



**West Bengal State Electricity Distribution Company Limited**  
( A Govt. of West Bengal Enterprise )

**Jiaganj Distribution Division**

Address - Bagdahar, PO & PS Jiaganj, District Murshidabad, West Bengal, Pin code 742123

Email ID - [dm.jiaganj@wbasedcl.in](mailto:dm.jiaganj@wbasedcl.in)

Telephone number - 03483 255074 / 255081

Memo. No. **JD/Estb/68/1401**

Dated: **03/11/2025**

**INVITATION OF e-TENDER**

Tender Notice No: **JD/Estb/68/E-tender/25-26/07**

Dated: **03/11/2025**

E-tender in two parts is invited from bonafide, experienced and resourceful suppliers/ contractors of WBSEDCL, WBSETCL, DPL, PGCIL, NTPC and other Central Government / State Government / Semi Government undertaking for the following works:

| Sl. No. | Name of the material                                                         | Estimated Amount                                                                                    | Bid Guarantee / EMD                                                                       | Completion Time                                                                     | Name & Address of the Concerned Office                                                                                  |
|---------|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| 1       | Supply and delivery of Office Furniture Items as per technical specification | Rs. `3,32,033.56/-<br>(Three lakh thirty-two thousand thirty-three rupees and fifty-six paise) Only | Rs. `6,640.67/-<br>(Six thousand six hundred and forty rupees and sixty-seven paise) Only | Within 30(Thirty) Days from receiving/accepting of formal order/ Award of Contract. | Jiaganj (D) Division,<br>WBSEDCL,<br>Bagdahar, P.O. & P.S.<br>Jiaganj, Dist.<br>Murshidabad, West<br>Bengal, PIN-742123 |

- **Cost of Bid Documents: N.A.**
- **Technical Specifications laid down in Annexure-IX**
- **Delivery address: Jiaganj Division Office located within Premises of Jiaganj 33/11 KV Sub-Station, Bagdahar, P.O. Jiaganj, P.S. Jiaganj, District Murshidabad, State West Bengal, PIN-742123.**

Intending bidders desirous of participating in the tender are to log on to the website <https://wbetenders.gov.in>. The tender can be searched by typing WBSEDCL in the search engine provided in the website. Further, for other details including qualifying requirements please visit [www.wbasedcl.in](http://www.wbasedcl.in) or office notice board of JIAGANJ (D) DIVISION, Bagdahar, P.O. & P.S. Jiaganj, Dist. Murshidabad, West Bengal, PIN-742123.

**KEY DATES**

|   |                                                              |                                                                            |
|---|--------------------------------------------------------------|----------------------------------------------------------------------------|
| 1 | Date of uploading of NIT & other documents (publishing date) | <b>06/11/2025 AT 16:00 hrs</b>                                             |
| 2 | Documents download/sell start date (online)                  | <b>06/11/2025 FROM 16:00 hrs</b>                                           |
| 3 | Bid submission starting date (online)                        | <b>06/11/2025 FROM 16:00 hrs</b>                                           |
| 4 | Pre-bid meeting                                              | <b>19/11/2025 AT 16:00 hrs</b>                                             |
| 5 | Document download end/Bid submission closing date (online)   | <b>26/11/2025 AT 16:00 hrs</b>                                             |
| 6 | <b>Date of submission of EMD (online)</b>                    | <b>ON 06/11/2025 FROM 16:00 hrs</b><br><b>TO 26/11/2025 UPTO 16:00 hrs</b> |
| 7 | Techno-commercial bid opening date                           | <b>28/11/2025 AFTER 16:00 hrs</b>                                          |
| 8 | Techno-commercially qualified bidders' list uploading date   | <b>To be notified later</b>                                                |
| 9 | Price bid opening date                                       | <b>To be notified later</b>                                                |

- If a Holiday falls on any of the schedule date then schedule date shall be considered on next working day.

**Registered Office**

Bidyut Bhavan, Sector-II, Bidhannagar, PIN 700091

CIN - U40109WB2007SGC113473, Website- [www.wbasedcl.in](http://www.wbasedcl.in)



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**INVITATION OF BID**

**1. SCOPE OF WORK:**

As mentioned in pre-page.

**2. TECHNICAL ELIGIBILITY CRITERIA OF THE BIDDER:**

A. The bidder must have successfully supplied similar nature of items to Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc. during last seven years (date of completion of work should be on or after 03.11.2018).

B. Bidders are required to upload scanned copy of the following documents against the eligibility criteria

- Stores Receipt Challan/Completion Certificate/Payment Certificate of the Ordering Authority i.f.o. the Bidder (Mandatory)
- Performance Certificate against the above (if any)

**3. COMMERCIAL ELIGIBILITY CRITERIA OF THE BIDDER:**

- Average annual turnover during last three financial years (**i.e. 2021-22, 2022-23 and 2023-24**) shall not be less 30% of the estimated cost.
- Working capital in the year, last / preceding the year of bid submission (**i.e. 2023-24**), shall not be less than 30% of the estimated cost.
- In case documents certifying credit facility (**Refer Annexure-VI**) from a scheduled Bank is submitted, the requirement given in clause no (b) shall be judged by adding available credit facility and working capital taken together.
- Annual Audited Financial Report for last three financial years (**i.e. 2021-22, 2022-23 and 2023-24**) to be submitted for verification in respect of bidders for whom audit of accounts is mandatory. For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures (Form 3CA & 3CB and particulars as reported in the Form 3CD u/s 44AB of Income Tax Act'1961) for last three financial years (**i.e. 2021-22, 2022-23 and 2023-24**).

4. **OTHER ELIGIBILITY CRITERIA:** for complete list of documents needed to be uploaded, refer to sl. 6 of INSTRUCTION TO BIDDERS

5. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. nCode Solution, Safescrypt, e-Mudhra). DSC is given as a USB e-Token. After obtaining the Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available on the website.

6. **EMD can be deposited in the online mode only. Earnest Money Deposit in any other form or amount as stated below will not be accepted.**

- For deposition of EMD through online mode (Bank Name-ICICI Bank Ltd., A/C No.-193405000657, Account Title- West Bengal State Electricity Distribution Company Ltd., Account Type-Current, IFSC Code-ICIC0001934, MICR Code-700229096, ICICI BANK LTD., BLOCK-A, ECOSPACE BUSINESS PARK, RAJARHAT, KOLKATA-700156.)
- Exemption from deposition of Earnest Money Deposit (EMD) shall not be allowed under any circumstance.
- No interest shall be payable for Bid Guarantee / EMD.

7. WBSEDCL reserves its right to take decision keeping its financial interest. The provisions of Purchase Policy of WBSEDCL with subsequent amendment will be applicable.

8. If the offer is submitted without or inadequate Earnest Money Deposit, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.

9. **The offer against tender should remain valid for a minimum period of 120 days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request extension of validity of the offer for a further suitable period without any change in terms & conditions of the offer.**

10. Any evidence of unfair trade practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.

11. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.

12. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.

13. Other information as well as terms and conditions, which are not covered above, will be available in instructions to Bidders of this tender along with the Revised Purchase Policy of WBSEDCL.

14. Price Bid of a bidder will be considered only if his Techno-Commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of Techno-Commercially qualified bidders will be displayed in the said website in due course.

15. Conditional / Incomplete tender will not be accepted under any circumstance.

16. Labour Welfare Cess @ 1% (one percent) of bill value will be deducted from the bill, if applicable.

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17. **Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all of the above duly digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as incomplete and liable to be rejected.**
18. WBSEDCL reserves the right to go to divisible contract, if necessary.
19. WBSEDCL is not necessarily bound to accept the lowest offer.
20. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
21. Tender submitted after expiry of scheduled date and time shall not be considered.
22. The Bidding Documents are not transferable under any circumstances.
23. Any extraneous conditions will be treated as non-responsive.
24. The Bids must be submitted in prescribed Performa only.
25. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
26. The bidder is expected to examine carefully all instruction, conditions, forms, schedules, terms, annexures, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
27. The document uploaded by the bidders should be legible otherwise the bid will be rejected without any prejudice.
28. Bid evaluation will be conducted on the basis of final documents uploaded by the bidders within last date and time of online bid submission. WBSEDCL reserves the right to instruct the bidders to submit hard copy of any relevant document (and to produce the original documents for verification) during scrutiny & evaluation of bids. Bidders' failure to comply to such instruction may lead to rejection of their bid.
29. In case the quoted rate by the bidders is in the range of (-)20% to (-) 80% of the estimated amount, the contractor shall furnish an Additional Performance Security in the format given in **Annexure-VIII** which shall be equal to 10% of the tendered amount. (As per memo no: 82(5)-POW-13099/3/2018-SECTIONS (POWER) dated 05.07.2021 of Govt. of West Bengal, Department of Power). The Additional Performance Security shall be submitted in the form of Bank Guarantee issued by any Scheduled Commercial Bank as per enclosed format before placement of award of contract.
30. Work Order & Payment of work will be depended on availability of fund. **The Divisional Manager, Jiaganj (D) Division, WBSEDCL shall act as Controlling Officer. The Assistant Manager (F&A), Jiaganj (D) Division, WBSEDCL shall be the paying authority. The Store-In-Charge, Jiaganj Divisional Store, WBSEDCL shall be consignee. The Divisional/ Assistant Engineer (IT&C), Jiaganj (D) Division shall be the Supervising Officer** of the work under whose guidance and direction the works will be executed.

  
DE(E) & Divisional Manager  
Jiaganj (D) Division  
WBSEDCL

(T. Pyne)

Divisional Manager, Jiaganj (D) Division, WBSEDCL

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Sd/-

(T. Pyne)

Divisional Manager, Jiaganj (D) Division, WBSEDCL

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Memo. No. JD/Estb/68/1401 (i-iv)

Dated **03/11/2025**

**Copy forwarded for information and necessary action**

- i. The Addl. CE and Zonal Manager, Berhampore (D) Zone, WBSEDCL
- ii. The SE(E) and Regional Manager, Murshidabad Region, WBSEDCL
- iii. The AM(F&A), Jiaganj (D) Division, WBSEDCL
- iv. Office copy / Notice board of Jiaganj (D) Division

  
DE(E) & Divisional Manager  
Jiaganj (D) Division  
WBSEDCL

(T. Pyne)  
Divisional Manager, Jiaganj (D) Division

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