

NOTIFICATION NO.MPP/2021/04

DATED: 30.07.2021

**COMMENCEMENT OF APPLICATION
PROCESS**

03.08.2021

CLOSURE OF APPLICATION PROCESS

16.08.2021

**RECRUITMENT FOR THE POST OF
LEGAL ADVISOR UNDER WBSEDCL
(ON CONTRACTUAL BASIS)**



WBSEDCL

**VIDYUT BHAVAN,
BLOCK-DJ, SECTOR-II, BIDHANNAGAR
KOLKATA-700091
WEBSITE: WWW.WBSEDCL.IN
CIN: U40109WB2007SGC113473**



COMPANY PROFILE:

West Bengal State Electricity Distribution Company Limited (WBSEDCL) is proud to bring smiles to millions of people across West Bengal with a slew of measures towards providing Quality Power and Customer Service, with an annual turnover of more than **₹ 23,000 crores**.

Power Distribution: WBSEDCL operates in a command area of around 97% of the total area of West Bengal and serves more than 2.0 crores with more being added every day – from hills to seashore, particularly in remote and rural areas.

Customer Services: Online connection, Central Data Centre, Zonal Call Centres, E-payment through Debit/Credit Card & other services, pre-paid and remote metering, automated kiosks, grievance redressal, single-window services and prompt restoration of power through IVRS system during breakdowns.

Energy Management: WBSEDCL is the nodal agency for the Bureau of Energy Efficiency (BEE) to promote energy effectiveness in West Bengal.

Employee Motivation: Excellent work culture, professional management, workers' participation and welfare measure make WBSEDCL one of the best places to work.

Awards & Accolades since 2011:

2011	➤ Power India Excellence Certificate from India-Tech Foundation. ➤ Award of Excellence -2nd Best Power Utility (ICC-5th India Energy Summit -2011)
2012	➤ Power India Excellence Certificate for 'Customer Satisfaction & Quality Service' from India-Tech Foundation. ➤ Award of Excellence - 3rd Best Power Utility (ICC 6th India Energy Summit -2012) ➤ Skoch Digital Inclusion Award, 2012 for 'Reforms & R-ADDRP'.
2013	➤ 2nd Best Award for 'Customer Service & Sound Financial Base' by Rating of Ministry of Power, Govt. of India. ➤ Award of Excellence – 3rd Best Power Utility (ICC 7th India Energy Summit -2013)
2014	➤ 'Best Innovation' winner [IPPAI Power Awards-2014] ➤ Award of Excellence - 3rd Best Power Utility (ICC 8th India Energy Summit -2014)
2015	➤ 'REPA State Awards 2015' for Best State of India in Rural & Remote Area Electricity Access. ➤ 'Best Hydro Power Generation' [IPPAI Power Awards -2015] ➤ Award of Excellence - 3rd Best Power Utility (ICC 9th India Energy Summit -2015)
2016	➤ SAP ACE Awards [SAP INDIA] for "Successful Implementation of ERP". ➤ IPPAI Power Award for winner of Outstanding Innovation for "Customer Service & Power Purchase Cost". ➤ Award of Excellence - 3rd Best Power Utility (ICC 10th India Energy Summit -2016) ➤ SKOCH Award of Merit -2016.
2017	➤ IPPAI Award for Innovation in Energy Storage – Energy Storage through Hydro. ➤ Best Power Utility at ICC India Energy Summit.
2018	➤ Best Power Utility Award at ICC India Energy Summit. ➤ "One of the Innovations" in "Energy Storage through Hydro" Award at ICC India Energy Summit.
2019	➤ Best Performing Power Distribution Utility Award at ICC India Energy Summit.

Visit us at www.wbsedcl.in for more information.

NOTIFICATION DETAILS

DISCLAIMER :

Candidates are advised to go through full particulars of the Advertisement and make sure before applying that he / she satisfies all the requirement as per the advertisement. In case, it is detected at any stage of recruitment/ selection (i.e. during interview/verification of documents etc.) that a candidate does not fulfill the prescribed eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled without any reference. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.

West Bengal State Electricity Distribution Company Limited (WBSEDCL) invites application from experienced Indian professionals with impeccable performance record, outstanding professional competence and demonstrable leadership traits for the post of Legal Advisor on contractual basis.

DETAILS OF POST ,VACANCY AND MINIMUM ESSENTIAL QUALIFICATION, WORK EXPERIENCE, REMUNERATION, AGE & PLACE OF POSTING

1. Name of the Post :	Legal Advisor
2. No. of Vacancy :	01 (one)
3. Qualification :	Degree in Law from a recognized University.
4. Work Experience:	Retired Judge with minimum 05 (Five) years experience as District/Sessions Judge in West Bengal Higher Judicial Service
5. Compensation :	As per Govt. Rules of re-appointment.
6. Age:	Should not be more than 62 Years as on 01.01.2021
7. Place of Posting	Corporate Office, Vidyut Bhavan, WBSEDCL, Kolkata

JOB DESCRIPTION:

1. To advise the Company in all legal matters.
2. To discharge the authority delegated under the revised Delegation of Power.
3. To advise on policy related matters as referred by Management.
4. To apprise Management on various changes/amendment/introduction of new rules/law/procedure to protect the interest of the Company and interpretation of various provisions of law.
5. Overall supervision of all legal cases/litigations.
6. To record opinion /advice in various files.
7. Vetting of various contract including PPA before executing by the Company.
8. To take decision for preferring Appeal/Revision/Review against order passed by any Court of Law.
9. Periodic assessment and monitoring of court cases of High Courts / District & Sub Divisional Courts through officers of Legal Cell/Filed Units/Offices.
10. To organize legal meetings/Seminars for enhancing legal awareness.
11. Periodic review of list of advocates of Supreme Court/ High Court/ State Commission

Tribunals/WBERC/CERC/BIFR/AIFR/APTEL etc vis-a-vis enlistment of new advocates.

12. To assess the performance of conducting lawyers.
13. To accord approval for payment of bills submitted by lawyers in line with the delegated authority.
14. To add/alter the scope of function of all the officers and employees of Legal Cell.
15. Any other function as may be assigned by the higher authority from time to time.

TENURE & TERMS/ CONDITIONS OF CONTRACTUAL APPOINTMENT :

Appointment to the post of Legal Advisor will be purely on temporary basis and contractual in nature. The terms and conditions will be as follows:

1. Appointment will be initially for a period of 01 (one) year which may be renewed till 65 years of age on the basis of performance/requirement and subject to decision of competent authority
2. **Legal Advisor** will be entitled to **7 days Casual Leave** for **every 6 months duration** and **10 days Half Pay Leave** (Commutable) for every **6 months' duration**. Casual Leave and Half Pay Leave will be admissible on pro rata basis for any period less than 6 months. No other Leave will be admissible.
3. **Legal Advisor** will be provided with Office Vehicle for to and fro journey from residence to office and as and when required for official purpose.
4. **Legal Advisor** will work directly under CMD & Director (HR), WBSEDCL or any other authority as may be decided by the Company.

MODE OF SELECTION :

There will be one step screening process viz **Personal Interview**.

APPLICATION PROCESS :

Eligible candidates are requested to send their application as per prescribed format {available on the Company's website (www.wbsedcl.in) under Career tab} through e-mail id: recttla.wbsedcl@gmail.com along with all requisite documents as mentioned below in legible PDF format within **16/08/2021**.

❖ **List of documents to be enclosed:**

1. Self attested copy of Age Proof Certificate ('Class 10/12' Admit card /Mark-Sheets or equivalent).
2. Self attested copies of all Academic Mark-Sheets, Professional Mark-Sheets & Certificates.
3. Self attested copy of Pension Payment Order (PPO).
4. Self attested copy of relevant experience details.

*** The candidate shall be required to carry original copies of all documents/Credentials/testimonials, Two (02) nos. coloured passport size photographs, etc. on the day of the Personal Interview for verification.**

SELECTION PROCESS:

1. Prescribed criteria are minimum and mere possession of the same does not entitle the candidate to be called for interview.
2. WBSEDCL, at its discretion, may raise/relax age and/or other criteria notified above.
3. Candidates will be short-listed commensurate with the number of vacancies.
4. The candidates who meet the prescribed eligibility criteria and successfully complete the verification stage shall be shortlisted for Personal Interview. The candidates have to personally bear all expenses to appear for the Personal Interview at Vidyut Bhavan, Salt Lake, Kolkata. No Travelling Allowance will be admissible.
5. Recruitment will be done strictly as per merit in pursuance of the Recruitment Policy, other rules and guidelines of the WBSEDCL.
6. Canvassing in any form will disqualify a candidate.
7. If any false/incorrect information furnished by the candidate is detected at any stage of selection process, his/her candidature will be liable for rejection ab-initio.
8. The decision of the Company in all matters relating to selection process shall be final and binding on the candidate.
9. Depending on the requirement, WBSEDCL reserves the right to cancel/curtail/enlarge/modify the recruitment process, if deemed necessary in the interest of the WBSEDCL, without any further notice and without assigning any reason thereof. WBSEDCL is not liable to compensate the applicant for consequential damages if any.
10. All information regarding this recruitment process would be made available under **Career@WBSEDCL** section of WBSEDCL's website only (i.e www.wbseedcl.in). Applicants are advised to check the website periodically for important updates.
11. Applicants must have a valid "Email ID" and "Mobile Phone Number", which should be kept active for the entire duration of the recruitment process. No change in email id will be permissible. WBSEDCL shall not be responsible for any non delivery of email/any other communication sent, due to invalid/wrong email id/mobile no.
12. All details submitted vide the Application Format will be treated as final and no subsequent changes will be entertained.
13. For any queries please contact the office of **The Addl. General Manager (HR&A), Recruitment & Manpower Planning Cell, WBSEDCL at Vidyut Bhavan, 7th Floor, "C" Block, Sector-II, Bidhannagar, Kolkata-700091** or contact us at recttla.wbseedcl@gmail.com.

#Candidates are also advised not to respond to unscrupulous advertisements appearing in any newspaper. For authenticity of any advertisement the candidate must check WBSEDCL's website.

HEALTH PROTOCOL :

1. It will be mandatory for every candidate to maintain social distancing norms and personal hygiene all the time inside the premises of the Personal Interview venue.
2. The candidates shall have to wear proper face mask all the time while they are in the Personal Interview venue.
3. Candidate may carry their own hand sanitizer (50ml) in transparent bottle.
4. Thermal gun screening at entry point shall be mandatory for every intending candidate.
5. If any candidate fails to meet thermal gun temperature check or having any symptoms of fever, cough & cold, etc. shall be asked to leave the Personal Interview venue immediately.

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