

**West Bengal State Electricity Distribution Company Limited**  
**(A Government of West Bengal Enterprise)**

**FORMAT OF APPLICATION AGAINST NOTIFICATION NO. MPP/2019/04    DATED: 04.06.2019**

**RECRUITMENT FOR THE POST OF SPECIAL OFFICER (S&LP)**

**To,**  
**The Addl. General Manager (HR&A)**  
**Recruitment & Manpower Planning Cell**  
**Vidyut Bhavan, 7<sup>th</sup> Floor, 'C' Block, Kolkata-91**

**AFFIX SELF  
ATTESTED  
PASSPORT  
SIZE  
PHOTOGRAPH**

|                                             |   |                                                            |
|---------------------------------------------|---|------------------------------------------------------------|
| 1. Name of the Post Applied for             | : | SPECIAL OFFICER (S&LP)                                     |
| 2. Name of the Candidate (in block letters) | : |                                                            |
| 3. Father's/Husband's Name                  | : |                                                            |
| 4. Correspondence Address                   | : |                                                            |
| 5. Permanent Address                        | : |                                                            |
| 6. Mobile No. / Telephone No.               | : |                                                            |
| 7. E-mail ID :                              | : |                                                            |
| 8. Date of Birth & Age as on 01.01.2019     | : |                                                            |
| 9. Gender (Male/Female)                     | : |                                                            |
| 10. Nationality                             | : |                                                            |
| 11. Marital Status                          | : |                                                            |
| 12. Qualification                           | : | Please specify in details as per the format outlined below |

| Qualification | Examination Passed | Name of the Board/Council/ Institute/University | Year of Passing | Division/ Class/Grade Point | Course Mode - Full time/ Part time/ Others |
|---------------|--------------------|-------------------------------------------------|-----------------|-----------------------------|--------------------------------------------|
| Educational   |                    |                                                 |                 |                             |                                            |
|               |                    |                                                 |                 |                             |                                            |
|               |                    |                                                 |                 |                             |                                            |
| Professional  |                    |                                                 |                 |                             |                                            |
|               |                    |                                                 |                 |                             |                                            |

**13. Whether belongs to SC / ST / OBC (A) /** :  
**OBC (B) /Physically Challenged Category**  
**[Copy of certificate(s) to be enclosed]**

14. Experience Details :

| SI No. | Place of Posting | Designation | Scale of Pay /<br>Band Pay & Grade Pay | Period |    | Nature of job responsibility | Remarks |
|--------|------------------|-------------|----------------------------------------|--------|----|------------------------------|---------|
|        |                  |             | (for PSU/ Govt. only)                  | From   | To |                              |         |
|        |                  |             |                                        |        |    |                              |         |
|        |                  |             |                                        |        |    |                              |         |
|        |                  |             |                                        |        |    |                              |         |
|        |                  |             |                                        |        |    |                              |         |
|        |                  |             |                                        |        |    |                              |         |
|        |                  |             |                                        |        |    |                              |         |

\*\*\* Self-attested copy of the relevant experience details is to be enclosed. \*\*\*

15. Special Achievements in the relevant fields (if any):

16. Last Pay Drawn :

- i) Scale of Pay/Pay Band :
- ii) Grade Pay :
- iii) Basic Pay :
- iv) Gross Salary :

\*\*\* Self-attested copy of PPO is to be enclosed.

17. Choice of Place of Posting in order of preference: (As mentioned in the advertisement)

- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_
- iv. \_\_\_\_\_
- v. \_\_\_\_\_
- vi. \_\_\_\_\_

18. List of Credentials enclosed :

- a)
- b)
- c)
- d)

DECLARATION

I, hereby, declare that the particulars furnished herein are true to my knowledge. If any information is found to be false subsequently by the authority, my candidature for the post is liable to be rejected.

Date:

Place:

Signature of the Candidate