will be opened by the Tender Inviting Authority or his authorized representative electronically from the website stated above using their Digital Signature Certificate.
- ii. Technical proposals for those tenders whose original copies of BG towards tender EMD have been received will only be opened. Proposals corresponding to which the original copy of BG towards EMD has not been received will not be opened and will be rejected.
- iii. Intending tenderers may remain present if they so desire.
- iv. Cover (Folder) for Statutory Documents (vide Clause 6.2-A) will be opened first and if found in order, Cover (Folder) for Non-statutory Documents (vide Clause 6.2-B) will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- v. Decrypted (transformed into readable formats) documents of the Statutory and Non-statutory Covers will be downloaded for the purpose of evaluation.

**11.2 Techno-commercial Evaluation of Tender:**

- i. While evaluation, the Tender Inviting Authority or his authorized representative may summon of the tenderers and seek clarification/information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

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|      | ii. The summary list of tenderers, whose bids will be found techno-commercially eligible, will be uploaded in the web portals. Date of opening of financial bid will be intimated to the techno-commercially qualified tenderers.  |
| 12.0 | <b>Opening an devaluation of Financial Proposal:</b><br>i. Financial proposals of the tenderers declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.<br>ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.<br>iii. After opening of the financial proposal the preliminary summary result containing inter- alia, name of bidders and the rates quoted by them will be uploaded.<br>iv. The Tender Accepting Authority may ask any of the tenderer to submit analysis to justify the rate quoted by that tenderer. |
| 13.0 | Revision/withdrawal of Financial Proposal by the bidder after opening of Technical Proposal of the tender will not be allowed if it is not sought by the Tender Inviting Authority.  |
| 14.0 | Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons.  |
| 15.0 | <b>Purchase Order:</b><br>WBSEDCL will communicate acceptance of tender to the successful bidder by a rate contract order. The successful tenderer shall communicate the acceptance of the rate contract order.  |
| 16.0 | <b>Concession:</b><br>No price preference will be allowed to any tenderer based on the size of the industry or its geographic location. Co-operative Society will not be considered with separate status.  |
| 17.0 | <b>Holiday Listing and Vendor Rating:</b><br>Holiday Listing & Vendor Rating will be applicable according to the "Holiday Listing & Vendor Rating" policies of the Revised Purchase Policy 2025, which is posted in website of WBSEDCL ( <a href="http://www.wbsedcl.in">www.wbsedcl.in</a> ).<br>Performance of the bidders, who supplied materials/equipment to WBSEDCL previously, will be evaluated for their Vendor Rating according to the said Vendor Rating policy and their Vender Rating will be taken into consideration at the time of evaluation of Technical and Financial Proposals of the tender.  |
| 18.0 | <b>Return of Earnest Money of the unsuccessful tenderer(s):</b><br>Details of refund/settlement of EMD amount is mentioned in clause no: 6 of Terms & conditions of the Tender Notice of this NIT.   |

 20/06/20

Superintending Engineer (E)  
Procurement & Contract Deptt.  
WBSEDCL  
Vidyut Bhavan, Kolkata-700091

**GENERAL CONDITION OF CONTRACT : COMMERCIAL**

**1.0 VALIDITY OF TENDER AND OFFER:**

The offer against tender should remain valid for a minimum period of 180 days from the next day of opening of tender. However, WBSEDCL may, on the merit of the case, request extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.

**2.1 EARNEST MONEY CUM SECURITY DEPOSIT:**

**a) Category A – Oil Type Transformers**

| Sub-Category | DTR Type   | Eligible Bidder Type                 | Earnest Money Deposit |
|--------------|--|--------------------------------------|-----------------------|
| 1            | Upto 160 KVA Oil Type Transformer – Stack Core (excluding S/S)                       | Existing Vendors / New / Promotional | ₹ 5 Lakh              |
| 2            | Upto 160 KVA Oil Type Transformer – Stack Core & Wound Core (excluding S/S)          | Existing Vendors / New / Promotional | ₹ 5 Lakh              |
| 3            | Upto 630 KVA Oil Type Transformer – Stack Core including S/S                         | Existing Vendors only                | ₹ 6 Lakh              |
| 4            | Upto 630 KVA Oil Type Transformer – Stack Core & Wound Core & Station Sation service | Existing Vendors only                | ₹ 6 Lakh              |

**Category B – Dry Type Transformers**

| Sub-Category | DTR Type                                 | Eligible Bidder Type   | Earnest Money Deposit |
|--------------|--|--|-----------------------|
| 1            | Upto 630 KVA Dry Type (VPI) Transformers | Existing Vendors enlisted under Category A (Sub-Category 3 or 4) / New Vendors | ₹ 6 Lakh              |

b) Earnest Money cum Security Deposit shall be either payment through online mode(Net-banking through Payment Gateway or RTGS/NEFT Payment) or in the form of Bank Guaranty (BG) (Valid for five years from the date of opening of the tender with a claim period of another six months subject to further extension if required). **Demand Draft (DD)/ Banker'sCheque (BC) towards submission of EMD will not be accepted. Partial payment through online mode and remaining**

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|     | <p><b>submission through BG is also not allowed.</b></p> <p>b) The permanent Bank Guarantee if any, as maintained in the name of WBSEDCL against existing Rate Contract Order / other works and not received back by the tenderer till date, will not be applicable.</p> <p>c) The Earnest Money cum Security Deposit will be released only after expiry of Rate Contract Order on successful completion of enlistment period of Rate Contract Order by the patty.</p> <p>d) No claim shall be made against the Company in respect of interest on the Deposit. The Deposit is liable to be forfeited in case of non-compliance of the Rate Contract Order or failure to complete delivery as per terms of the order within the scheduled delivery period.</p> <p>e) This Earnest Money cum Security Deposit will be released for unsuccessful bidders after finalization of Enlistments.</p>   |
| 2.2 | <p><b>PHYSICAL INSPECTION OF FACTORY PREMISES :</b></p> <p>Physical inspection of works for qualified parties, also who are techno commercially acceptable on the basis of submitted documents, may be done by a central team to judge the Technical &amp; Techno-Commercial ability of the party. Necessary arrangements and equipments (duly calibrated) for conducting acceptance test as per IS, mentioned in technical specification and technical manpower will be the consideration for judgment of Technical ability and Open and Covered space and non technical staff strength will be the points of consideration for Techno-commercial ability for enlistment as a supplier of the material/repairer of DTR.</p> <p><b>For new / promotional or for those existing repairer who documented any change in their factory lay out, factory inspection is mandatory. For other existing repairer, factory inspection is optional i.e. under discretion of WBSEDCL.</b></p> |
| 2.3 | <p><b>ENLISTMENT :</b></p> <p>After successful Techno-Commercial Evaluation and successful physical inspection of factory premises, if required, as per the reports of the central inspection team, enlistment for a period of two years will be considered who are ready to accept all terms and conditions of the contract and accept the rates finally arrived through tender.</p> <p>The provision for further extension of 1 (one) year, subject to compliance with the terms and conditions of the contract.</p> <p>Repairers who will fulfill the criteria for installation of automatic motor operated and on site selectable speed control coil winding machine as mentioned in the Technical Specification will be Enlisted for repairing of wound core type DTR's.</p>  |
| 3.0 | <p><b>INSURANCE POLICY :</b></p> <p>3.1 The Insurance Policy shall have to be made by the repairer for each Controlling Division against burglary, theft, fire &amp; damaged due to any other reasons whatever. Insurance Policy will be jointly in the name of WBSEDCL and repairer, principal insured being WBSEDCL, covering the risk of Defective/ Damaged/ Repaired Transformers while the transformers would be under the custody of repairer inclusive of both ways of transit, as under.</p> <p>(a) Covering risk during single way transit (Marine Insurance) for Rs 10,00,000/- (Rupees Ten Lakh only).</p>  |

- (b) Covering risk during storage at the repairer works for burglary, damaged & theft (Burglary Insurance) for Rs 10,00,000/- (Rupees Ten Lakh only), and
- (c) Covering risk during storage at the repairer works for Fire (Fire Insurance) for Rs 10,00,000/- (Rupees Ten Lakh only).
- 3.2 The Insurance Policy (ies) shall remain valid for the entire course of repair. But as per provisions of the Insurance Company, the Policy may be obtained for an interim period of one year and the same must be renewed for the next term of another one year before expiry of the validity and so on.
- 3.3 The Insurance Policy (ies) in original is/are to be submitted to the respective Controlling Officer(s) before lifting the Defective / Damaged Distribution Transformers from the site by the repairer.
- 3.4 The Insurance Premium initially paid by the repairer in respect of Marine, Burglary and Fire will be reimbursed by the Company in due course on receipt of bill along with original policy documents and money receipt.
- 3.5 The repairer should observe the claim formalities of the Insurance Company including lodging of FIRs with Police Authorities in the event of loss /damaged etc. of the transformers or goods while under the custody of the repairer and also provision of necessary security arrangement as stipulated in the insurance policy.
- 3.6 For "to and fro" Marine insurance is to be done separately.

4.0 **TERMS OF PAYMENT :**

All payments will be made by the Controlling Officer in accordance with the following terms :

4.1 For this tender 90% payment along with 100 % taxes will be made within 45 (forty five) days in case of MSME Vendors (Micro & Small Enterprise only) and for others, within 60 days from the date of receipt of 100% bill with all the above documents and balance 10% shall be kept as Security Deposit towards Performance Guarantee, which will be released after expiry of Guarantee period with satisfactory performance.-

- (i) Preliminary/final survey reports.
- (ii) Copy of detailed estimate on which formal order placed.
- (iii) Stage Inspection/final test reports.
- (iv) Guarantee Certificate incorporating Serial Number of all Transformers as per order.
- (v) Photo Copy of Insurance Coverage.
- (vi) Photo Copy of SORN and SRV reference.
- (vii) Store Return Note (if any material is returned to Store).
- (viii) Transformer Oil Consumption Statement showing details of receipt of new Transformer Oil.
- (ix) GST Registration No. / GSTIN document.
- (x) Latest MSME certificate (UdyamAddhar) if applicable.
- (xi) Payment shall be released by the Accounts Officer under the administrative control of the Controlling Officer.

The above bill should be duly signed and endorsed by the Inspecting Officer not below the rank of Assistant Engineer prior to placement to the ordering authority for further action towards payment from his office.

In case of any discrepancy in payment, vendor shall have to bring it to the notice of WBSEDCL within thirty days from the date of receipt of payment else the claim will not be entertained.

For full and final settlement, invoices shall have to be submitted within 1(One) year from the date of completion of Project/Contract, beyond which, such claim may not be entertained.

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| 4.4 | Tax invoice i.r.o. sale of scrap materials shall be issued to the repairer.   |
| 5.0 | <p><b><u>CONTROLLING OFFICER :</u></b><br/> Divisional Manager/Regional Manager concerned will be the Controlling Officer of the work related to Oil type transformers and concerned Zonal managers will be the Controlling Officer of the work related to Dry type transformer. He will ascertain the status of defective Distribution Transformers lying under his jurisdiction and place LOI against Rate Contract Order. Controlling Officer will make necessary arrangement for the required quantity of Oil (new) for the Transformers under repair. He will depute his authorized representative(s) not below the rank of Assistant Engineer during preliminary/final survey/stage inspection/final testing in consultation with DE/SE of Testing Wings attached to different Distribution Zones/Regional Offices. He will confirm estimate and place Formal Order. Before handing over defective transformers to the repairer for repair, Controlling Officer shall ascertain submission of Insurance Policies by the repairer as per Clause-3.0 above. Controlling Officers are required to maintain data base for the repaired Transformers with following details :-</p> <ol style="list-style-type: none"> <li>(1) Name Plate Identification</li> <li>(2) Repairer's Name</li> <li>(3) Name of the testing Engineer of WBSEDCL</li> <li>(4) Date of Inspection &amp; Date of Installation</li> <li>(5) Date of failure</li> <li>(6) Location of Transformer.</li> </ol> |
| 6.0 | <p><b><u>PLACEMENT OF ORDER :</u></b><br/> Letter of Intent as well as Formal Order will be issued by the Controlling Officer concerned. A Specimen Copy of LOI &amp; Formal Order will be provided for their reference only. Formal Order shall be issued prior to the date of delivery of the repaired transformers.</p>  |
| 7.0 | <p><b><u>STORING :</u></b><br/> After delivery of the transformer(s) to the repairers, proper storing and the safe custody of the equipment shall be their responsibilities. Storing outside premises shall not be allowed under any circumstances. Any loss of damage during the period of the equipment kept under their custody shall have to be made good by them as assessed by the Controlling Officer or his authorized representative.</p>  |
| 8.0 | <p><b><u>LIMITATION</u></b> (For lifting of defective Transformers)</p> <p><b><u>Oil Type:</u></b><br/> The maximum number of transformers covered under each LOI shall be eight (8) per division for any individual vendor. A second LOI to the same vendor in a particular division shall be issued only after a gap of 45 days and upon successful completion of the previous LOI. Any deviation from this provision shall require approval of the concerned Zonal Manager (ZM).<br/> At any point of time, a maximum of five (5) nos. of Guarantee Period DTRs may be held by any factory unit, considering all divisions together. The Controlling Officer shall obtain a stock statement of defective transformers held by the vendor, along with the progress of work carried out on such transformers under his division.</p> <p><b><u>Dry Type:</u></b><br/> The maximum number of transformers covered under each LOI shall be one (1) per Zone for any individual vendor. A second LOI to the same vendor in a particular Zone shall be issued only after successful completion of the previous LOI. Any deviation from this provision shall require approval</p>  |

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|      | <p>of the concerned Chief Engineer of Distribution.</p> <p>At any point of time, a maximum of one (1) nos. of Guarantee Period DTRs may be held by any factory unit, considering all zones together. The Controlling Officer shall obtain a stock statement of defective transformers held by the vendor, along with the progress of work carried out on such transformers under his zone.</p>  |
| 9.0  | <p><b>REPAIRS :</b></p> <p>All repairs shall be carried out strictly in accordance with the technical specifications and direction of respective Controlling Officers.</p>  |
| 10.0 | <p><b>DISPOSAL OF SCRAP :</b></p> <p>Scrap Coils and other materials will not be received by the Company. The cost of the same will be adjusted from the bill; the rate will be as per value of scrap as published in the website <a href="https://www.mstcecommerce.com">https://www.mstcecommerce.com</a> as on previous month sale price / or price from latest available bulletin (maximum sale prices of items related with Aluminium, Brass &amp; Copper will be considered) and will be declared every in month from this end .<b>Inspection/Testing Engineers will determine the quantity of scrap coils and other materials at the time of preliminary/final survey and make them un-serviceable, so that there should not be any possibility for re-use of the same.</b> Other scrap materials viz. Bushings/Nuts and Bolts/Silica Gel Breather etc. are non-returnable in nature. GST will also be included as applicable.</p> |
| 11.0 | <p><b>INSPECTION :</b></p>  |
| 11.1 | <p>The successful repairer should notify the concerned Zonal Testing Unit/Regional Testing Unit with an intimation to the Controlling Officer well in advance about the readiness of the transformers being required at their Works with necessary Works Test Certificate along with a list of valid Calibration Certificates of testing equipments &amp; instruments, so that the DE/SE of concerned Zonal Testing Unit/Regional Testing Unit could finalize a shedule to carry out/witness the tests on mutually agreed date. The DE/SE of concerned Zonal Testing Unit/Regional Testing Unit reserves the right to reject either raw materials or repaired transformer(s) for those to be not complying with the requirements of the technical specifications.</p>   |
| 11.2 | <p>The successful repairer shall extend all possible facilities for inspection and testing at any time during the course of repair and after offering of inspection and testing of the repaired transformer(s) for which no extra cost shall be charged.</p>  |
| 11.3 | <p><b>RE-TESTING CHARGE:</b></p> <p>In case of failure to present the offered quantity of equipment / Materials during inspection (i.e. fake offer) or in case the materials/equipment of any offered lot fails during factory acceptance test, retesting charge will be claimed @ Rs. 50,000.00 plus GST as applicable for carrying out each subsequent inspection of that particular lot. The date of re-offer will be the date of submission of re-testing offer along with routine test certificate (RTC) &amp; copy of duplicate carbon receipt (D.C.R) against the re-testing charge.</p>   |
| 12.0 | <p><b>COMPLETION PERIOD :</b></p>   |
| 12.1 | <p>The total repairing work against each LOI shall have to be completed within a definite time frame. If the repairer fails to receive the transformer within 3 (three) days from the date of placement of LOI/Order for repairing work, WBSEDCL reserve the right to cancel the LOI/Order without assigning any reason whatsoever and may take penal measure. The repairer cannot claim any damage i.e. necessary charges in this context.</p>   |

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|      | It is desired that the work must be completed (date of delivery) within 45 days (the time frame at the part of the vendor) from the issuance of the LOI. LD may be imposed after 45 days at the discretion of the Nodal officer.   |
| 12.2 | Date of completion of work will be reckoned as the date of delivery. In the event of failure in testing, the said lot/transformer(s) shall have to be re-offered for re-testing and date of completion shall be the date of re-offer of the said lot and/or transformer(s).  |
| 12.3 | Repaired transformers could only be delivered to Stores within 7 days from the date of testing or 3 days from issuance of PO whichever is later, otherwise necessary liquidated damage shall be imposed accordingly as per Liquidated Damage Clause.   |
| 13.0 | <b><u>LIQUIDATED DAMAGE :</u></b><br>The time of delivery (successful offer for inspection) of the equipment/materials are to be treated as an essence of the contract and the WBSEDCL reserves the right to repudiate the contract, if the equipment / materials are not offered for inspection within scheduled delivery period and physically delivered within stipulated period as per physical delivery clause. But the controlling officer, may at his discretion waive this condition and accept the material with imposition of liquidated damage @ 0.143% of the contract value of the works for each calendar day of delay, subjected to a maximum of 10% of the value of the particular lot and accept the goods beyond the stipulated period. Liquidated damage, if any involved, shall be recovered from the outstanding bills/ Bank Guarantee.   |
| 14.0 | <b><u>PERFORMANCE GUARANTEE :</u></b><br>The all repaired oil-filled transformers, the guarantee period shall be one (1) year from the date of delivery (receipt at store).For repaired dry-type transformers, a guarantee period of three (3) years shall be applicable where coil replacement has been carried out; otherwise, repairs involving only maintenance works shall carry a guarantee period of one (1) year from the date of delivery (receipt at store).Any defect detected in the repairs within the said period shall have to be made good by the repairer free of cost within 30 days from the date of information given to the repairer. If the repairer fails to do so within the specified period, the cost of the transformer will be deducted from the pending bill(s), BG or cancellation of R/C Order(s) as deem fit. Guarantee Certificate to this effect has to be submitted against each repaired transformer.<br>Repairer must have Licensed Supervisor having Workman Permit. |
| 15.0 | <b><u>RATE SCHEDULE :</u></b><br>The item wise price list for supply and labour items towards repairing of different type & capacity of DTR will be finalized.   |
| 16.0 | <b><u>PRICE VARIATION :</u></b><br>IEEMA Formula will be applicable considering total involvement as whole for a complete transformer by multiplying factor, which will be declared in every month from this end.<br>Price variation shall be applicable for the month in which the LOI was issued. The multiplying factor for the month will be the latest available MF in which the LOI is placed on the party.<br>Price variation for standard transformers shall be considered for repairing of the defective transformers. The parameters related to CRGO Core & Transformer Oil shall not be taken into consideration for application of PV Formula.   |

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|      | (Formula of Calculation enclosed- Annexure-III).   |
|      | GST as applicable will be paid to you extra. TDS under GST will be applicable.   |
| 17.0 | <b><u>RAW MATERIALS :</u></b><br>Materials to be supplied by the Repairer should be strictly conforming to the Specification indicated in the tender. Company shall not take any responsibility for procurement of any raw materials from any of the Government/Semi-Government Agencies.  |
| 18.0 | <b><u>QUANTITY :</u></b><br>Number of defective/damaged transformers to be repaired per month depends on the capability, delivery performance and availability of defective transformers at site. Any decision in this regard of the Controlling Officer shall be final.   |
| 19.0 | <b><u>ACCEPTANCE OF ORDER :</u></b><br>The Company will communicate acceptance of tender to the successful bidders by a Formal Rate Contract Order. The successful bidders shall communicate the acceptance of the order, so as to reach the Chief Engineer (P&C), WBSEDCL, within 10 (ten) days from the date of issue of the said Rate Contract Order, failing which the order shall be considered cancelled automatically.  |
| 20.0 | <b><u>RESERVATION :</u></b><br>Company reserves the right to deviate from any of the terms and conditions herein and to issue Rate Contract Orders amongst all successful bidders and/or reject any or all tenders without assigning any reason whatsoever and does not bind itself to accept the lowest tenders.  |
| 21.0 | <b><u>QUALITY ASSURANCE :</u></b><br>All measures to ensure quality of the repair work through adopting different standard procedure and practices shall have to be made.  |
| 23.1 | Name of the districts in which the repairers desires to carry out repair work shall be indicated clearly in order of preference. Maximum number of districts shall be three and at every desired location, there shall be preferably separate establishment of their own with requisite facilities. Company's decision in regard to allotment of jurisdiction shall be final.  |
| 24.0 | <b><u>FORCE MAJEURE :</u></b><br>The repairer shall be under no liability, if they prevented from carrying out any of their obligations and reasons of war, invasion, act of foreign money, hostilities (whether war declared or not), riots, civil commotions, mutiny, insurrection, rebellion, revolution, accident, earthquake, fire, flood, Government Orders and/or restrictions (except Power Supply restriction), delay or inability to obtain materials due to import or other statutory restriction or other causes beyond the reasonable control of the repairer. However, such Force Majeure circumstances are to be intimated immediately and to be established subsequently with proper documents/proofs to the entire satisfaction of the Company. |
|      | <b><u>LEGAL JURISDICTION:</u></b><br>If any dispute or difference arises with respect to quality/quantity of the equipment/materials pertaining to this order or any other terms and conditions of the order including its execution, such dispute/difference shall be subject to settlement under the jurisdiction of Courts in Kolkata only.   |

  
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