

**GOVERNMENT OF INDIA  
NORTH EASTERN COUNCIL SECRETARIAT  
MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION  
NONGRIM HILLS, SHILLONG-793 003.**


No. NEC/ADM/11/2017 Vol.II

Dated: Shillong, the 19<sup>th</sup> May, 2021

The North Eastern Council Secretariat is looking for the services of a suitable officer for appointment to the post of **Superintending Engineer (Civil)** on **deputation (including short term contract)/failing which by promotion** basis. The details of post, eligibility criteria, job requirement, age limit, qualification and experience required for the post are indicated in **Annexure-I** below. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation (including short term contract) basis immediately so as to reach the Director (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. The Application Forms/Curriculum Vitae Proforma at **Annexure-II** and for other necessary details, the candidates are advised to visit and download from the NEC Website <http://necouncil.gov.in>.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in the prescribed format - Annexure-II duly completed, signed by the candidate, countersigned and sealed by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer with the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.

  
(L. Beimopha )  
Deputy Secretary (Admn.)  
North Eastern Council Secretariat,  
Nongrim Hills, Shillong : 793003.  
Ph. No. : 0364-2522647



1.	(a)	Name of the post	Superintending Engineer (Civil).														
	(b)	No.of post	1 (One)														
	(c)	Scale of pay	Rs.14,300-400-18,300/-(5 <sup>th</sup> CPC)/ PB-4 Rs.37,400-67,000/- + GP Rs.8,700/- (6 <sup>th</sup> CPC) corresponding to level 13 of Pay Matrix of 7 <sup>th</sup> CPC.														
	(d)	Method of Recruitment and Eligibility Criteria	<p>Deputation (including short term contract)/failing which by promotion</p> <p>1.</p> <p>Officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or Universities or Recognised Research Institutions or Statutory or Autonomous Organisations :-</p> <table><tr><td>(a)</td><td>(i)</td><td>holding analogous posts on regular basis in the parent cadre/ Department ; or</td></tr><tr><td></td><td>(ii)</td><td>with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs. 12000-16500/-(5<sup>th</sup>CPC)/PB-3 Rs.15,600-39,100/- + Grade Pay Rs.7,600/- (6<sup>th</sup>CPC) corresponding to Level 12 of Pay Matrix of the 7<sup>th</sup> CPC or equivalent in the parent cadre or Department ; or</td></tr><tr><td></td><td>(iii)</td><td>with ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.10000-15200/-(5<sup>th</sup>CPC)/PB-3Rs.15,600-39,100/-+GP Rs. 6,600/- (6<sup>th</sup> CPC) Corresponding to Level 11 of Pay Matrix of the 7<sup>th</sup> CPC or equivalent in the parent cadre or Department; and</td></tr></table> <p>(b) possessing the following educational qualifications and experience:</p> <table><tr><td>(i)</td><td>Bachelor's degree in Civil Engineering from a recognized University or Institute or equivalent.</td></tr><tr><td>(ii)</td><td>Twelve year's experience in execution or construction of civil works including hill roads.</td></tr></table> <p>2. The departmental Executive Engineer (Civil) with ten years' regular service in the grade shall also be considered alongwith outsiders and in case he is selected for appointment to the post the same shall be deemed to have been filled by promotion.</p> <p>Note 1:- The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2:-Period of deputation or contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not <u>exceed three years</u>. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding <u>56 years</u> as on the closing date of the receipt of applications.</p>		(a)	(i)	holding analogous posts on regular basis in the parent cadre/ Department ; or		(ii)	with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs. 12000-16500/-(5 <sup>th</sup> CPC)/PB-3 Rs.15,600-39,100/- + Grade Pay Rs.7,600/- (6 <sup>th</sup> CPC) corresponding to Level 12 of Pay Matrix of the 7 <sup>th</sup> CPC or equivalent in the parent cadre or Department ; or		(iii)	with ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.10000-15200/-(5 <sup>th</sup> CPC)/PB-3Rs.15,600-39,100/-+GP Rs. 6,600/- (6 <sup>th</sup> CPC) Corresponding to Level 11 of Pay Matrix of the 7 <sup>th</sup> CPC or equivalent in the parent cadre or Department; and	(i)	Bachelor's degree in Civil Engineering from a recognized University or Institute or equivalent.	(ii)	Twelve year's experience in execution or construction of civil works including hill roads.
(a)	(i)	holding analogous posts on regular basis in the parent cadre/ Department ; or															
	(ii)	with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs. 12000-16500/-(5 <sup>th</sup> CPC)/PB-3 Rs.15,600-39,100/- + Grade Pay Rs.7,600/- (6 <sup>th</sup> CPC) corresponding to Level 12 of Pay Matrix of the 7 <sup>th</sup> CPC or equivalent in the parent cadre or Department ; or															
	(iii)	with ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.10000-15200/-(5 <sup>th</sup> CPC)/PB-3Rs.15,600-39,100/-+GP Rs. 6,600/- (6 <sup>th</sup> CPC) Corresponding to Level 11 of Pay Matrix of the 7 <sup>th</sup> CPC or equivalent in the parent cadre or Department; and															
(i)	Bachelor's degree in Civil Engineering from a recognized University or Institute or equivalent.																
(ii)	Twelve year's experience in execution or construction of civil works including hill roads.																
(e)	Job requirement	To assist Adviser (Transport & Communication), NEC in all matters pertaining to Transport and Communication sector including the Road and Bridge schemes/projects etc. and to give all necessary inputs to Adviser (T&C) so that he can advise Secretary, NEC in all matters pertaining to Transport and Communication sector. To scrutinize and prepare plan and estimates including release of fund of such schemes as may be proposed by State Government/NEC during the plan period. To represent NEC in any Board or Meeting pertaining to these areas of works as and when required.															



**CURRICULUM VITAE PROFORMA**

1	Name and address (in block letters)	:	
2	Date of birth (in Christian era)	:	
3	Date of retirement under Central/State Govt. rules.	:	
4	Educational qualifications.	:	
5	Name of the post applied for.	:	
6	Present post held with pay scale, Pay band and Grade Pay	:	
7	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	:	
	Qualification/experience required		Qualification/experience possessed by the officer
Essential	(i)		
	(ii)		
	(iii)		
Desirable	(i)		
	(ii)		
8	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.	:	
9	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.		

Office/Instt./Orgn.	Post Held	From	To	Scale of pay/ Present Basic Pay And Grade Pay	Nature of duties

10	Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent.	:	
11	In case the present employment is held on deputation basis, please state-	:	
(a)	The date of initial appointment.	:	
(b)	Period of appointment on deputation/contract	:	
(c)	Name of the parent office/organization to which you belong.	:	



12	Additional details about present employment. Please state whether working under – (indicate the name of your employer against the relevant column)	:	
(a)	Central Govt.	:	
(b)	State Government	:	
(c)	Union Territory	:	
(d)	Statutory Organization	:	
(e)	Autonomous Organizations	:	
(f)	Government Undertakings	:	
(g)	Universities	:	
(h)	Others	:	
13	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	:	
14	Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.	:	
15	Total emoluments per month now drawn	:	
16	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/ Advertisement) (Note : Enclose a separate sheet, if the space is insufficient).	:	
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for "Absorption".) Candidates of non-Government Organizations are eligible only for Short Term Contract.	:	
18	Whether belongs to SC/ST.	:	
19	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects, (ii) Awards/ Scholarship/Official Appreciation, (iii) Affiliation with the Professional bodies/institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient any.	:	
20	Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.	:	



21	If Pay scale/Pay Band with Grade Pay in Sl. no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).	:	
I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.			

Date

Signature of the candidate

Address

Phone No./Mobile No.:

Email

Fax No.

Countersigned (Employer with seal and date)

# Strike out whichever is not applicable.



7

**CADRE CLEARANCE CERTIFICATE**

In the event of the selection of Shri/Smti \_\_\_\_\_, he/she will be relieved to join the post of Superintending Engineer(Civil) on Deputation (including short term contract)/failing which by Promotion basis in the North Eastern Council Secretariat, Shillong on basis.

Signature:

Designation of Competent Authority

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case is pending or contemplated against Shri/Smti as per record.

Signature:

Designation of Competent Authority.

**MAJOR/MINOR PENALTIES REPORT**

Certified that there is no major or minor penalties imposed on Shri/Smti during last 10 years.

Signature

Designation of Competent authority.

**INTEGRITY CERTIFICATE**

Service particulars of Shri/Smti \_\_\_\_\_ have been carefully scrutinized and it is certified that there is no doubt of his integrity.

Signature:

Designation of Competent authority.

**CORRECTNESS CERTIFICATE**

It is certified that the particulars furnished by Shri/Smti \_\_\_\_\_ in his/her application Curriculum Vitae Proforma have been verified and found correct as per Service Records.

Signature:

Designation of Competent Authority




List of addressees for Supdt. Engg. (Civil) :

1. All Ministries/Departments of Govt. of India.
2. The Director, Government of India, Ministry of Development of North Eastern Region, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi.
3. The Chief Secretary to the Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur, Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Madras/ Govt of Karnataka, Bangalore/ Govt. of Kerala, Tribandrum/ Govt. of Jammu & Kashmir, Srinagar/ Govt of Uttar Pradesh, Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttarakhand, Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Portblair/ Govt of Lakshadweep, Kavarati/ Govt of Dadra and Nagar Haveli, Silvassa/ Daman and Diu, Daman/ Puducherry, Pondicherry.
4. The Secretary, GAD to the Govt of Assam, Dispur, Guwahati/ Govt of Meghalaya, Shillong/ Govt of Manipur, Imphal/ Govt of Arunachal Pradesh, Itanagar/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok/ Govt of West Bengal, Kolkata/ Govt of Orissa, Bhubaneswar/ Govt of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Madras/ Govt of Karnataka, Bangalore/ Govt. of Kerala, Tribandrum/ Govt. of Jammu & Kashmir, Srinagar/ Govt of Uttar Pradesh, Lucknow/ Govt of Bihar, Patna/ Govt of Madhya Pradesh, Bhopal/ Govt of Gujarat, Ahmedabad/ Govt of Maharashtra, Mumbai/ Govt of Rajasthan, Jaipur/ Govt of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji / Govt of Chattisgarh, Raipur/ Uttarakhand, Dehradun/ Jharkhand, Ranchi/ Telengana, Hyderabad/ Govt of Andaman & Nicobar Islands, Portblair/ Govt of Lakshadweep, Kavarati/ Govt of Dadra and Nagar Haveli, Silvassa/ Daman and Diu, Daman/ Puducherry, Pondicherry
5. The Chief Engineer, P.W.D., Govt of Assam, Dispur, Guwahati/ Govt of Arunachal Pradesh, Itanagar/ Govt of Manipur, Imphal/ Govt of Meghalaya, Shillong/ Govt of Mizoram, Aizawl/ Govt of Nagaland, Kohima/ Govt of Tripura, Agartala/ Govt of Sikkim, Gangtok.
6. The Director General Border Roads, HQ Directorate general Border Roads. Sema Sadak Bhawan, Ring Road, Delhi Cantt., New Delhi -110010.

Contd....P/2...



7. The Chairman, Assam State Electricity Board, Paltan Bazar, Guwahati/ Meghalaya State Electricity Board, Shillong/ U.P.State Electricity Board, Lucknow/ Bihar State Electricity Board, Patna/ West Bengal State Electricity Board, Kolkata/ Maharashtra State Electricity Board, Mumbai/ Madhya Pradesh State Electricity Board, Bhopal/ Himachal Pradesh State Electricity Board, Simla/ Gujarat State Electricity Board, Ahmedabad/ Andhra Pradesh State Electricity Board, Hyderabad/ Tamil Nadu State Electricity Board, Madras/ Karnataka State Electricity Board, Bangalore/ Kerala State Electricity Board, Tribandrum/ Punjab State Electricity Board, Chandigarh/ Haryana State Electricity Board, Chandigarh/ Jammu & Kashmir State Electricity Board, Srinagar/ Orissa State Electricity Board, Bhubaneswar/ Rajasthan State Electricity Board, Jaipur.
8. The Engineer-in-Chief, M.E.S., New Delhi.
9. The Director General, C.P.W.D., Nirman Bhawan, New Delhi.
10. The Secretary, B.R.D.B., Ministry of Surface Transport, New Delhi.
11. The Under Secretary to the Govt. of India, Ministry of Surface Transport, New Delhi.
12. The Under Secretary (Estt), Railway Board, Rail Bhawan, New Delhi.
13. The Under Secretary to the Govt. of India, Ministry of Power, New Delhi.
14. The Member Secretary, Central Electricity Authority, North Eastern Regional Electricity Board, 'Rosalina', Nongrimbah Road, Laitumkhrah, Shillong-3.
15. The Chairman-cum-Managing Director, NEEPCO Ltd., Bookland Compound, Lower New Colony, Shillong – 793 003.
16. The Chief Manager, Power Grid Corporation of India, Dongtiah, Lapalang, Shillong-793003.
17. The Director /Joint Director (G), Ordnance Factory Board, Ayush Bhawan, 10-A, S.K. Bose Road, Kolkata – 700001, India.
18. The Joint Secretary (Admn.), Ministry of Water Resources, Room No. 403, Sharam Shakti Rafi Marg, New Delhi – 110001.
19. Jt. Director (Emp.) Govt. of India, Ministry of Defence, Dte. Gen. Resettlement West Block IV, RK Puram, New Delhi – 110066.
20. Technical Director/SA, NIC-NEC, NEC Secretariat Shillong. It is requested to upload the advertisement in the NEC Website.

  
(L. Beimopha)  
Deputy Secretary (Admn.)