

POWER DISTRIBUTION



HYDROGENERATION



SOLAR POWER GENERATION



RURAL ELECTRIFICATION



CONSUMER SERVICE



AWARDS



# RECRUITMENT FOR THE POST OF **PHARMACIST** UNDER WBSEDCL



**Consumer Strength:**  
1.67 Crores +

**Distribution Network:**  
87,000 Sq.Km +

**Annual Turnover:**  
18,000+ Crores

**Employee Strength:**  
15,000+

## Company Profile

**West Bengal State Electricity Distribution Company Limited (WBSEDCL)** is proud to bring smiles to millions of people across West Bengal with a slew of measures towards providing Quality Power and Customer Service, with an annual turnover of more than ₹ 18,000 crores.

**Power Distribution:** WBSEDCL serves more than 1.65 crores customers spread over 87,000 sq.km. with more being added every day - from hills to seashore, particularly in remote and rural areas.

**Customer Services:** Online connection, Central Data Centre, Zonal Call Centres, E-payment through Debit/Credit Card & other services, pre-paid and remote metering, automated kiosks, grievance redressal, single-window services and prompt restoration of power through IVRS system during breakdowns.

**Energy Management:** WBSEDCL is the nodal agency for the Bureau of Energy Efficiency (BEE) to promote energy effectiveness in West Bengal.

**Employee Motivation:** Excellent work culture, professional management, workers' participation and welfare measure make WBSEDCL one of the best places to work.

**Awards & Accolades:** Proud winner of 'Power India Excellence Award' from the India-Tech Foundation in the three consecutive years -2008,2009 & 2010, 'Power India Excellence Certificate' in 2011 & 2012 for Customer Satisfaction and Quality Service, 'IEEMA Power Award 2009' from NDTV Profit and 'Award of Excellence' by the Indian Chamber of Commerce in five consecutive years - 2009,2010,2011,2012 and 2013. WBSEDCL won the 2nd best award for 'Customer Service and Sound Financial Base' by the rating of the Ministry of Power, Govt. of India in 2013. WBSEDCL has ranked 2<sup>nd</sup> in 'Distribution Side Management' category at India Energy Summit organized by ICC on 12.11.2014. However, our biggest award is the SMILE we bring to our Customers. WBSEDCL has been awarded with the prestigious **SAP ACE Award by SAP India** for successful implementation of **Enterprise Resource Planning (ERP)** at all units across the state. WBSEDCL is one of the leading power distribution PSUs in India to receive this award.

Visit us at [www.wbsecl.in](http://www.wbsecl.in) for more information.

## Notification No.

MPP/2016/11

## Distribution Network:

Zonal Offices- 05

Regional Offices- 18

Divisional Offices- 70

Customer Care Centres-503+

Sub-Stations- 490+

## Hydro Generation Projects:

Teesta Canal Fall Hydel Project

Ramam Hydel Project

Jaldhaka Hydel Project

Purulia Pumped Storage Project

## Important Dates

A. Commencement of  
Application Process:  
**25.10.2016**

B. Closure of Application  
Process:  
**17.11.2016**

**West Bengal State  
Electricity Distribution  
Company Limited**

Vidyut Bhavan,  
Block-DJ, Sector-II,  
Bidhannagar,  
Kolkata-91

Website: [www.wbsecl.in](http://www.wbsecl.in)

CIN:

**U40109WB2007SGC113473**

**DISCLAIMER :**

Candidates are advised to go through full particulars of the Advertisement and make sure that he / she satisfies all the requirement as per the advertisement before applying. In case, it is detected at any stage of recruitment / selection (i.e., during written test, computer proficiency test, interview/verification of documents etc.) that a candidate does not fulfill the prescribed eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.

**NOTIFICATION DETAILS:****[FOR THE POST OF PHARMACIST]**

West Bengal State Electricity Distribution Company Limited (WBSEDCL) invites applications from Indian Nationals to fill-up the following vacant posts immediately:-

**DETAILS OF POST AND MINIMUM ESSENTIAL QUALIFICATION**

<b>1. Name of the Post :</b>	<b>Pharmacist</b>		
<b>2. No. of Vacancy :</b>	<b>03</b>	<b>Category-wise Vacancy :</b>	<b>(i) Unreserved:02 (ii) Scheduled Tribe : 01</b>
<b>3. Work Experience :</b>	Diploma in Pharmacy from a recognized Institute recognized by AICTE.		
<b>4. Remuneration :</b>	<b>Pay Band : ₹ 6,300/- to ₹ 20,200/-</b>	<b>Grade Pay : ₹ 3,600/-</b>	
<b>5. Age :</b>	Minimum 18 years and maximum 27 years as on <b>01.01.2016</b> with relaxation of <b>3 Years in the upper age limit</b> for <b>OBC (A) &amp; OBC (B)</b> and <b>5 Years in the upper age limit</b> for <b>SC &amp; ST</b> candidates of West Bengal only). Candidates under <b>Person with Disabilities</b> category are entitled for <b>10 Years relaxation in upper age limit</b> . Candidates in the category of SC, ST and OBC from States other than West Bengal will be treated as Unreserved candidates and will not be extended any relaxation in terms of age.		

**Note:** The number of posts may vary.

- ❖ Selected candidate(s) shall be posted at Hydel Projects of WBSEDCL i.e. **Ramam Hydel Project, Jaldhaka Hydel Project & Purulia Pumped Storage Project**. However they may be transferred to other establishments of WBSEDCL in the State of West Bengal based on requirement in future.
- ❖ Candidates applying from categories other than ST i.e. **SC/OBC-A/OBC-B/PWD** will be treated as **Unreserved** candidate. Candidates applying from categories other than ST will **only** be entitled to age relaxation under this notification.

**OTHER FACILITIES:**

In addition to Basic Pay and Grade Pay, the posts also carry DA, HRA, Medical Allowance, Electricity Allowance, Hill Compensatory Allowance, Project Allowance (depending on the place of posting), LTC / HTC, CPF, Gratuity, benefits for indoor treatment in leading hospitals for self & dependents, Leave Encashment, Child Care Leave (for Female Employees) and other facilities as per the rules of the Company.

**CAREER PROSPECT:**

The Company offers professional work environment with modern technology & system. The Company is in the process of modernizing and updating its activities with IT enabled services. It offers time-bound mode of promotion to the employees with higher responsibility depending upon their sincerity, initiative and merit. On successful completion of probation, they may be confirmed under the Company. Candidates are required to furnish a bond of ₹ 1,00,000/- for the post of Pharmacist at the time of joining the Company and are required to serve the Company for a minimum period of 4 years from the date of joining (**one year probation plus 3 years' service**).

## PROCESSING & EXAMINATION FEE :

SI No.	Name of the Post	Post Type/Category	Application Fee
1	Pharmacist	Class III (Non-Tech)	₹ 300/-

- ❖ The candidates are required to send one Non-refundable Demand Draft of ₹ 300/- (Three Hundred) only as Processing and Examination fee along with their application form. Candidates belonging to Scheduled Castes and Scheduled Tribes of the State of West Bengal only/ Person with Disabilities categories are exempted from payment of processing fee. However candidates belonging to OBC-A/OBC-B category are not exempted from paying any fees.
- ❖ The Demand Draft once paid shall not be refundable/ transferable under any circumstances and should be drawn in favour of "West Bengal State Electricity Distribution Company Ltd." payable at Kolkata only. Demand drafts payable at locations other than Kolkata will not be accepted. Demand Draft issued before the date of publication of this Notification will not be accepted. Money Order / Postal Order or any other mode of payment is not acceptable. While attaching the demand draft the candidate should mention his name, date of birth and contact number at the back of the demand draft. Candidates should take special care not to staple the Demand Draft. They should use pins for fastening all documents / demand drafts.

## OTHER CONDITIONS :

Selected candidates may be appointed against available vacancies provisionally on 'Probation' for a period of one year with regular scale of pay [Band Pay and Grade Pay]. Their appointment shall be entirely provisional and their confirmation as regular employee will be subject to subsequent receipt of Police Verification Report and Caste Certificate and other testimonials verification report. They must also qualify in the Pre-employment Medical Examination as per prescribed rules of the Company. Decision of the management for absorption under the Company is final and binding. Selected candidate(s) shall be posted at Hydel Projects of WBSEDCL i.e. Ramam Hydel Project, Jaldhaka Hydel Project & Purulia Pumped Storage Project. However they may be transferred to other establishments of WBSEDCL in the State of West Bengal based on requirement in future. Candidates having adequate knowledge of communicating in Bengali / Nepali language will be preferred.

## MODE OF SELECTION :

Selection will be made on the basis of performance in the Written Test, Computer Proficiency Test (CPT) and Interview. Candidates called for Written Test/Computer Proficiency Test (CPT)/ Interview shall not be entitled to reimbursement of any travelling expenses. The Written Test, Computer Proficiency Test (CPT) and Interview will be held in Kolkata only. The Written Test will cover the tests for General Knowledge and Current Affairs, English (SF Standard), Numerical Aptitude, Reasoning and Domain Knowledge. The Computer Proficiency Test (CPT) will cover MS Office (i.e. MS Word, MS Excel and Power Point).

The candidates must ensure that they have requisite qualification shown against the post as per layout of qualification and fulfill the required criteria before applying for the post.

### Test Matrix :

Post Category/Type	Duration of Written Test	Written Test		Computer Proficiency Test	Viva-Voce	Total
		Objective Test				
Pharmacist	120 Minutes	100		20	30	150

**Category-wise Minimum Qualifying Marks:**

SI No.	Caste Category	Qualifying Marks**
1	Unreserved (UR)	40%
2	Scheduled Tribe (ST)	30%

**\*\*Note:**

- ❖ Securing minimum qualifying marks will not guarantee any entitlement to the next stage of selection process.
- ❖ Candidates from SC/OBC-A/OBC-B/PWD category will be considered under Unreserved category during the recruitment process.

**Particulars of Written Test & Computer Proficiency Test are mentioned below:**

SI NO.	Name of the Post	Mode of Examination	Test Type	Marks	Question Break-up		Duration
					Type	Marks Allotted	
1	Pharmacist	Written	MCQ	100	General Awareness & Current Affairs	10	120 Mins.
					English (SF Standard)	10	
					Numerical Aptitude	10	
					Reasoning	10	
					Domain Knowledge	60	
		Computer Proficiency Test	Computer Based	20	MS Office (MS Word, MS Excel and Power Point)	20	30 Mins.

**JOB RESPONSIBILITY :**

- Registration of all patients etc before commencement of treatment by Medical Officer.
- To prepare indent for medical items & medicines.
- Dressing, pushing injection, setting IV channel etc. to the patient.
- To prepare mixture medicine.
- Maintain Medicine Ledger/Stock Ledger etc.
- Performing small operations like abscess etc.
- To assist the Medical Officer in arranging Medial Camp/Blood Donation Camp for fulfillment of Corporate Social Responsibility (CSR).
- To issue medicines to the patients based on the prescriptions of the Medical Officer.
- **Path Test:**
  - ✓ To prepare and undertake the available Tests on patients blood sample as advised by the Doctor/Medical Officer with proper documentation.
  - ✓ To maintain and upkeep all Lab equipment and reagent in proper condition and maintain records thereof.
  - ✓ To assist the Medical Officer in procurement of Lab equipments and reagents of Lab as and when advised.

**APPLICATION PROCESS :**

- Eligible candidates may apply in the prescribed format “**Application Format**” (to be downloaded from our website) duly filled in all respect giving full particulars and along with the following documents:
  - Two identical copies of recent passport sized photographs.
  - Self-attested photocopy of document in support of age proof (admit card/mark sheet of Madhyamik or equivalent).

- Self-attested photocopy of testimonials in support of educational qualification.
  - Self-attested photocopy of testimonials in support of caste (wherever applicable).
  - Demand Draft (in original) drawn in favour of **West Bengal State Electricity Distribution Company Ltd.** and payable in **Kolkata** only.
- The candidate must fill up the application form as per the guidelines. The candidate should double check while filing up the form and avoid committing mistakes. The candidate should then enclose all relevant documents namely, two copies of recent passport sized photographs, self-attested testimonials in support of age proof, caste certificate and educational qualification.
- Please note that the candidate should ensure that the information provided by the candidates is correct and true. For any incorrect/false information or misrepresentation or suppression of any material fact the candidature may be cancelled at any stage of the recruitment process and Company reserves the right to proceed against such candidate as deemed fit.
- Applicants must have a valid “Email ID”, which should be kept active for the entire duration of the recruitment process. No change in email id will be permissible. WBSSEDCL shall not be responsible for any non delivery of email/any other communication sent, due to invalid/wrong email id/mobile no. The Company will send information for downloading Admit Card (Provisional) for Written Test / Computer Proficiency Test (CPT) / Interview at the submitted E-mail ID and Mobile No. only. Applicants must remain in constant touch with company’s website [www.wbsedcl.in](http://www.wbsedcl.in) at Career @ WBSSEDCL for information regarding dates of Written Test / Computer Proficiency Test (CPT) / Interview etc.
- After ensuring that all relevant documents have been enclosed, the same may be sent by Ordinary Post/Speed Post/Registered Post/Courier Service/By-hand to the following address super scribing “Recruitment of Pharmacist under WBSSEDCL - Notification No. MPP/2016/11” on the top of the envelope:

To,  
**The Addl. General Manager (HR&A)**  
**Recruitment & Manpower Planning Cell**  
 West Bengal State Electricity Distribution Company Limited  
 Vidyut Bhavan,7th Floor, ‘C’ Block,  
 Block-DJ,Sector-II  
Bidhanagar, Kolkata-700091

- WBSSEDCL will not be responsible for any loss or misplacement of application on transit.
- The last date of receipt of complete applications is **17.11.2016**.
- **Incomplete applications/applications received late are liable to be rejected summarily.**
- **The application along with other documents will be received at the above mentioned address during 25.10.2016 to 17.11.2016 (Upto 5:00 PM).**

#### **GENERAL INSTRUCTIONS :**

1. The last date for submission/receiving of application is **17.11.2016 (Upto 05:00 PM)**.
2. Application Formats Slip with more than one Demand Draft will be rejected. If any application format is accompanied by a Demand Draft of inappropriate value it will also be summarily rejected.
3. The candidature of such candidate whose application along with documents is received after **17.11.2016** shall not be considered. WBSSEDCL will not be responsible for any kind of postal delay and loss in transit.
4. Candidates will be allowed to appear for the Written Test/Computer Proficiency Test (CPT)/Viva-voce only with the Admit Card/Call Letter and not with the Application Format.
5. Candidates should retain a photocopy of their Application Format & Demand Draft for future reference.

6. WBSEDCL reserves the right to cancel / restrict / enlarge / modify / alter the recruitment process, if required, without issuing any further notice, reference or assigning any reason thereafter nor any compensation or losses will be payable to any candidate for such modification.
7. **Candidate employed in Govt. Departments / PSUs / Autonomous Bodies need to produce NOC at the time of interview. Otherwise their candidature may be cancelled at that stage.**
8. In case of any ambiguity / dispute on account of interpretation in versions other than English, the English version will prevail.
9. Court of jurisdiction for any dispute will be in Kolkata.
10. **While applying for the above posts, the applicant must ensure that he / she fulfills the eligibility including academic and professional qualifications as per advertisement and other norms mentioned above. In case, it is detected at any stage of recruitment / selection (i.e. during written test/ interview/ verification of documents etc.) that a candidate does not fulfill the prescribed eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled ab-initio. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice. No application/prayer for relaxation of eligibility norms will be entertained by the company.**
11. **The candidates are requested to go through the layout of qualifications and other particulars carefully before applying and sending examination fees and other documents.**
12. **It will be the candidate's prerogative to ensure that he/she fulfills the eligibility criteria before applying.**
13. **Candidates must remain in constant touch with company's website [www.wbsecl.in](http://www.wbsecl.in) at Career @ WBSEDCL for information regarding dates of Written Test / Computer Proficiency Test (CPT) / Interview etc.**
14. **Category as submitted in the application cannot be changed thereafter. Category as mentioned at the time of submission shall remain unaltered during the recruitment process. Before filling up category, candidates must ensure that he/she actually belongs to that category.**
15. **All correspondence with candidates shall be done through E-mail / SMS only. All information regarding examination schedule / downloading admit card / interview call letters etc. shall be uploaded in Company's website and will be provided to the concerned candidate through E-mail / SMS. The candidates will be responsible for receiving; downloading and printing admit card / interview call letter / any other information. WBSEDCL will not be responsible for any loss of E-mail / SMS sent, due to invalid / wrong E-mail ID / Mobile No. provided by the candidate or for delay / non receipt of information if a candidate fails to access his / her mail/mobile in time.**
16. **No request for change of examination centre shall be entertained. However, WBSEDCL reserves the right to cancel or add any centre depending on the number of applicants.**
17. **If the caste certificate has been issued in a language other than English / Hindi, the candidates will be required to submit a self-certified translated copy of the certificate either in English or Hindi.**
18. **Only original Application Format (no photocopy) shall be accepted. In case of any overwriting or tampering of Registration Slip, the candidature of the candidate shall be rejected automatically.**
19. **Application Form not properly filled in or incomplete in any respect or without requisite documents would be summarily rejected. Willful suppression of any material fact will also be similarly dealt with.**
20. **Canvassing in any form shall disqualify the candidate.**
21. **Candidates must fulfill the essential qualification as per layout as shown herein above by the closing date of application process. Application from Candidates who will acquire the prescribed qualifications after the closing date of application process will not be entertained.**
22. **WBSEDCL shall take no responsibility in case of loss in transit of Application Form & Demand Draft, failure to download Admit Card / Call Letter for appearing in the various stages of selection test.**

23. This is to be noted that mere submission of application or receipt of Admit Card / Call Letter or appearance in examination does not guarantee selection / appointment in the respective post. Selection of candidates will be made strictly based on merit position, available vacancy, verification of original documents / certificates, clear police verification report and medical test.
24. Mobile No. & E-mail ID once given cannot be changed by the candidate under any circumstances. All correspondence / communication / information to the candidates will be made through their Mobile No. / E-mail ID submitted to us during application process. Candidates are advised to regularly check Email/ Sms. Candidates are further advised to regularly visit WBSEDCL's website ([www.wbsedcl.in](http://www.wbsedcl.in)) to get updated information.
25. Fee once paid cannot be refunded under any circumstances. No other mode like Postal Order/Pay Order/Banker's Cheque etc. for submission of application fee will be accepted.
26. In case of multiple submissions of applications by a candidate only the last one will be considered for subsequent processing.
27. A candidate must abide by the instructions as may be given by the supervisor / invigilator of the Examination Hall / Room. If the candidate fails to do so or indulges in disorderly or improper conduct he / she will render himself / herself liable to expulsion from the examination hall or such other punishment as the authority deems fit to impose.
28. In case of tie in score (combined) for any post, for determining merit position under this Notification, the following methods will be adopted by WBSEDCL:-
- In case of two or more candidates scoring equal marks (combined): The candidate senior in age will be given preference.
  - If the aggregate/combined marks and also the date of birth be same: The candidate scoring higher in written examination will be given preference.
  - If the aggregate, date of birth and score in written examination be the same: The candidate having higher score in Viva-Voce/Personal Interview will be given preference.

**Notification No. : MPP/2016/11 || Date: 21/10/2016**

### IMPORTANT DATES

Commencement of application process	<b>25.10.2016</b>
Closure of application process	<b>17.11.2016 (5:00 PM)</b>