

# **NOTICE**

**Ref: Notification No: MPP/2018/05(ii) dated 17.08.2021**

Candidate(s) who have applied under the Category reserved for Persons with Disabilities (PwD) and require using the services of a Scribe will have to bring the following documents (format enclosed) to the Examination Centre on the scheduled Date & Time:

1. Declaration Format

(Filled-up in all respects and signed by candidate and scribe)

2. Terms and Conditions Form

(Duly signed by candidate and scribe)



**WBSEDCL**

**Ref: Notification No: MPP/2018/05(ii) dated 17.08.2021**

**DECLARATION BY CANDIDATE**

**(BLIND/LOW VISION OR LOCOMOTOR DISABILITY WITH WRITING SPEED ADVERSLY AFFECTED)**

I, \_\_\_\_\_ S/o/W/o/D/o. \_\_\_\_\_  
Residing at \_\_\_\_\_,  
a candidate under the category reserved for Persons with Disability (Blind/Low Vision or Locomotor Disability whose writing speed is adversely affected) for the post of \_\_\_\_\_ vide Registration Number: \_\_\_\_\_ for the Computer Based (Online) Examination, do hereby declare that Mr./Ms. \_\_\_\_\_ S/o/W/o/D/o \_\_\_\_\_, resident \_\_\_\_\_ at \_\_\_\_\_ has agreed on my request to act as my scribe for the above Computer Based (Online) Examination.  
Encl: Valid Disability Certificate (Self-attested Photocopy)

**DECLARATION BY THE SCRIBE**

I \_\_\_\_\_ S/o/W/o/D/o. \_\_\_\_\_  
residing at \_\_\_\_\_, holder of Photo Identification Card \_\_\_\_\_ bearing number (Photo ID Card Serial No.) \_\_\_\_\_ have agreed to act as scribe for Mr./Ms. \_\_\_\_\_ S/o/W/o/D/o. \_\_\_\_\_ who is a candidate vide Registration No. \_\_\_\_\_ for the Computer Based (Online) Examination for the post of \_\_\_\_\_.  
Enclosed: Valid Photo ID Proof (self-attested Photocopy) viz. Voter Identification Card, Driving License, PAN Card, Aadhaar card, Passport

I declared that my educational qualification as on date \_\_\_\_\_ (Date of Examination) is (Tick the box):

Matriculation	10+2	Graduate	Post Graduate

Enclosed: Self-attested photocopy of the Final Pass Certificate of academic qualification of Scribe.

Space for pasting of recent passport size photograph of Scribe to be cross self attested

Space for pasting of recent passport size photograph of Candidate to be cross self attested

If the above declaration is found false, I shall be solely responsible for the consequences and loss suffered by the candidate. I also declare to the best of my knowledge that I have not tested positive for COVID-19 or identified as a a potential carrier or am not suffering from Covid-19 Symptoms as on date of examination.

Signature of Scribe

If the above declaration is found false, I shall be solely responsible for the consequences. I am engaging the above scribe at my own cost and risk. I understand that if the declaration of the scribe is found false, I may be debarred from the examination and my candidature will be cancelled ab-initio.

Signature of the Candidate

Note: The candidate & scribe should report at one hour before the normal reporting time at the Exam Centre for this purpose.

**TERMS AND CONDITIONS FOR USING THE SERVICES OF A SCRIBE FOR CBT**

The facility of Scribe would be allowed to candidates who are Blind/Low Vision or with Locomotor Disability (whose writing speed adversely affected) and have disability of 40 % or more as per existing statute, if so desired by the candidate. In all such cases where a scribe is used, the following rules will apply:

- The candidate should ensure that he/she is eligible to use a scribe as per the Government of India rules in this regard.
- The candidate will have to arrange his/her own scribe at his/her own cost. No TA/DA or any remuneration will be paid by WBSEDCL either to the candidate or the scribe brought by him/her.
- Both the candidate as well as the scribe will have to give a suitable undertaking as per attached format with passport size photograph of the scribe & candidate. Further, in case it later transpires that the candidate/scribe has suppressed any material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the test/examination.
- Candidates with disability who have physical limitation to write (including that of speed) and using the facility of scribe shall be allowed compensatory time of 20 minutes per hour of the examination.
- Any candidate who is not eligible to use scribe as per the guidelines referred above, but uses scribe in the online examination shall be disqualified to participate further in the recruitment process. Any candidate who is using scribe should ensure that he is eligible to use scribe in the examination as per the Govt. guidelines.
- Violation of any of the instructions shall entail cancellation of the candidature of the candidate in addition to any other appropriate action that may be taken by WBSEDCL against the candidate/scribe. Both the candidate and the scribe shall be subject to the rules of examination and action will be taken against them for violation of the same as per rules of the examination.
- The Candidates with disabilities, who will bring their own scribe to appear for CBT, will be allowed to use the assistance of such Scribe, only if he/she submits a filled in and signed "Declaration Format" and duly signed "Terms and Conditions" form for such purpose as per enclosed format at the Test Venue on the date of CBT.
- The qualification of the Scribe should be one step below the qualification of the candidate taking the online examination.
- The Candidates with disabilities, who have been permitted by WBSEDCL to bring their own scribe to appear for the CBT, will not be allowed to change their Scribe subsequently.
- The scribe will read out the question to the candidate and on candidate's instruction, will mark the answer.
- The scribe will make no gestures, sound or any other response or communication designed to indicate to the candidate the correctness or otherwise of the answer being recorded by him/her. Any such attempt would entail disqualification of the candidate and stringent action against both the candidate and the scribe shall be taken.
- The peace in the examination hall or of the other candidates seated in the examination hall should not be disturbed while the scribe reads out the questions to the candidate or when the candidate indicates the correct response to the scribe for marking.
- The candidate and the scribe will sign a declaration that they are aware of/have read the Instructions regarding the conduct of the candidate and his/her scribe and they undertake to abide by these Instructions.

If my declaration is found false, I shall be solely responsible for the consequences and loss suffered by the candidate. I have read the terms and conditions mentioned above. I will abide by the stated terms and conditions.

Signature of Scribe

If my declaration is found false, I shall be solely responsible for the consequences. I am engaging the Scribe at my own cost and risk. I understand that if the declaration of the scribe is found false, I may be debarred from the examination and my candidature will be cancelled ab-initio. I have read/am aware of the terms and conditions stated above and will abide by them.

Signature of the Candidate

**Submit the filled-in format at the Test venue on the date of the 'Computer Based Test'.**