



**West Bengal State Electricity Distribution Company Ltd.**  
**(A Government of West Bengal Enterprise)**  
**Gr. Medical Insurance Cell, RPHD**  
**Vidyut Bhavan (6<sup>th</sup> Floor, 'C' Block), Kolkata - 700 091**

**Office Order No:** P/18

**Date:** 24.07.2019

It is hereby notified that the Group Medical Insurance Policy for the retired employees of WBSIEDCL & WBSETCL for the year 2019-20 shall be implemented in association with the New India Assurance Co. Ltd. At a time when the cost of healthcare policies are steadily on the rise, this scheme aims at providing at a very competitive rate, a scope for hassle free medical treatment in time, for the entire gamut of the retired employees of WBSIEDCL and their spouses (Floater basis). The salient features of the policy are listed hereunder:

**Class of Insurance:** Group Floater Medical Insurance Scheme (Cashless & Reimbursement Mode)

**Period of Insurance:** 15<sup>th</sup> August 2019 (00:00hrs) to 14<sup>th</sup> August 2020 (23:59hrs).

**Eligibility:** All retired employees of WBSIEDCL, along with their spouse (wherever applicable), Family Pensioner, Spouse of Non-Pensioner.

**Sum Insured & Annual Premium:** Rs. 1,10,000 Sum Insured against Annual Premium of Rs. 6086.00 only.

**Membership :** Retired Employees of WBSIEDCL who are desirous to enroll for the policy may do so by way of exercising Option in the designated format as enclosed in Annexure A of this order.

**Payment of Premium:** Members who opt for the aforesaid policy are required to pay a total premium of Rs. 2400/- annually as indicated in the payment schedule below. The balance premium of Rs. 3686/- per member shall be borne by WBSIEDCL, as a welfare measure towards its retired employees.

Payment of Premium shall be made as per the following schedule:

Member	Mode of Payment
Pensioner / Family Pensioner	Self contribution, ie, Medical Relief of Rs. 200 per month for twelve months shall be deducted on monthly basis w.e.f. August 2019 as premium from their Pension.
Non-Pensioner/ Spouse of Non Pensioner	Self contribution through Demand Draft of Rs. 2400/- only payable one time prior to inception of policy

**Submission of Draft:** Demand draft is to be made in favour of "West Bengal State Electricity Distribution Company Limited" only and submitted at Group Medical Insurance Cell, 6<sup>th</sup> Floor, Block C, Vidyut Bhavan, Kolkata- 700091 only, along with duly filled in Annexure "A" & "B" enclosed herewith within the stipulated date and time. There is no scope for submission of Demand Draft at the Zonal Offices of WBSIEDCL.

**Submission of Form:** Option Forms may be submitted at all Zonal Offices of WBSIEDCL as well as at "Drop Box", Group Medical Insurance Cell, 6<sup>th</sup> Floor, Block C, Vidyut Bhavan, Kolkata- 700091 within the stipulated date and time.

Regd. Office: Vidyut Bhavan, Block - DJ, Sector - II, Bidhannagar, Kolkata - 700 091

Corporate Identity No. (CIN) : U40109WB20075GC113473, Tele. No.: 033-23598385,

E-mail ID: [gr.medins@gmail.com](mailto:gr.medins@gmail.com).

web: [www.wbsedcl.in](http://www.wbsedcl.in)





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**Important Dates:** Option Forms and Demand Draft shall be accepted on and from 26.07.2019 to 07.08.2019 on all working days. Please note that no extension of dates shall be made under any circumstances. Forms with incorrect/ incomplete/ illegible details shall be rejected summarily and WBSEDCL shall not take any responsibility for the same and no further communication shall be made in this regard.

**Miscellaneous:** (a) Retired employees (Pensioners and Family Pensioners) who had been covered under the Group Medical Insurance policy (both Part A and Part B) for the previous term, i.e., from 27.03.2018 to 26.03.2019 and do not submit any option form, shall be automatically renewed for the policy w.e.f. 15.08.2019 for one year by the Corp. MIS Cell, WBSEDCL. However, for members seeking to opt out of the policy, submission of Option Form is mandatory.

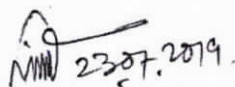
(b) Retired employees who wish to join the policy at any point of time subsequent to the date of implementation of the policy, may do so by exercising their option for inclusion on quarterly basis upon payment of pro-rata premium. Notifications in this regard shall be published separately in due course of time.

(c) Details regarding the Group Medical Insurance Policy for the Retired employees of WBSEDCL & WBSETCL for the year 2019-20, along with TPA details, shall be published on [www.wbsecl.in](http://www.wbsecl.in) (Retired Employees' Corner) in due course of time.

(d) All recoveries made from the Pension are to be deposited to the WBSEDCL account by the Pension Trust Fund by the 5<sup>th</sup> of the following month. Necessary action code for this transaction may be allocated by the Pension Cell and the Corporate Compilation Cell of WBSEDCL. The Corporate MIS Cell shall render assistance for making any changes to the MDCL software / database in this regard.

(e) Sr. Manager (HR&A) attached to all Zonal Offices of WBSEDCL shall act as Nodal Officer for collection and compilation of Option Forms from Retired Employees at their end, and arrange for sending the same by fastest means to the Manager (HR&A), Gr. Med Insurance Cell, latest by 08.08.2019.

(f) For any queries, please contact: Group Medical Insurance Cell, 6<sup>th</sup> Floor, C Block, Vidyut Bhavan, Kolkata - 700091 (Tel: 033-23598385).

  
(Sujay Sarkar)  
Director (HR), WBSEDCL

**OPTION FORM FOR GROUP MEDICAL INSURANCE POLICY (2019-20) FOR RETIRED  
EMPLOYEES OF WBSEDCL**

(To be Submitted by 07.08.2019)

1	Name of the Optee (in Block letters)		Date of Birth (DD/MM/YYYY)	
2	Name of the Spouse (in Block letters)		Date of Birth (DD/MM/YYYY)	

(for Family Pensioner & Spouse of Deceased CPF holder, 1& 2 shall be the same)

3	Address			
		District:	PIN Code:	
4	Contact No:	Mob: (i)	(ii)	
5	Email ID:			

(Optional)

6	PPO No:	
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(for Pensioner/ Family Pensioner only)

7	PF No:	
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(for CPF Holders/ Spouse of Deceased CPF holders only)

8	Whether the Optee wishes to newly join the policy for the year 2019-20	Yes / No
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9	In case the Optee was already insured under the Policy for the year 2018-19	
(a)	Whether the Optee would like to continue the Policy for the year 2019-20 through self contribution equivalent to annual Medical Relief of the optee, for Sum insured amount of Rs. 1,10,000 provided by the Insurance Company	Yes / No
(b)	Whether the Optee would like to discontinue the policy for the year 2019-20?	Yes / No

( In case no option is received from Pensioners/ Family Pensioners insured under Medclaim Policy for the year 2018-19, the office will automatically enlist them under Option 9(a)

I hereby state that the particulars provided by me are correct and true to the best of my belief.

Date:

Place:

(Signature)

**Annexure B**

<b>Details to be filled in by the Optee and submitted along with Demand draft</b>	
<p>1. Name of the Retired Person: _____</p> <p>2. PF No: _____</p> <p>3. Demand Draft No _____ Date: _____</p> <p>4. Amount Payable through DD: _____</p> <p>5. Contact No: _____</p> <p><b>(To be handed over to the optee)</b></p>	<p><b>(Office Seal and Date)</b></p>

<b>Details to be filled in by the Optee and submitted along with Demand draft</b>	
<p>1. Name of the Retired Person: _____</p> <p>2. PF No: _____</p> <p>3. Demand Draft No _____ Date: _____</p> <p>4. Amount Payable through DD: _____</p> <p>5. Address: _____</p> <p>_____</p> <p>_____ PIN: _____</p> <p>6. Contact No: _____</p> <p><b>(To be Retained by the office)</b></p>	<p><b>(Office Seal and Date)</b></p>

**Distribution:-**

1. **Advisor (S&V)**, WBSEDCL.
2. **Legal Advisor**, WBSEDCL.
3. **Chief Engineer: Distribution/ P&E/ RE/ Projects-I/ Projects-II/ Projects-III/ Commercial/ IT/ PPSP/ PTP/ Regulation/ Communication/ CRM/ P&C/ R&EM/ SPGD/ DTD/ PIDD/ PSPD**, WBSEDCL
4. **Chief Engineer: Hydel H.Q.**, WBSEDCL
5. **General Manager: (HRD & Trg.)**, WBSEDCL.
6. **General Manager (F&A): Corp. / I.A.**, WBSEDCL.
7. **Company Secretary**, WBSEDCL.
8. **Officer on Special Duty**, WBSEDCL.
9. **Chief Vigilance Officer**, WBSEDCL
10. **Addl. Chief Engineer: Safety/EMD**, WBSEDCL.
11. **ACE & Project Site-in-Charge**, PPSP Site Bagmundi, WBSEDCL
12. **Project Manager: RHP/TCFHP/JHP**, WBSEDCL.
13. **Zonal Manager: Kolkata/Burdwan/Midnapore/Berhampur/Siliguri Zone**, WBSEDCL
14. **AGM (HR&A): SSC/ CLM/ ES&ER-II/ ES&ER-I/ Distribution/ Corporate HR/ Legal/ Vigilance/ R&MP/ Common Service Cell**, WBSEDCL.
15. **Project Manager: Siliguri/ Raiganj/ Berhampur/ Barasat/ Burdwan/ Jalpaiguri/ Coochbehar/ Coochbehar Special RE/ Balurghat/ Malda/ Murshidabad/ Nadia/ West Midnapore/ East Midnapore/ Bankura/ Diamond Harbour/ Baruipur/ Howrah/ Hooghly/ Suri/ Purulia RE Project**, WBSEDCL.
16. **AGM (F&A): Corporate/ B&A/ MIS/ RE/ Terminal Claims/ Distribution/ IT/ Insurance/ Project-II/ Regulations/ Risk Management/ Hydel**, WBSEDCL.
17. **Superintending Engineer: Siliguri/Durgapur Testing Circle**, WBSEDCL
18. **AGM: Corporate Communications**, WBSEDCL.
19. **Chief Medical Officer**, WBSEDCL
20. **Chief Security Officer**, WBSEDCL
21. **Sr. Manager (HR&A): Board/Land**, WBSEDCL
22. **Manager (F&A): E-C**, WBSEDCL
23. **Regional Manager: Alipurduar/ Coochbehar/ South 24-Parganas/ Bidhannagar/ Dakshin Dinajpur/ North 24-Parganas/ Howrah/ Hooghly/ Burdwan/ Birbhum/ East Midnapore/ West Midnapore/ Bankura/ Purulia/ Nadia/ Murshidabad/ Malda/ Raiganj/ Jalpaiguri/ Darjeeling Region**, WBSEDCL.
24. **Divisional Manager: Behala/ Baruipur/ Garia/ Diamond Harbour/ Bhangar/ New Town/ Bidhannagar-I/ Bidhannagar-II/ Howrah-I/ Howrah-II/ Uluberia/ Barrackpore/ Naihati/ Barasat/ Basirhat/ Habra/ Serampore/ Singur-Haripal/ Tarakeswar/ Arambagh/ Chandannagar/ Mogra/ Kalna/ Katwa/ Memari/ Burdwan/ Burdwan Urban/ Durgapur/ Asansol/ Suri/ Rampurhat/ Tamluk/ Contai/ Haldia/ Ghatal/ Midnapore/ Kharagpur/ Bankura/ Bishnupur/ Purulia/ Raghunathpur/ Belda/ Kalyani/ Krishnanagar/ Tehatta/ Domkol/ Ranaghat/ Berhampur/ Kandi/ Raghunathgunj/ Jiaganj/ North Malda/ South Malda/ Dinhata/ Uttar Dinajpur/ Dakshin Dinajpur/ Buniadpur/ Jalpaiguri/ Alipurduar/ Balurghat/ Coochbehar/ Darjeeling/ Siliguri Town/ Siliguri Sub-urban/ Kurseong/ Islampur/ Kalimpong/ Khatra/ Bolpur/ Bongaon/ Canning/ Egra/ Jhargram/ Kakdwip/ Mal/ Mathabhanga/ Nakashipara Division**, WBSEDCL
25. **Manager (Store)**, Chord Road Central Stores, WBSEDCL
26. **P.S. to: CMD/ Director (HR)/ Director (Dist.)/ Director (Project)/ Director (Generation)/ Director (RT)/ Executive Director (IT)/ Chief Financial Advisor**, WBSEDCL