

**West Bengal State Electricity Distribution Company Limited**  
**(A Government of West Bengal Enterprise)**

**FORMAT OF APPLICATION AGAINST NOTIFICATION NO. MPP/2021/01, DATED:-15.02.2021**

**FOR APPOINTMENT TO THE POST OF EXECUTIVE DIRECTOR (IT) ON CONTRATUAL BASIS**  
**THROUGH PERSONAL INTERVIEW**

**To,**  
**The Chairman & Managing Director**  
**West Bengal State Electricity Distribution Company Limited**  
**Vidyut Bhavan, 7th Floor, Block-‘A’**  
**Kolkata: - 700091, West Bengal.**

|   |  |   |
|---|--|---|
| <b>Name of the Candidate</b><br><b>(in Block letters)</b>           |  | <b>Passport size</b><br><b>photograph</b> |
| <b>Father's / Husband's</b><br><b>Name</b>                          |  |   |
| <b>Date of Birth</b>  |  |   |
| <b>Age as on 01.01.2021</b>   |  |   |
| <b>Nationality</b>  |  |   |
| <b>Full Office Address</b><br><b>with Telephone No.</b>             |  |   |
| <b>Full Residential</b><br><b>Address with Mobile</b><br><b>No.</b> |  |   |
| <b>E-mail ID :</b>  |  |   |

**Academic / Professional Qualification:**

| <b>Examination Passed</b> | <b>Name of the Board/Council/<br/>Institute/University</b> | <b>Year of Passing</b> | <b>Division/<br/>Class/Grade Point</b> |
|---------------------------|--|------------------------|--|
|                           |  |                        |  |
|                           |  |                        |  |
|                           |  |                        |  |
|                           |  |                        |  |
|                           |  |                        |  |
|                           |  |                        |  |
|                           |  |                        |  |

**\*Self-attested copy of the relevant documents is to be enclosed\***

**Details of affiliation of the Professional Bodies/Institution/Society :**

| <b>Sl. No.</b> | <b>Name of the Professional Bodies/<br/>Institution/ Society</b> | <b>Membership No.</b> | <b>Since when</b> |           |
|----------------|--|-----------------------|-------------------|-----------|
|                |  |                       | <b>From</b>       | <b>To</b> |
|                |  |                       |                   |           |
|                |  |                       |                   |           |

**Details of the Present Employer :**

| Name of the Present Employer | Present Designation | Present Emoluments: |     |       |                      |                      |       |
|------------------------------|---------------------|---------------------|-----|-------|----------------------|----------------------|-------|
|                              |                     | Basic Pay           | D.A | H.R.A | Special Pay , If Any | Any other allowances | Total |
|                              |                     |                     |     |       |                      |                      |       |

**Work Experience Details :**

| SL. No. | Name of the Organization | Place of Posting | Designation | Scale of Pay | Period |    | Nature of job responsibility |
|---------|--------------------------|------------------|-------------|--------------|--------|----|------------------------------|
|         |                          |                  |             |              | From   | To |                              |
|         |                          |                  |             |              |        |    |                              |

\* Self-attested copy of the relevant experience details are to be enclosed. \*

**List of Documents/Credentials to be enclosed :**

| Documents/Credentials   | Whether enclosed (Yes/No) |
|---|---------------------------|
| 1. Self attested copy of Age Proof Certificate ('Class 10/12' Admit card // Mark-Sheets or equivalent ) |                           |
| 2. Self attested copies of all Academic/Professional Mark-Sheets & Certificates                         |                           |
| 3. Self attested copies of documents in support of Work Experience.                                     |                           |

**\*\*The candidate shall be required to carry original copies of all documents/Credentials/testimonials etc. on the day of the Personal Interview for verification.**

**DECLARATION**

I, hereby, declare that the particulars furnished herein are true to my knowledge. If any information is found to be false subsequently by the authority, my candidature for the post is liable to be rejected.

Date:

Place:

**Signature of the Candidate**