

**WBSEDCL****WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED****(A Government of West Bengal Enterprise)**Vidyut Bhavan, Bidhannagar,
Block-DJ, Sector-II, Kolkata -700091**Circular No.: 01/2025****Date: 28/11/2025**

WBSEDCL has published the recruitment notification for the Post of **Assistant Manager (HR&A), Assistant Manager (F&A) and Junior Engineer (Electrical) Gr.-II** under **Notification No. MPP/2025/04 Dt. 24/11/2025**. The press notification has already been published on **27.11.2025** in **Bartaman, The Statesman and Hamro Prajashakti**. The detailed notification outlining the layout of qualifications, number of vacancies and other terms and conditions of recruitment has been uploaded in the company's website (www.wbsedcl.in) under **Career [Tab]**.

The Company hereby extends the opportunity to its existing regular employees (including employees on deputation to any other organization) to apply **online** for recruitment to the post of **Assistant Manager (HR&A), Assistant Manager (F&A) and Junior Engineer (Electrical) Gr.-II**.

Interested employees having requisite qualification and satisfying all relevant criteria as prescribed below may register themselves online and complete all the formalities **within 29.12.2025 (11:55 PM)**. It is mandatory for the Departmental employees to complete the process of Online Registration and submission of prescribed application fee (for whosoever applicable) through Online Payment Gateway **within 29.12.2025 (11:55 PM)**. The stipulated timeframe for submission of Online Application and Payment of Application Fees as mentioned in the Website Notification may be referred. **The only mode for submission of applications will be through the appropriate link mentioned on our website www.wbsedcl.in under Career [Tab]**.

• Vacancy & Qualification Details:

SL. No.	Name of the Post	Vacancy (in nos.)	Pay Scale	Educational Qualification
1	Assistant Manager (HR&A)	20	Rs. 56,100/- to Rs. 1,60,500/- (Level 08 of Pay Matrix of ROPA-2020, WBSEDCL)	Graduate in any discipline and MBA (2 years' full time course) / MPM (2 years' full time course)/ MHRM (2 years' full time course) with major specialization in Personnel Management / HR or Post – Graduate full time Degree/ Diploma (2 years' course) with specialization in Personnel Management / H.R from any University recognized by UGC/ Institute approved by AICTE/ IIM's /IIT's/XLRI/IITB Schools. (MBA/PGDBM with dual specialization shall be accepted provided Specialization in Personnel Management/HR should not carry lesser marks than the other subject of specialization)

Regd. Office: Vidyut Bhavan, Block – DJ, Sector – II, Bidhannagar, Kolkata – 700 091
Corporate Identity No. (CIN):U40109WB2007SGC113473||**Website:** www.wbsedcl.in

SL. No.	Name of the Post	Vacancy (in nos.)	Pay Scale	Educational Qualification
2	Assistant Manager (F&A)	26	Rs. 56,100/- to Rs. 1,60,500/- (Level 08 of Pay Matrix of ROPA-2020,WBSEDCL)	Graduate in any discipline and passed Final Examination from Institute of Chartered Accountants of India or Institute of Cost Accountants of India Or MBA (2 years' full time) with major specialization in Finance & Accounts from any University recognized by UGC/ Institute approved by AICTE/ IIM's /IIT's/XLRI/IITB Schools. (MBA/PGDBM with dual specialization shall be accepted Provided Specialization in Finance & Accounts should not carry lesser marks than the other subject of specialization)
3	Junior Engineer (Electrical) Grade-II.	401	Rs. 36,800/- to Rs. 1,06,700/- (Level 06 of Pay Matrix of ROPA-2020,WBSEDCL)	Full Time 3 years' Diploma in Electrical Engineering from recognized Institute/College duly recognized by W.B State Council of Technical Education (Currently renamed to the West Bengal State Council of Technical and Vocational Education and Skill Development (WBSCT&VE&SD).

****The number of posts may vary.**

• **Application Fee:**

SL. No.	Name of the Post	Post Type/Category	Application Fee (in Rs.)
1	Assistant Manager (HR&A)	Class I (Non-Tech)	₹ 400/-
2	Assistant Manager (F&A)	Class I (Non-Tech)	₹ 400/-
3	Junior Engineer (Electrical) Grade-II	Class III (Tech)	₹ 300/-

***Additionally, any charges plus applicable GST shall be borne by the candidates. The details regarding Application Fee may be referred from the Website Notification.**

• **General Terms & Conditions:**

Application of the departmental employees will be accepted subject to following terms and conditions:-

1. Regular employees of WBSEDCL and employees deputed by the Company to other organizations may apply under this Circular, if eligible.
2. Only eligible confirmed employees of WBSEDCL will get **age relaxation up to the age of 45 years** irrespective of their Caste/ Category.
3. Departmental candidates of WBSEDCL, who are not confirmed, may also apply under this Circular. In such cases, the age relaxation up to 45 years shall not be applicable; instead, the upper age limit will be as mentioned under the **"Age Limit"** Section of the **Notification**

No. MPP/2025/04 Dt. 24.11.2025 (mentioned at Page No. 05 of the Website Notification).

4. *Departmental Employees who are confirmed in their service shall have to enroll themselves by selecting the Radio Button "Yes" using the option "Are you an applicant under WBSEDCL's Departmental Circular for this Notification".*
5. *However, Departmental Employees who are yet to be confirmed in their service shall have to enroll themselves by selecting the Radio Button "No" using the option "Are you an applicant under WBSEDCL's Departmental Circular for this Notification".*
6. It will be the candidate's prerogative to ensure that they fulfill the eligibility criteria before applying. In case, it is detected at any stage of recruitment/selection that a candidate does not fulfill the prescribed eligibility norms and/or that they have furnished any incorrect/false/wrong information or has suppressed any material fact(s), their candidature will automatically stand cancelled.
7. **"Domicile of West Bengal"** forms a mandatory criteria for determination of eligibility of candidates for recruitment to various induction levels posts as per Recruitment Policy w.r.t regular employment under WBSEDCL and same the will be applicable for Departmental Employees as well.
8. There will be no separate communication to any candidate on their non-selection at any stage.
9. Departmental employees belonging to the SC of West Bengal or ST of West Bengal or PwBD (Person with Benchmark Disability) category are exempted from paying any application fee. However, such exemption will not be applicable in case of any UR or OBC-A of West Bengal or OBC-B of West Bengal or EWS of West Bengal category applicants.
10. The candidates belonging to UR/OBC-A/OBC-B/EWS categories have to submit requisite Application Fee through the integrated Online Payment Gateway attached to the Online Application Portal.
11. Candidature of any applicant, so registering oneself at the WBSEDCL's online registration portal but subsequently failing to complete the application fee payment process within **29.12.2025** shall be summarily rejected. Candidates are required to complete the entire process of submission of application and deposition of application fee within the aforesaid date positively. Application fee will not be collected in any other mode. Fee once paid shall not be refunded under any circumstances. **"Application Fee & Mode of Payment"** section mentioned in the detailed website advertisement issued under **Notification No. MPP/2025/04 Dt. 24.11.2025** may be referred for further details.
12. **The candidates who have appeared or going to appear in the Final examination to acquire the requisite academic Degree or Professional qualification (as prescribed above) are also allowed to apply for the recruitment process, provided that such**

candidates must produce their Final Pass Certificate/Mark-sheets of the qualifying examination, as per eligibility criteria, on the date of interview failing which their candidature is liable for cancellation without any further reference.

13. Prescribed qualifying Degree/Certificate obtained from Open University/Distance Learning Mode/Part-Time/Sandwich Course (duly recognized by UGC/AICTE/appropriate authority as applicable) shall be allowed for departmental candidates.
14. The category-wise distribution of vacancy for the posts as per the 100 point roster (issued by Govt. of West Bengal) and the disability categories suitable to apply under PwBD category are mentioned in the Website Advertisement issued under **Notification No. MPP/2025/04 Dt. 24.11.2025** available at our website under **Career [Tab]**.
15. Details/Guidelines regarding usage of a Scribe during the Computer Based Test by a PwBD applicant may be referred from our **Website Notification No. MPP/2025/04 Dt. 24.11.2025** (mentioned at Page No. 16)
16. All other terms & condition mentioned under **Notification No. MPP/2025/04 Dt. 24.11.2025**, will also be applicable for this Circular. In addition to the terms and conditions mentioned above, all other rules, regulation and policies of WBSEDCL for recruitment and appointment of manpower will apply mutatis mutandis to this Notification.
17. The candidate must complete the process of online registration and print the system generated Online Registration slip with unique Registration Number and preserve it for future references.

For details of the advertisement and other terms and conditions relating to **Notification No. MPP/2025/04 Dt. 24.11.2025**, interested eligible departmental employees may visit our website www.wbsedcl.in and go to **Career [Tab]** and requested to go through the full details of the notification before submission of Online Application.

A copy of the instant circular has also been uploaded on our Company's Website www.wbsedcl.in under Career [Tab].


(A. K. Latua)
Director (HR)

Memo No. ~~RMP~~/Circular/Rectt./AM & JE (E)/2025/227 (1-211)

Date: 28/11/2025

Distribution:-

1. The Adviser (S&V), WBSEDCL.
2. The Legal Advisor, WBSEDCL.
3. **The Chief Engineer:** CRM/ Commercial / Communication Cell/Distribution-South / Distribution-North /Distribution Planning /Distribution Testing/ EMD/ Hydel /IT/ Project-I /Project-II/Project-III/Project – IV/ PTP / P&C / PIDD/ PSPD/ Regulation/R&EM Cell/Solar Power Generation Department/Safety Cell/ S&LP Cell/ TPSP, WBSEDCL.
4. The Chief Engineer & Project Manager, PPSP HQ, WBSEDCL.
5. **The General Manager (HR&A):** Corporate/HRDD/Planning, WBSEDCL.
6. **The General Manager (F&A):** Corporate Planning/Corporate Operations/ Internal Audit, WBSEDCL.
7. The Company Secretary, WBSEDCL.
8. The Chief Medical Officer, WBSEDCL.
9. **The Project Manager (Hydel Units):** RHP / TCFHP / JHP, WBSEDCL.
10. The Project Site-in-Charge, PPSP Site, WBSEDCL.
11. The Officer-On-Special Duty, WBSEDCL.
12. The Chief Vigilance Officer, WBSEDCL.
13. **The Zonal Manager:** Kolkata / Burdwan / Berhampur / Midnapur / Malda/ Siliguri Zone, WBSEDCL.
14. **The Addl. General Manager (HR&A):** SSC/CLM/Dist./ES&ER-I/ES&ER-II/CS/CHR/Legal/Vigilance/Board Cell, WBSEDCL.
15. **The Addl. General Manager (F&A):** B&A./Corp.-Finance/Corp-MIS/Terminal Claims/DHQ/Insurance/Risk Cell/Regulation/HHQ/Project-IV/IA/Project-I/ Project-III/Project II, WBSEDCL.
16. The Addl. General Manager: Corporate Communications & CPRO, WBSEDCL.
17. The Resident Director, WBSEDCL, New Delhi.
18. The Chief Security Officer, WBSEDCL.
19. **The Sr. Manager/Manager (F&A):** CMC/Treasury/Fund & Payment/CPF Cell, WBSEDCL.
20. **The Project Manager:** Darjeeling/ Uttar Dinajpur/ Nadia / North 24 Parganas/ Burdwan / Paschim Medinipur/ Bankura / Birbhum/ Howrah/ Hooghly/ Purba Medinipur / Jalpaiguri / Coochbehar / Malda / Dakshin Dinajpur / Purulia / Murshidabad / South 24 Parganas-I/ South 24 Parganas-II, WBSEDCL.
21. **The Regional Manager:** 24 Pgs. (North)/ 24 Pgs. (South)/ Bankura/ Bidhannagar/ Birbhum/ Purba Burdwan/ Paschim Burdwan/ Darjeeling / Hooghly/ Howrah/ Jalpaiguri/ Malda/ Paschim Midnapur/ Murshidabad/ Nadia/ Purulia/ Uttar Dinajpur/ Dakshin Dinajpur/ Purba Midnapur/ Coochbehar/ Alipurduar/ Kalimpong/ Jhargram, WBSEDCL.
22. The Chief Land Officer, WBSEDCL.
23. The Divisional Engineer: Mini Micro Hydel Division, WBSEDCL.
24. **The Divisional Manager:** Alipurduar / Arambagh / Asansol / Baduria/ Bankura / Barasat / Barrackpur / Baruipur / Basirhat / Behala / Belda/ Berhampur / Bidhannagar-I / Bidhannagar-II / Bishnupur / Bolpur / Bongaon / Bhangar/ Burdwan North / Burdwan South/ Canning / Chandannagar / Contai / Coochbehar / Chanchal/ Balurghat / Buniadpur/ Darjeeling / Diamond Harbour / Durgapur /Domkal/ Dinhata/ Egra / Garia / Ghatal / Gazole/ Habra / Haldia / Howrah-I / Howrah-II / Islampur / Jalpaiguri / Jhargram / Jiaganj/ Joynagar/ Kakdwip / Kalna / Kalimpong / Kalyani / Kandi / Katwa / Krishnanagar / Kharagpur /Khatra / Kurseong / Mal / Mathabhanga/ Memari / Midnapur / Mogra / Naihati / Malda / Nakashipara / New Town / Purulia / Raghunathganj / Raghunathpur / Raiganj / Rampurhat/ Ranaghat/ Serampur / Siliguri Suburban / Siliguri Town / Singur-Haripal / Suri / Tamluk / Tarakeswar / Tehatta / Uluberia Division, WBSEDCL – **for further circulation as may be required under their jurisdiction.**
25. The P.S to Chairman & Managing Director / Director (Human Resource) / Director (R&T) / Director (Finance)/ Director (Distribution)/ Director (Projects)/ Director (Generation)/ Executive Director (Distribution)/ Executive Director (Commercial)/Executive Director (Projects), WBSEDCL.