

NOTIFICATION NO.MPP/2022/01

DATED: 07.06.2022

START DATE FOR SUBMITTING APPLICATION	14.06.2022 (10:00 AM)
LAST DATE FOR SUBMITTING APPLICATION	27.06.2022 (05:00 PM)

RECRUITMENT FOR THE POST OF CHIEF SECURITY OFFICER ON CONTRACTUAL BASIS



**VIDYUT BHAVAN,
BLOCK-DJ, SECTOR-II, BIDHANNAGAR
KOLKATA-700091
WEBSITE: WWW.WBSEDCL.IN
CIN: U40109WB2007SGC113473**



WBSEDCL

COMPANY PROFILE:

West Bengal State Electricity Distribution Company Limited (WBSEDCL) is proud to bring smiles to millions of people across West Bengal with a slew of measures towards providing Quality Power and Customer Service, with an annual turnover of more than **Rs. 23,000 crores**.

Power Distribution: WBSEDCL operates in a command area of around 97% of the total area of West Bengal and serves more than 2.14 crores with more being added every day – from hills to seashore, particularly in remote and rural areas.

Customer Services: Online connection, Central Data Centre, Zonal Call Centres, E-payment through Debit/Credit Card & other services, pre-paid and remote metering, automated kiosks, grievance redressal, single-window services and prompt restoration of power through IVRS system during breakdowns.

Energy Management: WBSEDCL is the nodal agency for the Bureau of Energy Efficiency (BEE) to promote energy effectiveness in West Bengal.

Employee Motivation: Excellent work culture, professional management, workers' participation and welfare measure make WBSEDCL one of the best places to work.

Awards & Accolades since 2011:

2011	➤ Power India Excellence Certificate from India-Tech Foundation. ➤ Award of Excellence -2nd Best Power Utility (ICC-5th India Energy Summit -2011)
2012	➤ Power India Excellence Certificate for 'Customer Satisfaction & Quality Service' from India-Tech Foundation. ➤ Award of Excellence - 3rd Best Power Utility (ICC 6th India Energy Summit -2012) ➤ Skoch Digital Inclusion Award, 2012 for 'Reforms & R-ADDRP'.
2013	➤ 2nd Best Award for 'Customer Service & Sound Financial Base' by Rating of Ministry of Power, Govt. of India. ➤ Award of Excellence – 3rd Best Power Utility (ICC 7th India Energy Summit -2013)
2014	➤ 'Best Innovation' winner [IPPAI Power Awards-2014] ➤ Award of Excellence - 3rd Best Power Utility (ICC 8th India Energy Summit -2014)
2015	➤ 'REPA State Awards 2015' for Best State of India in Rural & Remote Area Electricity Access. ➤ 'Best Hydro Power Generation' [IPPAI Power Awards -2015] ➤ Award of Excellence - 3rd Best Power Utility (ICC 9th India Energy Summit -2015)
2016	➤ SAP ACE Awards [SAP INDIA] for "Successful Implementation of ERP". ➤ IPPAI Power Award for winner of Outstanding Innovation for "Customer Service & Power Purchase Cost". ➤ Award of Excellence - 3rd Best Power Utility (ICC 10th India Energy Summit -2016) ➤ SKOCH Award of Merit -2016.
2017	➤ IPPAI Award for Innovation in Energy Storage – Energy Storage through Hydro. ➤ Best Power Utility at ICC India Energy Summit.
2018	➤ Best Power Utility Award at ICC India Energy Summit. ➤ "One of the Innovations" in "Energy Storage through Hydro" Award at ICC India Energy Summit.
2019	➤ Best Performing Power Distribution Utility Award at ICC India Energy Summit.

Visit us at www.wbsedcl.in for more information.

NOTIFICATION DETAILS:

DISCLAIMER :

Candidates are advised to go through full particulars of the Advertisement and make sure before applying that he / she satisfies all the requirement as per the advertisement. In case, it is detected at any stage of recruitment/ selection (i.e. during interview/verification of documents etc.) that a candidate does not fulfill the prescribed eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled without any reference. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.

West Bengal State Electricity Distribution Company Limited (**WBSEDCL**) invites application from Indian Nationals to fill the post of **Chief Security Officer** on **contractual basis**.

DETAILS OF POST ,VACANCY AND MINIMUM ESSENTIAL QUALIFICATION, WORK EXPERIENCE, REMUNERATION, AGE & PLACE OF POSTING

1. Name of the Post :	Chief Security Officer
2. No. of Vacancy :	01(One)
3. Work Experience:	Retired Army/Defence Services Officer in the rank of Lt. Colonel with minimum 20 years of experience in Defence Service may apply. Or Retired Police Officer in the rank of Superintendent of Police (S.P.) / Deputy Commissioner of Police (D.C.) with minimum 20 years of experience in State/Central Police Service may apply.
4. Period of contract:	The engagement will be purely on contractual basis for 01 (One) year only which may be extended from time to time till a candidate attains the age of 65 years on the basis of performance of the candidate/requirement of the Company and subject to approval of competent authority of the Company.
5. Compensation :	Consolidated monthly remuneration of Rs. 65,000/- only and no other allowances like DA, HRA, MA, EA etc. will be admissible.
6. Age Criteria:	Should not be more than 60 years as on 01.01.2022 for Retired Army/Defence Service Officer in the rank of Lt. Colonel. Or Should not be more than 63 years as on 01.01.2022 for Retired Police Officer in the rank of Superintendent of Police (S.P.) / Deputy Commissioner of Police (D.C.)
7. Place of Posting:	Vidyut Bhavan, HQ of WBSEDCL, Kolkata.

Note:-

Renewal of contract with an increment of 3% of the remuneration may be made if found suitable for subsequent years and subject to approval of the competent authority.

JOB RESPONSIBILITY

1. To look after the entire security network of all establishments and units under WBSEDCL.
2. To rush to an area in case of any eventuality in order to solve the problems by meeting Superintendent of Police, Inspector In-charge of Police stations, civil administration and officers of the Company as the case may be.
3. To engage and review performance of Company's own security personnel, private security personnel, NVF/HG and R.G Members on a continuous and periodic manner.
4. To liaison with Tender Committee for finalization of contract in respect of engagement of private security personnel and deploy them after obtaining necessary sanction from higher authority. To maintain central database of deployment of private security at different units of the Company and to oversee the performance of private security personnel. To take corrective measures for non performance of Private Security/N.V.F./H.G.
5. To communicate decision to Division Office, Regional Office, Zonal Office, Customer Care Centre, Sub-station etc. after obtaining necessary sanction from higher management for deployment of Private Security Home Guard, N.V.F and R.G Party.
6. To follow up with Police Authority with respect to theft of WBSEDCL's property.
7. To report on confidential matters and cases of theft of WBSEDCL's property on day to day basis through written communication or over telephone.
8. To keep watch over the movement of security staff and general public in and around the Establishment.
9. To keep watch and supervise the movement of D.B.L guns and ammunitions of company and obtain necessary permission from SDO for renewal of license.
10. To supervise and look after the absolute security of Vidyut Bhavan and to meet any exigency/emergency by arranging round the clock security with proper control system for maintaining safety & security.
11. To conduct regular security drill to meet any exigency/emergency.
12. To attend, monitor and supervise miscellaneous security related affairs at Vidyut Bhavan.
13. Any other security related issue as may be entrusted by Higher Management.

SELECTION PROCESS

- ❖ Prescribed criteria are minimum and WBSEDCL, at its discretion, may raise/relax age and/or other criteria notified above.
- ❖ The candidates who meet the prescribed eligibility criteria and successfully complete the verification stage shall be allowed to appear for Personal Interview. The candidates have to personally bear all expenses to appear for the Personal Interview at Vidyut Bhavan, Salt Lake, Kolkata. No Travelling Allowance will be admissible.

- ❖ The details of interview schedule will be communicated to the short listed candidates duly.
- ❖ Recruitment will be done strictly in pursuance of rules and guidelines of the WBSEDCL.
- ❖ Canvassing in any form will disqualify a candidate.
- ❖ If any false/incorrect information furnished by the candidate is detected at any stage of selection process, his/her candidature will be liable for rejection ab-initio.
- ❖ The decision of the Company in all matters relating to selection process shall be final and binding on the candidate.
- ❖ Depending on the requirement, WBSEDCL reserves the right to cancel/curtail/enlarge/modify the recruitment process, if deemed necessary in the interest of WBSEDCL, without any further notice and without assigning any reason thereof. WBSEDCL is not liable to compensate the applicant for consequential damages if any.
- ❖ All information regarding this recruitment process would be made available under Career @ WBSEDCL section of WBSEDCL's website only (i.e www.wbsedcl.in). Applicants are advised to check the website periodically for important updates.
- ❖ Applicants must have a valid "Email ID" and "Mobile Phone Number", which should be kept active for the entire duration of the recruitment process. No change in email id will be permissible. WBSEDCL shall not be responsible for any non delivery of email/any other communication sent, due to invalid/wrong email id/mobile no.
- ❖ All details submitted vide the Application Format will be treated as final and no subsequent changes will be entertained.
- ❖ For any queries please contact the Office of The Addl. General Manager (HR&A), Recruitment & Manpower Planning Cell, WBSEDCL at Vidyut Bhavan, 7th Floor, "C" Block, Sector-II, Bidhannagar, Kolkata-700091 or email us at rmppcell@wbsedcl.in.
- ❖ Candidates who fail to appear for the Personal Interview with the filled-up prescribed Application format along with the necessary credentials i.e Age Proof, Educational Qualification, Work Experience, Disability Certificate (if applicable), Photograph and Signature will invite cancellation of his/her candidature.

#Candidates are also advised not to respond to unscrupulous advertisements appearing in any newspaper. For authenticity of any advertisement the candidate must check WBSEDCL's website.

APPLICATION PROCESS

The particulars along with application in prescribed format as appended below shall be available on the website on and from 14.06.2022. Application form can be downloaded from the Company's website. Application Forms duly filled in along with all self-attested documents/testimonials, PPO / Discharge Certificate / Release Order / Superannuation Notice, proof of Age and proof of Work Experience should be submitted to The **Additional**

General Manager (HR&A), Recruitment & Manpower Planning Cell, Vidyut Bhavan, 7th Floor, "C" Block, Sector-II, Bidhannagar, Kolkata-700091. The envelope containing application and other documents should be superscribed with the **Notification No. along with name of the post applied.** The application along with other documents will be received at the above mentioned address on all working days during the period from **14.06.2022 to 27.06.2022 (Between 10:00 AM to 05:00 PM).**

List of documents to be enclosed:

- ❖ Self attested copy of Age Proof Certificate ('Class 10' Admit Card /Certificate).
- ❖ Self attested copy of Pension Payment Order (PPO)/Discharge Certificate / Release Order/Superannuation Notice.
- ❖ Two (02) nos. coloured passport size photographs

Note:-The candidate shall be required to carry original copies of all enclosed documents/Credentials/testimonials etc. on the day of the Personal Interview for verification failing which their candidature may not be considered.

TERMS & CONDITIONS

Appointment to the post of Chief Security Officer will be purely on temporary basis and contractual in nature. The terms and conditions will be as follows:

1. The selected candidate will be entitled to 07 (Seven) days Casual Leave for every 06 months tenure and 10 (Ten) days Half Pay Leave (commutable) for every 06 months. No other leave like earned leave will be admissible. Casual leave and half pay leave will be admissible on pro-rata basis for any period less than 06 months.
2. The selected candidate will be entitled to indoor treatment for self only as applicable for regular employee and not for any dependent subject to a limit of Rs. 50,000/- in a year where engagement of for 1 (One) year and Rs. 25,000/- where engagement is for 6 (Six) months. Persons covered under WBHS-2008, CGHS or similar other schemes shall not, however, be entitled to this benefit. State Government Pensioners, even if non covered under WBHS-2008, will not be entitled to any medical reimbursement facility.
3. The selected candidate will be provided with office vehicle for daily to and fro journey from residence to office as and when required for official purpose.
4. The selected candidate will report directly to the Advisor (S&V), WBSEDCL
5. This contractual engagement may be terminated on one month's notice from either side or payment of one month's remuneration in lieu thereof.

HEALTH ADVISORY

1. It will be mandatory for every candidate to maintain social distancing norms and personal hygiene all the time inside the premises of the Interview venue.
2. The candidates shall have to wear proper face mask all the time while they are in the Interview venue.
3. Candidate may carry their own hand sanitizer (50ml) in transparent bottle.
4. Thermal gun screening at entry point shall be mandatory for every intending candidate.

If any candidate fails to meet thermal gun temperature check or having any symptoms of fever, cough & cold, etc. shall be asked to leave the Personal Interview venue immediately.

IMPORTANT DATES:

START DATE FOR SUBMITTING APPLICATION	14.06.2022 (10:00 A.M)
LAST DATE FOR SUBMITTING APPLICATION	27.06.2022 (05:00 P.M)
TENTATIVE DATE OF INTERVIEW	To be intimated later to individual candidate

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